



**SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR MAY 2022**

1. In terms of Chapter 1 – paragraph 6(4) of the Councils Supply Chain Management Policy: “The Accounting Officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the Executive Mayor.” Paragraph 6(5) further states that: “The aforesaid reports must be made public in accordance with section 21A of the Municipal Systems Act.”

**2. STATISTICAL INFORMATION:**

- 2.1 DEMAND MANAGEMENT** – The SCM Unit, with the support of the Chief Financial Officer has submitted a list to all Directorates that requires timely planning and management processes to ensure that all goods and services which are required are quantified, budgeted, and delivered in a timely manner at critical delivery dates, so that the budget can be dealt with as per the cash flow statements.

This Demand Management Plan will be used as a strategic tool to implement the budget. The Demand Management Plan will assist the SCM Unit and user departments with the planning of the execution and timely completion of projects in alignment with the performance targets in the Service Delivery and Budget Implementation Plan.

The new Procurement new plan was distributed to all departments, and they needed to submit their specifications, evaluation and adjudications dates by the 31<sup>st</sup> of May 2021. Only the Community Services Department has submitted the plan back to the finance department.

Herewith is the new Procurement Plan for the 2022-2023:- All the green lines has finalized the procurement process.

MUNICIPAL MANAGER OFFICE					
Own Description	ConfigCode	Bud 22/23	Cost Centre	RESPONSIBLE PERSON	Date of Specification
Diverse office furniture and equipment	71010490101	120 000,00	Mayor and Council	Terry-Ann	Nov-22
Furniture and equipment - MM Office	71011490101	10 000,00	Municipal Manager	Jessica	n/a
Furniture and equipment - Communication	71011490102	10 000,00	Municipal Manager	Matthew	n/a
Furniture and equipment	71012490101	310 000,00	Economic Development Planning	Alletta	Nov-22

FINANCIAL SERVICES				
Own Description	ConfigCode	Bud 22/23	RESPONSIBLE PERSON	Date of Specification
Vesta - Phoenix (CR)	72061470102	610 000,00	Nelmarie	n/a
Replacement of computers	72061480101	100 000,00	Elsabe saam met Shane	RT tender SITA
Furniture , Equipment - Finance	72061490101	50 000,00	Elsabe	3 quotations when needed
Vehicle	72061510101	200 000,00	Martin	RT 57 Tender - July 2022

CORPORATE SERVICES			
Own Description	Bud 22/23	RESPONSIBLE PERSON	Date of Specification
Regional Socio Projects (RSEP Funding)	120 000,00	Werner	Aug-22
Furniture , Equipment - Planning Development	20 000,00	Werner	3 quotes
Furniture , Equipment - Human Resources	10 000,00	Wessel	3 quotes
Disaster Recovery Site	200 000,00	Shane	01/08/2022
WI-FI Installation at Offices of BRM	300 000,00	Shane	1/09/2022
IT System Upgrade (Enhancement of IT system : Business conti	1 260 000,00	Shane	01/09/2022
Replacement of computers	300 000,00	Shane	31/08/2022
Furniture , Equipment - Corporate Services	20 000,00	Carmen	3 quotes
FURNITURE AND EQUIPMENT - DIRECTOR CORPORATE SERVICES	35 000,00	Carmen	3 quotes

**TECHNICAL SERVICES**

Own Description	ConfigCode	Bud 22/23	RESPONSIBLE PERSON	Date of Specification
Stormwaterbrug Wyk 4		159 000,00	Jaco Breunissen	existing Tender
Security at municipal buildings	74091350102	700 000,00	Jakkie/Jaco	n/a
Stores Velddrif (Erf 551)	74091390101	300 000,00	Andre	n/a
Upgrade Refuse building - PB	74171380101	300 000,00	Jakkie	n/a
Switchgear and pumps	74291050104	300 000,00	Andre	n/a
Telemetry at pump stations	74291050105	200 000,00	Andre	n/a
Fencing Sewer Pump Stations	74291050107	150 000,00	Andre	n/a
Security at WWTW	74292050103	200 000,00	Jakkie	n/a
Fencing WWTW	74292050105	150 000,00	Andre	n/a
Security Fence at Irrigation dam	74292290115	400 000,00	Jakkie	n/a
Fencing of storm water channel	74301020201	100 000,00	Rassie	n/a
Prepaid/ Smart Metering (EL)	74511040206	1 525 000,00	Andre	tender process completed
Water Conservation and Demand Management	74511041301	2 739 130,00	Rassie/Wikus	tender process completed
Telemetry: Water	74512040103	140 000,00	Andre	n/a
Security at Reservoir/Pump Stations	74512040107	250 000,00	Andre	n/a
Traffic calming measures (Speed bumps) Bring Traffic	74551010104	100 000,00	Andre/Jakkie/Rassie	n/a
Remedial works on Roads - Culemberg Road	74551010117	550 000,00	Jakkie	n/a

Unserviced erven - Redelinghuys	74551010119	200 000,00	Rassie	n/a
Upgrade Sidewalks (PB)	74551010120	300 000,00	Jakkie	n/a
Upgrade Sidewalks (PV)	74551010121	300 000,00	Rassie	n/a
Upgrade Sidewalks (VD)	74551010122	300 000,00	Andre	n/a
Construction of roads: RDP Houses	74551010201	300 000,00	Jakkie	n/a
Reseal/Construction of streets	74551010202	2 400 000,00	Jaco	n/a
Construction of roads (BM) - Lys van Hoofde	74551010214	700 000,00	André/Jaco	n/a
Cement ditches in Aurora	74551020101	80 000,00	Jakkie	n/a
Upgrade of roads and storm water (PB)	74551011005	855 717,00	Jaco	n/a
Replace O/H feeder to Monte Bertha	74621030205	950 000,00	Sous	existing Tender
Network Renewals	74621030206	700 000,00	Sous	existing Tender
Replace Dwarskerbos O/H lines with Cable	74621030209	900 000,00	Sous	existing Tender
Retro-fit main substation oil circuit breakers	74621030210	1 000 000,00	Sous	existing Tender
Furniture , Equipment - Electricity	74621500101	100 000,00	Sous	3 quotes
Replace CEX 6454 (cherry picker)	74621510203	1 100 000,00	Sous	RT 57 Tender - July 2022
Computer and peripherals - Vacant building inspector (VD)	74032480101	35 000,00	Rohann	SITA RT TENDER
Printer - Vacant building inspector (VD)	74032480102	10 000,00	Rohann	SITA RT TENDER
Furniture , Equipment - Building Control	74032490101	5 000,00	Rohann	3 quotes
Furniture - Vacant building inspector (VD)	74032490102	12 500,00	Rohann	3 quotes
Repair existing combi-courts EE, PV, VD	74035290201	4 500 000,00	Rohann	14/11/2022
Munisipale Dienste Ontwikkeling (Wyk 2 PV)		1 780 800,00	Rohann	8/9/2022
Munisipale Dienste Ontwikkeling (Wyk 4 PB)		961 377,00	Rohann	8/9/2022
Munisipale Dienste Ontwikkeling (Wyk 4 PB)		757 823,00	Rohann	8/9/2022
Hest op deb Berg Composing Drums	74171060301	180 000,00	Jakkie/Andre/Rassie	20/10/2022

Scm: monthly/report/May 2022

Heist op den Berg Visual Awareness Campaign	74171490301	348 000,00	Jakkie/Andre/Rassie	20/10/2022
Piketberg N 7 Housing		1 000 000,00	Rohann	8/9/2022
Porterville 171 Housing		3 000 000,00	Rohann	8/9/2022
Eendekuil 40 Housing		1 000 000,00	Rohann	8/9/2022
New municipal offices	74035350201	840 000,00	Rohann	14/11/2022
Furniture and Equipment - Project Management	74035490101	7 000,00	Rohann	3 quotes
Air conditioners - offices	74091350101	60 000,00	Jaco/Wikus	n/a
Ontwikkel parking agter munisipale kantore PB (Security)	74091350202	500 000,00	Sous	July
Furniture , Equipment - Council Property	74091490101	5 000,00	jaco	n/a
Tools	74091500101	7 500,00	Jaco	n/a
Drop Off - DKB	74171060102	500 000,00	Andre	Oct
Skips at Drop Off	74171060103	120 000,00	Rassie	Oct
Furniture , Equipment - Refuse Removal	74171500101	10 000,00	Jaco	n/a
Tools	74171500102	10 000,00	Jaco	n/a
Refuse compactor	74171510202	2 200 000,00	Wikus	RT 57 Tender
Replace CEX 1592	74171510203	900 000,00	Wikus	RT 57 Tender
Refuse Bins and stands	74174500103	100 000,00	Wikus	Jul
Refuse carts	74174500104	20 000,00	Wikus	n/a
Replace rising mains in pump stations	74291050101	100 000,00	Andre	completed
Sewer Renewals	74291050102	120 000,00	Andre	completed
Telemetry	74291050103	180 000,00	Andre	tender process completed
Sewerage stand by pumps	74291050106	300 000,00	Andre	Sep
Furniture , Equipment - Sewerage	74291500101	12 000,00	Jaco	n/a
Tools	74291500102	20 000,00	Jaco	n/a
Standby generators for pump stations pump	74291500103	150 000,00	Andre	Sep
Extention of DKB WWTW	74292050205	2 500 000,00	Andre/Jaco	July
Subsurface Drains	74301020104	75 000,00	Jakkie	n/a
Implement Stormwater Masterplan (PB)	74301020107	350 000,00	Jaco/Jakkie	Oct
Furniture , Equipment - Stormwater Management	74301500101	6 000,00	Jaco	n/a
Replace redundant meters	74511040105	250 000,00	Rassie	Sep 2022
Pumps (standby)	74511040108	100 000,00	Jaco	Sep
Soft Starters Monte Bertha	74511040113	250 000,00	Rassie	Aug
Water Renewals (EL)	74511040202	8 775 000,00	Jaco	July
PB Reservoir	74511040401	7 391 305,00	Rohann	18/07/2022
Furniture , Equipment - Water	74511500101	12 000,00	Jaco	3 quotes
Tools	74511500102	25 000,00	Jaco	3 quotes
Purchase new borehole pumps	74512040101	50 000,00	Jakkie	Sep
Street name curb stones	74551010103	50 000,00	Rassie	Sep
Munisipale Dienste Ontwikkeling	74551010215	2 500 000,00	Jaco	July
Upgrade of roads and stormwater (AUR)	74551011002	2 798 324,00	Rohann	existing Tender
Upgrade of roads and stormwater (EK)	74551011007	2 186 090,00	Rohann	8/9/2022
Furniture , Equipment - Roads	74551490101	10 000,00	Jaco	3 quotes

Scm: monthly/report/May 2022

Tools	74551500103	100 000,00	Jaco	Formal Quote
Transport Trailers Multi-Purpose	74551510104	70 000,00	Wikus	Oct
Replace CFP 2902	74551510106	350 000,00	Wikus	RT 57 Tender
Vervang CFP 1413	74551510108	350 000,00	Wikus	RT 57 Tender
Replace CEX 4262	74551510205	900 000,00	Wikus	RT 57 Tender
High tension circuit breakers	74621030103	70 000,00	Sous	22-Apr-22
Bulk meter replacement	74621030104	100 000,00	Sous	22-Apr-22
Mid block lines Noordhoek, VD	74621030116	500 000,00	Sous	22-Apr-22
Replacing conventional electricity meters with prepaid	74621030208	1 000 000,00	Sous	RT 57
Security of electrical assets	74621500201	700 000,00	Sous	22-Apr-22
Replace street lights	74622030102	800 000,00	Sous	22-Apr-22
Meter municipal assets	74622030103	100 000,00	Sous	22-Apr-22

COMMUNITY SERVICES					
Own Description	Config Code	Bud 22/23	Cost Centre	RESPONSIBLE PERSON	Date of Specification
Upgrading Sport grounds	74432290101	200 000,00	Sports Grounds and Stadiums	Retha Sewe	Jul-22
Shelves/Tables/Office furniture for libraries	75201490802	20 000,00	Libraries and Archives	Retha Sewe	Sep-22
Upgrading of Community Halls	75221070103	200 000,00	Community Halls and Facilities	Gerna Croeser	Nov-22
Security Measures	75221070104	100 000,00	Community Halls and Facilities	David Carolissen	existing tender
Furniture , Equipment Community Hall	75221490101	100 000,00	Community Halls and Facilities	David Carolissen	Jul-22
Gravel access roads - cemetery	75231170101	50 000,00	Cemeteries	David Carolissen	Nov-22
Upgrade entrance and parking	75231170102	50 000,00	Cemeteries	David Carolissen	Nov-22
Renewal of Ablution Facilities	75231170108	350 000,00	Cemeteries	David Carolissen	Oct-22
Fence new cemetery: Porterville	75231170202	1 000 000,00	Cemeteries	David Carolissen	existing tender
Furniture , Equipment - Cemeteries	75231490101	20 000,00	Cemeteries	Retha Sewe	Oct-22
Tools	75231500101	20 000,00	Cemeteries	Retha Sewe	Oct-22
Rectification of houses in Sand Street (Piketberg) , St Christopher	75341310201	1 000 000,00	Housing Core	Abelia Lawrence	Oct-22
GPS Tracking Device	75341480102	15 000,00	Housing Core	Abelia Lawrence	Sep-22

Scm: monthly/report/May 2022

Air conditioners	75371350102	40 000,00	Traffic Control	Cavin Cornelissen	Aug-22
Replacement of garage doors Test pit Velddrif	75371350105	100 000,00	Traffic Control	Cavin Cornelissen	Jul-22
Furniture , Equipment - Traffic Department	75371490101	15 000,00	Traffic Control	Cavin Cornelissen	Aug-22
Fire Arms	75371500105	60 000,00	Traffic Control	Cavin Cornelissen	Jul-22
Riot Gear	75371500106	60 000,00	Traffic Control	Cavin Cornelissen	Sep-22
Bullet Proof Vests	75371500107	70 000,00	Traffic Control	Cavin Cornelissen	Jul-22
Bodycams	75371500112	50 000,00	Traffic Control	Cavin Cornelissen	Jul-22
Surveillance Cameras - Ward 5	75371500113	75 000,00	Traffic Control	Cavin Cornelissen	existing tender
New Traffic Vehicles	75371510103	350 000,00	Traffic Control	Cavin Cornelissen	RT 57 TENDERS
Fire Fighting Vehicle	75381510104	240 000,00	Fire Fighting and Protection	Harry Benson	RT 57 TENDERS
Benches - open spaces	75431200101	45 000,00	Community Parks	Retha Sewe	Aug-22
Upgrading of Community Parks	75431290102	100 000,00	Community Parks	Retha Sewe	formal quotes
Fencing	75431290103	650 000,00	Community Parks	David Carolissen	existing tender
Public Toilets (PV)	75431290105	100 000,00	Community Parks	David Carolissen	Nov-22
Furniture , Equipment - Community Parks	75431490101	15 000,00	Community Parks	Retha Sewe	Sep-22
Brush Cutter	75431500102	50 000,00	Community Parks	Retha Sewe	Aug-22
Spraying Can	75431500105	150 000,00	Community Parks	Retha Sewe	Jul-22
Ride-on Lawnmowers	75431500106	200 000,00	Community Parks	Retha Sewe	Aug-22
4 Ton Tipper (VD , PB)	75431510104	200 000,00	Community Parks	Retha Sewe	RT 57 TENDERS
Truck 1.5 Ton	75431510202	450 000,00	Community Parks	Retha Sewe	RT 57 TENDERS
Upgrade of New Buildings (Goldsmidt Sportveld)	75432290104	400 000,00	Sports Grounds and Stadiums	David Carolissen	Aug-22
Pitch Covers (PB)	75432290107	30 000,00	Sports Grounds and Stadiums	David Carolissen	Oct-22
Irrigation Pumps	75432290108	50 000,00	Sports Grounds and Stadiums	Retha Sewe	Jul-22

Mobile Pavilions	75432290109	200 000,00	Sports Grounds and Stadiums	David Carolissen	Sep-22
Fencing Watsonia Sports grounds	75432290117	500 000,00	Sports Grounds and Stadiums	David Carolissen	existing tender
Irrigation Equipment	75432290118	25 000,00	Sports Grounds and Stadiums	Retha Sewe	Oct-22
Replace lights at sport fields	75432290119	500 000,00	Sports Grounds and Stadiums	David Carolissen	Oct-22
Furniture , Equipment - Sport Facilities and Swimming	75432490102	20 000,00	Sports Grounds and Stadiums	Retha Sewe	Oct-22
Tools	75432500101	60 000,00	Sports Grounds and Stadiums	Retha Sewe	3 quotes
Replace pumps at swimming pools	75433290102	100 000,00	Swimming Pools	Retha Sewe	Jul-22
Furniture , Equipment - Holiday Resorts	75435280102	200 000,00	Holiday Resorts	Bianca Smidt & Gerrit Esau	Jul-22
Pelikaan Beach Resort Development	75435290104	500 000,00	Holiday Resorts	Retha Sewe	Oct-22
Upgrading of resorts	75435290109	150 000,00	Holiday Resorts	David Carolissen	Aug-22
Tools and Equipment	75435500101	15 000,00	Holiday Resorts	Bianca Smidt & Gerrit Esau	Aug-22
Tools and Equipment	75435500102	15 000,00	Holiday Resorts	Bianca Smidt & Gerrit Esau	Aug-22



## 2.2 BIDS / FORMAL WRITTEN QUOTATIONS AWARDED

2.2.1 All Bids and formal **written quotations awarded** are published on the Bergrivier website.

QUOTATION FOR MAY 2022						
	FQ DESCRIPTION & OFFERS RECEIVED	B-BBEE STATUS	LOCALITY	QUOTATION AMOUNTS	DATE AWARDED BY DIR	REASON NOT AWARDED
<b>FQ 8/2/15-2022</b>						
<b>Manufacture, supply, delivery and installation of MCC's at Piketberg Waste Treatment Works</b>						
1	Tricom Africa	1	Bellville, City of Cape Town Municipality	R 271 152,75	11 May 2022	SUCCESSFUL
<b>FQ8/2/16-2022</b>						
<b>Appointment of a service provider to facilitate the selection and recruitment process of the Municipal Manager</b>						
1	The Assessment Toolbox	4	Bellville, City of Cape Town Municipality	R 105 821,85		DID NOT SCORE HIGHEST POINTS
2	Roy Steele and Associates	4	Langebaan, Saldanha bay Municipality	R 51 735,00	04 May 2022	SUCCESSFUL
3	Affirmative Portfolios	1	Bellville, City of Cape Town Municipality	R 184 000,00		DID NOT SCORE HIGHEST POINTS
4	SMA HR Solutions	1	Somerset West, City of Cape Town Municipality	R 30 281,48		DID NOT SCORE HIGHEST POINTS
<b>FQ 8/2/17-2022</b>						
<b>Supply and delivery of software for Password Tokens</b>						
1	Techex Digital	1	Sandton City, City of Johannesburg Municipality	R 138 428,24		DID NOT SCORE HIGHEST POINTS
2	Datategra	1	Randburg, City of Johannesburg Municipality	R 72 703,64		DID NOT SCORE HIGHEST POINTS
3	Tech Alliance	1	Bellville, City of Cape Town Municipality	R 56 570,64	11 May 2022	SUCCESSFUL

### **2.3 ACQUISITION MANAGEMENT**

The system of acquisition management must ensure the following:-

- That goods and services are procured in accordance with authorized processes only.
- That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003)
- That the threshold values for different procurement processes are complied with.
- That any Treasury guidelines on acquisition management are properly taken into account.

### **2.4 SECTION 32 APPOINTMENTS**

There were no section 32 appointments.

## 2.5 SECTION 33 CONTRACTS

The bid documentation, evaluation and adjudication criteria and general conditions of a contract must be in accordance with applicable legislation. There were two section 33 applications for the month of April 2022.

SECTION 33 REGISTER FOR BERGRIVIER MUNICIPALITY							
NUMBER	SCM REG 33 NR	TENDER NUMBER	PERIOD MORE THAN 3 YEARS	DEPARTMENT	OFFICIAL BERGMUN	SERVICES	TOTAL YEARS
1	SCM33/5	8.3.61.2021	Yes	Finance	Martin Crous	Valuation	5years
2	SCM33/6	8.3.1.2022	Yes	Finance	Nelmarie Bothma	ERP	10years

## 2.6 AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Regulation, Paragraph 45, awards given to close family members of persons in the service of the state, above R2 000.00 should be disclosed in the notes to Annual Financial Statements.

**No awards were made thus far for the financial year.**

All SCM Staff were required to disclose their relationships or interest of close family members in service of the State/ or if family members have entered into a contract for services with Bergrivier Municipality and signed the declarations.

There are no related party transactions to be reported for the month of April 2022.

### 3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Municipal Supply Chain Management Regulations – Gazette 27636 Of 30 May 2005, states in Section 36 “

- (1) A supply chain management policy may allow the accounting officer-
- a) To dispense with the official procurement process established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
    - i. In an emergency
    - ii. If such goods or services are produced or available from a single provider only.
    - iii. For acquisition of special works of art or historical objects where specifications are difficult to compile.
    - iv. acquisition of animals for zoos ; or
    - v. in any other exceptional case where it is impractical or impossible to follow the official procurement process; and
  - (b) To ratify minor breaches of the procurement process by an official or committee acting in terms of delegated powers or duties which are purely of technical nature.
- (2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity and include as a note to the annual financial statements.

Deviations 2021-2022 for May 2022					
Impossible/Impractical					
26	Planning Partners (PTY) Ltd	R	4 000,00	<p>Planning Partners was aangestel as deel van 'n "PRT" vir die voorsiening van professionele dienste vir verskeie projekte, onder ander (oa 107 Projek - Velddrif) sedert 2012. Die registrasie van titelaktes in die begunstigdes van die behuisingssubsidies se name, vorm deel van die stappe in die projek. Volgens die voorskrifte en voorwaardes van die behuisingssubsidie is dat die huis dmv 'n Titelakte aan die begunstigdes oorgedra word. Die oordrag word deur die behuisingssubsidie befonds. Die faktuur het ons laat bereik aangesien die projekbestuurder by Planning Partners afgesterf het, en moes iemand anders in die firma die projek finaliseer vandaar die afwyking. Dit is die heel laaste aktes van die projek wat oorgedra was. (continuation of housing project)</p>	Housing - Core

There was one deviation for the month of May 2022 totalling to R4000.00 and was for an impractical case.

(3) Herewith is the procurement for above R 100 000 for May 2022.

R100 000.00 Awards 2021 - 2022 Bergrivier Municipality May 2022					
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Level	Quotation/ Competitive Bidding/ Deviation
FQ 8/2/15-2022	Tricom Africa	Manufacture, supply, delivery and installation of Motor Control Centres	R194 692,70	1	Quotation
T 8/3/9-2022	TTR 080914	Maintenance and repairs at various Libraries for Bergrivier Municipality	R580 824,73	1	Competitive Bidding

(4) It should be noted that purchases to the value of R33 681.82 were done in respect of COVID-19 for May 2022.

COVID REPORTING FOR MAY 2022						
Supplier Name	Item Description	Unit of Measure (UOM)	Quantity	Unit Price per UOM	Total Order Amount	Order Number
RAIMONDI'S TRADING (PTY) LTD	Food for soup kitchen	Each	73	R21,32	R1 556,53	E0004650
LM MIRACLES	PPE020 Hand sanitizers and disinfectants	Each	6	R160,00	R960,00	E0004655
RAIMONDI'S TRADING (PTY) LTD	Food for soup kitchen	Each	139	R185,82	R25 829,47	E0004675
LM MIRACLES	PPE019 Surface sanitizers and disinfectants	Each	5	R105,00	R525,00	E0004655
LM MIRACLES	PPE017 2 Layer fabric cloth masks	Each	3	R70,00	R210,00	E0004655

Scm: monthly/report/May 2022

LM MIRACLES	PPE015 Non-sterile examination gloves	Each	2	R150,00	R300,00	E0004655
G.FOX (PTY) LTD	PPE020 Hand sanitizers and disinfectants	5 Litre	4	R304,75	R1 219,00	E0004797
G.FOX (PTY) LTD	PPE018 3 Layer fabric cloth masks	Box of 50	2	R63,25	R126,50	E0004797
G.FOX (PTY) LTD	PPE019 Surface sanitizers and disinfectants	Each	2	R316,25	R632,50	E0004797
KAAP AGRI	PPE018 3 Layer fabric cloth masks	Box of 50	7	R68,90	R482,27	E0004815
RIBBENS OFFICE NATIONAL	PPE002 Surgical masks for health care workers	Box of 50	10	R51,75	517,5	E0004997
RIBBENS OFFICE NATIONAL	PPE015 Non-sterile examination gloves	Box of 100	4	R191,76	767,05	E0004997
RIBBENS OFFICE NATIONAL	PPE016 Sterile examination or surgical gloves	Box of 100	4	R139,00	556	E0004997

**TOTAL R33681,82**

(5) There were the following virements for May 2022.

VERIMENTE VIR MAY 2022						
VANAF			NA			REDE / REASON FOR VIREMENT REQUEST
POS VANAF		BEDRAG / AMOUNT TO BE TRANSFERRED	POS NA	BESKRYWING	BEDRAG / AMOUNT	
<b>MUNICIPAL MANAGER</b>						
011010243505	COMMUNITY UPLIFTMENT	R 10 000,00	011010257000	REFRESHMENTS	R 10 000,00	Nie genoegsame fondse beskikbaar op verversing pos nie.
011012258501	WARD COMMITTEES (REMUNERATION)	R 25 000,00	011012258503	WARD COMMITTEES	R 25 000,00	Daar is nie genoegsame fondse in posnommer 011 012 258503 om verskaffers te betaal nie.
011010240008	TRAVEL/ACCOMODATION (AEROPLANE)	R 4 000,00	011010243505	SOCIAL PROJECT (COMMUNITY UPLIFTMENT)	R 183 000,00	Nie genoegsame fondse in pos tot finansiële jaareinde nie.
011010240003	TRAVEL/ACCOMODATION (DAILY ALLOWENCE)	R 5 000,00	011010203000	NEEDY/POOR FUNERAL	R 16 000,00	
011010243000	STATIONERY	R 6 000,00				
011010257000	REFRESHMENTS	R 5 000,00				
011010243507	SOCIAL PROJECTS (SMME)	R 20 000,00				
011010232000	TRAINING	R 5 000,00				
011010213000	PRINTING & BINDING	R 20 000,00				
011010239000	LEGAL COST	R 14 000,00				
011010211000	DIVERSER (YOUTH EXPO LOTYDE)	R 50 000,00				
011015237002	RISK MANAGEMENT	R 70 000,00				

Scm: monthly/report/May 2022

		R 234 000,00			R 234 000,00	
<b>FINANCE</b>						
072061490101	FURNITURE AND EQUIPMENT	R 15 000,00	072061480101	REPLACEMENT OF COMPUTERS	R 15 000,00	Die besparing van die toerusting en meubels word geskuif na die rekenaarpos vir die aankoop van n nuwe ADOPE PDF lisensies vir die laai van die sagteware op Mnr Sass en CFO se rekenaars.
012061259000	VALUATION COST	R 20 000,00	012061202002	ADVERTISEMENT	R 20 000,00	Befondsing vir die advertensie vir die Aanvullende Waardasie Rol is begroot onder Waardasie koste, en word versoek dat die fondse geskuif word ten einde die nodige advertensie te plaas.
		R 35 000,00			R 35 000,00	
<b>CORPORATE SERVICES</b>						
013071239000	LEGAL COST	R 15 000,00	013071240007	TRAVEL/ACCOMODATION (OWN TRANSPORT)	R 15 000,00	Geen fondse beskikbaar om reiskoste te betaal nie.
013101111000	SALARY/LONE	R 355 000,00	013101113000	TEMPORARY WORKERS	R 355 000,00	Die R250 000.00 wat tydens die aansuiwerings begroting moes skuif na Tydelike werkers het nie realiseer nie. Dit het n oorspandering as gevolg. Tydelike



						werkers word ook aangestel in die pos van Hoof Sekretariaat en Rekords, asook in die pos Kliëntediens Beampte: VD
013031237003	PROFESSIONAL SERVICES (COMMITTEES)	R 22 600,00	013031239000	LEGAL COST	R 22 600,00	Onvoldoende fondse in regskoste pos. Die Professionele dienste fondse gaan nie gebruik word nie aangesien die bestaande komiteelid se kontrak verleng is tot einde Julie 2022.
013071225000	LICENSES: GENERAL	R 1 000,00	013071246500	SUBSCRIPTION FEES	R 1 000,00	Fondse word benodig vir die betaling van die "traders" vir die minibus.
013081237001	PROFESSIONAL SERVICES (CONSULTING)	R 5 000,00	013081225000	LICENSES: GENERAL	R 5 000,00	Addisionele fondse word benodig vir die aankoop van VPN tokens. Alle lisensies wor duit pos hernu en kan die tekort aan die verhoging in pryse van alle lisensies toegeskryf word.
		<b>R 398 600,00</b>			<b>R 398 600,00</b>	
<b>TECHNICAL SERVICES</b>						

014032239000	LEGAL COST	R 3 000,00	014032237001	PROFESSIONAL SERVICES (ACCOUNTING)	R 3 000,00	Reconciliation of building plan deposits by Siyanda R13 726.40 and available on vote for Professional Services R11 000.00
014171242510	DONATION EXPENSES (CONTRACTORS)	R 29 000,00	014171242501	DONATION EXPENSES (TEMPORARY WORKERS)	R 30 238,00	Besparing op vier Skeningsuitgawes poste sal gebruik word om tydelike werkers te betaal.
014171242509	DONATION EXPENSES (MATERIALS & PARTS)	R 986,00				
014171242507	DONATION EXPENSES (PUBLIC TRANSPORT)	R 36,00				
014171242504	DONATION EXPENSES (TOOLS & EQUIPMENT)	R 216,00				
074551010103	STREET NAME CURP	R 6 100,00	074551500103	TOOLS	R 6 100,00	Benodig fondse vir aankope van Rammer vir kompaksie op Siviele Onderhoudswerke & Projekte
074512040108	UPGRADE PIKETBERG WTW	R 18 500,00	074511040108	PUMPS (STANDBY)	R 18 500,00	Benodig dringende fondse vir die vervanging van boorgat pompe in Aurora. Pompe het ingegee as gevolg van Loadshedding en moet vervang word.
014103214000	TOOLS & EQUIPMENT	R 1 000,00	014103242000	CELLPHONE COSTS	R 3 000,00	Benodig fondse om die selfoonkoste te betaal.
014103240001	TRAVEL & ACCOMODATION (TA)	R 1 000,00				
014103240002	TRAVEL & ACCOMODATION (ACC)	R 1 000,00				

074621030104	BULK METER REPLACEMENT	R 30 000,00	074621500101	FURNITURE & EQUIPMENT	R 30 000,00	Die fondse word benodig vir die aankoop van n nuwe frankeer masjien vir Administrasie.
014035242000	CELLPHONE COSTS	R 2 000,00	014032242000	CELLPHONE COSTS	R 2 000,00	Aanvulling tot Boubeheer se selfoonkoste weens onvoldoende oorblywende fondse in huidige boekjaar.
014171111000	SALARY/LONE: BASIC	R 160 000,00	014171237000	PROFESSIONAL SERVICES	R 2 000 000,00	Besparing wat gerealiseer is word aangewend vir die betaling van Noodsaaklike Dienste - Herwinning, vullis storting en vervoer.
014171219000	HIRE: MECHINERY	R 175 000,00				
014171258000	GARBARGE BAGS	R 485 000,00				
014171302500	REHABILITATION	R 309 000,00				
014091111000	SALARY/LONE: BASIC	R 140 000,00				
014091301001	BUILDINGS& GROUNDS (CONTRACTORS)	R 40 000,00				
014291111000	SALARY/LONE: BASIC	R 100 000,00				
014292111000	SALARY/LONE: BASIC	R 150 000,00				
014551111000	SALARY/LONE: BASIC	R 400 000,00				
014301111000	SALARY/LONE: BASIC	R 41 000,00				
074291050105	TELEMETRY A PUMP STATION	R 8 500,00	074292050103	SECURITY A WWTW	R 8 500,00	Besparing wat gerealiseer is word aangewend vir dringende sekuriteitsmaatreëls by Piketberg Riool suiweringswerke - Aanjaag pompkamer.
014551230000	WEEK KILLER	R 2 500,00	014551242000	CELLPHONE COSTS	R 2 500,00	Besparing op Onkruidoder word aangewend vir betaling van Selfoonkoste.

074621030104	BULK METER REPLACEMENT	R 10 400,00	074621500101	FURNNITURE & EQUIPMENT	R 10 400,00	Besparing op Meter Vervardering word aangewend vir die aankoop van nodige elektriese Toerusting.
014621111000	SALARY/LONE: BASIC	R 5 000,00	014621125500	OBSERVATION GRANT	R 5 000,00	Besparing op Salaris word aangewend vir uit betaling op die Waarneming pos.
014511111000	SALARY/LONE: BASIC	R 100 000,00	014511215000	ELECTRICITY	R 250 000,00	Nie genoegsame fondse om ESKOM rekening te betaal vir die suiwing en verskaf van water aan Piketberg en ander waterkemas nie.
014511144000	PENSIONARY FUNDS	R 10 000,00				
014511228000	SAMPLE TEST	R 100 000,00				
014512228000	SAMPLE TEST	R 40 000,00				
		<b>R 2 369 238,00</b>			<b>R 2 369 238,00</b>	
	<b>COMMUNITY SERVICES</b>					
015341301000	GROUNDS AND BUILDINGS	R 82 000,00	015432301000	GROUNDS AND BUILDINGS	R 82 000,00	Onvoldoende fondse om noodsaaklike onderhoudswerk te doen by die Sportgronde.
015201113000	TEMPORARY WORKERS	R 16 000,00	015201257000	REFRESHMENTS	R 16 000,00	Fondse benodig vir biblioteek projekte asook vakansie programme.

015201113000	TEMPORARY WORKERS	R 30 000,00	015201243000	STATIONARY	R 30 000,00	Die publiek maak meer gereeld gebruik van rekenaars en fotostate. Die verskeie biblioteke deel ook uitnodigings en aansluitvorms uit aand die publiek vir bewusmaking dus word daar fondse benodig op skryfbehoeftes.
015381213000	PRINTING & BINDING	R 10 000,00	015381309000	VEHICLES (CBY11271)	R 10 000,00	Die voertuie CBY11271 het nie genoegsame fondse beskikbaar om herstelwerk op voertuig te verrig nie.
015201111000	SALARY/LONE: BASIC	R 21 000,00	015201309000	VEHICLES (CBY7368)	R 21 000,00	Die band op CBY7368 moet vervang word en is daar nie genoeg fondse beskikbaar om dit te herstel nie.
015105214000	TOOLS & EQUIPMENT	R 4 900,00	015105243000	STATIONARY	R 4 900,00	Die Direkoraat Gemeenskapsdienste benodig skryfbehoeftes en dus sal die besparing op Gereedskap en Toerusting aangewend word tot die aankoop van die skryfbehoeftes.

015221237004	PROFESSIONAL SERVICES (PEST CONTROL)	R 2 400,00	015431235000	PLANTS & TREES	R 2 400,00	Die oorspronklike bome het gevrek as gevolg van n insekpes, nuwe bome moet spedig aangekoop word en sal vanaf Profesionele Dienste fondse geverimenteer word om die bome aan te koop.
015221230000	WEED KILLER	R 8 100,00				
015231237001	PROFESSIONAL SERVICES (LAND & QUANTITY SURVEYOR)	R 8 982,00	015431232000	TRAINING	R 17 082,00	Daar is geen fondse beskikbaar in die opleiding pos nie. Fondse sal geverimenteer word om werknemers binne Parke afdeling training te gee. 1 dag werkswinkel ondergaan met betrekking tot die hantering van spuit van gif asook opleiding om n cherry picker te bedryf.
015201232000	TRAINING	R 5 000,00				
015201219000	HIRE: MACHINERY	R 2 000,00	015201243000	STATIONARY	R 7 000,00	Nie genoegsame fondse om skryfbehoeftes aan te koop nie.
015201111000	SALARY/LONE: BASIC	R 150 000,00	015201301000	GROUNDS AND BUILDINGS	R 150 000,00	Fondse word benodig vir dringende herstelwerk by biblioteke.
015371301000	GROUNDS AND BUILDINGS	R 24 000,00	01543530100	GROUNDS AND BUILDINGS	R 24 000,00	Beskikbare fondse moet gaan om noodsaaklike onderhoudswerk te doen by die Holiday

						Resort-Stywelyne & Dwarskersbos.
015435213000	PRINTING & BINDING	R 1 540,00	015435243000	STATIONARY	R 1 540,00	Daar is n tekort aan fondse by die Skryfbehoeftes posnommer.
015201240003	TRAVEL/ACCOMODATION (DAILY ALLOWANCE)	R 2 500,00	015201255500	INSURANCE: CO-PAYMENT	R 2 500,00	Die versekering bybetaling pos is geskep en word fondse benodig om die voorruit wat gekraak het van die Suzuki CBY 4608 te betaal. Die besparing op Reis en Verblyf sal gebruik word om die bybetaling te dek.
015371237003	PROFESSIONAL SERVICES (ACCOUNTING)	R 1 850,00	015371237002	PROFESSIONAL SERVICES (VETENARIAN)	R 1 850,00	Daar is n tekort aan fondse vir die sterilisasie van katte en honde in ins Bergrivier area. Fondse vanaf Profesionele Dienste sal aangewend om siw sterilisasie van die katte en honde te doen.
015435213000	PRINTING & BINDING	R 6 000,00				
015435248000	SIGNS (TRAFFIC & INFORMATION)	R 500,00	015435227000	METERIAL & PARTS	R 6 500,00	Daar is n tekort aan fondse by die Materiaal & Onderdele posnommer dus gaan ons fondse verimenteer vanaf die bogenoemde posnommer om die

						tekort aan te vul.
015435213000	PRINTING & BINDING	R 2 939,00	015435237009	PROFESSIONAL SERVICES (CLEANING SERVICE)	R 2 939,00	Daar is n tekort aan fondse by die Professional Dienste posnommer dus gaan ons fondse verimenteer vanaf Druk en Bindwerk posnommer om die tekort aan te vul.
015221237004	PEST CONTROL - COMMUNITY HALLS	R 9 500,00	015431214000	TOOLS & EQUIPMENT	R 9 500,00	Daar is n tekort aan fondse by Gereedskap & Toerusting posnommer dus vra ons dat daar fondse vanaf Pest control geverimenteer word om tekort aan te vul.
015221237004	PROFESSIONAL SERVICES (PEST CONTROL)	R 7 000,00	015435219001	HIRE: TENTS & TOILETS	R 16 560,00	Daar is n tekort by die Huur: tents & toilet posnommer. Fondse word geverimenteer om tekort aan te vul.
015221237003	PROFESSIONAL SERVICES (INTERIOR DECORATOR)	R 5 000,00				
015432230000	WEED KILLER	R 4 560,00				
015435213000	PRINTING & BINDING	R 740,00	015435303000	MECHINERY	R 740,00	Daar is n tekort aan die Masjinerie posnommer dus gaan daar fondse vanaf Druk & Bindwerk geverimenteer word om tekort aan te vul.



015342213000	PRINTING & BINDING	R 1 000,00	015431242000	CELLPHONE COST	R 2 200,00	Daar is n tekort aan fondse om die selfoon rekening van Mei & Junie te betaal, Besparing op ander 4 poste sal gebruik word om die selfoon rekening te betaal.
015342236000	POSTAGE	R 1 000,00	015433242000	CELLPHONE COST	R 1 400,00	
015342240002	TRAVEL/ACCOMODATION	R 1 000,00				
015341243000	STATIONARY	R 600,00				
015371237001	PROFESSIONAL SERVICES (FINES MANAGEMENT)	R 3 300,00	015371246500	SUBSCRIPTION FEE	R 3 300,00	Die voertuig van Mei & Junie moet betaal word maar daar is n tekort aan fondse. Fondse vanaf verskillende poste sal gebruik word om die tekort aan te vul.
015341237002	PROFESSIONAL SERVICES (ACCOUNTING)	R 140,00	015341246500	SUBSCRIPTION FEE	R 140,00	
015432235000	PLANTS & TREES	R 150,00	015432246500	SUBSCRIPTION FEE	R 150,00	
015221227000	TOOLS & EQUIPMENT	R 1 400,00	015431246500	SUBSCRIPTION FEE	R 1 400,00	
075201480301	COMPUTER EQUIPMENT	R 2 435,00	075201490802	SHELVES/TEBLES/OFFICE FURNITURE	R 2 435,00	Besparing op Computer Equipment pos sal aangewend word om meubels en toerusting aan te koop vir die verskeie biblioteke.
015201111000	SALARY/LONE: BASIC	R 11 080,00	015201237000	PROFESSIONAL SERVICES (SECURITY)	R 11 080,00	Daar is n tekort aan fondse by die Professional Dienste posnommer en gaan ons fondse virementeer vanaf die bogenoemde posnommer om die tekort aan te vul.
		<b>R 428 616,00</b>			<b>R 428 616,00</b>	

MUNICIPAL MANAGER	R 234 000,00
TECHNICAL SERVICES	R 2 369 238,00
COMMUNITY SERVICES	R 428 616,00
CORPORATE SERVICES	R 398 600,00
FINANCIAL SERVICES	R 35 000,00
TOTAL	<b>R 3 465 454,00</b>

#### 4. DISPOSAL

The system of disposal management must ensure the following:-

- Immovable property is sold only at market related prices except when the public interest or the plight of a poor demand otherwise,
- Movable assets are sold either by way of written quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous,
- Immovable property is let at a market related rate except when the public interest or the plight of the poor demand otherwise,
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed,
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated.

#### 5. BID COMMITTEE SYSTEM

A Bid Committee system for competitive bids is fully operational. It comprises of the Bid Specifications, Bid Evaluation and Bid Adjudication Committees. The Committees meet regularly. The Accounting Officer appoints members of each committee taking into account Section 117 of the MFMA.

**The following two tenders were awarded for the month of May 2022.**

Scm: monthly/report/May 2022

THE COMMITTEE CAN SEE THE PROSES FOLLOWED:-

**No 1:- Tender 8/3/8 -2022 ALIENATION OF MUNICIPAL PROPERTY ERF 4472 PIKETBERG**

**Advertised:** Cape Time (18 March 2022) and Weslander (17 March 2022) and on the Municipal Website based on 80/20 Preference Point System.

**Closed:** Friday 1 April 2022 at 12h00

**Tenders received:**

No	Tenderer	Offer amount	B-BBEE LEVEL	TAX STATUS/PIN	CSD NUMBER
1	Gold Family Properties	R3 600 000	Level 4	COMPLIANT	MAAA1194233
2	CP Richter en SEUNS (Pty)Ltd	R3 150 000	Level 4	COMPLIANT	MAAA1173498

**Specification Committee**

According tp SCM Regulation 27(2) the Specification committee was appointed by the Municipal Manager prior to the meeting that took place on 15 March 2022 and the following members were present:-

Mr I Saunders (Chairperson)

Mr K Abrahams (Town Planner Piketberg)

Ms E R Scholtz (Accountant SCM)

Scm: monthly/report/May 2022

Mr W Wagener (Manager Town Planning and environmental management)

### **Evaluation Committee**

The tenders were evaluated by Bid Evaluation Committee in accordance with the procedures established in the supply chain policy of Bergrivier Municipality and a report was submitted to the BEC. The BEC consisted of the following officials: Mr. Israel Saunders (Head of SCM & Assets), Mrs. ER Scholtz (Accountant SCM), Mr. K Abrahams (Town Planner Piketberg), Mrs. R Hendricks (Administrator SCM), Mr. W Wagener (Manager Planning and Environmental Management), and J Doman (Financial Intern). Tenders were checked for both completeness and responsiveness.

### **Evaluation of Tenders (Preference)**

<b>TENDERER</b>	<b>OFFERED AMOUNT</b>	<b>POINTS FOR PRICE (80)</b>	<b>POINTS FOR B-BBEE STATUS LEVEL OF CONTRIBUTION (20)</b>	<b>B-BBEE STATUS LEVEL OF CONTRIBUTION</b>	<b>TOTAL POINTS (100)</b>
<b>GOLD FAMILY PROPERTIES (PTY)LTD</b>	R 3 600 000.00	80.00	12	4	92.00
CP RICHTER EN SEUNS (PTY) LTD	R 3 150 000.00	70.00	12	4	82.00

- The Gold Family Properties (Pty) Ltd scored the highest points according to the 80/20 Preference points system.
- The Gold Family Properties (Pty) Ltd completed the required MBD (4, 8, and 9) forms and is compliant with TCC on SARS website.
- The Directors were not found on the restricted list and the tender defaulters list of National Treasury and their Municipal account was paid in full.

### **RECOMMENDATION:**

Scm: monthly/report/May 2022

The following recommendations applicable to this tender was made as follows:-

That the Tender 8/3/8-2022 (MN35-2022) Alienation of Municipal Property Erf 4472, Piketberg be awarded to **Gold Family Properties (Pty)** for the amount of R 3 600 000.00 with the following tender conditions:

- a) Transfer of the property must be registered in the Deeds Office within 6 months after award of the tender.
- b) The full tender amount must be paid in a single payment into the transfer attorney's trust account where it is to be kept till transfer takes place.
- c) Services that may be required due to the proposed use, on Erf 4472, Piketberg, in addition to what is already provided, will be for the account of the buyer (s) and / or developer (s), as negotiated and agreed between the developer and the Municipality's Directorate Technical Services by means of a Service Level Agreement (SLA).

The award minutes are attached as Annexure "A".

#### **No 2:- Tender 8/3/9 MAINTENANCE AND REPAIRS AT VARIOUS LIBRARIES FOR BERGRIVIER MUNICIPALITY**

**Advertised:** Cape Time and Weslander (18 March 2022), WITH A GRADING OF 1GB and on the Municipal Website based on 80/20 Preference Point System. A COMPULSORY SITE CLARIFICATION MEETING WAS HELD ON 29<sup>TH</sup> OF March 2022 to give potential bidders the opportunity to acquaint themselves with the particulars of the bid.

**Closed:** Thursday, 14 April 2022 at 12h00

**The compulsory site meeting was attended by the following contractors:-**

<b>Nr</b>	<b>Name</b>
1	JETCOSA
2	ROCK CITY PRODUCTIONS
3	TRADE WIND TRADING
4	EVB PROJECTS

5	DIJ PROJECTS
6	FOQ PROPERTIES
7	ETA RAU GENERAL TRADING
8	ALEIPHO CONTRACTOR PTY
9	RIWACON
10	BATSINI (PTY) LTD
11	ZEEVAS CLEANING SERVICES
12	DT SIBENZA
13	VRAAGOM PROJECTS
14	BRAD'S CONSTRUCTION (PTY) LTD
15	PISON HAWILLA CONSTRUCTION
16	MASETE NONG CONSTRUCTION
17	CYSTONE PROJECTS
18	DINAH TRADERS
19	LULU CIVIL ENGINEERING PROJECTS
20	NIRVANHA HOLDINGS
21	EARL NIQUE DECRATORS
22	ZABS CONSTIBUTION
23	SIRNAME SOLUTIONS
24	TTR 080914 (PTY) LTD
25	GLOBALTEK SOLUTIONS
26	POTTS DEVCO
27	PROCOS (PTY) LTD
28	SURTIE SUPPLY & SERVICES
29	A & S RENOVATIONS & CONSTRUCTION

**Tenders received:**

Scm: monthly/report/May 2022

NR	NAME	SITE MEETING	PRICE	B-BBEE	CIDB GRADING
1	A & S RENOVATIONS & CONSTRUCTION	YES	R629 822.00	1	1GB
2	DT SIBENZA	YES	R688 500.00	1	4GB
3	MASETE NONG CONSTRUCTION	YES	R952 428.00	1	5GB
4	PISON HAWILLA CONSTRUCTION	YES	R543 755.00	1	1GB
5	NIRVANHA HOLDINGS	YES	R766 388.52	1	1GB
6	ROCK CITY PRODUCTIONS	YES	R707 967.00	1	2GB
7	BATSINI (PTY) LTD	YES	R1 379 625.24	1	4GB
8	POTTS DEVCO (PTY) LTD	YES	R1 675 499.25	1	5GB
9	SURTIE & SUPPLY SERVICES	YES	R527 765.00	1	1GB
10	ZABS ENTERPRISES	YES	R1 139 842.00	1	4GB
11	TTR080914 (PTY) LTD	YES	R580 924.73	1	3GB
12	ZEEVAS CLEANING & SUPPLIES	YES	R1 098 728.56	1	1GB
13	SIRNAME SOLUTIONS	YES	R705 460.00	1	2GB

### **BID SPECIFICATION COMMITTEE**

The specifications committee consisted of Chairperson: Mr. I Saunders (Head SCM), Ms. E Scholtz (Accountant SCM), Ms. R Hendricks (Administrator SCM), Ms. G Croeser (Head Libraries), and Mr. D Carolissen (Manager Community Services).

SCM Regulation 27 (1): "A bid specification committee must compile the specifications for the procurement of goods or services by the municipality."

Scm: monthly/report/May 2022

SCM Regulation 27 (2) (g): “Specifications must be approved by the accounting officer prior to the publication of the invitation for bids – Relevant power has been delegated to the Head: Supply Chain Management in terms of the approved System of Delegations for SCM.” Bid Specifications was approved by the Municipal Manager on **08 February 2022**.

## EVALUATION OF TENDERS

The tenders were evaluated by Bid Evaluation Committee in accordance with the procedures established in the CIDB Best Practise Guidelines and newest supply chain policy of Bergrivier Municipality and a report was submitted to the BEC. The BEC consisted of the following officials: Mr. Israel Saunders (Head of SCM & Assets), Ms. G Croeser (Head Libraries), Ms. R Hendricks (Administrator SCM), Mr. Jaydian Doman ( Financial Services: Interns). Tenders were checked for both completeness and responsiveness.

Tenders were requested from competent and experienced contractors with a registration of 1GB or higher. Tenders were firstly assessed for its compliance with the basic criteria in the tender specifications, and the notes hereunder:

NR	NAME	PRICE	ADDENDU M	COIDA/ EMPLOYER S LIABILITY	REFERENC E LETTERS (X3)	B- BBEE	CIDB (1GB)	COMPLIANT
1	A & S RENOVATIONS & CONSTRUCTION	R629 822,00	YES	NO	ONLY 2	1	1GB	NO
2	DT SIBENZA	R688 500,00	YES	NO	YES	1	NO	NO
3	MASETE NONG CONSTRUCTION	R952 428,00	YES	YES	ONLY 1	1	NO	NO
4	PISON HAWILLA CONSTRUCTION	R543 755,00	YES	YES	YES	1	1GB	YES
5	NIRVANHA HOLDINGS	R766 388,52	YES	NO	NO	1	1GB	NO
6	ROCK CITY PRODUCTIONS	R707 967,00	YES	YES	NO	1	2GB	NO



7	BATSINI (PTY) LTD	R1 379 625,24	YES	YES	YES	1	4GB	YES
8	POTTS DEVCO	R1 675 499,25	YES	YES	NO	1	5GB	NO
9	SURTIE & SUPPLY SERVICES	R527 765,00	YES	YES	ONLY 2	1	1GB	NO
10	ZABS DISTRIBUTION	R1 139 842,00	YES	YES	YES	1	4GB	YES
11	TTR 080914 (PTY) Ltd	R580 924,73	YES	YES	YES	1	3GB	YES
12	ZEEVAS CLEANING & SUPPLIES	R1 098 728,56	YES	YES	YES	1	1GB	YES
13	SIRNAME SOLUTIONS	R705 460,00	YES	NO	NO	1	2GB	NO

- Only 5 tenders is fully compliant.
- A calculation error was made by Pison Hawilla Construction

The five compliant tenderers are as follows:-

Nr	Name	Price Submitted	Departmental Calculation
4	PISON HAWILLA CONSTRUCTION	<b>R543 755,00</b>	<b>R643 755,00</b>
7	BATSINI (PTY) LTD	R1 379 625,24	R1 379 625,24
10	ZABS DISTRIBUTION	R1 139 842,00	R1 139 842,00
11	TTR 080914 (PTY) Ltd	R580 924,73	R580 924,73
12	ZEEVAS CLEANING & SUPPLIES	R1 098 728,56	R1 098 728,56

### Evaluation of Tenders (Preference)

TENDERER	TENDER AMOUNT	POINTS FOR PRICE (80)	POINTS FOR BEE LEVEL (20)	TOTAL POINTS (100)
PISON HAWILLA CONSTRUCTION	<b>R 643 755.00</b>	71.35	20	91.35
BATSINI (PTY) LTD	R 1 379 625.24	-29.99	20	-9.99
ZABS DISTRIBUTION	R 1 139 842.00	3.03	20	23.03
<b>TTR 080914 (PTY) LTD</b>	<b>R 580 924.73</b>	<b>80.00</b>	<b>20</b>	<b>100</b>
ZEEVAS CLEANING SERVICES	R 1 098 728.56	8.69	20	28.69

TTR080914 (PTY) LTD is registered with the CIDB and has a contractor grading of 3 GB.

TTR080914 (PTY) LTD has a Level 1 B-BBEE Status Level of Contribution and they therefore score a total of 20 points out of a maximum of 20 points for Preference.

TTR080914 (PTY) LTD with MAAA0975773 registered on CSD scored the highest points according the 80/20 Preference system

TTR080914 (PTY) LTD completed their MBD4, MBD8 and MBD9 documents with a complaint TCC on SARS Website

The Directors were also not found on the restrictions list and the tender defaulters list of National Treasury.

Their Municipal account is paid in full.

Did not indicate that the tender would be sub-contracted.

## RECOMMENDATION:

Scm: monthly/report/May 2022

The following recommendations applicable to this tender were made as follows:

1. That the Tender 8/3/9-2022 (MN37-2021) for the Maintenance and Repair at Various Libraries for Bergrivier Municipality, be awarded to **TTR080914 (Pty) Ltd** for the amount of **R 580 824.73 (VAT incl.)**

**TENDER AWARD MINUTES ARE ATTACHED AS ANNEXURE “A”.**

## **6. VENDOR PERFORMANCE**

Regular monitoring and review of the supply vendor performance must be done to ensure compliance with specifications and contract conditions for particular goods and services, is conducted. Reports are received from the User Departments for any procurement above R30 000.00 on the performance of Vendors. However, the contract management and project management we started on the Phoenix Vesta System is still giving us problems. We deem the effective operations of the financial system critical to be efficient in daily tasks and have had a meeting with the ownership of Phoenix Vesta to discuss the way forward, they have enhanced the financial system to accommodate the problems but will cost the Municipality an additional amount of R450 000.00 with a licence fee of R15 000.00 per month. When the system was procured not all the modules were procured to perform the required functionalities for SCM, Creditors and Revenue.

Furthermore, we have implemented the evaluation system and the scoring are as follows: -

- 3 points for Quality-of-Service delivery as agreed, deviations as managed as mutually agreed meaning: - Compliance to most undertakings, duties and obligations and requirements as set out in the Main Agreement and Annexures,
- 2 points for Quality-of-Service delivery in compliance with Agreement but requires more management and focus from the service provider.
- 1 point for Quality-of-Service delivery totally unacceptable, consider termination of Agreement and all services.

**REGISTER FOR THE MONITORING OF SERVICE PROVIDERS FOR MAY 2022**

DATE	NAAM OF SERVICE PROVIDER	AMOUNT	CSD NUMBER	BBBEE	SCORE	DEPARTMENT	FAKTUUR NR
04/05/2022	CORMAR FILMS	R 61 900,85	MAAA0164295	LEVEL 4	3	VERKEER	25
04/05/2022	STEPHEN DU PLESSIS GRONDVERSKUIWING	R 202 021,75	MAAA0346819	N/A	3	TEGNIES	IN004408
04/05/2022	PISON HAWILA	R 2 900,00	MAAA1063642	LEVEL 1	3	TEGNIES	INV 2
05/05/2022	EDEN FJ TUINDIENSTE	R 25 000,00	MAAA1096394	LEVEL 1	3	GEMEENSKAPDIENSTE	476
05/05/2022	JAYAITH CONSTRUCTION PROJECTS	R 10 000,00	MAAA0968329	LEVEL 1	3	GEMEENSKAPDIENSTE	INV 4
06/05/2022	JETCO SA	R 103 096,35	MAAA0152241	LEVEL 1	3	TEGNIES	IN5591
06/05/2022	JETCO SA	R 44 212,90	MAAA0152241	LEVEL 1	3	TEGNIES	IN5580
09/05/2022	JETCO SA	R 81 126,75	MAAA0152241	LEVEL 1	3	TEGNIES	IN5592
09/05/2022	JETCO SA	R 170 223,00	MAAA0152241	LEVEL 1	3	TEGNIES	IN5593
09/05/2022	TMT SERVICES	R 147 332,25	MAAA0363717	LEVEL 1	3	VERKEER	462022SI00596
10/05/2022	PHOENIX	R 314 985,00	MAAA0090868	LEVEL 4	3	FINANSIES	201559
10/05/2022	MD CIVILS	R 161 000,00	MAAA0053722	LEVEL 1	3	GEMEENSKAPDIENSTE	HO/11/22(RD.22)
10/05/2022	TUBOSEAL SERVICES	R 664 786,11	MAAA0108308	LEVEL 2	3	TEGNIES	INV-1002187
10/05/2022	MAXAL PROJECTS	R 44 054,20	MAAA0169612	LEVEL 3	3	TEGNIES	IN110535
10/05/2022	HURRYCANE CIVILS	R 110 596,00	MAAA0575209	LEVEL 1	3	GEMEENSKAPDIENSTE	5 E0003804
10/05/2022	JPCE	R 54 855,00	MAAA0029745	LEVEL 1	3	TEGNIES	2857
10/05/2022	HCB WAARDASIE	R 66 550,00	MAAA0220843	LEVEL 2	3	FINANSIES	IN000006
10/05/2022	GRANDMA CONSTRUCTION SERVICES	R 15 294,20	MAAA0233529	LEVEL 1	3	GEMEENSKAPDIENSTE	GCS1687
10/05/2022	D2SL STEEL PROJECTS	R 49 220,00	MAAA0980895	LEVEL 1	3	GEMEENSKAPDIENSTE	0025
10/05/2022	LESEDI GUARDING AND TRAINING	R 54 800,00	MAAA0192730	LEVEL 1	3	GEMEENSKAPDIENSTE	B10/02/2022
11/05/2022	DUCHARME CONSULTING	R 348 418,61	MAAA0025273	LEVEL 2	3	FINANSIES	10446
11/05/2022	CONTOUR TECHNOLOGIES	R 216 167,03	MAAA0206548	LEVEL 1	3	FINANSIES	INV040295
11/05/2022	WEST COAST SKIES SERVICES	R 35 250,00	MAAA0198390	LEVEL 1	3	TEGNIES	WCB 836/2022

Scm: monthly/report/May 2022

13/05/2022	SR CIVILS	R 13 190,66	MAAA0052296	LEVEL 1	3	PMU	126-06(Port-RDS)
13/05/2022	SR CIVILS	R 16 586,09	MAAA0052296	LEVEL 1	3	PMU	126-06(Port-SW)
13/05/2022	SR CIVILS	R 34 589,22	MAAA0052296	LEVEL 1	3	PMU	126-06(Pik)
13/05/2022	SR CIVILS	R 184 996,53	MAAA0052296	LEVEL 1	3	PMU	125-06 E
13/05/2022	SR CIVILS	R 7 057,50	MAAA0052296	LEVEL 1	3	PMU	125-05 R
13/05/2022	SR CIVILS	R 547 285,38	MAAA0052296	LEVEL 1	3	PMU	125-06 V
13/05/2022	SR CIVILS	R 63 199,27	MAAA0052296	LEVEL 1	3	PMU	125-06 A
18/05/2022	VANGUARD FIRE & SAFETY	R 325 565,00	MAAA0232262	LEVEL 2	3	FIRE FIGHTING & PROTECTION	IN110644
18/05/2022	HUMAN CAPITAL LIFE COACHING & CONSULTING	R 116 700,00	MAAA0378919	N/A	3	KORPORATIEF	BM/01/2022
20/05/2022	PERFECT BOUNCE	R 65 142,50	MAAA0275778	LEVEL 2	3	GEMEENSAPDIENSTE	IQ001203
23/05/2022	JAH GUIDE DAVIDS AGRICULTURE	R 105 000,00	MAAA0184014	LEVEL 1	3	KORPORATIEF	24 E0003696
23/05/2022	HENQUE	R 28 549,18	MAAA0421434	LEVEL 2	3	TEGNIES	INV0008337
23/05/2022	BARON EN SEUN KONSTRUKSIE	R 12 500,00	MAAA0513690	LEVEL 1	2	TEGNIES	77 E0000168
24/05/2022	BYERS SECURITY	R 28 179,00	MAAA0801478	LEVEL 1	3	TEGNIES	921
24/05/2022	TMT SERVICES	R 118 179,15	MAAA0363717	LEVEL 1	3	VERKEER	462022SI00644
24/05/2022	WEST COAST SKIES SERVICES	R 36 360,00	MAAA0198390	LEVEL 1	3	TEGNIES	WCB 839/2022
24/05/2022	WEST COAST SKIES SERVICES	R 47 840,00	MAAA0198390	LEVEL 1	3	TEGNIES	WCB 840/2022
24/05/2022	WEST COAST SKIES SERVICES	R 59 800,00	MAAA0198390	LEVEL 1	3	TEGNIES	WCB 841/2022
24/05/2022	WEST COAST SKIES SERVICES	R 30 080,00	MAAA0198390	LEVEL 1	3	TEGNIES	WCB 840/2022
25/05/2022	CAB HOLDINGS	R 77 648,98	MAAA0011496	LEVEL 2	3	FINANSIES	INA94151
26/05/2022	IX ENGINEERS	R 251 896,41	MAAA0375346	LEVEL 1	3	TEGNIES	INV/2022/0496
26/05/2022	JONTY ENGINEERING	R 297 160,00	MAAA0512241	LEVEL 1	3	TEGNIES	IN 5605
26/05/2022	LAZAR CIVIL ENGINEERING	R 36 800,00	MAAA0156913	LEVEL 1	3	TEGNIES	LCE 7860

Scm: monthly/report/May 2022

26/05/2022	LAZAR CIVIL ENGINEERING	R 4 416,00	MAAA0156913	LEVEL 1	3	TEGNIES	LCE 7861
26/05/2022	SR CIVILS	R 15 122,14	MAAA0052296	LEVEL 1	3	PMU	126-07(Port-RDS)
26/05/2022	SR CIVILS	R 471 107,84	MAAA0052296	LEVEL 1	3	PMU	126-07(Port-SW)
26/05/2022	SR CIVILS	R 808 197,17	MAAA0052296	LEVEL 1	3	PMU	126-07(Pik)
26/05/2022	SR CIVILS	R 32 988,85	MAAA0052296	LEVEL 1	3	PMU	125-07('E)
26/05/2022	SR CIVILS	R 93 833,62	MAAA0052296	LEVEL 1	3	PMU	125-06('R)
26/05/2022	SR CIVILS	R 429 254,62	MAAA0052296	LEVEL 1	3	PMU	125-07(V)
26/05/2022	SR CIVILS	R 24 145,11	MAAA0052296	LEVEL 1	3	PMU	125-07(A)
26/05/2022	SR CIVILS	R 376 216,54	MAAA0052296	LEVEL 1	3	PMU	130-04(A)
31/05/2022	JONTY ENGINEERING	R 742 794,64	MAAA0152241	LEVEL 1	3	GEMEENSKAPDIENSTE	INV 5611
31/05/2022	JONTY ENGINEERING	R 42 404,87	MAAA0152241	LEVEL 1	3	GEMEENSKAPDIENSTE	INV 5612
31/05/2022	JONTY ENGINEERING	R 71 409,25	MAAA0152241	LEVEL 1	3	GEMEENSKAPDIENSTE	INV 5613

Scm: monthly/report/May 2022

## 7. SERVICE LEVEL AGREEMENTS

According to Section 21A of the Municipal Systems Act the Accounting Officer of a Municipality must place all service level agreements on the Municipal website. Each department is responsible to ensure that all signed Service Level Agreements are on the IMIS7 system. Each Department must also have a hard copy of each contract applicable to their department.

### BERGRIVIER MUNICIPALITY SERVICE LEVEL AGREEMENTS - FINANCE DEPARTMENT FOR 2022-2023

Name	Description	Effective Date	Termination Date	Status	Contract Type
Cab Holdings	Service provider for the design, printing, email and distribution of Bergrivier Municipality's monthly service accounts	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
Mubesko	Provision of technical support for asset management for a period of three (3) years	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
Contour Technology	Supply, installation and management of an STS compliant prepayment electricity vending system for the period of 01 July 2020 to 30 June 2023	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
NEDBANK	Banking Services	2019-03-01	2023-06-30	Active	Service Level Agreement/Dienskontrak
Siyanda Business Solutions	Accounting Services	2022-07-01	2025-06-30	Active	Service Level Agreement/Dienskontrak
Phoenix Vesta	Financial System	2022-07-01	2032-06-30	Active	Service Level Agreement/Dienskontrak
AON	Short term insurance tender for a period of 3 years	2022-07-01	2025-06-30	Active	Service Level Agreement/Dienskontrak
HCB Valuers and Services (Pty) Ltd	Property Valuations Services	2017-07-01	2023-06-30	Active	Service Level Agreement/Dienskontrak
Ducharme	Revenue Enhancement	2021-10-01	2024-06-30	Active	Service Level Agreement/Dienskontrak

Scm: monthly/report/May 2022

The aforementioned table represent the service level agreements updated in respect of the finance department.

The financial Services department already started procurement processes for the three contracts that expire the end of June 2022.

## 8. ASSET AND INSURANCE REPORTING

### INSURANCE MANAGEMENT

The register for May 2022 is reported as follows:-

FOR INSURANCE REGISTER FOR MAY 2022							
Client Claim Ref	Peril	DateOfLoss	Status	Claim Detail	Claim Amount	Admin Date and Current Status	Reporting
CBY5090	Impact	2022-04-29	Awaiting motor assessors report	Municipality driver picked up wire with the digger loader and damaged the municipality bakkie rear flap	0,00	Awaiting motor assessors report	Director Technical Services & Town Engineer
Lamp Pole	Impact/Collision	2022-04-17	Awaiting document from client	Third party drove into lamp pole	0,00	Awaiting document from client	Director Technical Services & Manager: Electrical Services



## **9. APPEALS / OBJECTIONS BY AGGRIEVED**

Paragraph 49 of the Municipal Supply Chain Management Regulations allows the aggrieved bidders the opportunity to lodge objections (with proper motivation) against the decision(s) taken by the Bid Adjudication Committee, within 14 days from the date of notification thereof.

Alternatively, should they wish to lodge an appeal in terms of Section 62 of the Local Government: Municipal Systems Act 2000 (Act 32 of 2000) against the award of the tender, such appeal is to be lodged within 21 days from date of this notification? For the month of May 2022, no objections were lodged.

## **10. LEGISLATIVE COMPLIANCE**

Local government: Municipal Finance Management Act (Act 56 of 2003).

Supply Chain Management Regulations.

Supply Chain Management Policy: Bergrivier Municipality.

Preferential Procurement Regulation, 2017; and all other relevant legislation, National Treasury Guidelines and Circulars.

The Bergrivier Municipality has no Public Private Partners (PPP's).

## **11. SDBIP AND OTHER REPORTABLE MATTERS**

- Reports are submitted to the CFO monthly.
- The SCM unit is under strain due to other compliance matters implemented without additional resources for example, the monitoring and capturing of the performance of suppliers and the maintenance of the procurement plan.
- Specifications are only submitted at a very late stage making it difficult to secure responsive bidders.
- The non-filling of vacant positions is putting a huge strain on the unit to function properly and to comply with legislation, a student that assisted with the capturing of the contract register is leaving us for a permanent position further exacerbating the situation, and this will put more strain on the few staff members.
- Assets is the biggest portion of the financial statements and the post of Accountant: Assets needs to be funded and filled on an urgent basis to relieve the strain.
- There was only unauthorised expenditure that was reported to the Section 32 committee, an item was prepared to serve at the Section 32 committee on the irregular expenditure identified by the Auditor General. Fruitless and wasteful expenditure was recovered from Officials. There were no UIF&W expenditure to report in the period.

## **12. RECOMMENDATIONS**

1. That the Executive Mayor take note of the May 2022 Supply Chain Management Implementation report and that it be made public in accordance with Section 21A of the Municipal Systems Act.
2. The Executive Mayor and Council take note that a total of R33 681.82 expenditure incurred during the month of May 2022 to prevent the spread of COVID-19 and to aide in humanitarian relief during the pandemic.