

Municipalities

BERGRIVIER

Municipality



SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR MARCH 2022

1. In terms of Chapter 1 – paragraph 6(4) of the Councils Supply Chain Management Policy: “The Accounting Officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the Executive Mayor.” Paragraph 6(5) further states that: “The aforesaid reports must be made public in accordance with section 21A of the Municipal Systems Act.”

2. STATISTICAL INFORMATION:

- 2.1 DEMAND MANAGEMENT** – The SCM Unit, with the support of the Chief Financial Officer has submitted a list to all Directorates that requires timely planning and management processes to ensure that all goods and services which are required are quantified, budgeted, and delivered in a timely manner at critical delivery dates, so that the budget can be dealt with as per the cash flow statements.

This Demand Management Plan will be used as a strategic tool to implement the budget. The Demand Management Plan will assist the SCM Unit and user departments with the planning of the execution and timely completion of projects in alignment with the performance targets in the Service Delivery and Budget Implementation Plan.

The new Procurement new plan was distributed to all departments, and they needed to submit their specifications, evaluation and adjudications dates by the 31st of May 2021. Only the Community Services Department has submitted the plan back to the finance department.

Herewith is the new Procurement Plan for the 2021-2022 financial year.

As at 31 March 2022 the status was as follows:-

TECHNICAL DEPARTMENT

PROCUREMENT PLAN FOR TECHNICAL SERVICES WITH COMMENTS						
mSCOAConfig	mSCOAConfigDescription	Total Budget	Available	DIR	Owner	COMMENTS DEPARTMENT
74091500101	Tools	10000	10000	4	Jaco	Kwotasies - Soos benodig
74171380101	Upgrade Refuse building - PB	100000	100000	4	Jakkie	Jaartender - PB Omheining
74171500102	Tools	8000	8000	4	Jaco	Kwotasies - Soos benodig
74171500104	Upgrade Refuse building - PB (Security Cameras)	75000	75000	4	Jakkie	Jaartender - PB Omheining
74291500102	Tools	20000	20000	4	Jaco	Kwotasies - Soos benodig
74301020104	Subsurface Drains	75000	75000	4	Jakkie	Kwotasies
74301500101	Furniture & Equipment - Stormwater Management	6000	2005,04	4	Jaco	Kwotasies - Soos benodig
74511040109	Pyp Vervangingsprogram	1000000	1000000	4	Jaco	Kontrakteur op terrein
74511040202	Water Renewals (EL)	1100000	1100000	4	Jaco	Kontrakteur op terrein
74511040204	Pyp Vervangingsprogram	1113657	840293,18	4	Jaco	Kontrakteur op terrein
74511500102	Tools	22128	16111,57	4	Jaco	Kwotasies - Soos benodig

74512040108	Upgrade Piketberg WTW	250000	250000	4	Jakkie	Tender gereed om MCC's te vervang
74551010103	Street name curb stones	50000	40646,01	4	Jakkie	Kwotasies vir AU
74551010113	Munisipale Dienste Ontwikkeling	1000000	1000000	4	Jaco	Konsultant reeds aangestel
74551490101	Furniture & Equipment - Roads	10000	3875,87	4	Jaco	Kwotasies - Soos benodig
74551500103	Tools	88500	64082,71	4	Jaco	Kwotasies - Soos benodig

ELECTRICITY FOR MARCH 2022 PROJECTS WITH NO MOVEMENT					
VOTE	DESCRIPTION		BUDGET	AVAILABLE	SPENDING
74621030201	Replace Switchgear Peperstreet Station P/B and Minisub	Sous	500000	500000	0%
74621030203	Replace swithgear at Museum sub Porterville	Sous	600000	600000	0%
74621030214	Install mini -replace sub with mini sub Keerom Street	Sous	600000	600000	0%

COMMUNITY SERVICES

PROCUREMENT PLAN WITH COMMENTS FROM DEPARTMENT						
mSCOAConfig	mSCOAConfigDescription	TotalBudget	TotalAvailable	Directorate	DirectorateDescription	COMMENTS DEPARTMENT
75231170201	Fencing Cemetery	500000	470434,78	5	Vote 5 - Community Services	Tender sluit Vrydag, 11 Maart 2022.
75371500107	Bullet Proof Vests	60000	60000	5	Vote 5 - Community Services	Bestelling is uitgereik aan diensverskaffer.

75381490101	Furniture & Equipment - Fire	9300	2024,96	5	Vote 5 - Community Services	Die bestelling kon nog nie uitgereik word nie omdat daar 'n veriment gedoen mos word. Die veriment is vandag deur en die rekwisissie kan nou afgehandel word.
75381500101	Fire fighting equipment	57200	9824,8	5	Vote 5 - Community Services	Die bestelling kon nog nie uitgereik word nie omdat daar 'n veriment gedoen mos word. Die veriment is vandag deur en die rekwisissie kan nou afgehandel word.
75432290116	Renewal of Irrigation Equipment	20000	20000	5	Vote 5 - Community Services	Besig met kwotasie proses
75432291102	Upgrading of netball courts	300000	300000	5	Vote 5 - Community Services	Wag op uitklaring vanaf DCAS.
75435280102	Furniture & Equipment - Holiday Resorts	145667	45684,21	5	Vote 5 - Community Services	Uitgediende bates word aangekoop soos benodig.
75435500102	Tools and Equipment	40000	21087,29	5	Vote 5 - Community Services	3 kwotasies soos nodig

2.2 BIDS / FORMAL WRITTEN QUOTATIONS AWARDED

2.2.1 All Bids and formal **written quotations awarded** are published on the Bergrivier website.

QUOTATION REGISTER 01 JULY 2021 - 30 JUNE 2022 for the month of March 2022

QUOTATION NUMBER	FQ DESCRIPTION & OFFERS RECEIVED	BBBE	LOCALITY	QUOTATION AMOUNTS	DATE AWARDED BY DIR	REASON NOT AWARDED	DEPARTMENT	CIDB	DTI
FQ 8/2/1-2022	<i>Upgrading of the entrance road at new cemetery in Porterville</i>							SB1/SK 1	Steel Products 100%
	1 Pison Hawila Construction	1	Piketberg, Bergrivier Municipality	R 197 213,40		DID NOT SCORE HIGHEST POINTS			Cement - 100%
	2 MD Civils	1	Kraaifontein, City of Cape Town Municipality	R 161 000,00	15 March 2022	SUCCESSFUL	Cemetaries		
FQ 8/2/5-2022	<i>Supply and delivery of sewage submersible pumps for Velddrif</i>							None	Pumps - 70%
	1 Nolada 8	1	Bellville, City of Cape Town Municipality	R 130 397,35		DID NOT SCORE HIGHEST POINTS			
	2 Hidro-tech	1	Stikland, City of Cape Town Municipality	R 57 971,50	04 March 2022	SUCCESSFUL	Sewerage		
	3 AR Jones Engineering	1	Langebaan, Saldanha bay Municipality	R 97 893,30		DID NOT SCORE HIGHEST POINTS			
	4 Trautmann Trading	1	Parow, City of Cape Town Municipality	R 90 488,26		DID NOT SCORE HIGHEST POINTS			
	5 Million Electric	1	Tableview, City of Cape Town	R 116 209,20		DID NOT SCORE HIGHEST			

			Municipality			POINTS			
	6	Afri-Mak	1	Cape Town, City of Cape Town Municipality	R 91 785,92		DID NOT SCORE HIGHEST POINTS		
	7	West Coast Skies Services	1	Vredenburg, Saldanha bay Municipality	R 88 283,50		DID NOT SCORE HIGHEST POINTS		
FQ 8/2/8-2022		Supply and installation of cameras for WARD 4						None	Electrical cables and wiring - 90%
	1	No Fear Systems	1	Ottery, City of Cape Town Municipality	R 159 989,31		DID NOT SCORE HIGHEST POINTS		
	2	Latmi Enterprises	1	St. Helenabay, Saldanhabay Municipality	R 162 739,91		DID NOT SCORE HIGHEST POINTS		
	3	Cormar Films	4	Vredenburg, Saldanha bay Municipality	R 100 402,85	18 March 2022	SUCCESSFUL	Traffic Control	
FQ 8/2/9-2022		Supply, delivery and installation of roll-on lawn at Pelican Beach Resort						SH1	Valves - 70%
	1	West Coast Skies Services	1	Vredenburg, Saldanha bay Municipality	R 124 200,00		DID NOT SCORE HIGHEST POINTS		Pipes - 100%
	2	Emmerencia Construction	1	Brackenfell, City of Cape Town Municipality	R 236 300,00		DID NOT SCORE HIGHEST POINTS		
	3	Mncotshe Construction	1	Vredenburg, Saldanha bay Municipality	R 177 841,00		DID NOT SCORE HIGHEST POINTS		

	4	FE Outdoor Renovations Specialists	1	Kuilsriver, Cape Town Municipality	R 89 000,00	14 March 2022	SUCCESSFUL	Holiday Resorts		
	5	Potts Devco	1	Strand, City of Cape Town Municipality	R 199 525,00		DID NOT SCORE HIGHEST POINTS			
FQ 8/2/10-2022		Supply, delivery and installation of shade covering for Finance Office Building							SL1 / GB1	Steel products - 100%
	1	Vuyo Best Cutters	1	Khayelitsa, City of Cape Town Municipality	R 155 000,00					Twine & netting products - 100%
	2	Pison Hawila Construction	1	Piketberg, Bergrivier Municipality	R 180 107,00					
	3	Emmerencia Construction	1	Brackenfell, City of Cape Town Municipality	R 179 500,00					
	4	Potts Devco	1	Strand, City of Cape Town Municipality	R 197 794,00					
FQ 8/2/11-2022		Supply, delivery and installation of Rugby Poles at Aurora							None	Steel products - 100%
	1	Perfect Bounce Consultants	2	Brackenfell, City of Cape Town Municipality	R 65 142,50	17 March 2022	SUCCESSFUL	Sports Grounds and Stadiums		
FQ 8/2/12-2022		Maintenance and Repairs at Rhinopark Clubhouse and Stadium in Piketberg							GB1	Steel products - 100%
	1	Zeederberg Projects	1	Piketberg, Bergrivier Municipality	R 129 385,00		DID NOT SCORE HIGHEST POINTS			Electrical cables & wiring - 90%
	2	Nirhvana Holdings	1	Malmesbury, Swartland	R 133 671,74		DID NOT SCORE			

Scm: monthly/report/March 2022

			Municipality			HIGHEST POINTS			
3	Gert Jacobus Swarts	1	Piketberg, Bergrivier Municipality	R 185 788,16		DID NOT SCORE HIGHEST POINTS			
4	Venko Trading	1	Vredenburg, Saldanha bay Municipality	R 109 300,00		DID NOT SCORE HIGHEST POINTS			
5	Dinah Traders	1	Piketberg, Bergrivier Municipality	R 70 100,00		DID NOT SCORE HIGHEST POINTS			
6	Pison Hawila Construction	1	Piketberg, Bergrivier Municipality	R 119 000,00	17 March 2022	SUCCESSFUL	Sports Grounds and Stadiums		
FQ 8/2/13-2022	<i>Appointment of a service provider to compile tender specifications for MRF</i>							None	None
	1	JPCE	1	Brackenfell, City of Cape Town Municipality	R 54 855,00	09 March 2022	SUCCESSFUL	Solid Waste Removal	

2.3 ACQUISITION MANAGEMENT

The system of acquisition management must ensure the following:-

- That goods and services are procured in accordance with authorized processes only.
- That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003)
- That the threshold values for different procurement processes are complied with.
- That any Treasury guidelines on acquisition management are properly taken into account.

2.4 SECTION 32 APPOINTMENTS

There were no section 32 appointments.

2.5 SECTION 33 CONTRACTS

The bid documentation, evaluation and adjudication criteria and general conditions of a contract must be in accordance with applicable legislation. There were no section 33 applications for the month of March 2022.

2.6 AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Regulation, Paragraph 45, awards given to close family members of persons in the service of the state, above R2 000.00 should be disclosed in the notes to Annual Financial Statements.

No awards were made thus far for the financial year.

All SCM Staff were required to disclose their relationships or interest of close family members in service of the State/ or if family members have entered into a contract for services with Bergivier Municipality and signed the declarations.

There are no related party transactions to be reported for the month of March 2022.

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Municipal Supply Chain Management Regulations – Gazette 27636 Of 30 May 2005, states in Section 36 “

(1) A supply chain management policy may allow the accounting officer-

- a) To dispense with the official procurement process established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
 - i. In an emergency
 - ii. If such goods or services are produced or available from a single provider only.

- iii. For acquisition of special works of art or historical objects where specifications are difficult to compile.
 - iv. acquisition of animals for zoos ; or
 - v. in any other exceptional case where it is impractical or impossible to follow the official procurement process; and
- (b) To ratify minor breaches of the procurement process by an official or committee acting in terms of delegated powers or duties which are purely of technical nature.
- (2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity and include as a note to the annual financial statements.

Deviations 2021-2022 MARCH 2022						
Number	Name of Service Provider	Covid 19	Impossible/Impractical	Short description	VOTE NR	DEPARTMENT
21	Planning Partners (PTY) Ltd		R 4 000,00	Planning Partners was aangestel as deel van 'n PRT vir die voorsiening van professionele dienste vir verskeie projekte, onder ander (Projek - 107 Velddrif) sedert 2012. Die registrasie van titelaktes in die begunstigdes van die behuisingsubsidies se name, vorm deel van die stappe in die projekte. Volgens die voorskrifte en voorwaardes van die behuisingsubsidie is dat die huise deur middel van titelaktes aan die begunstigdes oorgedra word. Die oordrag word deur die behuisingsubsidie befonds. Dit is die laaste aktes in die projek wat oorgedra is.	039 999 4429 03	Housing - Core

23	Minde Schapiro & Smith		R 5 093,75	<p>Quotation 8/2/41-2021 (MN156-2021): Registration of Properties at Deeds Office application to obtain a certified copy of lost Title Deed - T2736/1898 VA10096/2006. Minde Schapiro & Smith Attorneys was appointed by means of Formal Quotation 8/2/41-2021 (MN156-2021): Registration of Properties at Deeds Office to attend to the registration of various properties (copy of letter awarding the quotation dated 31 August 2021 as well as a copy of the initial Order no. E0000825 dated 2 September 2021 are hereby attached. Original Deed of Transfer NO. 2736/1898 was submitted to the Deeds Office for registration of various properties, which were subdivided from Erf 1002, Porterville (Porterville Commonage). Despite submission of the original Deed of Transfer, the Deeds Office requested Certified copy T2736/1898 aforementioned transfers, original Deed of Transfer no. 2736/1898 could not be found and therefore a certified copy was obtained. The original was since found/returned to the Municipality, but the certified copy is not at registry under securities. Only a copy of the certified copy was available on file. As transfers were made using Certified Copy T2736/1898 VA10096/2006, the Deeds Office requires it before the current subdivisions can be registered. Application to obtain a certified copy of lost Title Deed T2736/1898 VA10096/2006 is therefore required in addition to the initial appointment of Minde Schapiro & Smith Attorneys.</p>	013 031 2390 00	Planning and Development
----	------------------------	--	------------	--	--------------------	--------------------------

24	Vaku Transport	R 15 000,00	Badisa Piketberg het met die persone woonagtig te Rhinopark en onder die brug geskakel, ten einde te kyk na oplossings vir hulle woon-omstandighede vanuit 'n maatskaplike oogpunt. Die mense te Rhinopark is die wat oorgebly het nadat die tydelike verblyg wat tydens die Covid-19 pandemie verskaf was, tot 'n einde gekom het. Die meeste van die inwoners het aangedui dat hulle hulp soek met vervoer, ten einde gekom het. Die meeste van die inwoners het aangedui dat hulle hulp soek met vervoer, ten einde na hulle verskeie geboorteplekke terug te keer. 13 Persone het aangedui dat hulle na die Oos-kaap wil terugkeer, en wel na hulle onderskeie dorpe soos Matatiele, Butterworth, Sterkspruit, Queenstown en Fort Beaufort. Badisa het vervoer gereël met Vaku Transport van Piketberg, en het versoek dat die Munisipaliteit die vervoerontkoste moet dek. Aangesien dit in belang van die inwoners onder die brug en by Rhinopark is, en alle rolspelers begerig is om hulle lewens-omstandighede te verbeter, word die versoek van Badisa ondersteun. Die koste word uiteengesit in die aangehegde kwotasie. Dit sal ontmoontlik wees om die verkrygings-proses te volg, omdat Vaku Transport al maatskappy is wat die kliënte by hulle woonplekke sal optel, en hulle direk na hulle onderskeie bestemmings in die Oos-kaap sal neem.	011 010 2435 11	Municipal Manager
		R 15 000,00	R 9 093,75		
TOTAL FOR MARCH 2022			R 24 093,75		

The three deviations for the month of March 2022 was for R24 093.75 and it was R15 000 for Covid 19 expenses and R9 093.75 for two impractical cases.

(3) Herewith is the procurement for above R 100 000 for March 2022.

R100 000.00 Awards 2021 - 2022 Bergrivier Municipality - March 2022					
Contract details			Total value of contracts	B-BBEE	Method of procurement
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Level	Quotation/ Competitive Bidding/ Deviation
FQ 8/2/5-2021	Hidro-tech	Supply and delivery of submersible pumps in Velddrif	Rates	1	Quotation
T 8/3/35-2021	Tricom Africa	Supply, delivery and installation of fencing for BM till 30 June 2024	Rates	1	Competitive Bidding
T 8/3/54-2021	Hurrycane Civils	Maintenance and Repairs of Clubhouses and Stadium in Velddrif	R525 858.00	1	Competitive Bidding
T 8/3/66-2021	Maximum Profit Recovery	Service provider for the review and calculation of VAT	Collection rate of 11.5%	2	Competitive Bidding
T 8/3/64-2021	Siyanda Business Solutions	Accounting services for the period from 01 July 2022 till 30 June 2025	Rates	4	Competitive Bidding
T 8/3/51-2021	JAH Guide Davids Agriculture	Tree felling - invasive species control and eradication	R350 000,00	1	Competitive Bidding
T 8/3/58-2021	Memotek Trading	Supply and delivery of a cricket pitch roller for Bergrivier Municipality	R249 964,00	1	Competitive Bidding
FQ 8/2/1-2022	MD Civils	Upgrading of entrance road at new Cemetery in Porterville	R161 000,00	1	Quotation
T 8/3/56-2021	Hydrenco	Supply and delivery of a cherry picker for Bergrivier Municipality	R661 825,00	4	Competitive Bidding
FQ 8/2/12-2022	Pison Hawila Construction	Maintenance and repairs of Rhinopark Clubhouse and Stadium in Piketberg	R119 000,00	1	Quotation
T 8/3/60-2021	SR Civil Contractors	Upgrading of Roads and Stormwater in Aurora: Bergrivier Municipality	R 2 598 766,67	1	Competitive Bidding
FQ 8/2/8-2021	Cormar Films	Supply and installation of cameras in Bergrivier Municipal Area, Ward 4 - Piketberg	R 100 402,85	4	Quotation
T 8/3/42-2021	Grandma Construction	Supply, deliver and install of playpark equipment for Bergriver Municipality	Rates	1	Competitive Bidding
T 8/3/42-2021	Rhode Bros Steel Projects	Supply, deliver and install of playpark equipment for Bergriver Municipality	Rates	1	Competitive Bidding
T 8/3/42-2021	D2SL Steel Projects	Supply, deliver and install of playpark equipment for Bergriver Municipality	Rates	1	Competitive Bidding
T 8/3/65-2021	Inca Portfolio Managers	Drafting of a Long term financial plan for a period ending 30 June 2024	R 1 124 125,00	2	Competitive Bidding

(4) It should be noted that purchases to the value of R47 709.59 were done in respect of COVID-19 for March 2022.

COVID-19 PROCUREMENT EXPENDITURE 2021/22 MARCH 2022

Supplier Name	CSD Registration No.	Item Description	If "Other" please provide the item / service description	Unit of Measure (UOM)	Quantity	Unit Price per UOM	Total Order Amount	Order Number
KAAP AGRI	MAAA0022875	PPE018 3 Layer fabric cloth masks		Box of 50	6	R68,90	R413,38	E0003899
PENTAGON SA OIL AND FUEL	MAAA0488582	PPE019 Surface sanitisers and disinfectants		Each	3	R70,00	R210,00	E0003830
RAIMONDI'S TRADING	MAAA0799058	Other	(soup kitchen - groceries)	Each	0	R0,00	R25 568,10	E0003094
KAAP AGRI	MAAA0022875	PPE020 Hand sanitisers and disinfectants		Each	7	R266,40	R1 864,78	E0003896
RAIMONDI'S TRADING	MAAA0799058	Food parcels	(soup kitchen - groceries)	Each	0	R0,00	R3 107,89	E0004023
KAAP AGRI	MAAA0022875	PPE020 Hand sanitisers and disinfectants		EACH	4	R266,40	R1 065,59	E0003908
VUSI'S TAXI SERVICES	MAAA0944575	Other	Transport of persons back home		0	R0,00	R15 000,00	E0004096
SUPERSPAR	MAAA0489071	Food parcels	(soup kitchen - groceries)	EACH	0	R0,00	R479,85	E0004065
							R47 709,59	

(5) There were the following virements for March 2022.

VIREMENTS FOR MARCH 2022						
POS VANAF	VANAF	BEDRAG / AMOUNT TO BE TRANSFERRED	POS NA	NA	BEDRAG / AMOUNT	REASON
<u>MUNICIPAL MANAGER</u>						
011010243505	COMMUNITY UPLIFTMENT	R 10 000,00	011010203000	POOR/NEEDED FUNERAL	R 10 000,00	Funds to be transferred to assist the family in need (when applications are received) with the burial of their loved ones.
011010213000	PRINTING & BINDING	R 11 000,00	011010257000	REFRESHMENTS	R 11 000,00	Nie genoegsame fondse in pos tot finansiële jaareinde nie.
<u>FINANCE</u>		R 21 000,00			R 21 000,00	
12061111000	SALARY / LONE: BASIC	R 22 000,00	012061125500	OBSERVATION	R 22 000,00	Waarnemingspos gedurende Aansuiweringsbegroting verminder. Kontrak aanstelling het egter uitgeloop en is die vakante pos steeds nie befonds nie, terwyl die werk noodsaaklik is om daagliks te doen. Skuif fondse vanaf salaris gedeelte om die uitgawes te befonds(Hoofklerk: Inkomste is vakant en onbefonds).
12061255000	INSURANCE GENERAL	R 5 000,00	012061255500	INSURANCE CO-PAYMENT	R 5 000,00	Bybetaling op versekering eis ten opsigte van CBY 7440 is nie begroot nie, en word die findse geskuif om die herstelwerk te doen.
<u>TECHNICAL SERVICES</u>		R 27 000,00			R 27 000,00	
014621305000	NETWORKS	R 35 000,00	014621309000	VEHICLES (CBY11835)	R 50 000,00	Nood herstelwerk moet dringend op CBY11835 gedoen word om dienslewering in Velddrif by Elektries te verseker.
014621303000	MECHINERY	R 15 000,00				
74511500102	TOOLS	R 14 200,00	074511010108	PUMPS(STANDBY)	R 14 200,00	Besparing op kapitale pos(tools) fondse moet geskuif word na pumps(standby) pos vir die aankoop van die boorgat pomp se motor.

014551214000	TOOLS & EQUIPMENT	R 2 800,00	014551224000	MEMBERSHIP FEE	R 2 800,00	Besparing op Gereedskap word aangewend om Ledegeld aan ECSA te betaal/Savings on Tools is appliede to pay Membership Fees to ECSA
COMMUNITY SERVICES		R 67 000,00			R 67 000,00	
015431309000	VEHICLES (CBY1008)	R 10 000,00	015431309000	VEHICLES (CEX3103)	R 10 000,00	Fondse word benodig vir herstelwerk aan CEX3103. Besparing op CBY1008 sal gebruik word vir hierdie doel.
075432470101	SECURITY MEASURES	R 68 990,00	075221070103	UPGRADING OF COMMUNITY HALLS	R 68 990,00	Additional work needs to be done and insufficient funds available. The shortfall will be made up by savings on the abovementioned votes.
075435280102	FURNITURE & EQUIPMENT - HOLIDAY RESORTS	R 1 524,00	075231170101	GRAVEL ACCESS ROADS-CEMETERY	R 3 400,00	Prices received from bidders are higher than the available budget to complete the project. The shortfall will be up by savings on the abovementioned votes.
015432327000	PROFESSIONAL SERVICES	R 15 000,00	015432219001	HIRE: TENTS & TOILETS	R 15 000,00	Fondse word benodig vir die huur van toilette by Pelikaan Strandoord. Besparing op Profesionele Dienste sal gebruik word om die verskaffer Sanitech te betaal.
015201213000	PRINTING & BINDING	R 15 000,00	015201257000	REFRESHMENTS	R 21 000,00	Onvoorsiene uitgawes vir die besoek van die Minister vir die launch van Biblioteekweek. Fondse van drie poste sal aangewend word tot die aankoop van die verversings.
015201243000	STATIONARY	R 2 000,00				
015201224000	MEMBERSHIP FEES	R 4 000,00				
075432470101	SECURITY MEASURES	R 113 102,00	075231170106	FENCE AT CEMETERY	R 113 102,00	Prices received from bidders are higher than the available budget to complete the project. The shortfall will be up by savings on the abovementioned votes.
015431223000	FERTILIZER	R 8 000,00	015433208000	CHEMICAL	R 24 000,00	Daar is n tekort aan fondse by

015433223000	FERTILIZER	R 5 000,00				die Chemikalië posnommer en gaan ons fondse verimenteer vanaf beskikbare posnommers om die tekort aan te vul.
015435223000	FERTILIZER	R 1 000,00				
015433227000	MATERIAL & PARTS	R 10 000,00				
075371490101	FURNITURE & EQUIPMENT TRAFFIC SERVICES	R 852,00	075371500109	SURVEILLANCE CAMERAS	R 878,00	Die aanbevelle verskaffer is n "non-vat vendor" waar ons nie VAT kan terug eis nie (FQ8/2/8-2022 Unicom Services). Surveillance Cameras het te min fondse beskikbaar om die toekenning te maak.
075371480101	COMPUTER EQUIPMENT	R 26,00				
015221237004	PROFESSIONAL SERVICES (OUTSOURCED-SECURITY)	R 10 000,00	015432214000	FURNITURE & EQUIPMENT	R 7 000,00	Daar is n tekort aan fondse by die Gereedskap & Toerusting posnommer en gaan hul fondse verimenteer vanaf bogenoemde posnommer om die te kort aan te vul.
015435219000	HIRE: MECHINERY	R 1 000,00	015431214000	FURNITURE & EQUIPMENT	R 6 500,00	
015431230000	WEED KILLER	R 2 500,00				
015432223000	FERTILIZER	R 13 000,00				
015431230000	WEED KILLER	R 2 000,00	015432219001	HIRE: TENTS & TOILETS	R 15 000,00	Daar is 'n tekort by Huur: Tents & Toilets se posnommer en gaan hul fondse verimenteer vanaf die Kunsmis en Onkruidodder posnommers om die tekort aan te vul.
015381237000	PROFESSIONAL SERVICES	R 88 540,00	015105237005	PROFESSIONAL SERVICES(TECHNICAL REPORTS)	R 88 540,00	Appointed of structural engineering consulting services for Watsonia Pavilion in Piketberg. Savings from Professional Services Technical Reports will be used to appoint the consultant.
74171500104	UPGRADE REFUSE BUILDING - PB(C)	R 75 000,00	074171380101	UPGRADING REFUSE BUILDING - PB	R 75 000,00	Extra funding is required to complete the fencing around the Refuse Building. The fencing needs to be in place before the cameras can be installed. Funding from the Cameras will be applied to complete the fencing.

074551010104	TRAFFIC CALMING MEASURES	R 5 000,00	074551010105	HARDEN PAVEMENTS	R 5 000,00	Escalation on the Bituminous products purchased requires additional funding to be paid. Savings on Traffic Calming Measures will be applied for payment.
015381309000	VEHICLES (CBY11271)	R 2 000,00	015381309000	VEHICLES (CBY10572)	R 2 000,00	Onvoldoende fondse beskikbaar om die voertuig(CBY10572) te herstel. Fondse word vanaf(CBY11271) verskuif sodat herstelwerk gedoen kan word.
015433303000	MECHINERY	R 20 000,00	015432237002	PROFESSIONAL SERVICES(OUTSOURCED-SECURITY)	R 50 000,00	Daar is n tekort aan fondse by die Profesionele Dienste(Outsourced-Security) posnommer. Daar gaan van beskikbare posnommers gebruik word(soos aangedui) gebruik word om die tekort aan te vul.
015432248000	SIGNS(TRAFFIC INFORMATION)	R 10 000,00				
015221237004	PROFESSIONAL SERVICES (PEST CONTROL)	R 20 000,00				
		R 503 534,00			R 505 410,00	

Summary of veriments	
Municipal Manager Office	R 21 000,00
Finance Dept	R 27 000,00
Technical Services	R 67 000,00
Community Services	R 503 534,00
TOTAL	R 618 534,00

4. DISPOSAL

The system of disposal management must ensure the following:-

- Immovable property is sold only at market related prices except when the public interest or the plight of a poor demand otherwise,

- Movable assets are sold either by way of written quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous,
- Immovable property is let at a market related rate except when the public interest or the plight of the poor demand otherwise,
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed,
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated.
- There were no disposals for the month of March 2022.

5. BID COMMITTEE SYSTEM

A Bid Committee system for competitive bids is fully operational. It comprises of the Bid Specifications, Bid Evaluation and Bid Adjudication Committees. The Committees meet regularly. The Accounting Officer appoints members of each committee taking into account Section 117 of the MFMA.

No tenders were awarded during the month of March 2022, due to the fact that we were awaiting feedback from National Treasury regarding the CONCOURT case.

The Bergrivier Municipality applied from the Minister of Finance for exception and this was granted – as per “Annexure A” of this report and we also adopted our own PPPFA Policy that we can now allocate the 20 points to locality.

6. VENDOR PERFORMANCE

Regular monitoring and review of the supply vendor performance must be done to ensure compliance with specifications and contract conditions for particular goods and services, is conducted. Reports are received from the User Departments for any procurement above R30 000.00 on the performance of Vendors. However, the contract management and project management we started on the Phoenix Vesta System is still giving us

problems. We deem the effective operations of the financial system critical to be efficient in daily tasks and have had a meeting with the ownership of Phoenix Vesta to discuss the way forward, they have enhanced the financial system to accommodate the problems but will cost the Municipality an additional amount of R450 000.00 with a licence fee of R15 000.00 per month. When the system was procured not all the modules were procured to perform the required functionalities for SCM, Creditors and Revenue.

Furthermore, we have implemented the evaluation system and the scoring are as follows: -

3 points for Quality-of-Service delivery as agreed, deviations as managed as mutually agreed meaning: - Compliance to most undertakings, duties and obligations and requirements as set out in the Main Agreement and Annexures,

2 points for Quality-of-Service delivery in compliance with Agreement but requires more management and focus from the service provider.

1 point for Quality-of-Service delivery totally unacceptable, consider termination of Agreement and all services.

REGISTER FOR THE MONTORING OF SERVICE PROVIDERS FOR MARCH 2022							
DATE	NAAM OF SERVICE PROVIDER	AMOUNT	CSD NUMBER	BBBEE	SCORE	DEPARTMENT	FAKTUUR NR
01/03/2022	G4S	R 36 671,74	MAAA0327562	LEVEL 5	3	FINANSIES	9000273515
01/03/2022	CAB HOLDINGS	R 75 703,11	MAAA0011496	LEVEL 2	3	FINANSIES	INA93855
02/03/2022	TMT SERVICES	R 185 230,50	MAAA0363717	LEVEL 1	3	VERKEER	462022SI00456
02/03/2022	TMT SERVICES	R 142 847,25	MAAA0363717	LEVEL 1	3	VERKEER	462022SI00498
03/03/2022	NIRHVANA HOLDINGS PTY LTD	R 63 238,06	MAAA1015832	LEVEL 1	3	GEMEENSKAPDIENSTE	126
03/03/2022	TTR	R 89 523,65	MAAA0975773	LEVEL 1	3	GEMEENSKAPDIENSTE	INV0000028
04/03/2022	COUNTOUR TECHNOLOGIES	R 216 321,96	MAAA0206548	LEVEL 1	3	FINANSIES	INV038989
07/03/2022	MILLION ELECTRIC PTY LTD	R 66 299,40	MAAA0990225	LEVEL 1	3	GEMEENSKAPDIENSTE	BM0002
09/03/2022	PHOENIX	R 49 940,00	MAAA0090868	LEVEL 4	3	FINANSIES	201464
10/03/2022	JONTY ENGINEERING	R 328 382,50	MAAA0152241	LEVEL 1	3	TEGNIES	IN 5496
10/03/2022	JONTY ENGINEERING	R 343 837,35	MAAA0152241	LEVEL 1	3	TEGNIES	IN 5497
10/03/2022	JONTY ENGINEERING	R 189 296,90	MAAA0152241	LEVEL 1	3	TEGNIES	IN 5499
10/03/2022	MUBESCO AFRICA	R 302 494,80	MAAA0077330	N/A	3	FINANSIES	INV0005033
10/03/2022	TUBOSEAL SERVICES	R 1 006 976,26	MAAA0108308	LEVEL 2	3	TEGNIES	INV-1002146
11/03/2022	ZEEVAS CLEANING AND SUPPLIES	R 11 730,00	MAAA0474661	LEVEL 1	3	GEMEENSKAPDIENSTE	INV226
14/03/2022	DUCHARME CONSULTING	R 490 827,62	MAAA0025273	LEVEL 2	3	FINANSIES	10411

14/03/2022	PISON HAWILA CONSTRUCTION	R 6 480,95	MAAA1063642	LEVEL 1	3	GEMEENSKAPDIENSTE	Invoice 1
15/03/2022	NIRHVANA HOLDINGS PTY LTD	R 108 872,79	MAAA1015832	LEVEL 1	3	GEMEENSKAPDIENSTE	128
15/03/2022	HURRYCANE CIVILS	R 78 327,00	MAAA0575209	LEVEL 1	3	GEMEENSKAPDIENSTE	01 E0003652
16/03/2022	HENQUE WASTE	R 28 549,18	MAAA0421436	LEVEL	3	TEGNIES	INV0007835
16/03/2022	BYERS SECURITY	R 34 031,93	MAAA0801478	LEVEL 1	3	GEMEENSKAPDIENSTE	810
16/03/2022	BYERS SECURITY	R 27 123,88	MAAA0801478	LEVEL 1	3	GEMEENSKAPDIENSTE	814
16/03/2022	ONTEC SYSTEMS	R 107 042,64	MAAA0217374	LEVEL 1	3	TEGNIES	91027980
17/03/2022	WEST COAST BUILDERS	R 87 000,00	MAAA0198390	LEVEL 1	3	TEGNIES	WCB 830/2022
22/03/2022	F E OUTDOOR RENOVATIONS SPECIALISTS	R 18 000,00	MAAA0186823	LEVEL 1	3	GEMEENSKAPDIENSTE	5 E0000756
22/03/2022	MEMOTEK TRADING	R 249 964,00	MAAA0140144	LEVEL 1	3	GEMEENSKAPDIENSTE	BER INV0026
23/03/2022	PISON HAWILA CONSTRUCTION	R 52 700,00	MAAA1063642	LEVEL 1	3	GEMEENSKAPDIENSTE	Invoice 1
23/03/2022	JPA BUSINESS	R 45 781,50	MAAA0521198	LEVEL 1	3	TEGNIES	INV0000075
25/03/2022	JONTY ENGINEERING	R 46 698,05	MAAA0152241	LEVEL 1	3	GEMEENSKAPDIENSTE	IN 5524
25/03/2022	JONTY ENGINEERING	R 307 917,10	MAAA0152241	LEVEL 1	3	GEMEENSKAPDIENSTE	IN 5523
25/03/2022	LAZAR CIVILS	R 15 640,00	MAAA0156913	LEVEL 1	3	TEGNIES	LCE 7574
28/03/2022	SR CIVILS	R 135 204,33	MAAA0052296	LEVEL 1	3	PMU	126-03 (Port-RDS)
28/03/2022	SR CIVILS	R 138 535,62	MAAA0052296	LEVEL 1	3	PMU	126-03 (Port-SW)
28/03/2022	SR CIVILS	R 435 100,11	MAAA0052296	LEVEL 1	3	PMU	126-03 (Pik)
28/03/2022	SR CIVILS	R 491 218,22	MAAA0052296	LEVEL 1	3	PMU	125-03 ('E)
28/03/2022	SR CIVILS	R 1 829,42	MAAA0052296	LEVEL 1	3	PMU	125-03('R)
28/03/2022	SR CIVILS	R 69 035,28	MAAA0052296	LEVEL 1	3	PMU	125-03(A)
28/03/2022	SR CIVILS	R 423 804,00	MAAA0052296	LEVEL 1	3	PMU	125-03(V)
28/03/2022	SR CIVILS	R 338 241,45	MAAA0052296	LEVEL 1	3	PMU	130-01
28/03/2022	UDS AFRICA	R 41 254,74	MAAA0166917	LEVEL 1	3	PMU	PS1025
28/03/2022	UDS AFRICA	R 34 950,50	MAAA0166917	LEVEL 1	3	PMU	PS1026
28/03/2022	UDS AFRICA	R 36 610,01	MAAA0166917	LEVEL 1	3	PMU	PS1024
28/03/2022	UDS AFRICA	R 32 195,91	MAAA0166917	LEVEL 1	3	PMU	PS1027
28/03/2022	UDS AFRICA	R 32 195,91	MAAA0166917	LEVEL 1	3	PMU	PS1023

28/03/2022	UDS AFRICA	R 40 775,57	MAAA0166917	LEVEL 1	3	PMU	PS1028
28/03/2022	UDS AFRICA	R 40 438,98	MAAA0166917	LEVEL 1	3	PMU	PS1022
30/03/2022	INVUYANI SAFETY	R 144 486,00	MAAA0032728	LEVEL 2	3	GEMEENSKAPDIENSTE	0002715
30/03/2022	NIRHVANA HOLDINGS PTY LTD	R 20 047,50	MAAA1015832	LEVEL 1	3	GEMEENSKAPDIENSTE	129
30/03/2022	LATERAL UNION	R 1 667,28	MAAA0026675	LEVEL 2	3	FINANSIES	INA18911
30/03/2022	LATERAL UNION	R 299,22	MAAA0026675	LEVEL 2	3	FINANSIES	INA18912
31/03/2022	CHM VUWANI COMPUTER SERVICES	R 971 750,00	MAAA0393512	LEVEL 1	3	KORPORATIEF	IN006750

7. SERVICE LEVEL AGREEMENTS

According to Section 21A of the Municipal Systems Act the Accounting Officer of a Municipality must place all service level agreements on the Municipal website. Each department is responsible to ensure that all signed Service Level Agreements are on the IMIS7 system. Each Department must also have a hard copy of each contract applicable to their department.

BERGRIVIER MUNICIPALITY SERVICE LEVEL AGREEMENTS - FINANCE DEPARTMENT FOR 2022-2023

Name	Description	Effective Date	Termination Date	Status	Contract Type
Cab Holdings	Service provider for the design, printing, email and distribution of Bergrivier Municipality's monthly service accounts	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
Mubesko	Provision of technical support for asset management for a period of three (3) years	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
Contour Technology	Supply, installation and management of an STS compliant prepayment electricity vending system for the period of 01 July 2020 to 30 June 2023	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
NEDBANK	Banking Services	2019-03-01	2023-06-30	Active	Service Level Agreement/Dienskontrak
Siyanda Business Solutions	Accounting Services	2019-07-01	2025-06-30	Active	Service Level Agreement/Dienskontrak
Phoenix Vesta	Financial System	2017-07-01	2022-06-30	Active	Service Level Agreement/Dienskontrak

Lateral Unison (MAAA0026675)	Short term insurance tender for a period of 3 years	2019-07-01	2022-06-30	Active	Service Level Agreement/Dienskontrak
HCB Valuers and Services (Pty) Ltd	Property Valuations Services	2017-07-01	2023-06-30	Active	Service Level Agreement/Dienskontrak
Ducharme	Revenue Enhancement	2021-10-01	2024-06-30	Active	Service Level Agreement/Dienskontrak

The aforementioned table represent the service level agreements updated in respect of the finance department.

The financial Services department already started procurement processes for the three contracts that expire the end of June 2022.

8. ASSET AND INSURANCE REPORTING

INSURANCE MANAGEMENT

The register for March 2022 is reported as follows:-

FOR INSURANCE REGISTER FOR MARCH 2022							
Client Claim Ref	Peril	DateOfLoss	Status	ClaimDetail	ClaimAmount	Admin Date and Current Status	Reporting
Generator Technical Stores	Burglary	2022-03-04	Awaiting Reply From Insurer	Burglary at Velddrif Technical stores and generator damaged and stripped	79 800,00	23 Mar 22: Received GR response - Please note I have referred the claim to Jeff for clarity as generators are also covered under the motor section	Director Technical Services & Town Engineer

CBY3670	Loss of keys	2022-03-19	Awaiting Agreement of Loss/Invoice	Law enforcement Official loss the keys of the vehicle on Saturday night when they was busy arresting someone	2 546,15	25 Mar 22: Await CIL from GR	Director Community Service & Head Traffic Services
---------	--------------	------------	------------------------------------	--	----------	------------------------------	--

9. APPEALS / OBJECTIONS BY AGGRIEVED

Paragraph 49 of the Municipal Supply Chain Management Regulations allows the aggrieved bidders the opportunity to lodge objections (with proper motivation) against the decision(s) taken by the Bid Adjudication Committee, within 14 days from the date of notification thereof.

Alternatively, should they wish to lodge an appeal in terms of Section 62 of the Local Government: Municipal Systems Act 2000 (Act 32 of 2000) against the award of the tender, such appeal is to be lodged within 21 days from date of this notification? For the month of March 2022, no objections were lodged.

10. LEGISLATIVE COMPLIANCE

Local government: Municipal Finance Management Act (Act 56 of 2003).
Supply Chain Management Regulations.

Supply Chain Management Policy: Bergrivier Municipality.

Preferential Procurement Regulation, 2017; and all other relevant legislation, National Treasury Guidelines and Circulars.

The Bergrivier Municipality has no Public Private Partners (PPP's).

11. SDBIP AND OTHER REPORTABLE MATTERS

- Reports are submitted to the CFO monthly.
- The SCM unit is under strain due to other compliance matters implemented without additional resources for example, the monitoring and capturing of the performance of suppliers and the maintenance of the procurement plan.
- Specifications are only submitted at a very late stage making it difficult to secure responsive bidders.
- The non-filling of vacant positions is putting a huge strain on the unit to function properly and to comply with legislation, a student that assisted with the capturing of the contract register is leaving us for a permanent position further exacerbating the situation, and this will put more strain on the few staff members.
- Assets is the biggest portion of the financial statements and the post of Accountant: Assets needs to be funded and filled on an urgent basis to relieve the strain.
- There was only unauthorised expenditure that was reported to the Section 32 committee, an item was prepared to serve at the Section 32 committee on the irregular expenditure identified by the Auditor General. Fruitless and wasteful expenditure was recovered from Officials.
- Attached find the register for notification.

Register of Unauthorized, Irregular, Fruitless and Wasteful Expenditure										
Bergrivier Municipality 2017/2018 - 2018/2019 - 2019/2020 - 2020/2021- 2021/2022										
No	Date of discovery			Person Liable (Official or Political Office Bearer)	Approved or recovered	Status				
		Amount	Description of Incident			IRREXP	FW	U	Condoned	General comments

2	Jan-22	1 000,00	Services rendered by Government Employee (Intern) Gallant Nicola	Municipal Manager	-1 000,00	x			x	An official order were issued after the artist has performed at the New Years bash in Piketberg 01.01.2020. Order number C0003187 was issued 13.01.2020. She was employed by the Dept Transport and Public Works between 01 March 2019 till 20 March 2020.
3	May-22	255 569,54	Incomplete and late payments made to Dept of Labour for	Corporate Services	-255 569,54		x		x	Payments made to the Dept of Labour since May 2017 were incomplete and some were paid late. Penalties were incurred for these none and late payments.
5	19-Jul	600,00	Made halaal food and is in services of Swartland Municipality	Municipal Manager	-600	x			x	Nobody else could make halaal food for the meeting.
6		687 569,00	Erf 3359 13 Kerk Street given back to Municipality by Court Order	Corporate Services	-687 569,00			x	x	Erf was given back by Court Order
7	20-Oct	296,92	Capturing mistake on figures turned around on PAYE - The amount was R2706.45	Finance Department	-296,92		x		x	Amount was recovered from Exp. Accountant
8		764 459,00	Actuarial Losses as a result of a decrease in the net discount rates used by actuaries in the calculation of employees benefits	Corporate Services	764 459,00				x	Item went to BK must still go the Section 32 Committee

		94 750,00	Deviation that was not accepted by the AG - extension of graveyard in Porterville during the Covid 19 pandemic - the AG recommended that the Municipality should have gone out on tender and should have tested the market, although the Company responsible did do the environmental impact study and was previously involved in the extension of the cemetery.	Community Services - Deviation	94 750.00	x				Item must still go to Section 32 committee.
	06/12/2021	300,50	Bought items in August 2021 and returned the items in October 2021, Supplier charged the Municipality a handling fee. This was recovered from the Employee.	Community Services - Stywelyne	300.50		x			Was paid in by Official
	02/12/2021	400,51	The cheapest quote was not used and the difference was recovered from the Employees	Mayor's Office	400.51		x			Was paid in by Official
9	06/12/2021	325,00	Meer items was gekoop as wat die bestelling voor uitgereik was.	Munisipale Bestuurder kantoor	325.00		x			Was paid in by Official
		1 805 270,47	TOTAL		-1 805 270.47					

12. RECOMMENDATIONS

1. That the Executive Mayor take note of the March 2022 Supply Chain Management Implementation report and that it be made public in accordance with Section 21A of the Municipal Systems Act.
2. The Executive Mayor and Council take note that a total of R47 709.59 expenditure incurred during the month of March 2022 to prevent the spread of COVID-19 and to aide in humanitarian relief during the period of lockdown level 1.