

Municipalities

BERGRIVIER

Municipality



SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR FEBRUARY 2022

1. In terms of Chapter 1 – paragraph 6(4) of the Councils Supply Chain Management Policy: “The Accounting Officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the Executive Mayor.” Paragraph 6(5) further states that: “The aforesaid reports must be made public in accordance with section 21A of the Municipal Systems Act.”

2. STATISTICAL INFORMATION:

- 2.1 DEMAND MANAGEMENT** – The SCM Unit, with the support of the Chief Financial Officer has submitted a list to all Directorates that requires timely planning and management processes to ensure that all goods and services which are required are quantified, budgeted, and delivered in a timely manner at critical delivery dates, so that the budget can be dealt with as per the cash flow statements.

This Demand Management Plan will be used as a strategic tool to implement the budget. The Demand Management Plan will assist the SCM Unit and user departments with the planning of the execution and timely completion of projects in alignment with the performance targets in the Service Delivery and Budget Implementation Plan.

The new Procurement new plan was distributed to all departments, and they needed to submit their specifications, evaluation and adjudications dates by the 31st of May 2021. Only the Community Services Department has submitted the plan back to the finance department.

Herewith is the new Procurement Plan for the 2021-2022 financial year.

As at 28 February 2022 the status was as follows with comments from the User Departments:-

TECHNICAL DEPARTMENT

PROCUREMENT PLAN FOR TECHNICAL SERVICES WITH COMMENTS						
mSCOACconfig	mSCOACconfigDescription	TotalBudget	Available	DIR	Owner	COMMENTS DEPARTMENT
74091500101	Tools	10000	10000	4	Jaco	Kwotasies - Soos benodig
74171060207	Rehabilitation of old Landfill Sites	750000	732000	4	Wikus	Tender reeds adverteer - Boorgate en Omheinings
74171380101	Upgrade Refuse building - PB	100000	100000	4	Jakkie	Jaartender - PB Omheining
74171500102	Tools	8000	8000	4	Jaco	Kwotasies - Soos benodig
74171500104	Upgrade Refuse building - PB (Security Cameras)	75000	75000	4	Jakkie	Jaartender - PB Omheining
74291050101	Replace rising mains in pump stations	220000	71759,54	4	André	Tender in plek
74291050102	Sewer Renewals	120000	25908,83	4	André	Arbeid
74291050103	Telemetry	150000	54597,8	4	André	Tender in plek
74291050105	Telemetry at pump stations	180000	113704,1	4	André	Tender in plek
74291050106	Sewerage stand by pumps	160000	123562,24	4	André	FQ afgehandel -By SCU
74291050108	WSIG PV Waste Water Treatment Works (CR)	4243338	4243338	4	Rohan	WSIG geld skuif van PB na PV en vervang CR fondse

74291051301	WSIG PV Waste Water Treatment Works	4347829	935687,19	-	4	Rohan	Journal must be done, vote was split by budget office
74291051302	WSIG PB Waste Water Treatment Works	1387823	1387823		4	Rohan	Journal must be done, vote was split by budget office
74291500101	Furniture & Equipment - Sewerage	10000	7055		4	Jaco	Kwotasies - Soos benodig
74291500102	Tools	20000	20000		4	Jaco	Kwotasies - Soos benodig
74292050105	Fencing WWTW	355000	56011		4	André	Jaartender
74292050107	Upgrade & Refurbish WWTW	493800	37639,99		4	André	Tender in plek om te voltooi
74292050204	Inlet Works (Green Drop Requirement) Borrowings	60000	60000		4	André	Tender in plek om te voltooi
74301020104	Subsurface Drains	75000	75000		4	Jakkie	Kwotasies
74301200101	Low water bridge: Park Street	15000	8598,7		4	Rassie	Geld reeds spandeer - Lone??
74301500101	Furniture & Equipment - Stormwater Management	6000	2005,04		4	Jaco	Kwotasies - Soos benodig
74511040105	Replace redundant meters	98000	10710,43		4	André	Jaartender
74511040108	Pumps (standby)	200000	15809,21		4	Jaco	Geld te min vir ekstra pompe - Gaan verimenteer
74511040109	Pyp Vervangingsprogram	1000000	1000000		4	Jaco	Kontrakteur op terrein
74511040202	Water Renewals (EL)	1100000	1100000		4	Jaco	Kontrakteur op terrein
74511040204	Pyp Vervangingsprogram	1113657	840293,18		4	Jaco	Kontrakteur op terrein
74511500102	Tools	22128	16111,57		4	Jaco	Kwotasies - Soos benodig
74512040107	Security at Reservoir/Pump Stations	225000	34894		4	André	Jaartender
74512040108	Upgrade Piketberg WTW	250000	250000		4	Jakkie	Tender gereed om MCC's te vervang
74551010103	Street name curb stones	50000	40646,01		4	Jakkie	Kwotasies vir AU
74551010104	Traffic calming measures (Speed bumps) Bring Traffic	197200	23148,67		4	Verkeer	Jaartender om materiaal aan te koop

74551010113	Munisipale Dienste Ontwikkeling	1000000	1000000	4	Jaco	Konsultant reeds aangestel
74551010201	Construction of roads: RDP Houses	300000	130557,34	4	Jakkie	Jaartender
74551010202	Reseal/Construction of streets	2400000	161183,43	4	André	Jaartender - Benguelastraat
74551010402	AUR Sidewalks (lowcost)	869565	81857,48	4	Rohan	Projek is besig
74551010403	VD Sidewalks (lowcost)	2608696	215761,97	4	Rohan	Projek is besig
74551010404	RH Sidewalks (lowcost)	869565	79906,4	4	Rohan	Projek is besig
74551010405	EK Sidewalks (lowcost)	1739130	73706,26	4	Rohan	Projek is besig
74551011002	Upgrade of roads and stormwater (AUR)	1506910	1106878,3	4	Rohan	Projek is besig
74551020101	Cement ditches in Aurora	80000	18301,18	4	Jakkie	Jaartender - Besig
74551490101	Furniture & Equipment - Roads	10000	3875,87	4	Jaco	Kwotasies - Soos benodig
74551500103	Tools	88500	64082,71	4	Jaco	Kwotasies - Soos benodig
74551500105	Concrete Mixer	42700	23160,87	4	Rassie	Kwotasies
74621030104	Bulk meter replacement	90000	65596,94	4	Sous	
74621030201	Replace Switchgear Peperstreet Station P/B and Minisub	500000	500000	4	Sous	Tender verslag ingedien op 23/2/2022
74621030203	Replace swithgear at Museum sub Porterville	600000	600000	4	Sous	Tender verslag ingedien op 23/2/2022
74621030206	Network Renewals	800000	800000	4	Sous	Tender is toegeken - wag 14 dae
74621030208	Replacing conventional electricity meters with prepaid	700000	91365	4	Sous	Bestelling al gedoen
74621030214	Install mini -replace sub with mini sub Keerom Street	600000	600000	4	Sous	Bestelling al gedoen
74621500101	Furniture & Equipment - Electricity	90000	73559,15	4	Sous	
74622030102	Replace street lights	200000	27083,42	4	Sous	Bestelling al gedoen

16 Projects with nearly or no movement marked in blue.

COMMUNITY SERVICES

PROCUREMENT PLAN WITH COMMENTS FROM DEPARTMENT						
mSCOACConfig	mSCOACConfigDescription	TotalBudget	TotalAvailable	Directorate	DirectorateDescription	COMMENTS DEPARTMENT
75201480301	Computer Equipment	50000	50000	5	Vote 5 - Community Services	SITA Tender. Besig met evaluering.
75231170101	Gravel access roads - cemetery	50000	50000	5	Vote 5 - Community Services	Bestelling is uitgereik an diensverskaffer.
75231170102	Upgrade entrance and parking	56000	56000	5	Vote 5 - Community Services	Bestelling is uitgereik an diensverskaffer.
75231170201	Fencing Cemetery	500000	470434,78	5	Vote 5 - Community Services	Tender sluit Vrydag, 11 Maart 2022.
75371500107	Bullet Proof Vests	60000	60000	5	Vote 5 - Community Services	Bestelling is uitgereik an diensverskaffer.
75371500109	Surveillance Cameras - Ward 4	99525	99525	5	Vote 5 - Community Services	Evaluering is gedoen, verslag aan SCM voorsien.
75381480101	Computer Equipment & Printers	25000	25000	5	Vote 5 - Community Services	SITA Tender. Besig met evaluering.
75381490101	Furniture & Equipment - Fire	9300	2024,96	5	Vote 5 - Community Services	Die bestelling kon nog nie uitgereik word nie omdat daar 'n veriment gedoen mos word. Die veriment is vandag deur en die rekwisissie kan nou afgehandel word.
75381500101	Fire fighting equipment	57200	9824,8	5	Vote 5 - Community Services	Die bestelling kon nog nie uitgereik word nie omdat daar 'n veriment gedoen mos word. Die veriment is vandag deur en die rekwisissie kan nou afgehandel word.
75431290102	Upgrading of Community Parks	100000	100000	5	Vote 5 - Community Services	Appel periode is vandag verby. Rekwisissie gaan spoedig ingedien word.
75431500101	Lawn mowers	46050	21151,09	5	Vote 5 - Community Services	Projek is afgehandel. Besparing gaan geverimenteer word.
74432290101	Upgrading Sportgrounds	376974	269774	5	Vote 5 - Community Services	Kontrakteur is op site.
75432290115	Rollers (PB)	220000	220000	5	Vote 5 - Community Services	Rekwisissies is by SCM ingedien, wag op bestelling.
75432290116	Renewal of Irrigation Equipment	20000	20000	5	Vote 5 - Community Services	Besig met kwotasie proses
75432291102	Upgrading of netball courts	300000	300000	5	Vote 5 - Community	Wag op uitklaring vanaf DCAS.

					Services	
75432470101	Security Measures	297200	195109,33	5	Vote 5 - Community Services	FQ gesluit op 11 Feb 22, verslag ingedien by SCM, wag op goedkeuring.
75435280102	Furniture & Equipment - Holiday Resorts	145667	45684,21	5	Vote 5 - Community Services	Uitgediende bates word aangekoop soos benodig.
75435290104	Pelikaan Beach Resort Development	1247786	210672,2	5	Vote 5 - Community Services	FQ vir gras is by SCM ingedien vir evaluering. Wag op kontrakteur om kameras te installeer.
75435500102	Tools and Equipment	40000	21087,29	5	Vote 5 - Community Services	3 kwotasies soos nodig

10 PROJECTS SHOWING NO MOVEMENT ON

FINANCIAL SERVICES

PROCUREMENT PLAN FOR FINANCES							
mSCOACconfig	mSCOACconfigDescription	TotalBudget	TotalAvailable	Directorate	DirectorateDescription	COMMENTS DEPARTMENT	
72061480101	Replacement of computers	60000	60000	2	Vote 2 - Finance	Requested IT Dept to purchase	

2.2 BIDS / FORMAL WRITTEN QUOTATIONS AWARDED

2.2.1 All Bids and formal **written quotations awarded** are published on the Bergrivier website.

QUOTATIONS FEBRUARY 2022											
QUOTATION NUMBER	ADV NR		FQ DESCRIPTION & OFFERS RECEIVED	BBBEE	LOCALITY	QUOTATION AMOUNTS	REASON NOT AWARDED	VOTE NR	CIDB	DTI	
FQ 8/2/3-2022	MN4-2022		Supply, delivery and installation of blinds at Bergrivier Municipal Offices in Piketberg							None	Textile - 100%
		1	Pison Hawila Construction	1	Piketberg, Bergrivier Municipality	R 45 300,00	DID NOT SCORE HIGHEST POINTS				
		2	Trade wind Trading	1	Velddrif, Bergrivier Municipality	R 46 204,00	DID NOT SCORE HIGHEST POINTS				
		3	TTR 080914	1	Langa, City of Cape Town Municipality	R 49 940,00 R 39 721,00	SUCCESSFUL	072 061 3502 01			

2.3 ACQUISITION MANAGEMENT

The system of acquisition management must ensure the following:-

- That goods and services are procured in accordance with authorized processes only.
- That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003)
- That the threshold values for different procurement processes are complied with.
- That any Treasury guidelines on acquisition management are properly taken into account.

2.4 SECTION 32 APPOINTMENTS

There were no section 32 appointments.

2.5 SECTION 33 CONTRACTS

The bid documentation, evaluation and adjudication criteria and general conditions of a contract must be in accordance with applicable legislation. There were no section 33 applications for the month of February 2022.

2.6 AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Regulation, Paragraph 45, awards given to close family members of persons in the service of the state, above R2 000.00 should be disclosed in the notes to Annual Financial Statements.

No awards were made thus far for the financial year.

All SCM Staff were required to disclose their relationships or interest of close family members in service of the State/ or if family members have entered into a contract for services with Bergivier Municipality and signed the declarations.

There are no related party transactions to be reported for the month of February 2022.

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Municipal Supply Chain Management Regulations – Gazette 27636 Of 30 May 2005, states in Section 36 “

- (1) A supply chain management policy may allow the accounting officer-
 - a) To dispense with the official procurement process established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
 - i. In an emergency
 - ii. If such goods or services are produced or available from a single provider only.
 - iii. For acquisition of special works of art or historical objects where specifications are difficult to compile.
 - iv. acquisition of animals for zoos ; or
 - v. in any other exceptional case where it is impractical or impossible to follow the official procurement process; and
 - (b) To ratify minor breaches of the procurement process by an official or committee acting in terms of delegated powers or duties which are purely of technical nature.

(2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity and include as a note to the annual financial statements.

Deviations 2021-2022 - February 2022				
Number	Name of Service Provider	Impossible /Impractical	Short description	DEPARTMENT
20	Phoenix Vesta	R 314 985,00	Die IMIS stelsel se kontrak verval op 30 Junie 2022. Die Phoenix Vesta Stelsel (ERP) het 'n kontrakregister module wat nou geimplimenteer moet word om voorsorg te tref dat ons 'n kontrakregister inplek het voor of op 1 Julie 2022. Die kontrak module is deel van die 15 besigheidsprosesse wat voorgeskryf word deur NT, wat oorspronklik deel was van die Phoenix Vesta tender - maar nie geimplimenteer was agv. die feit dat daar nie genoeg fondse beskikbaar was om die module te implimenteer nie.	Finance
21	Planning Partners (PTY) Ltd	R 4 000,00	Planning Partners was aangestel as deel van 'n PRT vir die voorsiening van professionele dienste vir verskeie projekte, onder ander (Projek - 107 Velddrif) sedert 2012. Die registrasie van titelaktes in die begunstigdes van die behuisingssubsidie se name, vorm deel van die stappe in die projekte. Volgens die voorskrifte en voorwaardes van die behuisingssubsidie is dat die huise deur middel van titelaktes aan die begunstigdes oorgedra word. Die oordrag word deur die behuisingssubsidie befonds. Dit is die laaste aktes in die projek wat oorgedra is.	Housing - Core
TOTAL		R 318 985,00		

The two deviations for the month of February 2022 was for R318 985.00 for an impractical cases.

(3) Herewith is the procurement for above R 100 000 for February 2022.

R100 000.00 Awards 2021 - 2022 Bergvliet Municipality February 2022			
Contract details	Total value of contracts	B-BBEE Status Level of Contributor	Method of procurement

Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Level	Quotation/ Competitive Bidding/ Deviation
Deviation 20	Phoenix Vesta	Contract Register - ERP implementation	R314 985,00	8	Deviation
T 8/3/44-2021	Invuyani Safety	Supply and delivery of Human Protective Clothing	Rates	4	Competitive Bidding
T 8/3/28-2021	SA Fire Watch	Supply and install a Fire Detection System for a period ending 30 June 2024	Rates	1	Competitive Bidding

(4) It should be noted that purchases to the value of R9 608.50 were done in respect of COVID-19 for February 2022.

COVID-19 PROCUREMENT EXPENDITURE 2021/22 - FEBRUARY 2022				
Supplier Name	Item Description	Quantity	Unit Price per UOM	Total Order Amount
BIDVEST WALTONS VREDENBURG	PPE018 3 Layer fabric cloth masks	5	R55,00	R275,02
BIDVEST WALTONS VREDENBURG	PPE020 Hand sanitisers and disinfectants	4	R128,28	R513,13
BIDVEST WALTONS VREDENBURG	PPE018 3 Layer fabric cloth masks	10	R55,01	R550,05
LOXTON IRRIGATION	PPE020 Hand sanitisers and disinfectants	1	R1 311,00	R1 311,00
BIDVEST WALTONS VREDENBURG	PPE016 Sterile examination or surgical gloves	2	R317,00	R634,00
RITCH CHEM	PPE020 Hand sanitisers and disinfectants	20	R184,00	R3 680,00
SELECT PPE	PPE015 Non-sterile examination gloves	8	R221,66	R1 773,30
PENTAGON SA OIL AND FUEL	PPE020 Hand sanitisers and disinfectants	2	R70,00	R140,00
RITCH CHEM	PPE020 Hand sanitisers and disinfectants	11	R66,55	R732,00

TOTAL

R9 608,50

Amendment to the previous months COVID 19 reporting – The R26 499.22 was different ingredients for the Soup Kitchen in Piketberg, but on the province reporting it is classified as food parcels.

(5) There were the following virements for February 2022.

VERIMENTS FOR FEBRUARY 2022						
FROM VOTE	DESCRIPTION	AMOUNT TO BE TRANSFERRED	TO VOTE	DESCRIPTION	AMOUNT	
MUNICIPAL MANAGER						
011010243505	COMMUNITY UPLIFTMENT	R 16 000,00	011010222000	CONFERENCE FEES	R 16 000,00	Geen fondse beskikbaar vir kongresfooie-Salga National Congress Cape Town 22-24/02/2022.
FINANCE						
012061259000	VALUATION COST	R 20 000,00	012061202002	ADVERTISEMENT	R 20 000,00	Befondsing vir die advertensie van "Valuation Appeal Board(VAB)" lede is begroot onder Waardasie koste en word versoek dat die fondse geskuif word ten einde die nodige advertensie te plaas.
CORPORATE SERVICES						
073101490103	PHOTOCOPIER MACHINE	R 5 900,00	073081480102	IT EQUIPMENT	R 5 900,00	Fondse word benodig vir die vervanging van 'n docking station vir die Munisipale Bestuurder.
013101202002	ADVERTISEMENT	R 18 000,00	013101304001	FURNITURE & EQUIPMENT	R 18 000,00	Fondse word benodig vir die herstel van die kopiëer masjiene in die verskillende departemente.
01303127003	PROFESSIONAL SERVICES (COMMITTEES)	R 29 400,00	013031240002	TRAVEL & ACCOMMODATION	R 22 400,00	

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			013031240003	TRAVEL & ACCOMMODATION	R 7 000,00	
TECHNICAL SERVICES						
074551500105	CONCRETE MIXER	R 7 300,00	074551510102	VEHICLE REPLACEMENT	R 7 300,00	Addisionele kostes vir aflewering/registrasie van voertuig.
014035111000	SALARIS/LOAN: BASIS	R 500,00	014035145000	W.V.F	R 500,00	Tekort op pos na permanente aanstelling van A Owies.
014035242541	EPWP (LONE) - SERVICES PORTERVILLE	R 74 240,00	014035242511	EPWP (LONE) - COMMUNITY SERVICES	R 444 640,00	Regstelling EPWP posnommer volgens program
014035242563	EPWP (SALARIS/LONE) - PMU PIKETBERG	R 293 545,00	014035242551	EPWP (LONE) - SERVICES PIKETBERG	R 98 120,00	
014035242521	EPWP (LONE) - CORPORATE SERVICES	R 64 280,00	014035242561	EPWP (LONE) - PMU PIKETBERG	R 105 435,00	
014035242531	EPWP (LONE) - SERVICES VELDDRIF	R 209 000,00				
014035242564	EPWP (INDUSTRIAL COUNCIL) - PMU PIKETBERG	R 130,00				
014035242567	EPWP (PENSION/PRECAUTION) - PMU PIKETBERG	R 3 000,00				
014035242565	EPWP (W.V.F) - PMU PIKETBERG	R 2 000,00				
014035242566	EPWP (TRAINING LEVY) - PMU PIKETBERG	R 2 000,00				
COMMUNITY SERVICES						
015201227000	MATERIAL & PARTS	R 5 000,00	015201237004	PROFESSIONAL SERVICES (EVENT PROMOTORS)	R 5 000,00	Fondse word benodig om klank te voorsien vir die opening van Noordhoek Biblioteek. Daar is 'n besparing op Materiaal & Onderdele pos daarvan sal gebruik gemaak word om opening te befonds.

075201510801	VEHICLES	R 48 925,12	075201490802	SHELVES/TABLES/OFFICE FURNITURE	R 48 925,12	Daar is besparing op bogenoemde pos(Voertuie) en sal aangewend word om meubels en toerusting aan te koop vir die verskeie biblioteke.
075371490101	FURNITURE & EQUIPMENT - TRAFFIC DEPARTMENT	R 2 500,00	075371510106	PA LOUDHAILING SYSTEM	R 2 500,00	Daar is nie genoegsame fondse beskikbaar om die werk te verrig nie.
015381309000	VEHICLES (CBY11270)	R 6 000,00	015381309000	VEHICLES (CBY10572)	R 6 000,00	Dat fondse vanaf CBY11270 na CBY10572 geverimenteer word. CBY10572 moet vir sy 90 000km diens gaan, dit het egter nie genoegsame fondse beskikbaar nie.
015431309000	VEHICLES (CBY1008)	R 11 000,00				Fondse word benodig vir herstelwerk aan CBY2157. Besparing op CBY1008 & CBY11737 sal gebruik word vir hierdie doel.
015431309000	VEHICLES (CBY11737)	R 5 000,00	015431309000	VEHICLES (CBY2157)	R 16 000,00	
015371113000	TEMPORARY WORKERS	R 3 000,00	015105125501	OBSERVATORY STUDY	R 3 000,00	Die Direkteur Gemeenskapsdienste het waargeneem as Munisipale Bestuurder op 3 Desember 2021 asok vanaf 20 Desember 2021 tot 17 Januarie 2022. Daar is n tekort aan fondse op die waarnemingstoelae pos en word fondse geverimenteer om die tekort aan te vul.
015341237000	PROFESSIONAL SERVICES (OUTSOURSED SECURITY)	R 60 000,00	015341237002	PROFESSIONAL SERVICES(ACCOUNTING)	R 60 000,00	Die rekonsiliasies van die behuisingsdepartement is deur Siyanda Business Solutions gedoen en moet hulle daarvoor befonds word, dus word fondse beskikbaar gestel.

075432470101	SECURITY MEASURES	R 14 610,00	074432290101	UPGRADING SPORTGROUNDS	R 14 610,00	Addisionele werk moet vooraf gedoen word om die omheining by Redelinghuys te akkommodeer, en die beskikbare fondse is onvoldoende om dit te voltooi. Besparing op bogenoemde posnommer sal gebruik word vir hierdie doel.
075432470101	SECURITY MEASURES	R 10 220,00	075431290103	FENCING	R 10 220,00	Die prys ingewin vir die omheining by Tollie Adams is meer as die beskikbare befondsing. Besparing op bogenoemde posnommer gaan gebruik word vir hierdie doel.
075431200101	BENCHES-OPEN SPACES	R 6 300,00				Prices received from bidder are higher than the available budget to complete the project. The shortfall will be made up by saving on the abovementioned votes.
075435290104	PELIKAAN BEACH RESORT DEVELOPMENT	R 41 530,00	075231170106	FENCE AT CEMETERY	R 47 830,00	
015381309000	VEHICLES (CBY11271)	R 1 500,00	015381309000	VEHICLES (CBY10572)	R 1 500,00	CBY10572 het nie genoeg fondse beskikbaar om werk te verrig nie. Vra graag dat daar vanaf CBY11271 fondse beskikbaar gemaak word om CBY10572 te befonds.
075371500109	SURVEILANCE CAMERAS	R 475,00	075371510106	PA LOUDHAILING SYSTEM	R 475,00	Daar is nie genoegsame fondeop die pos om die werk te verrig nie.
075432470101	SECURITY MEASURES	R 27 970,00	075435290109	UPGRADING OF RESORTS	R 27 970,00	There is a shortage on the project, upgrading of chalets at Dwarlersbos beach resort(Tender8/3/55-2021). Saving on Security Measures will be used to complete the project.
		R 989 325,12			R 989 325,12	

MUNICIPAL MANAGER	R 16 000,00
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FINANCE DEPARTMENT	R 20 000,00
CORPORATE SERVICE	R 53 300,00
COMMUNITY SERVICES	R 244 030,12
TECHNICAL SERVICES	R 655 995,00
TOTAL	R 989 325,12

4. DISPOSAL

The system of disposal management must ensure the following:-

- Immovable property is sold only at market related prices except when the public interest or the plight of a poor demand otherwise,
- Movable assets are sold either by way of written quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous,
- Immovable property is let at a market related rate except when the public interest or the plight of the poor demand otherwise,
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed,
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated.
- There were no disposals for the month of February 2022.

5. BID COMMITTEE SYSTEM

A Bid Committee system for competitive bids is fully operational. It comprises of the Bid Specifications, Bid Evaluation and Bid Adjudication Committees. The Committees meet regularly. The Accounting Officer appoints members of each committee taking into account Section 117 of the MFMA.

TENDERS FOR FEBRUARY 2022

<u>TENDER NUMBER</u>	<u>TENDER DESCRIPTION & OFFERS RECEIVED</u>	<u>TENDER AMOUNTS</u>	<u>B-BBEE</u>	<u>LOCALITY</u>	<u>AVERAGE DAYS: CLOSING TO NOTIFICATION</u>	<u>ACTUAL AMOUNT AWARDED</u>	<u>CONTRACT DATE AWARDED BY MM</u>	<u>DEPARTMENT</u>	<u>CIDB</u>	<u>DTI</u>	
T 8/3/28-2021	Supply and install a fire detection system								1SF	Cables - 90% Pvc pipe - 100% Steel - 90%	
	1	No Fear Systems	R 473 415,41	1	Ottery, City of Cape Town Municipality						
	2	SA Fire Watch	R 582 355,00	1	Ottery, City of Cape Town Municipality						
	3	Firewire Systems	R 853 392,00	1	Retreat, City of Cape Town Municipality	174	Rates	24 February 2022	Information Technology		
T 8/3/52-2021	Replacement and Refurbishment of equipment at Velddrif Waste Water Works								ME2	Steel products - 100%	
	1	Lektratek Water	R 524 584,01	1	Potchefstroom, JB Marks Local Municipality	62	R524 584,01	16 February 2022	Sewerage		
	2	Huber Projects	R 692 760,00	1	George, George Municipality						
T 8/3/55-2021	Upgrading of chalets at Dwarskersbos Beach Resort								1GB	Cement - 100%	
	1	Dinah Traders	R281 510,00	1	Eendekuil, Bergrivier Municipality						
	2	Sesebenza	R476 790,00	1	Khayelitsa, Cape Town Municipality						
	3	TTR 080914	R255 494,02	1	Langa, City of Cape Town Municipality						
	4	Hurricane Civil & Maintenance	R247 963,00	1	Middelpos, Hantam Municipality	73	Rates	18 February 2022	Holiday Resorts		
	5	Pancare Property Services	R474 233,81	1	Kuilsriver, City of Cape Town Municipality						
	6	Greystone Trading 1143CC	R467 550,00	1	Diep Rivier, City of Cape Town Municipality						
	7	DT Sibenza Security Service PTY	R325 000,00	1	Ravensmead, City of Cape Town Municipality						

	8	Zeevas Cleaning Supplies	R398 375,97	1	Velddrif, Bergrivier Municipality						
	9	Venko Trading	R232 550,00	1	Johannesburg, City of Johannesburg Metropolitan Municipality						
	10	Brad's Construction	R381 566,09	1	Parklands, City of Cape Town Municipality						
		Construction of a northern boundary wall at Piketberg Cemetery								1GB	Steel products - 100%; Cement - 100%
T 8/3/57-2021	1	DT Sibenza Security Service PTY	R900 000,00	1	Ravensmead, City of Cape Town Municipality						
	2	TTR 080914	R665 777,50	1	Langa, City of Cape Town Municipality						
	3	Brad's Construction	R954 500,00	1	Parklands, City of Cape Town Municipality						
	4	SD Imbali Engineering	R873 964,56	1	Cape Town, City of Cape Town Municipality						
	5	Pison Hawila Construction	R477 982,00	1	Piketberg, Bergrivier Municipality						
	6	Pancare Property Services	R742 853,28	1	Kuilsriver, City of Cape Town Municipality						
	7	Hurricane Civil & Maintenance	R511 462,00	1	Middelpos, Hantam Municipality	73	Rates	18 February 2022	Cemeteries		
	8	Greystone Trading 1143CC	R601 450,00	1	Diep Rivier, City of Cape Town Municipality						
	9	Dinah Traders	R609 500,00	1	Eendekuil, Bergrivier Municipality						

6. VENDOR PERFORMANCE

Regular monitoring and review of the supply vendor performance must be done to ensure compliance with specifications and contract conditions for particular goods and services, is conducted. Reports are received from the User Departments for any procurement above R30 000.00 on the performance of Vendors. However, the contract management and project management we started on the Phoenix Vesta System is still giving us problems. We deem the effective operations of the financial system critical to be efficient in daily tasks and have had a meeting with the ownership of Phoenix Vesta to discuss the way forward, they have enhanced the financial system to accommodate the problems but will cost the Municipality an additional amount of R450 000.00 with a licence fee of R15 000.00 per month. When the system was procured not all the modules were procured to perform the required functionalities for SCM, Creditors and Revenue.

Furthermore, we have implemented the evaluation system and the scoring are as follows: -

- 3 points for Quality-of-Service delivery as agreed, deviations as managed as mutually agreed meaning: - Compliance to most undertakings, duties and obligations and requirements as set out in the Main Agreement and Annexures,
- 2 points for Quality-of-Service delivery in compliance with Agreement but requires more management and focus from the service provider.
- 1 point for Quality-of-Service delivery totally unacceptable, consider termination of Agreement and all services.

REGISTER FOR THE MONITORING OF SERVICE PROVIDERS - FEBRUARY 2022

DATE	NAAM OF SERVICE PROVIDER	AMOUNT	CSD NUMBER	BBBEE	SCORE	DEPARTMENT	FAKTUUR NR
01/02/2022	G4S	36671,74	MAAA0327562	LEVEL 5	2	FINANCE	9000258931
02/02/2022	TTR 080914	R 56 784,83	MAAA0975773	LEVEL 1	3	GEMEENSKAPDIENSTE	INV0000025
02/02/2022	TUBOSEAL SERVICES	R 222 289,37	MAAA0108308	LEVEL 2	3	TEGNIES	INV-1002087
07/02/2022	PERFECT BOUNCE	R 129 260,00	MAAA0275778	LEVEL 2	3	GEMEENSKAPDIENSTE	IQ001018
08/02/2022	CAB HOLDINGS	R 76 089,42	MAAA0011496	LEVEL 2	3	FINANCE	INA93734

08/02/2022	COUNTOUR TECHNOGIES	R 244 836,54	MAAA0206548	LEVEL 1	3	FINANCE	INV038553
08/02/2022	COUNTOUR TECHNOGIES	-R 2 458,96	MAAA0206548	LEVEL 1	3	FINANCE	CRN100618
10/02/2022	MILLION ELECTRIC	R 38 674,65	MAAA0990225	LEVEL 1	3	GEMEENSKAPDIENSTE	BM0001
11/02/2022	LAZAR CIVIL ENINERERING	R 73 600,00	MAAA0156913	LEVEL 1	3	TEGNIES	LCE 7378
11/02/2022	HENQUE	R 28 549,10	MAAA0421434	LEVEL 2	3	TEGNIES	INV0007570
14/02/2022	TTR 080914	R 87 660,13	MAAA0975773	LEVEL 1	3	GEMEENSKAPDIENSTE	INV0000027
14/02/2022	NIRVANA HOLDINGS	R 59 034,77	MAAA1015832	LEVEL 1	3	GEMEENSKAPDIENSTE	123
14/02/2022	GREEN DOOR CONSTRUCTION	R 117 019,03	MAAA0192819	LEVEL 1	3	GEMEENSKAPDIENSTE	INV0000976
17/02/2022	ROCKET TRADING	R 612 998,74	MAAA0765168	LEVEL 3	3	TEGNIES	RT/BRM012022
18/02/2022	LRMG	R 18 667,65	MAAA0164487	LEVEL 1	3	KORPORATIEF	IN39008
18/02/2022	PAYDAY	R 7 762,50	MAAA0089469	N/A	3	KORPORATIEF	INA54219
21/02/2022	LEKTRATEK WATER TECHNOLOGY	R 169 574,18	MAAA0303945	LEVEL 1	3	TEGNIES	D006970
22/02/2022	PIKETBERG CIVILS	R 44 144,00	MAAA0491063	LEVEL 1	3	TEGNIES	22
23/02/2022	ZEEVAS CLEANING AND SUPPLIES	R 55 775,00	MAAA0474661	LEVEL 1	3	GEMEENSKAPDIENSTE	INV222
23/02/2022	LATERAL UNISON	N/A	MAAA0026675	LEVEL 2	3	FINANCE	N/A
23/02/2022	MUBESKO	R 89 901,79	MAAA0077330	N/A	3	FINANCE	INV0005004
23/02/2022	PHOENIX VESTA	R 49 935,05	MAAA0090868	LEVEL 4	3	FINANCE	201424
23/02/2022	BARON EN SEUN KONSTRUKSIE	R 12 500,00	MAAA0513690	LEVEL 1	2	TEGNIES	71
23/02/2022	ZEEVAS CLEANING AND SUPPLIES	R 55 775,00	MAAA0474661	LEVEL 1	3	GEMEENSKAPDIENSTE	INV222
23/02/2022	BARAKH PROJECTS	R 13 480,00	MAAA0435872	LEVEL 1	3	TEGNIES	106
23/02/2022	KADER TECHNOLOGIES	R 198 854,07	MAAA0319254	LEVEL 1	3	TEGNIES	KT 2616
24/02/2022	BYERS SECURITY	R 22 468,68	MAAA0801478	LEVEL 1	3	TEGNIES	755
24/02/2022	SR CIVIL CONTRACTORS	R 429 625,07	MAAA0052296	LEVEL 1	3	PMU	126-02 (Port-RD)
24/02/2022	SR CIVIL CONTRACTORS	R 49 028,48	MAAA0052296	LEVEL 1	3	PMU	125-02 (A)
24/02/2022	SR CIVIL CONTRACTORS	R 110 358,62	MAAA0052296	LEVEL 1	3	PMU	125-02 (E)
24/02/2022	SR CIVIL CONTRACTORS	R 648 969,58	MAAA0052296	LEVEL 1	3	PMU	126-02 (Pik)
24/02/2022	SR CIVIL CONTRACTORS	R 42 731,75	MAAA0052296	LEVEL 1	3	PMU	125-02 (Port-SW)
24/02/2022	SR CIVIL CONTRACTORS	R 49 194,62	MAAA0052296	LEVEL 1	3	PMU	125-02 (R)
24/02/2022	SR CIVIL CONTRACTORS	R 227 703,50	MAAA0052296	LEVEL 1	3	PMU	125-02 (V)

25/02/2022	UDS AFRICA CONSULTANTS	R 40 775,57	MAAA0166917	LEVEL 1	3	PMU	PS1001
25/02/2022	UDS AFRICA CONSULTANTS	R 37 280,57	MAAA0166917	LEVEL 1	3	PMU	PS1000
25/02/2022	UDS AFRICA CONSULTANTS	R 34 471,40	MAAA0166917	LEVEL 1	3	PMU	PS1002
25/02/2022	UDS AFRICA CONSULTANTS	R 40 775,57	MAAA0166917	LEVEL 1	3	PMU	PS999
25/02/2022	UDS AFRICA CONSULTANTS	R 36 610,01	MAAA0166917	LEVEL 1	3	PMU	PS997
25/02/2022	UDS AFRICA CONSULTANTS	R 32 195,91	MAAA0166917	LEVEL 1	3	PMU	PS998
25/02/2022	UDS AFRICA CONSULTANTS	R 38 541,48	MAAA0166917	LEVEL 1	3	PMU	PS1003
Feb-22	BEE ONLINE ADVISORY	R 74 750,00	MAAA0499984	LEVEL 1	2	FINANCE	INA1805

One Service Provider was restricted from our data-base due to poor performance – all processes were followed and the Service Provider was given the opportunity to state his case. See below the register for poor performance:-

TERMINATION DUE TO POOR PERFORMANCE									
Nr	Company name	Tender/FQ	Reason	Reason	Restrictions lists	Reason	Service provider Disputed	Penalties imposed	Phoenix Vesta
1	CJA PARTNERS	8/3/61-2021	Non performance	No cash flow	No	No more operational	No	No	Made inactive

7. SERVICE LEVEL AGREEMENTS

According to Section 21A of the Municipal Systems Act the Accounting Officer of a Municipality must place all service level agreements on the Municipal website. Each department is responsible to ensure that all signed Service Level Agreements are on the IMIS7 system. Each Department must also have a hard copy of each contract applicable to their department.

BERGRIVIER MUNICIPALITY SERVICE LEVEL AGREEMENTS - FINANCE DEPARTMENT FOR 2022-2023

Name	Description	Effective Date	Termination Date	Status	Contract Type
Cab Holdings	Service provider for the design, printing, email and distribution of Bergrivier Municipality's monthly service accounts	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
Mubesko	Provision of technical support for asset management for a period of three (3) years	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
Contour Technology	Supply, installation and management of an STS compliant prepayment electricity vending system for the period of 01 July 2020 to 30 June 2023	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
NEDBANK	Banking Services	2019-03-01	2023-06-30	Active	Service Level Agreement/Dienskontrak
Siyanda Business Solutions	Accounting Services	2019-07-01	2022-06-30	Active	Service Level Agreement/Dienskontrak
Phoenix Vesta	Financial System	2017-07-01	2022-06-30	Active	Service Level Agreement/Dienskontrak
Lateral Unison (MAAA0026675)	Short term insurance tender for a period of 3 years	2019-07-01	2022-06-30	Active	Service Level Agreement/Dienskontrak
HCB Valuers and Services (Pty) Ltd	Property Valuations Services	2017-07-01	2023-06-30	Active	Service Level Agreement/Dienskontrak
Ducharme	Revenue Enhancement	2021-10-01	2024-06-30	Active	Service Level Agreement/Dienskontrak

The aforementioned table represent the service level agreements updated in respect of the finance department.

The financial Services department already started procurement processes for the three contracts that expire the end of June 2022.

8. ASSET AND INSURANCE REPORTING

INSURANCE MANAGEMENT

The register for February 2022 is reported as follows:-

Scm: monthly/report/February 2022

INSURANCE FOR FEBRUARY 2022

Description	Client Own Reference	Date	Claim Item	Claim Detail	Amount	Status	Status Comment
Burglary	Blue Mussels Dwarskersbos	2022-02-22	Cables, Amp breakers at electrical kiosk.	Theft and damages on cables; Amp breakers; electrical kiosk	R60 000,00	Awaiting document from Client	Reported to Director
Vehicle Damaged While Parked	CBY4442	2022-02-24	CBY4442	Vehicle damaged whilst parked by unknown third party	R20 000,00	Awaiting motor assessors report	Reported to Director

9. APPEALS / OBJECTIONS BY AGGRIEVED

Paragraph 49 of the Municipal Supply Chain Management Regulations allows the aggrieved bidders the opportunity to lodge objections (with proper motivation) against the decision(s) taken by the Bid Adjudication Committee, within 14 days from the date of notification thereof.

Alternatively, should they wish to lodge an appeal in terms of Section 62 of the Local Government: Municipal Systems Act 2000 (Act 32 of 2000) against the award of the tender, such appeal is to be lodged within 21 days from date of this notification? For the month of February 2022, no objections were lodged.

10. LEGISLATIVE COMPLIANCE

Local government: Municipal Finance Management Act (Act 56 of 2003).

Supply Chain Management Regulations.

Supply Chain Management Policy: Bergrivier Municipality.

Preferential Procurement Regulation, 2017; and all other relevant legislation, National Treasury Guidelines and Circulars.

The Bergrivier Municipality has no Public Private Partners (PPP's).

11. SDBIP AND OTHER REPORTABLE MATTERS

- Reports are submitted to the CFO monthly.
- The SCM unit is under strain due to other compliance matters implemented without additional resources for example, the monitoring and capturing of the performance of suppliers and the maintenance of the procurement plan.
- Specifications are only submitted at a very late stage making it difficult to secure responsive bidders.
- The non-filling of vacant positions is putting a huge strain on the unit to function properly and to comply with legislation, a student that assisted with the capturing of the contract register is leaving us for a permanent position further exacerbating the situation, and this will put more strain on the few staff members.
- Assets is the biggest portion of the financial statements and the post of Accountant: Assets needs to be funded and filled on an urgent basis to relieve the strain.
- There was only unauthorised expenditure that was reported to the Section 32 committee, an item was prepared to serve at the Section 32 committee on the irregular expenditure identified by the Auditor General. Fruitless and wasteful expenditure was recovered from Officials.
- Attached find the register for notification.

Register of Unauthorized, Irregular, Fruitless and Wasteful Expenditure										
Bergvriev Municipality 2017/2018 - 2018/2019 - 2019/2020 - 2020/2021- 2021/2022										
No	Date of discovery			Person Liabe (Official or Political Office Bearer)	Approved or recovered	Status				
		Amount	Description of Incident			IRREXP	FW	U	Condoned	General comments
2	Jan-22	1 000,00	Services rendered by Government Employee (Intern) Gallant Nicola	Municipal Manager	-1 000,00	x			x	An official order were issued after the artist has performed at the New Years bash in Piketberg 01.01.2020. Order number C0003187 was issued 13.01.2020. She was employed by the Dept Transport and Public Works between 01 March 2019 till 20 March 2020.
3	May-22	255 569,54	Incomplete and late payments made to Dept of Labour for	Corporate Services	-255 569,54		x		x	Payments made to the Dept of Labour since May 2017 were incomplete and some were paid late. Penalties were incurred for these none and late payments.
5	19-Jul	600,00	Made halaal food and is in services of Swartland Municipality	Municipal Manager	-600	x			x	Nobody else could make halaal food for the meeting.
6		687 569,00	Erf 3359 13 Kerk Street given back to Municipality by Court Order	Corporate Services	-687 569,00			x	x	Erf was given back by Court Order
7	20-Oct	296,92	Capturing mistake on figures turned around on PAYE - The amount was R2706.45	Finance Department	-296,92		x		x	Amount was recovered from Exp. Accountant
8		764 459,00	Actuarial Losses as a result of a decrease in the net discount rates used by actuaries in the calculation of employees benefits	Corporate Services				x		Item went to BK must still go the Section 32 Committee

		94 750,00	Deviation that was not accepted by the AG - extension of graveyard in Porterville during the Covid 19 pandemic - the AG recommended that the Municipality should have gone out on tender and should have tested the market, although the Company responsible did do the environmental impact study and was previously involved in the extension of the cemetery.	Community Services - Deviation		x				Item must still go to Section 32 committee.
	06/12/2021	300,50	Bought items in August 2021 and returned the items in October 2021, Supplier charged the Municipality a handling fee. This was recovered from the Employee.	Community Services - Stywelyne			x			Was paid in by Official
	02/12/2021	400,51	The cheapest quote was not used and the difference was recovered from the Employees	Mayor's Office			x			Was paid in by Official
9	06/12/2021	325,00	Meer items was gekoop as wat die bestelling voor uitgereik was.	Munisipale Bestuurder kantoor			x			Was paid in by Official
		1 805 270,47		TOTAL		-945 035,46				

12. RECOMMENDATIONS

1. That the Executive Mayor take note of the February 2022 Supply Chain Management Implementation report and that it be made public in accordance with Section 21A of the Municipal Systems Act.
2. The Executive Mayor and Council take note that a total of R R9 608.50 expenditure incurred during the month of February 2022 to prevent the spread of COVID-19 and to aide in humanitarian relief during the period of lockdown level 1.