



SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR DECEMBER 2022

1. In terms of Chapter 1 – paragraph 6(4) of the Councils Supply Chain Management Policy: “The Accounting Officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the Executive Mayor.” Paragraph 6(5) further states that: “The aforesaid reports must be made public in accordance with section 21A of the Municipal Systems Act.”

2. STATISTICAL INFORMATION:

2.1 DEMAND MANAGEMENT

The SCM Unit, with the support of the Chief Financial Officer has submitted a list to all Directorates that requires timely planning and management processes to ensure that all goods and services which are required are quantified, budgeted, and delivered in a timely manner at critical delivery dates, so that the budget can be dealt with as per the cash flow statements.

This Demand Management Plan will be used as a strategic tool to implement the budget. The Demand Management Plan will assist the SCM Unit and user departments with the planning of the execution and timely completion of projects in alignment with the performance targets in the Service Delivery and Budget Implementation Plan.

The new Procurement new plan was distributed to all departments, and they needed to submit their specifications, evaluation, and adjudications dates by the 31st of May 2023. Only the Community Services Department has submitted the plan back to the finance department.

Herewith is the new Procurement Plan for the 2022-2023 financial year with projects that still needs to be done and projects marked in red that still needs attention.

CAPITAL BUDGET SPENDING REPORT for TECHNICAL SERVICE FOR DECEMBER 2022

Code	Department	Vote	Description	Owner	TotalBudget	Available	%EXP	Comments
4032	Building Control	074032480101	Computer and peripherals - Vacant building inspector (VD)	Rohann	R 35 000,00	R 35 000,00	0,00%	To discuss procurement with ICT and acquire assets in advance
4032	Building Control	074032480102	Printer - Vacant building inspector (VD)	Rohann	R 10 000,00	R 10 000,00	0,00%	To discuss procurement with ICT and acquire assets in advance
4032	Building Control	074032490101	Furniture & Equipment - Building Control	Rohann	R 5 000,00	R 5 000,00	0,00%	Formal quote - Wait for office allocation to new Building Inspector
4032	Building Control	074032490102	Furniture - Vacant building inspector (VD)	Rohann	R 12 500,00	R 12 500,00	0,00%	Formal quote - Wait for office allocation to new Building Inspector
4035	Project Management Unit	074035011301	Piketberg N7 Housing	Rohann	R 0,00	R 0,00	#DIV/0!	Tender advertised on 18 November 2022 and closes 13 January 2023
4035	Project Management Unit	074035031304	Eendekuil 40 Housing	Rohann	R 166 000,00	R 166 000,00	0,00%	Tender advertised on 18 November 2022 and closes 13 January 2023
4035	Project Management Unit	074035041302	Porterville 171 Housing	Rohann	R 626 000,00	R 626 000,00	0,00%	Tender advertised on 18 November 2022 and closes 13 January 2023
4035	Project Management Unit	074035051303	Piketberg 156 Housing	Rohann	R 641 000,00	R 641 000,00	0,00%	Tender advertised on 18 November 2022 and closes 13 January 2023
4035	Project Management Unit	074035290201	Repair existing combi-courts EE, PV, VD	Rohann	R 4 500 000,00	R 4 500 000,00	0,00%	Tender advertised on 2 December 2022 and closes 20 January 2023 - Consultant order being finalized for them to deliver invoice in January 2023
4035	Project Management Unit	074035350201	New municipal offices	Rohann	R 840 000,00	R 840 000,00	0,00%	Consultant appointed to provide architectural services with proposed alternatives and cost estimates following needs received from directorates/council. Site meeting to be scheduled with Consultant once their offices open for 2023 after which they will provide an estimated fee cost
4035	Project Management Unit	074035490101	Furniture and Equipment - Project Management	Rohann	R 7 000,00	R 4 758,91	32,02%	Shredder and office chair to be purchased with remaining funds

4091	Property Services	074091350101	Air conditioners - offices	Sous	R 60 000,00	R 38 382,61	36,03%	Tender closed 11 November 2022, BEC scheduled for 16 January 2023
4091	Property Services	074091350102	Security at municipal buildings	Jakkie	R 700 000,00	R 357 098,22	48,99%	Tender for invertors at WWTW Closes 20 January 2023
4091	Property Services	074091350202	Security Measures Piketberg Main Office	Jaco	R 500 000,00	R 385 612,00	22,88%	Design of parking area .
4091	Property Services	074091390101	Stores Velddrif (Erf 551)	André	R 300 000,00	R 116 907,04	61,03%	Work in progress, FQ for last material being compiled.
4091	Property Services	074091490101	Furniture & Equipment - Council Property	Jaco	R 5 000,00	R 3 800,00	24,00%	As required
4091	Property Services	074091500101	Tools	Jaco	R 7 500,00	R 6 550,00	12,67%	As required
4171	Solid Waste Removal	074171060102	Drop Off - DKB	Jaco	R 500 000,00	R 500 000,00	0,00%	Adjustment budget. Veriment to DKB WWTW.
4171	Solid Waste Removal	074171060103	Skips at Drop Off	Rassie	R 130 000,00	R 535,00	99,59%	Order placed. Awaiting delivery,
4171	Solid Waste Removal	074171060301	Heist op den Berg Composting Drums	Rassie	R 180 000,00	R 7 125,29	96,04%	Completed
4171	Solid Waste Removal	074171380101	Upgrade Refuse building - PB	Jakkie	R 290 000,00	R 91 508,47	68,45%	Fencing completed. Busy with alarm system.
4171	Solid Waste Removal	074171490301	Heist op den Berg Visual Awareness Campaign	Rassie	R 348 000,00	R 341 574,00	1,85%	Will be finished before end January 2023
4171	Solid Waste Removal	074171500101	Furniture & Equipment - Refuse Removal	Jaco	R 10 000,00	R 10 000,00	0,00%	As required
4171	Solid Waste Removal	074171500102	Tools	Jaco	R 10 000,00	R 10 000,00	0,00%	As required
4171	Solid Waste Removal	074171510202	Refuse compactor	Wikus	R 2 200 000,00	R 68 478,26	96,89%	Vehicle ordered - Awaiting delivery March 2023
4171	Solid Waste Removal	074171510203	Replace CEX 1592	Wikus	R 900 000,00	R 99 612,67	88,93%	Vehicle ordered - Awaiting delivery end Jan 2023
4174	Street Cleaning	074174500103	Refuse Bins and stands	Wikus	R 100 000,00	R 100 000,00	0,00%	To be changed @ adjustment budget - mov to OPEX
4174	Street Cleaning	074174500104	Refuse carts	Wikus	R 20 000,00	R 20 000,00	0,00%	Three quotations

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4291	Sewerage	074291050101	Replace rising mains in pump stations	André	R 100 000,00	R 32 842,20	67,16%	Materials ordered. Casual labour
4291	Sewerage	074291050102	Sewer Renewals	André	R 120 000,00	R 69 700,80	41,92%	Funds to be verimented to DKB oxidation ponds
4291	Sewerage	074291050103	Telemetry	André	R 121 000,00	R 22 439,86	81,45%	Contractor appointed, busy with installation
4291	Sewerage	074291050104	Switchgear and pumps	André	R 300 000,00	R 86 720,64	71,09%	Contractor appointed, busy with installation
4291	Sewerage	074291050105	Telemetry at pump stations	André	R 200 000,00	R 2 879,72	98,56%	Contractor appointed, busy with installation
4291	Sewerage	074291050106	Sewerage stand by pumps	André	R 300 000,00	R 300 000,00	0,00%	Appeal period ended in Jan 2023. Order will be issued now
4291	Sewerage	074291050107	Fencing Sewer Pump Stations	André	R 150 000,00	R 23 932,59	84,04%	Funds to be verimented to DKB oxidation ponds
4291	Sewerage	074291050202	Munisipale Dienste Ontwikkeling (Wyk 4 PB)	Rohann	R 757 823,00	R 757 823,00	0,00%	Tender closed 11 November 2022 and currently being evaluated
4291	Sewerage	074291500101	Furniture & Equipment - Sewerage	Jaco	R 12 000,00	R 8 200,00	31,67%	As required
4291	Sewerage	074291500102	Tools	Jaco	R 20 000,00	R 17 768,74	11,16%	As required
4291	Sewerage	074291500103	Standby generators for pump stations pump	André	R 209 000,00	R 209 000,00	0,00%	Tender was not successful. Offers received not acceptable.
4292	Waste Water Treatment	074292050103	Security at WWTW	Jakkie	R 200 000,00	R 41 500,90	79,25%	Fencing completed. Invertors tender closes 20 January 2023
4292	Waste Water Treatment	074292050105	Fencing WWTW	André	R 492 500,00	R 249,56	99,95%	Completed
4292	Waste Water Treatment	074292050205	Extension of DKB WWTW	Jaco	R 2 500 000,00	R 2 114 848,32	15,41%	Tender to be evaluated. Contractor on site - early March 2023
4292	Waste Water Treatment	074292290115	Security Fence at Irrigation dam	Jakkie	R 57 500,00	R 23,72	99,96%	Completed
4301	Storm Water Management	074301010101	Stormwaterbrug Wyk 4	Jakkie	R 159 000,00	R 159 000,00	0,00%	Subject to environmental impact study
4301	Storm Water Management	074301020104	Subsurface Drains	Jakkie	R 41 000,00	R 10 869,56	73,49%	Planned for Feb - March '23
4301	Storm Water Management	074301020107	Implement Stormwater Masterplan (PB)	Rohann	R 350 000,00	R 0,00	100,00%	Completed

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4301	Storm Water Management	074301020201	Fencing of stormwater channel	Rassie	R 100 000,00	R 676,39	99,32%	Completed
4301	Storm Water Management	074301500101	Furniture & Equipment - Stormwater Management	Jaco	R 6 000,00	R 6 000,00	0,00%	Formal quote
4511	Water Distribution	074511040105	Replace redundant meters	Rassie	R 250 000,00	R 3 180,39	98,73%	Ordered placed.
4511	Water Distribution	074511040108	Pumps (standby)	Jakkie	R 240 000,00	R 161 246,80	32,81%	FQ completed, order placed.
4511	Water Distribution	074511040113	Soft Starters Monte Bertha	Rassie	R 110 000,00	R 38 915,64	64,62%	Ordered placed.
4511	Water Distribution	074511040202	Water Renewals (EL)	Jaco	R 6 425 000,00	R 6 127 766,39	4,63%	Contractor on site
4511	Water Distribution	074511040206	Prepaid/ Smart Metering (EL)	André	R 3 875 000,00	R 497 782,78	87,15%	Meters ordered. Evaluate tender for labour,
4511	Water Distribution	074511040207	Munisipale Dienste Ontwikkeling (Wyk 2 PV)	Rohann	R 1 780 800,00	R 1 780 800,00	0,00%	Tender closed 11 November 2022, BEC scheduled for 16 January 2023
4511	Water Distribution	074511040208	Munisipale Dienste Ontwikkeling (Wyk 4 PB)	Rohann	R 961 377,00	R 961 377,00	0,00%	Tender closed 11 November 2022, BEC scheduled for 16 January 2023
4511	Water Distribution	074511040401	PB Reservoir	Rohann	R 7 391 305,00	R 5 392 729,17	27,04%	Contractor appointed, awaiting signature of document - construction to start in February 2023
4511	Water Distribution	074511041301	Water Conservation and Demand Management	Jaco	R 2 739 130,00	R 1 255 607,34	54,16%	Contractor on site
4511	Water Distribution	074511500101	Furniture & Equipment - Water	Jaco	R 12 000,00	R 12 000,00	0,00%	Formal quote
4511	Water Distribution	074511500102	Tools	Jaco	R 25 000,00	R 25 000,00	0,00%	Formal quote
4512	Water Treatment	074512040101	Purchase new borehole pumps	Jakkie	R 50 000,00	R 50 000,00	0,00%	As required
4512	Water Treatment	074512040103	Telemetry: Water	André	R 140 000,00	R 11 050,31	92,11%	Meters ordered. Busy with installations
4512	Water Treatment	074512040107	Security at Reservoir/Pump Stations	André	R 250 000,00	R 454,01	99,82%	Completed
4551	Roads	074551010103	Street name curb stones	Rassie	R 0,00	R 0,00		Verimented
4551	Roads	074551010104	Traffic calming measures (Speed bumps) Bring Traffic	André/Jakkie/Rassie	R 100 000,00	R 27 720,09	72,28%	As required
4551	Roads	074551010114	Upgrade Side walks (VD)	Rohann	R 0,00	-R 377 258,82	#DIV/0!	Roll over. Adjustment budget - available amount to be zero.
4551	Roads	074551010117	Remedial works on Roads - Culemborg Road	Jakkie	R 550 000,00	R 296 965,06	46,01%	Design completed. Starting with construction.

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4551	Roads	074551010119	Unserviced erven - Redelingshuys	Rassie	R 200 000,00	R 448,26	99,78%	Completed
4551	Roads	074551010120	Upgrade Side walks (PB)	Jakkie	R 300 000,00	R 174 835,21	41,72%	In progress (Departemental)
4551	Roads	074551010121	Upgrade Side walks (PV)	Rassie	R 300 000,00	R 122 317,71	59,23%	In progress (Departemental)
4551	Roads	074551010122	Upgrade Side walks (VD)	André	R 300 000,00	R 554,53	99,82%	In progress (Departemental)
4551	Roads	074551010201	Construction of roads: RDP Houses	Jakkie	R 300 000,00	R 237 297,12	20,90%	Started with kerb stones. Paving to follow.
4551	Roads	074551010202	Reseal/Construction of streets	Jaco	R 2 366 500,00	R 542 025,02	77,10%	Velddrif and Piketberg completed. Starting in Porterville
4551	Roads	074551010214	Construction of roads (BM) - Lys van Hoofde	André/Jakkie/Rassie	R 700 000,00	R 44 137,70	93,69%	Busy with last purchases of materials.
4551	Roads	074551011002	Upgrade of roads and stormwater (AUR)	Rohann	R 2 712 326,00	R 216 520,36	92,02%	100% committed, amount available forms part of roll-over already spent
4551	Roads	074551011005	Upgrade of roads and stormwater (PB)	Rohann	R 855 716,00	R 0,35	100,00%	Completed
4551	Roads	074551011007	Upgrade of roads and stormwater (EK)	Rohann	R 2 488 609,00	R 0,30	100,00%	Completed
4551	Roads	074551020101	Cement ditches in Aurora	Jakkie	R 80 000,00	R 12 029,94	84,96%	Materials ordered.
4551	Roads	074551490101	Furniture & Equipment - Roads	Jaco	R 10 000,00	R 2 415,00	75,85%	As required
4551	Roads	074551500103	Tools	Jaco	R 88 000,00	R 86 600,00	1,59%	As required
4551	Roads	074551510104	Transport Trailers Multi Purpose	Wikus	R 0,00	R 0,00		Verimented
4551	Roads	074551510106	Replace CFP 2902	Wikus	R 532 000,00	R 20 435,81	96,16%	Vehicle ordered - Awaiting delivery end Jan 2023
4551	Roads	074551510108	Vervang CFP 1413	Wikus	R 334 000,00	R 21,20	99,99%	Vehicle delivered
4551	Roads	074551510205	Replace CEX 4262	Wikus	R 933 500,00	R 101,23	99,99%	Vehicle ordered - Awaiting delivery end Jan 2023
4621	Electricity	074621030103	High tension circuit breakers	Sous	R 70 000,00	R 70 000,00	0,00%	Need to replace breakers in VD. Damage will be determined on 29 Nov when Eskom switch off VD.
4621	Electricity	074621030104	Bulk meter replacement	Sous	R 100 000,00	R 54 277,11	45,72%	Compiling Specs for FQ.

4621	Electricity	074621030116	Mid block lines Noordhoek, VD	Sous	R 500 000,00	R 500 000,00	0,00%	Re-advertise tender. No bids received on 28 Oct 2022.
4621	Electricity	074621030205	Replace O/H feeder to Monte Bertha	Sous	R 950 000,00	R 950 000,00	0,00%	Re-advertise tender. No bids received on 28 Oct 2022.
4621	Electricity	074621030206	Network Renewals	Sous	R 700 000,00	R 584 860,33	16,45%	Re-advertise tender. No bids received on 28 Oct 2022.
4621	Electricity	074621030208	Replacing conventional electricity meters with prepaid	Sous	R 1 000 000,00	R 931 391,58	6,86%	Compiling Specs for FQ.
4621	Electricity	074621030209	Replace Dwarskerbos O/H lines with Cable	Sous	R 900 000,00	R 900 000,00	0,00%	Re-advertise tender. No bids received on 28 Oct 2022.
4621	Electricity	074621030210	Retro-fit main substation oil circuit breakers	Sous	R 1 000 000,00	R 1 000 000,00	0,00%	Two year project. Tenders to advertise in April 2023.
4621	Electricity	074621500101	Furniture & Equipment - Electricity	Sous	R 100 000,00	R 85 745,43	14,25%	As required
4621	Electricity	074621500201	Security of electrical assets	Sous	R 700 000,00	R 9 168,12	98,69%	Three year tender.
4621	Electricity	074621510203	Replace CEX 6454 (cherry picker)	Sous	R 1 100 000,00	R 20 762,75	98,11%	Completed
4622	Street Lighting	074622030102	Replace street lights	Sous	R 800 000,00	R 800 000,00	0,00%	Tender advertised. In process.
4622	Street Lighting	074622030103	Meter municipal assets	Sous	R 100 000,00	R 100 000,00	0,00%	Specs completed.
					R 65 462 459,00	R 37 336 572,69	42,96%	

Nov-22

R 71 306 593,00

R 48 358 679,88

32,18%

COMMUNITY SERVICES					
Own Description	Config Code	Bud 22/23	Cost Centre	RESPONSIBLE PERSON	Date of Specification
Upgrading of Community Halls	75221070103	200 000,00	Community Halls and Facilities	Gerna Croeser	Consultant appointed
Gravel access roads - cemetery	75231170101	50 000,00	Cemeteries	David Carolissen	Consultant appointed
Public Toilets (PV)	75431290105	100 000,00	Community Parks	David Carolissen	Consultant appointed
Upgrade of New Buildings (Goldsmidt Sportveld)	75432290104	400 000,00	Sports Grounds and Stadiums	David Carolissen	Consultant appointed
Irrigation Equipment	75432290118	25 000,00	Sports Grounds and Stadiums	Retha Sewe	Consultant appointed
Replace lights at sport fields	75432290119	500 000,00	Sports Grounds and Stadiums	David Carolissen	Consultant appointed
Furniture , Equipment - Sport Facilities and Swimming	75432490102	20 000,00	Sports Grounds and Stadiums	Retha Sewe	Consultant appointed
Furniture , Equipment - Holiday Resorts	75435280102	200 000,00	Holiday Resorts	Bianca Smidt & Gerrit Esau	Will buy when needed – email Mr D Carolissen.
Upgrading of resorts	75435290109	150 000,00	Holiday Resorts	David Carolissen	Consultant appointed

2.2 BIDS / FORMAL WRITTEN QUOTATIONS AWARDED

2.2.1 All Bids and formal **written quotations awarded** are published on the Bergrivier website.

The following formal quotations are reported for December 2022.

QUOTATION REGISTER FOR DECEMBER 2022							
QUOTATION NUMBER	FQ DESCRIPTION & OFFERS RECEIVED	BBBEE	LOCALITY	QUOTATION AMOUNTS	REASON NOT AWARDED	DEPARTMENT	DTI
FQ 8/2/60-2022	<i>Relining of Acacia Swimming pool in Piketberg</i>						None
	1	Pool and Property Maintenance Team	Non-contributor	Vredenburg, Saldanhabay Municipality	R 200 000,00	SUCCESSFUL	Swimming Pools
FQ 8/2/72-2022	<i>Supply and Delivery of Catering Services for Bergrivier Municipality's Award Ceremony at Dwarskersbos Beach Resort</i>						None
	1	DNS Net Solutions	1	Cape Town, City of Cape Town Municipality	R 93 488,00	SUCCESSFUL	Municipal Manager
	2	Oppikaai Restaurant	1	Roggebaai, City of Cape Town Municipality	R 135 800,00	DID NOT SCORE THE HIGHEST POINTS	
FQ 8/2/73-2022	<i>Supply and Delivery of electrical cables for Bergrivier Municipality</i>						Cables - 90%
	1	Tri-star Technology	1	Cape Town, City of Cape Town Municipality	R 256 116,50	DID NOT SCORE THE HIGHEST POINTS	
	2	Westvolt Electrical	1	Cape Town, City of Cape Town Municipality	R 207 000,00	DID NOT SCORE THE HIGHEST POINTS	
	3	AR Jones Engineering	1	Saldanha, Saldanhabay Municipality	R 462 041,25	DID NOT SCORE THE HIGHEST POINTS	
	4	Actom Electrical	1	Cape Town, City of Cape Town Municipality	R 217 350,00	DID NOT SCORE THE HIGHEST POINTS	
	5	Aberdare Cables	1	Cape Town, City of Cape Town Municipality	R 197 266,40	SUCCESSFUL	Electricity
	6	Powercomm Solutions	1	Cape Town, City of Cape Town Municipality	R 225 761,10	DID NOT SCORE THE HIGHEST POINTS	

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FQ 8/2/77-2022	Hiring of chemical toilets for a period ending 30 June 2025						None
	1	Bastech Hire	4	Clanwilliam, Cederberg Municipality	Rates	DID NOT SCORE THE HIGHEST POINTS	
	2	Bidvest Office	1	Airport Industria, City of Cape Town Municipality	Rates	SUCCESSFUL	Holiday Resorts
FQ 8/2/78-2022	Supply and delivery of tables at Pietie Fredericks Youth Centre in Piketberg						Steel and wood products - 100%
	1	Emmerencia Construction	1	Brackenfell, City of Cape Town Municipality	R 125 000,00	DID NOT SCORE THE HIGHEST POINTS	
	2	Memotek Trading	1	Parklands, City of Cape Town Municipality	R 97 847,75	DID NOT SCORE THE HIGHEST POINTS	
	3	Zeederberg Projects	1	Piketberg, Bergrivier Municipality	R 75 000,00	SUCCESSFUL	Municipal Manager
	4	Pison Hawila Construction	1	Piketberg, Bergrivier Municipality	R 117 000,00	DID NOT SCORE THE HIGHEST POINTS	
	5	Bidvest Office	2	Vredenburg, Saldanhabay Municipality	R 80 212,50	DID NOT SCORE THE HIGHEST POINTS	
	6	AR Jones Engineering	1	Langebaan, Saldanhabay Municipality	R 105 849,45	DID NOT SCORE THE HIGHEST POINTS	
	7	Boebies Bodyworks	1	Kensington, City of Johannesburg Metropolitan Municipality	R 131 798,63	DID NOT SCORE THE HIGHEST POINTS	
FQ 8/2/79-2022	Supply and installation of alarms systems and cameras at Pietie Fredericks Youth Centre in Piketberg						Cables - 90%
	1	Shaun Delpont	Non-contributor	Piketberg, Bergrivier Municipality	R 97 419,95	DID NOT SCORE THE HIGHEST POINTS	Steel products - 100%
	2	Unicom CCTV	4	Vredenburg, Saldanhabay Municipality	R 67 635,23	SUCCESSFUL	Economic Development

2.3 ACQUISITION MANAGEMENT

The system of acquisition management must ensure the following:-

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- That goods and services are procured in accordance with authorized processes only.
- That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003)
- That the threshold values for different procurement processes are complied with.
- That any Treasury guidelines on acquisition management are properly taken into account.
- There are no matters to report on for December 2022.

STATISTICS FOR EXPENDITURE IN BERGRIVIER MUNICIPALITY FOR JULY to November 2022.

DATE	BULK	LOCAL	NOT LOCAL	SALARIES	13TH PERIOD	TOTAL
01 July 2022	918 263,95	995 251,38	5 098 143,39	12 692 690,76	16 987 360,86	36 691 710,34
01 August 2022	15 567 257,72	2 754 727,20	11 647 790,97	12 629 182,51	189 753,63	42 788 712,03
01 September 2022	17 312 289,70	1 470 916,22	14 427 209,74	12 892 420,48	64 304,80	46 167 140,94
01 October 2022	12 804 149,65	2 469 796,03	13 543 806,18	12 463 054,53	-	41 280 806,39
01 November 2022	9 559 078,50	1 419 003,89	11 915 996,22	19 763 023,77	5 621,75	42 662 724,13

The statistics exclude the use of SMME's to build the Youth Centre, but they are being paid by the Consultant, after the Municipality pays the Consultant. Then most local businesses with addresses in Gauteng etc where the head office will be under not local – for example, the Agri Kaap has a Gauteng Province bank account. It is exceedingly difficult to analysis data if the data is registered on the CSD, and we can only get the information after month end is done.

2.4 SECTION 32 APPOINTMENTS

There were no section 32 appointments.

2.5 SECTION 33 CONTRACTS

The bid documentation, evaluation and adjudication criteria and general conditions of a contract must be in accordance with applicable legislation. There were no section 33 applications for the month of December 2022.

2.6 AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Regulation, Paragraph 45, awards given to close family members of persons in the service of the state, above R2 000.00 should be disclosed in the notes to Annual Financial Statements.

No awards were made thus far for the financial year.

One case was detected but the order was cancelled before any service could be rendered.

All SCM Staff were required to disclose their relationships or interest of close family members in service of the State/ or if family members have entered a contract for services with Bergrivier Municipality and signed the declarations.

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Municipal Supply Chain Management Regulations – Gazette 27636 Of 30 May 2005, states in Section 36 “

(1) A supply chain management policy may allow the accounting officer-

- a) To dispense with the official procurement process established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
 - i. In an emergency
 - ii. If such goods or services are produced or available from a single provider only.
 - iii. For acquisition of special works of art or historical objects where specifications are difficult to compile.
 - iv. acquisition of animals for zoos ; or
 - v. in any other exceptional case where it is impractical or impossible to follow the official procurement process; and

- (b) To ratify minor breaches of the procurement process by an official or committee acting in terms of delegated powers or duties which are purely of technical nature.
- (2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity and include as a note to the annual financial statements.

For the month of December 2022 there was no deviation.

- (3) Hereby is the report on the purchases above R100 000 for the month of December 2022.

R100 000.00 Awards 2022 - 2023 Bergrivier Municipality					
Contract details			Total value of contracts	BBBEE	Method of procurement
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Level	Quotation/ Competitive Bidding/ Deviation
FQ 8/2/73-2022	Aberdare Cables	Supply and delivery of electrical cables for Bergrivier Municipality	R197 266,40	1	Quotation
FQ 8/2/46-2022	HDV Projects	Supply and delivery of lawn mowers and ride on lawn mowers for Bergrivier Municipality	R179 349,99	4	Quotation

- (4) There were the following virements for December 2022

VIREMENTS FOR DECEMBER 2022						
VANAF			NA			REDE / REASON FOR VIREMENT REQUEST
POS VANAF		BEDRAG / AMOUNT TO BE TRANSFERRED	POS NA	BESKRYWING	BEDRAG / AMOUNT	
MUNICIPAL MANAGER						
011012213000	Druk en Bindwerk	R10 000,00	011012214000	Gereedskap en Toerusting	R10 000,00	Daar is nie genoegsame fondse in posnommer 011 012 2140 00 vir die betaling van regmaak van banier nie.
011012237002	Profesionele Dienste (Outsourced-Organisational)	R9 000,00	011012125500	Waarnemingstoelae	R9 000,00	Daar is nie genoegsame fondse in posnommer 011 012 2140 00 vir die betaling van waarneem gelde nie.
		R19 000,00			R19 000,00	
FINANCE SERVICES (CFO APPROVED)						
012063113000	Tydlike Werkers	R30 000,00	012063202006	Advertensies(Tenders)	R30 000,00	Die bedrag van R30 000 word geskuif vir voldoende fondse vir verplasing van alle departemente se advertensies.
012061237005	Profesionele Dienste (Revenue ech)	R5 000,00	012061237001	Profesionele Dienste (G4S)	R5 000,00	Onvoldoende fondse beskikbaar vir die addisionele brandstofheffing wat deur die kontraktuer gehef word.
		R35 000,00			R35 000,00	
COMMUNITY SERVICES						
015371237001	Prof. Dienste(Fines Management)	R5 200,00	015371301001	Geboue & Gronde(Contractors)	R5 200,00	Die Shutter roller deur van Piketberg toetsput moet herstel word. Ons kon nie voorsien dat dit sou gebeur, daarom benodig ons fondse op die posnommer. Ons lugverkoeling moet `n groot diens ondergaan. Ons het nie genoegsame fondse op die pos nie.
015371237001	Prof. Dienste(Fines Management)	R5 000,00	015371303000	Masjinerie	R5 000,00	
015221237002	Prof. Dienste(Architect)	R20 000,00	015431303000	Masjinerie	R28 000,00	Onvoldoende fondse beskikbaar vir die herstelwerk van verskeie masjinerie in die Parke-Afdeling en Sportgronde-Afdeling, dus verimenteer ons fondse vanaf bogenoemde posnommer om die tekort aan te vul.
015342211000	Diverse	R3 000,00				
015431235000	Plante en Bome	R20 000,00	015432303000	Masjinerie	R15 000,00	

015431224000						Transisco Advisory will be hosting a workshop on Municipal Sports plans and Policies. The workshop will capacitate everyone on drafting policies, discuss facility maintenance and how to apply strategies to implement funding policies, when applying external entities. the shortfall will be made up by abovementioned vote.
	Kunsmis	R2 000,00	015431224000	Ledegeld	R2 000,00	
015431237002	Prof. Dienste(Landscaping)	R114 770,00	015105237005	Prof. Dienste(Tegniese verslae)	R114 770,00	As part of our Housing Project application, an additional investigation was requested by the Municipality and there is a shortfall to cover this critically important study.
075431500106	Ride-on Lawnmowers	R19 700,00	075431500105	Spraying Can	R19 700,00	The tender prices came in higher than anticipated so there is a shortfall on the budget to procure the Spraying Can savings in the terms of the Ride-on Lawnmower will be used to finance the purchase of Spraying Can.
015432223000	Kunsmis	R3 000,00	015431224000	Ledegeld	R3 000,00	Transisco Advisory will be hosting a workshop on Municipal Sports plans and Policies. The workshop will capacitate everyone on drafting policies, discuss facility maintenance and how to apply strategies to implement funding policies, when applying external entities. the shortfall will be made up by abovementioned vote.
075371490101	Furniture & Equipment	R1 860,00				
075371500112	Bodycams	R1 300,00				
075435500101	Tools & Equipment	R3 687,00				
075435500102	Tools & Equipment	R10 653,00				
075431500102	Brush Cutter	R500,00	075371350102	Air conditioners	R18 000,00	Fondse word benodig vir die aankoop van airconditioners vir die Piketberg Verkeerskantore. Besparings vanaf begenoemde posnommer gaan gebruik word vir die aankoop van airconditioners.
		R210 670,00			R210 670,00	

MUNICIPAL MANAGER	R19 000,00
FINANCE SERVICES (CFO APPROVED)	R35 000,00
COMMUNITY SERVICES	R210 670,00
	R264 670,00

4. DISPOSAL

The system of disposal management must ensure the following:-

- Immovable property is sold only at market related prices except when the public interest or the plight of a poor demand otherwise,
- Movable assets are sold either by way of written quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous,
- Immovable property is let at a market related rate except when the public interest or the plight of the poor demand otherwise,
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed,
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated.
- Currently the annual loose assets are being verified for the current financial year.
- All the lists for disposal was submitted by the 18th of November 2022. It is recommended that a committee be established to verify the assets before they are disposed by 31 January 2023.

5. BID COMMITTEE SYSTEM

A Bid Committee system for competitive bids is fully operational. It comprises of the Bid Specifications, Bid Evaluation and Bid Adjudication Committees. The Committees meet regularly. The Accounting Officer appoints members of each committee taking into account Section 117 of the MFMA.

The following tenders was awarded for the month of December 2022.

SUPPLY AND DELIVERY OF HUMAN PROTECTIVE CLOTHING FOR A PERIOD ENDING 30 JUNE 2025

BID NO : 8/3/16-2022 MN139-2022

1. PURPOSE

To obtain approval in terms of Regulations 29 (1) (a) and (b) (i) of the Municipal Supply Chain Management Regulations and paragraph 29 of the Bergrivier Municipal Supply Chain Management Policy for the appointment of a service provider for the supply and deliver of Human Protective Clothing for a period ending 30 June 2025.

2. BACKGROUND

It is the objective of Bergrivier Municipality to procure protective clothing from a service provider which will supply and deliver such goods in accordance with the terms of the contract.

3. DISCUSSION

The tender was advertised in “The **Burger**”, “The **Cape Times**” (29 July 2022) and The **Municipal website** based on **80/20** Preference Point System. The tender closed on **Friday, 02 September 2022 at 12:00**. The tenders received were opened by representatives of Bergrivier Municipality and is valid for **120 days after the closing date**. Details are as follows:

TABLE 1

NR	TENDERER	SAMPLES RECEIVED FOR TURN OUT SUIT	BBBEE STATUS
1	AT WORK HEALTH AND SAFETY	NO	1

2	INVUYANI SAFETY	YES	2
3	UHAMBO PROCUREMENT	YES	1
4	VANGUARD FIRE & SAFETY	YES	1

- **At Work Health and Safety did not submit samples for the turn out suit therefore his offer for such item is rejected.**

3.1 EVALUATION

BID SPECIFICATION COMMITTEE

The specifications committee, as appointed by the Municipal Manager on **20th July 2022**, consisted of **Chairperson: Mr. I Saunders (Head SCM), Ms. R Hendricks (Administrator SCM), Mr. H Benson (Disaster Management and Fire) and Ms. ER Scholtz (Accountant SCM)**. The Bid specification meeting was held on **Monday 25 July 2022 in the Shark Cage at 10h00**.

SCM Regulation 27 (1): "A bid specification committee must compile the specifications for the procurement of goods or services by the municipality."

SCM Regulation 27 (2) (g): "Specifications must be approved by the accounting officer prior to the publication of the invitation for bids. Bid Specifications was approved by the Municipal Manager on **27 July 2022**."

3.2 OVERVIEW OF EVALUATION PROCESS

The tenders were evaluated by the end user department (Mr. H Benson) in accordance with the latest supply chain management policy of Bergrivier Municipality and a report was submitted to the BEC. The BEC committee, appointed by the Municipal Manager on the 02

November 2022 consisted of the following officials: Mr. Israel Saunders (Head of SCM & Assets), Mrs. ER Scholtz (Accountant SCM) and Mr. H Benson (Disaster Management and Fire). Tenders were checked for both completeness and responsiveness. The bid evaluation committee was held on **07 November 2022 in the Technical Boardroom at 9h00.**

3.3 CALCULATION OF TENDER PREFERENCE POINTS

The Bergrivier Municipality’s Preference Points Claim Form was included in the tender document and is applicable to the evaluation of tenders. The evaluation of tenders was undertaken according to the 80/20 system set out below:

TABLE 2

CRITERIA	POINTS
Tender price	80
B-BBEE Status level of contribution	20
TOTAL	100

TABLE 3: EVALUATION OF TENDERS (PREFERENCE POINTS)

FINANCIAL YEAR 2022/2023

ITEM	AT WORK HEALTH &	INVUYANI	UHAMBO PROCUREMENT	VANGUARD FIRE AND
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	SAFETY (Level 1)	SAFETY (Level 2)	& DISTRIBUTION (Level1)	SAFETY (Level 1)
1 Turn out suite	Rejected	R18 215.00	No quote	No quote
2 Jumpsuit	R 4 140.00	R 3 290.00	No quote	No quote
3 Wild Fire Bush Tunic	R 2 304.60	R 2 085.00	No quote	No quote
4 Fire Boots	R 4 945.00	No quote	R 5 796.90	No quote
5 Fire Fighter Helmet	R 4380.00	No quote	R 4 025.00	R 3 500.00
6 Wildfire Helmet	R 1500.00	No quote	R 1 306.25	R 1 045.00
7 Flash Hoods	R 643.76	R 660.00	R 968.75	R 775.00
8 Wildland fire fighting goggles	R 963.13	No quote	R 435.50	R 335.00
9 Rescue Gloves	R 1322.50	No quote	R 797.50	R 575.00
10 Fire Fighting Gloves	No quote	No quote	R 1 746.00	R 1 150.00
11 Wildland Fire fighting Wueth Copenhagen Glove	No quote	No quote	R 890.50	R 685.00

12 Petzl Headlamps	No quote	No quote	R 722.25	R 535.00
13 Kitsbag	No quote	No quote	No quote	No quote
14 EPWP Boots – fire walk	No quote	No quote	R944.75	R890.00

TABLE 3: EVALUATION OF TENDERS (PREFERENCE POINTS)

FINANCIAL YEAR 2023/2024

ITEM	AT WORK HEALTH & SAFETY (Level 1)	INVUYANI SAFETY (Level 2)	UHAMBO PROCUREMENT & DISTRIBUTION (Level1)	VANGUARD FIRE AND SAFETY (Level 1)
1 Turn out suite	Rejected	R19 975.00	No quote	No quote
2 Jumpsuit	R 4 554.00	R 3 625.00	No quote	No quote
3 Wild Fire Bush Tunic	R 2 535.06	R 2 235.00	No quote	No quote
4 Fire Boots	R 5 439.50	No quote	R 6 260.65	No quote
5 Fire Fighter Helmet	R 4 818.00	No quote	R 4 427.50.00	R 3 780.00
6 Wildfire Helmet	R 1650.00	No quote	R 1 567.50	R 1 128.60

7 Flash Hoods	R 708.13	R 660.00	R 1 114.06	R 848.63
8 Wildland fire fighting goggles	R 1 059.44	No quote	R 522.60	R 370.00
9 Rescue Gloves	R 1 454.75	No quote	R 897.00	R 629.63
10 Fire Fighting Gloves	No quote	No quote	R 2 001.00	R 1 220.00
11 Wildland Fire fighting Wueth Copenhagen Glove	No quote	No quote	R 1 068.60	R 730.00
12 Petzl Headlamps	No quote	No quote	R 830.00	R 590.00
13 Kitsbag	No quote	No quote	No quote	No quote
14 EPWP Boots – fire walk	No quote	No quote	R1086.48	R980.00

- **Work Health and Safety priced different prices for each size.**

TABLE 3: EVALUATION OF TENDERS (PREFERENCE POINTS)

FINANCIAL YEAR 2024/2025

ITEM	AT WORK HEALTH &	INVUYANI	UHAMBO PROCUREMENT	VANGUARD FIRE AND
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	SAFETY (Level 1)	SAFETY (Level 2)	& DISTRIBUTION (Level1)	SAFETY (Level 1)
1 Turn out suite	Rejected	R20 680.00	No quote	No quote
2 Jumpsuit	R 5 009.40	R 3 625.00	No quote	No quote
3 Wild Fire Bush Tunic	R 2 788.57	R 2 350.00	No quote	No quote
4 Fire Boots	R 5 983.45	No quote	R 6 761.54	No quote
5 Fire Fighter Helmet	R 5 300.00	No quote	R 4 870.25	R 4 085.00
6 Wildfire Helmet	R 1 815.00	No quote	R 1 881.00	R 1 220.00
7 Flash Hoods	R 778.95	R 660.00	R 1 281.77	R 916.52
8 Wildland fire fighting goggles	R 1 165.38	No quote	R 627.12	R 405.15
9 Rescue Gloves	R 1 600.23	No quote	R 1 076.40	R 689.44
10 Fire Fighting Gloves	No quote	No quote	R 2 301.15	R 1 295.00
11 Wildland Fire fighting Wueth Copenhagen Glove	No quote	No quote	R 1 282.32	R 775.00

12 Petzl Headlamps	No quote	No quote	R 955.18	R 650.00
13 Kitsbag	No quote	No quote	No quote	No quote
14 EPWP Boots – fire walk	No quote	No quote	R 1 299.45	R1 075.00

Health and Safety priced different prices for each size.

- According to the 80/20 points system **no** items is awarded to **Uhambo Procurement and Distribution. Annexure A**
- **AT Work Health and Safety MAAA040442** registered on CSD scored the highest points according the 80/20 Preference points system for the Supply and Delivery of human protective clothing for item 4 (Fire Boots) and item 7 (Flash Hoods in year one (1) as per Annexure A .
- **AT Work Health and Safety** completed their **MBD4 ,MBD8** and **MBD9** documents and is registered on the **CSD with a compliant TCC on SARS website.**
- The Director were not found on the **restrictions list, the tender defaulters list** of National Treasury and as a **public servant - in service of the state** on the **DPSA Website.**
- Their company and Director Municipal account is not in arrears for more than 90 days.
- Their offer did not indicate that any portion of their offer will be **sub-contracted.**

- **Invuyani Safety MAAA0032728** registered on CSD scored the highest points according the 80/20 Preference points system for the Supply and Delivery of human protective clothing for item 1 till 3 and item 7 in year 2 and 3 as per
- **Invuyani Safety** completed their **MBD4 ,MBD8** and **MBD9** documents and is registered on the **CSD with a compliant TCC on SARS website.**
- The Director were not found on the **restrictions list, the tender defaulters list** of National Treasury and as a **public servant - in service of the state** on the **DPSA Website.**
- Their company and Director Municipal account is not in arrears for more than 90 days.
- Their offer did not indicate that any portion of their offer will be **sub-contracted.**

- **Vanguard Fire and Safety MAAA0232262** registered on CSD scored the highest points according the 80/20 Preference points system for the Supply and Delivery of human protective clothing for item 5 till 6, item 8 till 12 and item 14 as per Annexure A.
- **Vanguard Fire and Safety** completed their **MBD4 ,MBD8** and **MBD9** documents and is registered on the **CSD with a compliant TCC on SARS website.**
- The Directors were not found on the **restrictions list, the tender defaulters list** of National Treasury and as a **public servant - in service of the state** on the **DPSA Website.**
- Their company and Directors Municipal account is not in arrears for more than 90 days.
- Their offer did not indicate that any portion of their offer will be **sub-contracted.**

COMPLETENESS OF TENDER /DISCUSSION

Prior to the detailed evaluation of the tenders, each tender offer was examined to determine the completeness there of in accordance with the tender requirements.

Local content for clothing, textile, leather, and shoes of 100% for the supply and delivery of Protective Clothing was required, if not met, an exemption letter from DTI was also acceptable.

The following was noticed in terms of the local content:

TENDERER	DTI EXEMPTION	CONSIDERED
AT WORK HEALTH AND SAFETY	YES	YES
INVUYANI SAFETY	YES	YES
UHAMBO PROCUREMENT	YES	YES

VANGUARD FIRE AND SAFETY	YES	YES
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4. FINANCIAL IMPLICATIONS 2022/2023 CAPITAL BUDGET

Vote number	Vote Description	22/23 VAT EXCL.	23/24 VAT EXCL.	24/25 VAT EXCL.
015381252000	Protective Clothing	R 399 287.82	R 418 000	R 437 000

5. RECOMMENDATION:

The following recommendations applicable to this tender are made:

That the Tender 8/3/16-2022(MN139/2022) Supply and Deliver of Human Protective Clothing **rates** be a split award and made to:

1. **Invuyani Safety** for the following items:

Items 1 to 3 for all three (3) financial years and item 7 Flash Hoods in year 2 and year 3 as per “Annexure A” which covers the Turnout Suit, Jumpsuit, Wild Fire Bush tunic and Flash hoods as per rates.

2. **Vanquard Fire and Safety** for the following items:

Items 5 to 6, item 8 to 12 and item 14 as per “Annexure A” which covers the Fire Fighting helmet, Wildfire helmet, wildland fire fighting goggles, rescue gloves, wildland fire fighting Wueth Copenhagen gloves, Petzl headlamps and EPWP Boots fire walk as per rates for all 3 financial years.

3. **At Work Health and Safety** for item 4 in year 1 to year 3 and item 7 for only to purchase in **year one (1)** as per “Annexure A” which cover the Fire Boots and flash hoods as per rates individually.

4. That the award be subject to availability of funding.

**DESIGN, MANUFACTURING, SUPPLY, AND INSTALLATION OF DIGITAL LED OUTDOOR
SCREENS FOR BERGRIVIER MUNICIPALITY**

BID NO: 8/3/11-2022 MN78-2022

5. PURPOSE

To obtain approval in terms of Regulations 29 (1) (a) and (b) (i) of the Municipal Supply Chain Management Regulations and paragraph 29 of the Bergrivier Municipal Supply Chain Management Policy for the appointment of a service provider for the Design, Manufacturing, Supply, and Installation of Digital Led Outdoor Screen for Bergrivier Municipality.

6. BACKGROUND

It is the objective of Bergrivier Municipality to procure the services of a service provider for the design, manufacturing, supply, and installation of digital led outdoor screen. The general intent of this contract is that the service provider shall provide all resources necessary for the supply of goods in accordance with the terms of the Contract.

7. DISCUSSION

The tender was advertised in “The **Burger**”, “The **Cape Times**” (07 October 2022) and **Municipal website** based on **80/20** Preference Point System. A **compulsory site** clarification meeting was held on Wednesday **19 October** to give potential bidders the opportunity to acquaint themselves with the particulars of the bid. Prospective tenderers met at 9:00 at the Porterville Municipal Offices of Bergrivier Municipality in Porterville and from there to the respective towns. The tender closed on **Friday, 28 October 2022 at 12:00**. The tenders received were opened by representatives of Bergrivier Municipality and is valid for **120 days after the closing date**. Details are as follows:

TABLE 1

NR	TENDERER	AMOUNT	BBBEE STATUS
1	SAGE WISE AUDIO VISUAL	R 378 565.63	1
2	BIDVEST WALTONS VREDENBURG	R 457 013.43	2

3.1 EVALUATION

BID SPECIFICATION COMMITTEE

The specifications committee, as appointed by the Municipal Manager on **23rd May 2022**, consisted of **Chairperson: Mr. I Saunders (Head SCM), Ms. R Hendricks (Administrator SCM), Mr. J Strumpher (Head Technical Services Piketberg), Mr. A Petersen (Head Technical Services Velddrif) and Mr. J Damon (Financial intern) as an observer.** The Bid specification meeting was held on **Thursday 26 May 2022** in the Shark Cage at 10h00.

The specifications committee was **rescheduled** on **the 9th of June 2022** appointed by the Municipal Manager on 02 June 2022, the committee consisted of **Chairperson: Mr. I Saunders (Head SCM), Mr. J Strumpher (Head Technical Services Piketberg), Mr. A Petersen (Head Technical Services Velddrif), Mr. An Afrikaner (IT Services), Mr. S Lesch (Manager IT), Mr. D Le Fleur (Building Control) and Mr. JH Van Lill (Traffic Control).** The Bid specification meeting was held in the Shark Cage at 11h00.

The specifications committee was again rescheduled to gather further information, The Municipal Manager appointed the committee 26 September 2022 and they consisted of the following members **Chairperson: Mr. I Saunders (Head SCM), Ms. R Hendricks (Administrator SCM), Mr. A Petersen (Head Technical Services Velddrif), Mr. R Bothma (Head Technical Services Porterville), Mr. M Sheldon (Head Communication), Mr A Afrikaner (IT Services), Mr. J Pedro (Traffic Control) and Ms. ER Scholtz (Accountant SCM).** The Bid specification meeting were held on **Wednesday 28 September 2022** in the Shark Cage at 14h00.

SCM Regulation 27 (1): “A bid specification committee must compile the specifications for the procurement of goods or services by the municipality.”

SCM Regulation 27 (2) (g): “Specifications must be approved by the accounting officer prior to the publication of the invitation for bids. Bid Specifications was approved by the Municipal Manager on **30 September 2022**.”

3.2 OVERVIEW OF EVALUATION PROCESS

The tenders were evaluated by the end user department (Mr. A Petersen) in accordance with the latest supply chain management policy of Bergvriër Municipality and a report was submitted to the BEC. The BEC committee, appointed by the Municipal Manager on **15th November 2022** consisted of the following officials: Mr. Israel Saunders (Head of SCM & Assets), Mrs. ER Scholtz (Accountant SCM), Mr. A Petersen (Head Technical Veldrif) and Mr. J Erasmus (Technical Services Porterville). Tenders were checked for both completeness and responsiveness. The bid evaluation committee was held on Friday **18 November 2022 in the Shark Cage at 10h30**.

3.3 CALCULATION OF TENDER PREFERENCE POINTS

The Bergvriër Municipality's Preference Points Claim Form was included in the tender document and is applicable to the evaluation of tenders. The evaluation of tenders was undertaken according to the 80/20 system set out below:

TABLE 2

CRITERIA	POINTS
Tender price	80
B-BBEE Status level of contribution	20
TOTAL	100

TABLE 3: EVALUATION OF TENDERS (PREFERENCE POINTS)

TENDERER	TENDER AMOUNT VAT INCL.	POINTS FOR PRICE (80)	POINTS FOR B- BBEE STATUS LEVEL OF CONTRIBUTION (20)	B-BBEE STATUS LEVEL OF CONTRIBUTION	TOTAL POINTS (100)
SAGE WISE AUDIO VISUAL	R 378 565.63	80.00	20	Level 1	100.00
BIDVEST WALTONS VREDENBURG	R 457 013.43	63.42	18	Level 2	81.42

- **Sage Wise Audio Visual MAAA0156230** registered on CSD scored the highest points according the 80/20 Preference points system.
- **Sage Wise Audio Visual** completed their **MBD4, MBD8** and **MBD9** documents and is registered on the **CSD with a compliant TCC on SARS website.**
- The Director was not found on the **restrictions list, the tender defaulters list** of National Treasury and as a **public servant - in service of the state** on the **DPSA Website.**
- Their company and Director Municipal account is not in arrears for more than 90 days.
- Their offer did not indicate that any portion of their offer will be **sub-contracted.**

COMPLETENESS OF TENDER /DISCUSSION

Prior to the detailed evaluation of the tenders, each tender offer was examined to determine the completeness there of in accordance with the tender requirements.

Local content for steel products (100%) was required for the design, manufacturing, supply, and installation of digital led outdoor screens if not met, an exemption letter from DTI was also acceptable.

The following was noticed in terms of the local content:

TENDERER	DTI EXEMPTION	CONSIDERED
SAGE WISE AUDIO VISUAL	YES	YES
BIDVEST WALTONS VREDENBURG	YES	YES

8. FINANCIAL IMPLICATIONS 2022/2023 CAPITAL BUDGET

Vote number	Vote Description	22/23 VAT EXCL.
074 171 4903011	Heist op den berg Visual Awareness Campaign	R 341 574.00

5. RECOMMENDATION:

The following recommendations applicable to this tender are made:

That the Tender 8/3/11-2022(MN78/2022) Design, Manufacturing, Supply, and Installation of Digital Led Outdoor Screen for Bergrivier Municipality be awarded to **Sage Wise Audio Visual** for the amount **R 378 565.63 (Vat inclusive)**.

CONSTRUCTION OF 4ML RESERVOIR AND RELATING INFRASTRUCTURE IN PIKETGERG

BID NO : 8/3/24-2022 MN173-2022

1. PURPOSE

To obtain approval in terms of Regulations 29 (1) (a) and (b) (i) of the Municipal Supply Chain Management Regulations and paragraph 29 of the Bergrivier Municipal Supply Chain Management Policy for the appointment of a service provider for the construction of 4ML reservoir and relating infrastructure in Piketberg, as set out in the specifications.

2. BACKGROUND

It is the objective of Bergrivier Municipality to procure the services of an experienced service provider for the Construction of 4ML Reservoir and relating infrastructure in Piketberg. The general intent of this contract is that the Contractor shall provide all resources necessary for the rendering of the service in accordance with the terms of the Contract, in a workman-like and expeditious manner.

3. DISCUSSION

The tender was advertised in **Die Burger, The Cape Times (23 September 2022)**, **CIDB website**, and **Municipal website** based on **80/20** Preference Point System. A **compulsory site** clarification meeting was held on Tuesday 4 October 2022 to give potential bidders the opportunity to acquaint themselves with the particulars of the bid. Prospective tenderers met at 11:00 at the Piketberg Library of Bergrivier Municipality in Piketberg. The tender closed on **Friday, 28 October 2022 at 12:00**. The tenders received were opened by representatives of Bergrivier Municipality and is valid for **120 days**. The details of the tender offers received are as follows:

TABLE 1

4ML RESERVOIR

NR	TENDERER	CIDB GRADING	TENDER PRICE	ELIGIBLE YES/NO	BBB-EE LEVEL	BANK
1	DIGES GROUP CC	8CE PE	R 12 708 317.13	NO	Level 1	C
2	HILOAD INYANGA CONSTRUCTION (PTY) LTD	8CE PE	R 16 318 620.55	YES	Level 1	B

3	JVZ CONSTRUCTION (PTY) LTD	8CE	R 16 437 211.90	YES	Level 1	
4	RODPAUL CONSTRUCTION (PTY) LTD	8CE PE	R 17 062 309.75	NO	Level 1	C
5	EXEO KHOKELA CIVIL ENGINEERING CONSTRUCTION (PTY) LTD	9CE PE	R 18 592 117.14	NO	Level 1	C
6	LANSER CIVILS (PTY) LTD	7CE	R 19 102 248.12	NO	Level 1	B
7	BURGER AND WALLACE (PTY) LTD	8CE PE	R 20 208 202.08	YES	Level 1	C

In accordance with the tender advertisement, an estimated minimum construction grading designation of class equal or higher than **6CE** is required or in accordance with the sum tendered for the proposed construction work.

3. EVALUATION

3.1 BID SPECIFICATION COMMITTEE

The specifications committee, as appointed by the Municipal Manager on **16th of August 2022**, consisted of **Chairperson: Mr. I Saunders (Head SCM), Ms. ER Scholtz (Accountant SCM), Ms. R Hendricks (Administrator SCM), Mr A Willemse (Assistant**

Project Manager). Mr Fritz Van Loggerenberg (Consultants: IX Engineers (PTY) Ltd) attended the BSC as a consultant on the project. The Bid specification meeting were held on **19 August 2022**.

SCM Regulation 27 (1): “A bid specification committee must compile the specifications for the procurement of goods or services by the municipality.”

SCM Regulation 27 (2) (g): “Specifications must be approved by the accounting officer prior to the publication of the invitation for bids – Relevant power has been delegated to the Head: Supply Chain Management in terms of the approved System of Delegations for SCM.” Bid Specifications was approved by the Municipal Manager on **22 August 2022**.

3.2 OVERVIEW OF EVALUATION PROCESS

The tenders were evaluated by Bid Evaluation Committee in accordance with the procedures established in the CIDB Best Practise Guidelines and latest supply chain management policy of Bergrivier Municipality and a report was submitted to the BEC. The BEC committee, appointed by the Acting Municipal Manager (Mr. D Josephus) on the 02 December 2022 consisted of the following officials: Mr. R Stander (Project Manager), Mrs. ER Scholtz (Accountant SCM), Mr. A Willemse (Ass. Project Manager), Mrs. R Hendricks (Administrator SCM). Mr. Fritz Van Loggerenberg and Divan Strassberger (**Consultant: IX Engineers**) attended the BEC to respond to enquiries if there were any. Tenders were checked for both completeness and responsiveness. The bid evaluation committee was held on Monday 05 December 2022.

3.3 FUNCTIONALITY EVALUATION

Functionality evaluation for each tenderer was completed by three (3) evaluators. The scores for each item was averaged from the individual scores from each evaluator to derive a total score for functionality for each tender. The results of the functionality evaluation are summarised in Table 3 below. The tenderer must score a minimum of 70 / 100 and must also achieve a minimum score per subsection to be eligible to tender.

TABLE 3: RESULTS OF FUNCTIONALITY EVALUATION

Tenderer	Total points scored for functionality	Minimum score for functionality achieved?
Diges Group CC	67	No
Hiload Inyanga Construction (Pty) Ltd	94	Yes
JVZ Construction (Pty) Ltd	100	Yes
Rodpaul Construction (Pty) Ltd	70	No - (Minimum score (s) for subsection (s) not achieved)
Exeo Khokela Civil Engineering Construction (Pty) Ltd	100	Yes
Lanser Civils (Pty) Ltd	88	No - (Minimum score (s) for subsection (s) not achieved)
Burger and Wallace (Pty) Ltd	100	Yes

3.4 Responsiveness

According to the Tender Data, the tenderers had to meet certain eligibility criteria to be responsive and eligible to tender. These criteria were critically evaluated for each tender received and the results are summarised in Table below:

TABLE 4: TEST FOR RESPONSIVENESS

Tenderer	Form of Tender – Completed and signed	CIDB Grading	Compliance with tax obligations	Completion of Returnable Schedules	Functionality	Local Content	Attendance at compulsory	Responsive
Diges Group CC	✓	✓	✓	✓	X	✓	✓	No
Hiload Inyanga Construction (Pty) Ltd	✓	✓	✓	✓	✓	✓	✓	Yes
JVZ Construction (Pty) Ltd	✓	✓	✓	✓	✓	✓	✓	Yes
Rodpaul Construction (Pty) Ltd	✓	✓	✓	✓	X	✓	✓	No
Exeo Khokela Civil Engineering Construction (Pty) Ltd	✓	✓	✓	X	✓	✓	✓	No
Lanser Civils (Pty) Ltd	✓	✓	✓	✓	X	✓	✓	No
Burger and Wallace (Pty) Ltd	✓	✓	✓	✓	✓	✓	✓	Yes

From the above table it is evident that the tenders of Diges Group CC, Rodpaul Construction (Pty) Ltd, Exeo Khokela Civil Engineering Construction (Pty) Ltd and Lanser Civils (Pty) Ltd are non-responsive and therefore not eligible to tender. These tenderers will therefore be excluded from the rest of the evaluation.

3.5. CALCULATION OF TENDER PREFERENCE POINTS

The Bergvriër Municipality's Preference Points Claim Form was included in the tender document and is applicable to the evaluation of tenders. The evaluation of tenders was undertaken according to the 80/20 system set out below:

TABLE 5

CRITERIA	POINTS
Tender price	80
B-BBEE Status level of contribution	20
TOTAL	100

3.6 EVALUATION OF TENDERS (PREFERENCE POINTS)

TABLE 6

Ranking Order	Name of Tenderer	Tender amount (Incl. VAT)	Points		
			Price (80.0)	B-BBEE Status (20.0)	Total (100)
1.	Hiload Inyanga Construction (Pty) Ltd	R 16,318,620.55	80.00	20.00	100.00

2.	JVZ Construction (Pty) Ltd	R 16,437,211.91	79.72	20.00	99.42
3.	Burger and Wallace (Pty)	R 20,208,202.07	60.93	20.00	80.93

Hiload Inyanga Construction (Pty) Ltd

- (a) **Hiload Inyanga Construction (Pty) Ltd** is registered with the CIDB and has a contractor grading **of 6CE PE. (113950)**
- (b) **Hiload Inyanga Construction (Pty) Ltd** has a Level 1 B-BBEE Status Level of Contribution and they therefore score a total of 20 points.
- (c) **Hiload Inyanga Construction (Pty) Ltd** with MAAA0466686 registered on CSD scored the highest points according the 80/20 Preference system.
- (d) **Hiload Inyanga Construction (Pty) Ltd** completed their MBD4, MBD8 and MBD9 documents with a complaint TCC on SARS Website.
- (e) **The Directors** were also not found on the **restrictions list** and the **tender defaulters list** of National Treasury.
- (f) Their company and Director Municipal accounts are not in arrears for more than 90 days.
- (g) **Their offer did indicate that they are going to sub-contract 15% of their offer to Nedsteel.**

And Cape Concrete for steel and concrete products

- (h) Hiload Inyanga Construction (Pty) Ltd scored the highest points (100.00) (of the tenders considered to be eligible) according to the Procurement Policy bound to the tender document.
- (i) The tenderer submitted the lowest financial offer (of the tenders considered to be eligible), i.e., R 16,318,620.55.
- (j) The tenderer satisfied all the eligibility criteria for the submission of tenders.
- (k) The tenderer provided a valid tax clearance certificate.
- (l) Bank classification B ("Good for the amount mentioned").
- (m) The proposed completion period is 32 weeks is slightly shorter than anticipated, but still considered realistic.
- (n) According to the previous work experience submitted Hiload Inyanga Construction (Pty) Ltd has adequate experience to successfully implement a project of this size and nature.

4. TENDER /DISCUSSION

4.1 Eligibility

According to Clause C.2.1 of the Tender Data, prospective tenderers were requested to satisfy certain eligibility criteria to submit their tenders. Failing to do so will result in the tender not being evaluated. The eligibility criteria listed in the tender document are as follows:

Tender offers will only be accepted if:

Availability of resources.

Capacity to mobilize own and subcontracting resources.

Availability of skills to manage and perform the contract (assigned personnel).

Achieving the minimum score for Functionality as per C.2.1.1.1 below and Part C5: Functionality Evaluation Form.

Satisfactory financial standing and capability.

Completion of all returnable schedules.

5. ARITHMETICAL CORRECTNESS

All tenders, irrespective of their responsiveness, were scrutinised for arithmetical correctness. Where required, corrections were made in accordance CIDB standard conditions of tender, in the following manner.

- a) Where there is a discrepancy between the amounts in figures and in words, the amount in words shall govern.

If the bills of quantities (or schedule of quantities or schedule of rates) apply and there is an error in the line item total resulting from the product of the unit rate and the quantity, the line item total shall govern and the rate shall be corrected. Where there is an obviously gross misplacement of the decimal point in the unit rate, the line item total as quoted shall govern, and the unit rate shall be corrected.
- b) Where there is an error in the total of the prices either because of other corrections required by this checking process or in the tenderer's addition of prices, the total of the prices shall govern and the tenderer will be asked to revise selected item prices (and their rates if bills of quantities apply) to achieve the tendered total of the prices.

In accordance with the above conditions, the following adjustments were required:

5.1 Diges Group CC

The tenderer made an error in the line-item total resulting from the product of the unit rate and quantity of Schedule 1.C i.e., item 1.C.1.7. The resulted in the “total brought forward” being wrong. The financial implication of this error is R 6,180.00 (excluding 10% and 15% VAT) less than the tender amount.

The tenderer made an error in the line-item total resulting from the product of the unit rate and quantity of Schedule 1.E i.e., item 1.E.9.9. The resulted in the “total brought forward” being wrong. The financial implication of this error is R 2,800.00 (excluding 10% and 15% VAT) less than the tender amount.

The tenderer made an error in the line-item total resulting from the product of the unit rate and quantity of Schedule 1.F i.e., item 1.F.6.4. The resulted in the “total brought forward” being wrong. The financial implication of this error is R 800.00 (excluding 10% and 15% VAT) more than the tender amount. The tenderer made an error in the line-item total resulting from the product of the unit rate and quantity of Schedule 1.F i.e., item 1.F.6.5. The resulted in the “total brought forward” being wrong. The financial implication of this error is R 9,000.00 (excluding 10% and 15% VAT) less than the tender amount.

The price after arithmetical corrections is **R 12,686,584.43**, whereas the tendered price is **R 12,708,317.13**.

5.2 Hiload Inyanga Construction (Pty) Ltd

The tenderer made an addition/totalling error on the summary page. The financial implication of this error is R 200.00 (excluding 10% and 15% VAT) less than the tender amount.

The price after arithmetical corrections is **R 16,318,367.55**, whereas the tendered price is **R 16,318,620.55**.

5.3 JVZ Construction (Pty) Ltd

The tenderer made an error in the line-item total resulting from the product of the unit rate and quantity of Schedule 1.B i.e., item 1.B.11. The resulted in the “total brought forward” being wrong. The financial implication of this error is R 0.20 (excluding 10% and 15% VAT) less than the tender amount.

The tenderer made an error in the line-item total resulting from the product of the unit rate and quantity of Schedule 1.C i.e., item 1.C.5. The resulted in the “total brought forward” being wrong. The financial implication of this error is R 1.10 (excluding 10% and 15% VAT) more than the tender amount.

The price after arithmetical corrections is **R 16,437,213.05**, whereas the tendered price is **R 16,437,211.90**.

5.4 Rodpaul Construction (Pty) Ltd

The tender made a typing error on the Summary Page. The financial implication of this error is R 2.00 (excluding 10% and 15% VAT) more than the tender amount.

The price after arithmetical corrections is **R 17,062,312.28**, whereas the tendered price is **R 17,062,309.75**.

5.5 Exeo Khokela Civil Engineering Construction (Pty) Ltd

No arithmetical errors were made by this tenderer.

The tender price i.e., offer is **R 18,592,117.14**

5.6 Lanser Civils (Pty) Ltd

The tender made an addition/totalling error of the summary amount in Schedule 1.D on page C2.2-14. The resulted in the “total brought forward” being wrong. The financial implication of this error is R 9.00 (excluding 10% and 15% VAT) more than the tender amount.

The price after arithmetical corrections is **R 19,102,259.51**, whereas the tendered price is **R 19,102,248.12**.

5.7 Burger and Wallace (Pty) Ltd

No arithmetical errors were made by this tenderer.

The tender price i.e., offer is **R 20,208,202.08**.

6. COMPARISON OF TENDERS BEFORE AND AFTER ARITHMETICAL CORRECTIONS

TABLE 7

Ranking Order	Tenderer	Tender Amount Before Arithmetical Corrections	Tender Amount After Arithmetical Corrections
1.	Diges Group CC	R 12,708,317.13	R 12,686,584.43
2.	Hiload Inyanga Construction (Pty) Ltd	R 16,318,620.55	R 16,318,367.55
3.	JVZ Construction (Pty) Ltd	R 16,437,211.90	R 16,437,213.05
4.	Rodpaul Construction (Pty) Ltd	R 17,062,309.75	R 17,062,312.28
5.	Exeo Khokela Civil Engineering Construction (Pty) Ltd	R 18,592,117.14	R 18,592,117.14
6.	Lanser Civils (Pty) Ltd	R 19,102,248.12	R 19,102,259.51
7.	Burger and Wallace (Pty) Ltd	R 20,208,202.08	R 20,208,202.08

7. RISK ANALYSIS

With reference to clause C.3.13 of the Tender Data, a risk analysis was performed on the tenderers base on the following:

- a) Reasonableness of the financial offer.
- b) Reasonableness of unit rates and prices.

Due to the lower-than-expected tender offer made by Diges Group CC the risk analyses were conducted for this tenderer based on the above conditions:

- a) The reasonableness of the financial offer was scrutinized, and it was found that the Preliminary and General Cost (Schedule 1A of the Bills of Quantities) offered by Diges Group CC is way under market related values. When compared to the offers made by the other tenderers, the Preliminary and General Cost offered by Diges Group CC is approximately 21% of the average cost. This low offer made by Diges Group CC is a major risk to the financial viability of the project, should Diges Group CC be considered for appointment.
- b) The reasonableness of unit rates and prices were also further investigated. As the tender offer made by Hiload Inyanga Construction (Pty) Ltd were in line with a realistic cost estimate for the project, their rates were chosen as the base rates to which the rates of Diges Group CC were compared. The rates that differed more than 200% and less than 50% were flagged in red. The rate comparison of Diges Group CC to the base rates of Hiload Inyanga Construction (Pty) Ltd is attached as Annexure G of this report. Although a certain variation in rates can be expected between different tenderers, the extent and number of rates that was flagged for Diges Group CC, is consider a cause for concern. This might indicate that Diges Group CC priced some of the items incorrectly or misunderstood some of the specifications and can be considered a risk to the financial viability of the project, should Diges Group CC be considered for appointment.

Taken the above into account, it is concluded that the financial offer and unit rates and prices offered by Diges Group CC poses a financial risk to the project.

8. ESTIMATED PROJECT COST

Based on the offer submitted by **Hiload Inyanga Construction (Pty) Ltd** the financial implication of the proposed project will be as follow:

TABLE 8

SCHEDULE	DESCRIPTION	TENDER AMOUNT
1.A	Preliminary And General	R 3,173,167.00
1.B	Site Clearance	R 379,481.58
1.C	Earthworks	R 811,072.80
1.D	Medium Pressure Pipes	R 1,366,041.90
1.E	4.0ML Reservoir	R 6,030,235.43
1.F	Control and Storage Building	R 391,476.92
1.G	Security Fence	R 258,592.97
1.H	Stormwater and Subsurface Drainage	R 489,826.70
	SUBTOTAL 1	R 12,900,095.30
	Contingencies	R 1,290,009.53
	SUBTOTAL 2	R 14,190,104.83
	15% VAT	R 2,128,515.72

	TOTAL FOR 4Mℓ RESERVOIR	R 16,318,620.55
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9. FINANCIAL IMPLICATIONS

9.1 The envisaged expenditure will be financed out of the 2022/2023 and 2023/2024 Capital Budget of Bergrivier Municipality as it is a multi-year project (**Annexure D**)

Vote number	Description	Amount Available including VAT
074 511040401	PB Reservoir (MIG)	R 11 478 205.20
074 511040205	PB Reservoir (CR)	R5 031 250.00
	TOTAL	R16 509 455.20

10. RECOMMENDATION:

The following recommendations applicable to this tender are made:

That **Tender 8/3/24-2022 (MN173/2022): Construction of 4ML Reservoir and relating infrastructure in Piketberg be awarded to Hiload Inyanga Construction (PTY) Ltd for amount of R 16 318 620.55 including VAT.**

SUPPLY AND DELIVERY OF SEWERAGE STANDBY PUMPS FOR PUMP STATION IN VELDDRIF

BID NO : 8/3/29-2022 MN203-2022

9. PURPOSE

To obtain approval in terms of Regulations 29 (1) (a) and (b) (i) of the Municipal Supply Chain Management Regulations and paragraph 29 of the Bergrivier Municipal Supply Chain Management Policy for the appointment of an experienced service provider for the supply and delivery of sewerage standby pumps for pump station in Velddrif.

10. BACKGROUND

It is the objective of Bergrivier Municipality to procure the services of an experienced service provider for the Supply and delivery of sewerage standby pumps for the pump station in Velddrif.

The general intent of this contract is that the Contractor shall provide all resources necessary for the rendering of the service in accordance with the terms of the Contract, in a workman-like and expeditious manner.

11. DISCUSSION

The tender was advertised in “**Die Burger**”, “**The Cape Times**” (23 September 2022), and **Municipal website** based on **80/20** Preference Point System. The tender closed on **Friday, 28 October 2022 at 12:00**. The tenders received were opened by representatives of Bergrivier Municipality and is valid for **120 days after the closing date**. Details are as follows:

TABLE 1

TENDERER	BBBEE	AMOUNTS
(1) KFC ENGINEERING	LEVEL 1	R 349 918.21
(2) M BOND ENGINEERING	LEVEL 1	R 301 367.58
(3) AFRIMAK	LEVEL 1	R 232 067.82
(4) AR JONES ENGINEERING	LEVEL 1	R 302 203.82
(5) KHONZA ISIZWE	LEVEL 1	R 266 975.03
(6) TRICOM AFRICA	LEVEL 1	R 271 599.31
(7) ETROSTAX PTY LTD	LEVEL 1	R 678 634.56
(8) FLOWLINE TECHNOLOGY	LEVEL 4	R 300 090.20
(9) MEMOTEK TRADING	LEVEL 1	R 1 250 341.19
(10) MUNEF HOLDINGS	LEVEL 1	R 389 400.00
(11) GNOCCHI PTY LTD	LEVEL 1	R 405 900.00
(12) TENCON TRADING	LEVEL 1	R 368 933.93

3.1 EVALUATION

BID SPECIFICATION COMMITTEE

The specifications committee, as appointed by the Acting Municipal Manager (Mr. V Felton) on **12 September 2022**, consisted of **Chairperson: Mr. I Saunders (Head SCM), Ms. R Hendricks (Administrator SCM), Mr. A Petersen (Head Civil Services Velddrif) and Ms. ER Scholtz (Accountant SCM)**. The Bid specification meeting was held on **Thursday 15 September 2022** in the Shark Cage at 11h20.

SCM Regulation 27 (1): “A bid specification committee must compile the specifications for the procurement of goods or services by the municipality.”

SCM Regulation 27 (2) (g): “Specifications must be approved by the accounting officer prior to the publication of the invitation for bids. Bid Specifications was approved by the Municipal Manager on **22 September 2022**.”

3.2 OVERVIEW OF EVALUATION PROCESS

The tenders were evaluated by the end user department (Mr. A Petersen) in accordance with the latest supply chain management policy of Bergrivier Municipality and a report was submitted to the BEC. The BEC committee, appointed by the Acting Municipal Manager (Mr DA Josephus) on the 05 December 2022 consisted of the following officials: Mrs. ER Scholtz (Accountant SCM), Mr. A Petersen (Head Civil Services Veldrif), Mrs. R Hendricks (Administrator SCM) and Mr. J Strumpher (Head Civil Services Piketberg) attended the BEC to respond to enquiries if there were any. Tenders were checked for both completeness and responsiveness. The bid evaluation committee was held on **06 December 2022 in the Technical Committee room at 11h00**.

3.3 CALCULATION OF TENDER PREFERENCE POINTS

The Bergrivier Municipality’s Preference Points Claim Form was included in the tender document and is applicable to the evaluation of tenders. The evaluation of tenders was undertaken according to the 80/20 system set out below:

TABLE 2

CRITERIA	POINTS
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Tender price	80
B-BBEE Status level of contribution	20
TOTAL	100

TENDER COMPLIANCE

TENDERER	DTI (LOCAL CONTENT)	TENDER SPECIFICATIONS
(1) KFC ENGINEERING	COMPLIANT	COMPLIANT
(2) M BOND ENGINEERING	COMPLIANT	COMPLIANT
(3) AFRIMAK	COMPLIANT	NON – COMPLIANT
(4) AR JONES ENGINEERING	COMPLIANT	NON-COMPLIANT
(5) KHONZA ISIZWE	COMPLIANT	NON-COMPLIANT
(6) TRICOM AFRICA	COMPLIANT	COMPLIANT
(7) ETROSTAX PTY LTD	NO PROOF SUBMITTED	COMPLIANT
(8) FLOWLINE TECHNOLOGY	COMPLIANT	NON-COMPLIANT
(9) MEMOTEK TRADING	COMPLIANT	COMPLIANT

(10) MUNEF HOLDINGS	DID NOT COMPLETE LOCAL	COMPLIANT
(11) GNOCCHI PTY LTD	NO EXEMPTION LETTER	COMPLIANT
(12) TENCON TRADING	NO EXEMPTION LETTER	COMPLIANT

3.4 LOCAL CONTENT

The tender invitation and evaluation considered local content as prescribed by National Treasury as a designated sector for Pumps (70%) not all bidders adhered to these requirements.

The following tenderers didn't comply with local content requirements and therefor deemed non responsive.

1. Etrostax (Pty) Ltd
2. Munef Holdings
3. Gnocchi Pty Ltd
4. Tencon Trading

TABLE 3: EVALUATION OF TENDERS (PREFERENCE POINTS)

TENDERER	TENDER AMOUNT VAT INCLUSIVE	POINTS FOR PRICE (80)	POINTS FOR B- BBEE STATUS LEVEL OF CONTRIBUTION (20)	B-BBEE STATUS LEVEL OF CONTRIBUTION	TOTAL POINTS (100)
KFC ENGINEERING	R 349 918.21	76.93	20	Level 1	76.93
M BOND ENGINEERING	R 301 367.58	71.23	20	Level 1	91.23
TRICOM AFRICA	R 271 599.31	80.00	20	Level 1	100.00
MEMOTEK TRADING	R 1 250 341.19	-208.29	20	Level 1	-188.29

- **Tricom Africa MAAA0007235** registered on CSD scored the highest points according the 80/20 Preference points system.
- **Tricom A** completed their **MBD4** ,**MBD8** and **MBD9** documents and is registered on the **CSD with a compliant TCC on SARS website.**
- The Directors were not found on the **restrictions list, the tender defaulters list** of National Treasury and as a **public servant - in service of the state** on the **DPSA Website.**
- Their company and Director's Municipal account is not in arrears for more than 90 days.
- Their offer did not indicate that any portion of their offer will be **sub-contracted.**

FINANCIAL IMPLICATIONS 2022/2023 CAPITAL BUDGET

Vote number	Vote Description	22/23 VAT EXCL
074 291 050106	Sewerage stand by pumps	R 300 000.00

5. RECOMMENDATION:

The following recommendations applicable to this tender are made:

That the Tender 8/3/29-2022(MN203/2022) Supply and Delivery of sewerage standby pumps for pump station in Velddrif be awarded to **Tricom Africa for R 271 599.31 (Vat Inclusive)**.

APPOINTMENT OF A TRAINING SERVICE PROVIDER FOR MUNICIPAL FINANCE MANAGEMENT COMPETENCY REGULATIONS UNIT STANDARDS FOR A PERIOD ENDING 30 JUNE 2025

BID NO: 8/3/27-2022 MN197-2022

12. PURPOSE

SCM report for the month of December 2022

To obtain approval in terms of Regulations 29 (1) (a) and (b) (i) of the Municipal Supply Chain Management Regulations and paragraph 29 of the Bergrivier Municipal Supply Chain Management Policy for the appointment of a service provider for the training for the Municipal Finance Management Competency Regulation Unit Standards for a period ending 30 June 2025.

13. BACKGROUND

It is the objective of Bergrivier Municipality to procure the services of a service provider for the training of the Municipal Finance Management Competency Regulation unit standards for a period ending 30 June 2025. The general intent of this contract is that the service provider shall provide all resources necessary for the services rendered in accordance with the terms of the Contract.

14. DISCUSSION

The tender was advertised in “**The Burger**”, “**The Cape Times**” (**23 September 2022**) and **Municipal website** based on **80/20** Preference Point System. The tender closed on **Monday, 24 October 2022 at 12:00**. The tenders received were opened by representatives of Bergrivier Municipality and is valid for **120 days after the closing date**. Details are as follows:

TABLE 1

NO.	TENDERER	RATE PER LEARNER	RATE PER UNIT	B-BBEE LEVEL
1	FACHS BUSINESS CONSULTING AND	R 27 600.00	R 1 150	LEVEL 1
2	BANTUBANYE SKILLS	R 36 800.00	R 2 300	LEVEL 2

3	MELATREND MANAGEMENT	R 38 400.00	R 1 600	LEVEL 1
4	SUMMAT TRAINING INSTITUTE	R 55 200.00	R 2 300	LEVEL 1

TENDERS LATE RECEIVED

NO.	TENDERER	DATE
1	KMS COLLEGE	28 October 2022
2	ILINGE LABANTU TRAINING INSTITUTE	25 October 2022
3	TONEX MANAGEMENT SOLUTIONS	25 October 2022

3.1 EVALUATION

BID SPECIFICATION COMMITTEE

The specifications committee, as appointed by the Acting Municipal Manager (Mr. JWA Kotzee) on **5th September 2022**, consisted of **Chairperson: Mr. I Saunders (Head SCM), Ms. R Hendricks (Administrator SCM), Mr. D Boumeester (Training and Development), Mr. W Rheeder (Manager Human Resources) and Ms. ER Scholtz (Accountant SCM)**. The Bid specification meeting was held on **Thursday 08 September 2022 in the Shark Cage at 11h00**.

SCM Regulation 27 (1): "A bid specification committee must compile the specifications for the procurement of goods or services by the municipality."

SCM Regulation 27 (2) (g): “Specifications must be approved by the accounting officer prior to the publication of the invitation for bids. Bid Specifications was approved by the Acting Municipal Manager (Mr. V Felton) on **13 September 2022**.”

3.2 OVERVIEW OF EVALUATION PROCESS

The tenders were evaluated by the end user department (Mr. D Boumeester) in accordance with the latest supply chain management policy of Bergrivier Municipality and a report was submitted to the BEC. The BEC committee, appointed by the Municipal Manager on the 15 November 2022 consisted of the following officials: Mr. Israel Saunders (Head of SCM & Assets), Mrs. ER Scholtz (Accountant SCM), Mr. W Rheeder (Manager Human Resources) and Mr. D Boumeester (Training and Development). Tenders were checked for both completeness and responsiveness. The bid evaluation committee was held on **Friday 18 November 2022 in the Shark Cage at 9h30**. A second evaluation meeting was held to clarify information the Municipal Manager appointed the BEC on 25th November 2022 consist of the same panel as mentioned above. The meeting was held on Tuesday 29 November 2022.

3.3 CALCULATION OF TENDER PREFERENCE POINTS

The Bergrivier Municipality’s Preference Points Claim Form was included in the tender document and is applicable to the evaluation of tenders. The evaluation of tenders was undertaken according to the 80/20 system set out below:

TABLE 2

CRITERIA	POINTS
Tender price	80
B-BBEE Status level of contribution	20

TOTAL	100
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PRE-QUALIFICATION REQUIREMENTS

1. Bidders will first be evaluated on the following points scoring requirements and be subjected to a further evaluation thereafter, bidders will be further evaluated on the procurement/preferential points.
2. Bidders must score a minimum of 60 out of 80 points in total to be further evaluated.
3. Bidders are expected to submit documentary proof and page reference number in support of the description items on the System specification as part of the bid, failure to comply will lead to automatic disqualification of the bid.
4. Failure to complete the Pre-Qualification requirements score card will automatically disqualify the bid.

	FUNCTIONALITY	80
1	The bidding company must provide proof of accreditation.	35
2	The Facilitators accreditation documents	20
3	Similar services rendered to other municipalities (3 Reference letters to be submitted)	15
4	Similar Services rendered to other municipalities within the Western Cape (1 – 3 municipalities = 2 points, more than 4 municipalities = 5 points)	5
5	The contact details of relevant staff working on the training programme	5
<i>Only if points scored is equal to or greater than 60 then proceed</i>		

- The functionality was done by the following two officials of the Human Resources Department:
 1. D Boumeester: HR Training and Development
 2. J Mkandaweri: HR Health and Safety

TENDERER	POINTS OUT OF 80	COMMENTS
FACHS Business Consulting and Training	77	NONE
Melatred Management Consulting	75	NONE
Bantubanye Skills	70	NONE
Summat Training Institute	75	NONE

- All four (4) tenders met the minimum functionality requirements.

TENDER DISCUSSION

The tender specifications required a price to be provided for three (3) financial years, but the tenderers only tendered for one financial year. The tenderers were requested via email to confirm if their price will be firm for the period of three years, as well as whether they will offer the course for a minimum of 5 delegates.

- **FACHS Business Consulting and Training** confirmed that the prices is firm for all the financial years for a minimum of 5 delegates.
- **Bantubanye Skills** only confirmed that the prices is firmed for all financial years.
- **Melatred Management Consulting** requires a minimum of 10 delegates per year and a price increase of **20%** for all financial year's vat excluded.
- **Summat Training Institute** confirmed that the prices is firm for all the financial years for a minimum of 5 delegates.

TABLE 3: EVALUATION OF TENDERS (PREFERENCE POINTS)

2022- 2023 FINANCIAL YEAR

NO.	TENDERER	AMOUNT: 24 UNIT STANDARDS	POINTS		
			PRICE	B-BBEE	TOTAL POINT
1.	FACHS Business Consulting and Training	R27 600.00	80,00	20	100
2.	Bantubanye Skills	R36 800.00	53,33	18	73,33
3.	Melatred Management Consulting	R38 400.00	48,70	20	66.70
4.	Summat Training Institute	R48 000.00	20,87	20	40,87

2023- 2024 FINANCIAL YEAR					
NO.	TENDERER	AMOUNT: 24 UNIT STANDARDS	POINTS		
			PRICE	B-BBEE	TOTAL POINT
1.	FACHS Business Consulting and Training	R27 600.00	80,00	20	100
2.	Bantubanye Skills	R36 800.00	53,33	18	73,33
3.	Melatred Management Consulting	R52 992.00	48,70	20	24,40
4.	Summat Training Institute	R48 000.00	20,87	20	40,87

2024- 2025 FINANCIAL YEAR					
NO.	TENDERER	AMOUNT: 24 UNIT STANDARDS	POINTS		
			PRICE	B-BBEE	TOTAL POINTS
1.	FACHS Business Consulting and Training	R27 600.00	80,00	20	100
2.	Bantubanye Skills	R36 800.00	53,33	18	73,33
3.	Melatred Management Consulting	R63 904.00	48,70	20	-7,23
4.	Summat Training Institute	R48 000.00	20,87	20	40,87

The rates per unit standard of **FACHS Business Consulting and Training** are as follows for the three (3) financial years 2022-2023, 2023-2024 and 2024-2025:

UNIT STANDARDS	RATES 2022/2023	UNIT STANDARD	RATES 2023/2024	UNIT STANDARDS	RATES 2024/2025
116339	R1150,00	116339	R1150,00	116339	R1150,00
116340	R1150,00	116340	R1150,00	116340	R1150,00
116341	R1150,00	116341	R1150,00	116341	R1150,00
116342	R1150,00	116342	R1150,00	116342	R1150,00
116343	R1150,00	116343	R1150,00	116343	R1150,00
116344	R1150,00	116344	R1150,00	116344	R1150,00
116345	R1150,00	116345	R1150,00	116345	R1150,00
116346	R1150,00	116346	R1150,00	116346	R1150,00
116347	R1150,00	116347	R1150,00	116347	R1150,00
116348	R1150,00	116348	R1150,00	116348	R1150,00
116351	R1150,00	116351	R1150,00	116351	R1150,00
116353	R1150,00	116353	R1150,00	116353	R1150,00
116358	R1150,00	116358	R1150,00	116358	R1150,00
116361	R1150,00	116361	R1150,00	116361	R1150,00
116362	R1150,00	116362	R1150,00	116362	R1150,00
116363	R1150,00	116363	R1150,00	116363	R1150,00
116364	R1150,00	116364	R1150,00	116364	R1150,00
119331	R1150,00	119331	R1150,00	119331	R1150,00
119334	R1150,00	119334	R1150,00	119334	R1150,00
119341	R1150,00	119341	R1150,00	119341	R1150,00
119343	R1150,00	119343	R1150,00	119343	R1150,00
119348	R1150,00	119348	R1150,00	119348	R1150,00
119350	R1150,00	119350	R1150,00	119350	R1150,00
119352	R1150,00	119352	R1150,00	119352	R1150,00

- **FACHS Business Consulting and Training MAAA0018742** registered on CSD scored the highest points according the 80/20 Preference points system.
- **FACHS Business Consulting and Training** their **MBD4, MBD8** and **MBD9** documents and is registered on the **CSD with a compliant TCC on SARS website**.
- The Directors was not found on the **restrictions list, the tender defaulters list** of National Treasury and as a **public servant - in service of**

the state on the **DPSA Website**.

- Their company and Director Municipal account is not in arrears for more than 90 days.
- Their offer did not indicate that any portion of their offer will be **sub-contracted**.

15. FINANCIAL IMPLICATIONS 2022/2023 CAPITAL BUDGET

Vote number	Vote Description	22/23 VAT EXCL.	23/24 VAT EXCL.	24/25 VAT EXCL.
013 071 232 002	Training (Beurse – Employees)	R 250 000.00	R 261 000.00	R 273 000.00

16. RECOMMENDATION:

The following recommendations applicable to this tender are made:

That the Tender 8/3/27-2022(MN197/2022) Appointment of training service provider for Municipal Finance Management Competency Regulations unit standard for the period ending 30 June 2025 be awarded to **FACHS Business Consulting and Training**.

1. That they be appointed for the following Vat inclusive rates.

UNIT STANDARDS	RATES 2022/2023	UNIT STANDARD	RATES 2023/2024	UNIT STANDARDS	RATES 2024/2025
116339	R1150,00	116339	R1150,00	116339	R1150,00
116340	R1150,00	116340	R1150,00	116340	R1150,00
116341	R1150,00	116341	R1150,00	116341	R1150,00
116342	R1150,00	116342	R1150,00	116342	R1150,00
116343	R1150,00	116343	R1150,00	116343	R1150,00
116344	R1150,00	116344	R1150,00	116344	R1150,00

116345	R1150,00	116345	R1150,00	116345	R1150,00
116346	R1150,00	116346	R1150,00	116346	R1150,00
116347	R1150,00	116347	R1150,00	116347	R1150,00
116348	R1150,00	116348	R1150,00	116348	R1150,00
116351	R1150,00	116351	R1150,00	116351	R1150,00
116353	R1150,00	116353	R1150,00	116353	R1150,00
116358	R1150,00	116358	R1150,00	116358	R1150,00
116361	R1150,00	116361	R1150,00	116361	R1150,00
116362	R1150,00	116362	R1150,00	116362	R1150,00
116363	R1150,00	116363	R1150,00	116363	R1150,00
116364	R1150,00	116364	R1150,00	116364	R1150,00
119331	R1150,00	119331	R1150,00	119331	R1150,00
119334	R1150,00	119334	R1150,00	119334	R1150,00
119341	R1150,00	119341	R1150,00	119341	R1150,00
119343	R1150,00	119343	R1150,00	119343	R1150,00
119348	R1150,00	119348	R1150,00	119348	R1150,00
119350	R1150,00	119350	R1150,00	119350	R1150,00
119352	R1150,00	119352	R1150,00	119352	R1150,00

SUPPLY AND DELIVERY OF ELECTRICAL COMPONENTS FOR A PERIOD ENDING 30 JUNE 2023

BID NO: 8/3/32-2022 MN228-2022

17. PURPOSE

To obtain approval in terms of Regulations 29 (1) (a) and (b) (i) of the Municipal Supply Chain Management Regulations and paragraph 29 of the Bergrivier Municipal Supply Chain Management Policy for the appointment of a service provider for the Supply and Delivery of Electrical Components for a period ending 30 June 2023.

18. BACKGROUND

It is the objective of Bergrivier Municipality to procure the services of a service provider for supply and delivery of electrical components for a period ending 30 June 2023. The general intent of this contract is that the service provider shall provide all resources necessary for the supply of goods in accordance with the terms of the Contract.

19. DISCUSSION

The tender was advertised in “The **Burger**”, “**The Cape Times**” (14 October 2022) and The **Municipal website** based on **80/20** Preference Point System. The tender closed on **Friday, 28 October 2022 at 12:00**. The tender received was opened by representatives of Bergrivier Municipality and is valid for **120 days after the closing date**. Details are as follows:

TABLE 1

NR	TENDERER	BBBEE STATUS
1	ITHUBA INDUSTRIES	1

3.1 EVALUATION BID SPECIFICATION COMMITTEE

The specifications committee, as appointed by the Municipal Manager on **04 October 2022**, consisted of Chairperson: **Mr. I Saunders (Head SCM)**, **Ms. R Hendricks (Administrator SCM)**, **Ms. ER Scholtz (Accountant SCM)**, **Mr. J Erasmus (Head Electrical Services Porterville)** and **Mr. N Rossouw (Manager Electrical Services)**. The Bid specification meeting was held on **Monday 10 October 2022 in the technical boardroom at 14h00**.

SCM Regulation 27 (1): “A bid specification committee must compile the specifications for the procurement of goods or services by the municipality.”

SCM Regulation 27 (2) (g): “Specifications must be approved by the accounting officer prior to the publication of the invitation for bids. Bid Specifications was approved by the Municipal Manager on **11 October 2022**.”

3.2 OVERVIEW OF EVALUATION PROCESS

The tenders were evaluated by the end user department (Mr. N Rossouw) in accordance with the latest supply chain management policy of Bergrivier Municipality and a report was submitted to the BEC. The BEC committee, appointed by the Municipal Manager on **02 November 2022** consisted of the following officials: Mr. Israel Saunders (Head of SCM & Assets), Mrs. ER Scholtz (Accountant SCM) and Mr. N Rossouw (Manager Electrical Services). Tenders were checked for both completeness and responsiveness. The bid evaluation committee was held on Monday 7 **November 2022 in the Shark Cage at 12h00**.

3.3 CALCULATION OF TENDER PREFERENCE POINTS

The Bergrivier Municipality’s Preference Points Claim Form was included in the tender document and is applicable to the evaluation of tenders. The evaluation of tenders was undertaken according to the 80/20 system set out below:

TABLE 2

CRITERIA	POINTS
Tender price	80
B-BBEE Status level of contribution	20
TOTAL	100

TABLE 3: EVALUATION OF TENDERS (PREFERENCE POINTS)

TENDERER	TENDER AMOUNT VAT INCL.	POINTS FOR PRICE (80)	POINTS FOR B-BBEE STATUS LEVEL OF CONTRIBUTION (20)	B-BBEE STATUS LEVEL OF CONTRIBUTION	TOTAL POINTS (100)
ITHUBA INDUSTRIES	RATES	80.00	20	Level 1	100.00

- **ITHUBA INDUSTRIES MAAA0074214** registered on CSD scored the highest points according the 80/20 Preference points system.
- **Ithuba Industries** completed their **MBD4, MBD8 and MBD9** documents and is registered on the **CSD with a compliant TCC on SARS website.**
- The Director was not found on the **restrictions list, the tender defaulters list** of National Treasury and as a **public servant - in service of the state** on the **DPSA Website.**

- Their company and Director Municipal account is not in arrears for more than 90 days.
- Their offer did not indicate that any portion of their offer will be **sub-contracted**.

COMPLETENESS OF TENDER /DISCUSSION

Prior to the detailed evaluation of the tenders, each tender offer was examined to determine the completeness there of in accordance with the tender requirements.

Local content for steel products (100%) and Cables 90% was required for the supply and delivery of electrical components if not met, an exemption letter from DTI was also acceptable.

The following was noticed in terms of the local content:

TENDERER	LOCAL CONTENT	CONSIDERED
ITHUBA INDUSTRIES	YES	YES

20. FINANCIAL IMPLICATIONS 2022/2023 CAPITAL BUDGET

Vote number	Vote Description	22/23 VAT EXCL.
074 621 030206	Network renewals	R 611 938.24

21. RECOMMENDATION:

The following recommendations applicable to this tender are made:

That the Tender 8/3/32-2022(MN228/2022) Supply and Delivery of Electrical Components be awarded to Ithuba Industries for the concrete lighting poles

1. Item 1, 7.2m Concrete lighting pole spigot 76mm for R 5119.00 per concrete pole.
2. Item 2, 9m concrete lighting pole spigot 76mm for R 7283.00 per concrete pole for a period ending 30 June 2023.
3. That item 3.1 till item 9 be re-advertised. Because no offers were received.

6. SERVICE LEVEL AGREEMENTS

According to Section 21A of the Municipal Systems Act the Accounting Officer of a Municipality must place all service level agreements on the Municipal website. Each department is responsible to ensure that all signed Service Level Agreements are on the Collaborator/Phoenix Vesta system. Each Department must also have a hard copy of each contract applicable to their department.

BERGRIVIER MUNICIPALITY SERVICE LEVEL AGREEMENTS - FINANCE DEPARTMENT FOR 2022-2023

Name	Description	Effective Date	Termination Date	Status	Contract Type	Process
Cab Holdings	Service provider for the design, printing, email, and distribution of Bergrivier Municipality's monthly service accounts	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak	M Crous to follow a process

Mubesko	Provision of technical support for asset management for a period of three (3) years	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak	SCM process done – Tender closes 10 February 2023
Contour Technology	Supply, installation, and management of an STS compliant prepayment electricity vending system for the period of 01 July 2020 to 30 June 2023	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak	M Crous to follow a process
NEDBANK	Banking Services	2019-03-01	2023-06-30	Active	Service Level Agreement/Dienskontrak	Process at evaluation stage
Siyanda Business Solutions	Accounting Services	2022-07-01	2025-06-30	Active	Service Level Agreement/Dienskontrak	n/a
Phoenix Vesta	Financial System	2022-07-01	2032-06-30	Active	Service Level Agreement/Dienskontrak	n/a
AON	Short term insurance tender for a period of 3 years	2022-07-01	2025-06-30	Active	Service Level Agreement/Dienskontrak	n/a
HCB Valuers and Services (Pty) Ltd	Property Valuations Services	2017-07-01	2023-06-30	Active	Service Level Agreement/Dienskontrak	M Crous to follow a process
Inca	Long term financial plan.	2022-01-27	2024-06-30	Active	Service Level Agreement/Dienskontrak	n/a
Ducharme	Revenue Enhancement	2021-10-01	2024-06-30	Active	Service Level Agreement/Dienskontrak	n/a

The table represent the service level agreements updated in respect of the finance department.

7. ASSET AND INSURANCE REPORTING

INSURANCE MANAGEMENT

There were no claims reported for the month of December 2022.

8. APPEALS / OBJECTIONS BY AGGRIEVED

Paragraph 49 of the Municipal Supply Chain Management Regulations allows the aggrieved bidders the opportunity to lodge objections (with proper motivation) against the decision(s) taken by the Bid Adjudication Committee, within 14 days from the date of notification thereof.

Alternatively, should they wish to lodge an appeal in terms of Section 62 of the Local Government: Municipal Systems Act 2000 (Act 32 of 2000) against the award of the tender, such appeal is to be lodged within 21 days from date of this notification? For the month of December 2022, no objection was lodged.

9. LEGISLATIVE COMPLIANCE

Local government: Municipal Finance Management Act (Act 56 of 2003).

Supply Chain Management Regulations.

Supply Chain Management Policy: Bergrivier Municipality.

Preferential Procurement Regulation, 2022; and all other relevant legislation, National Treasury Guidelines and Circulars.

The Bergrivier Municipality has no Public Private Partners (PPP's).

10. SDBIP AND OTHER REPORTABLE MATTERS

- Reports are submitted to the CFO monthly.
- The SCM unit is under strain due to other compliance matters implemented without additional resources for example, the monitoring and capturing of the performance of suppliers and the maintenance of the procurement plan.

- Specifications are not submitted on time – see procurement plan as reported above.
- The non-filling of vacant positions is putting a huge strain on the unit to function properly and to comply with legislation, the position of the Assistant Accountant Assets closed on 24 August 2022 and the shortlisting took place on 4 November 2022 and this does not assist the Unit with the filling of vacant positions, and puts further exacerbating to the situation, and this will put more strain on the few staff members.
- Further our prayers are the full recovery of the Head of Supply Chain and Assets: Mr Israel Saunders that had a stroke and will be off from work for an unknown period.
- There was only fruitless expenditure that was dealt with by the Article 32 committee of Council and it was recommended that the fruitless expenditure be condoned, and no person will hold responsible. The Community Services must compile a policy on cemeteries and the cemetery by-law must be updated.

Fruitless, Wasteful, Unauthorised and Irregular Expenditure for the month of December 2022					
Date Reported to Accounting Officer	Amount	Description of Incident	Person Liable (Official or Political Office Bearer)	Approved or recovered	General comments
	819,17	Interest		- 819,17	Was paid by the Director
23/11/2022	40 522,00	Tenderer was appointed as a EPWP worker	Under investigation	-	More information to be submitted.
23/11/2022	8 222,50	Grave damaged by digger loader	Condoned	- 8 222,50	
	66 167,67			- 25 645,67	

11. RECOMMENDATIONS

1. That the Executive Mayor take note of the December 2022 Supply Chain Management Implementation report and that it be made public in accordance with Section 21A of the Municipal Systems Act.

ANNEXURE "A" – Minutes of Bid Adjudication Meeting

SCM report for the month of December 2022