



SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR AUGUST 2022

1. In terms of Chapter 1 – paragraph 6(4) of the Councils Supply Chain Management Policy: “The Accounting Officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the Executive Mayor.” Paragraph 6(5) further states that: “The aforesaid reports must be made public in accordance with section 21A of the Municipal Systems Act.”

2. STATISTICAL INFORMATION:

- 2.1 DEMAND MANAGEMENT** – The SCM Unit, with the support of the Chief Financial Officer has submitted a list to all Directorates that requires timely planning and management processes to ensure that all goods and services which are required are quantified, budgeted, and delivered in a timely manner at critical delivery dates, so that the budget can be dealt with as per the cash flow statements.

This Demand Management Plan will be used as a strategic tool to implement the budget. The Demand Management Plan will assist the SCM Unit and user departments with the planning of the execution and timely completion of projects in alignment with the performance targets in the Service Delivery and Budget Implementation Plan.

The new Procurement new plan was distributed to all departments, and they needed to submit their specifications, evaluation and adjudications dates by the 31st of May 2022. Only the Community Services Department has submitted the plan back to the finance department.

Herewith is the new Procurement Plan for the 2022-2023 financial year:-

MUNICIPAL MANAGER OFFICE

Own Description	ConfigCode	Bud 22/23	Cost Centre	RESPONSIBLE PERSON	Date of Specification
Diverse office furniture and equipment	71010490101	120 000,00	Mayor and Council	Terry-Ann	Nov-22
Furniture and equipment - MM Office	71011490101	10 000,00	Municipal Manager	Jessica	n/a
Furniture and equipment - Communication	71011490102	10 000,00	Municipal Manager	Matthew	n/a
Furniture and equipment	71012490101	310 000,00	Economic Development Planning	Alletta	Nov-22

FINANCIAL SERVICES

Own Description	ConfigCode	Bud 22/23	RESPONSIBLE PERSON	Date of Specification
Vesta - Phoenix (CR)	72061470102	610 000,00	Nelmarie	n/a
Replacement of computers	72061480101	100 000,00	Elsabe saam met Shane	RT tender SITA
Furniture , Equipment - Finance	72061490101	50 000,00	Elsabe	3 quotations when needed
Vehicle	72061510101	200 000,00	Martin	RT 57 Tender - July 2022

CORPORATE SERVICES

Own Description	Bud 22/23	RESPONSIBLE PERSON	Date of Specification
Regional Socio Projects (RSEP Funding)	120 000,00	Werner	Aug-22 proses gedoen en weer geadverteer
Furniture , Equipment - Planning Development	20 000,00	Werner	3 quotes
Furniture , Equipment - Human Resources	10 000,00	Wessel	3 quotes
Disaster Recovery Site	200 000,00	Shane	01/08/2022
WI-FI Installation at Offices of BRM	300 000,00	Shane	1/09/2022
IT System Upgrade (Enhancement of IT system : Business conti	1 260 000,00	Shane	01/09/2022
Replacement of computers	300 000,00	Shane	31/08/2022
Furniture , Equipment - Corporate Services	20 000,00	Carmen	3 quotes
FURNITURE AND EQUIPMENT - DIRECTOR CORPORATE SERVICES	35 000,00	Carmen	3 quotes

TECHNICAL SERVICES

Own Description	ConfigCode	Bud 22/23	RESPONSIBLE PERSON	Date of Specification
Stormwaterbrug Wyk 4		159 000,00	Jaco Breunissen	existing Tender
Security at municipal buildings	74091350102	700 000,00	Jakkie/Jaco	n/a
Stores Velddrif (Erf 551)	74091390101	300 000,00	Andre	n/a
Upgrade Refuse building - PB	74171380101	300 000,00	Jakkie	n/a
Switchgear and pumps	74291050104	300 000,00	Andre	n/a
Telemetry at pump stations	74291050105	200 000,00	Andre	n/a
Fencing Sewer Pump Stations	74291050107	150 000,00	Andre	n/a
Security at WWTW	74292050103	200 000,00	Jakkie	n/a
Fencing WWTW	74292050105	150 000,00	Andre	n/a
Security Fence at Irrigation dam	74292290115	400 000,00	Jakkie	n/a
Fencing of storm water channel	74301020201	100 000,00	Rassie	n/a
Prepaid/ Smart Metering (EL)	74511040206	1 525 000,00	Andre	tender process completed
Water Conservation and Demand Management	74511041301	2 739 130,00	Rassie/Wikus	tender process completed
Telemetry: Water	74512040103	140 000,00	Andre	n/a
Security at Reservoir/Pump Stations	74512040107	250 000,00	Andre	n/a
Traffic calming measures (Speed bumps) Bring Traffic	74551010104	100 000,00	Andre/Jakkie/Rassie	n/a

Remedial works on Roads - Culemborg Road	74551010117	550 000,00	Jakkie	n/a
Unserviced erven - Redelinghuys	74551010119	200 000,00	Rassie	n/a
Upgrade Sidewalks (PB)	74551010120	300 000,00	Jakkie	n/a
Upgrade Sidewalks (PV)	74551010121	300 000,00	Rassie	n/a
Upgrade Sidewalks (VD)	74551010122	300 000,00	Andre	n/a
Construction of roads: RDP Houses	74551010201	300 000,00	Jakkie	n/a
Reseal/Construction of streets	74551010202	2 400 000,00	Jaco	n/a
Construction of roads (BM) - Lys van Hoofde	74551010214	700 000,00	André/Jaco	n/a
Cement ditches in Aurora	74551020101	80 000,00	Jakkie	n/a
Upgrade of roads and storm water (PB)	74551011005	855 717,00	Jaco	n/a
Replace O/H feeder to Monte Bertha	74621030205	950 000,00	Sous	existing Tender
Network Renewals	74621030206	700 000,00	Sous	existing Tender
Replace Dwarskerbos O/H lines with Cable	74621030209	900 000,00	Sous	existing Tender
Retro-fit main substation oil circuit breakers	74621030210	1 000 000,00	Sous	existing Tender
Furniture , Equipment - Electricity	74621500101	100 000,00	Sous	3 quotes
Replace CEX 6454 (cherry picker)	74621510203	1 100 000,00	Sous	RT 57 Tender - July 2022
Computer and peripherals - Vacant building inspector (VD)	74032480101	35 000,00	Rohann	SITA RT TENDER
Printer - Vacant building inspector (VD)	74032480102	10 000,00	Rohann	SITA RT TENDER
Furniture , Equipment - Building Control	74032490101	5 000,00	Rohann	3 quotes
Furniture - Vacant building inspector (VD)	74032490102	12 500,00	Rohann	3 quotes
Repair existing combi-courts EE, PV, VD	74035290201	4 500 000,00	Rohann	14/11/2022
Munisipale Dienste Ontwikkeling (Wyk 2 PV)		1 780 800,00	Rohann	8/9/2022
Munisipale Dienste Ontwikkeling (Wyk 4 PB)		961 377,00	Rohann	8/9/2022

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Munisipale Dienste Ontwikkeling (Wyk 4 PB)		757 823,00	Rohann	8/9/2022
Heist op deb Berg Composing Drums	74171060301	180 000,00	Jakkie/Andre/Rassie	20/10/2022
Heist op den Berg Visual Awareness Campaign	74171490301	348 000,00	Jakkie/Andre/Rassie	20/10/2022
Piketberg N 7 Housing		1 000 000,00	Rohann	8/9/2022
Porterville 171 Housing		3 000 000,00	Rohann	8/9/2022
Eendekuil 40 Housing		1 000 000,00	Rohann	8/9/2022
New municipal offices	74035350201	840 000,00	Rohann	14/11/2022
Furniture and Equipment - Project Management	74035490101	7 000,00	Rohann	3 quotes
Air conditioners - offices	74091350101	60 000,00	Jaco/Wikus	n/a
Ontwikkel parking agter munisipale kantore PB (Security)	74091350202	500 000,00	Jaco	Consultant appointed 4/4/2022
Furniture , Equipment - Council Property	74091490101	5 000,00	Jaco	n/a
Tools	74091500101	7 500,00	Jaco	n/a
Drop Off - DKB	74171060102	500 000,00	Andre	Oct
Skips at Drop Off	74171060103	120 000,00	Rassie	Oct
Furniture , Equipment - Refuse Removal	74171500101	10 000,00	Jaco	n/a
Tools	74171500102	10 000,00	Jaco	n/a
Refuse compactor	74171510202	2 200 000,00	Wikus	RT 57 Tender
Replace CEX 1592	74171510203	900 000,00	Wikus	RT 57 Tender
Refuse Bins and stands	74174500103	100 000,00	Wikus	Jul – Foutief begroot onder kapitaal
Refuse carts	74174500104	20 000,00	Wikus	n/a
Replace rising mains in pump stations	74291050101	100 000,00	Andre	completed
Sewer Renewals	74291050102	120 000,00	Andre	completed
Telemetry	74291050103	180 000,00	Andre	tender process completed
Sewerage stand by pumps	74291050106	300 000,00	Andre	Sep
Furniture , Equipment - Sewerage	74291500101	12 000,00	Jaco	n/a
Tools	74291500102	20 000,00	Jaco	n/a
Standby generators for pump stations pump	74291500103	150 000,00	Andre	Sep
Extension of DKB WWTW	74292050205	2 500 000,00	Jaco	Konsultant aangestel
Subsurface Drains	74301020104	75 000,00	Jakkie	n/a
Implement Stormwater Masterplan (PB)	74301020107	350 000,00	Jaco/Jakkie	Oct
Furniture , Equipment - Stormwater Management	74301500101	6 000,00	Jaco	n/a
Replace redundant meters	74511040105	250 000,00	Rassie	Sep 2022
Pumps (standby)	74511040108	100 000,00	Jaco	Sep
Soft Starters Monte Bertha	74511040113	250 000,00	Rassie	Aug
Water Renewals (EL)	74511040202	8 775 000,00	Jaco	Spek komitee reeds gesit. Verpligte terrein vergadering op 12 July 2022.
PB Reservoir	74511040401	7 391 305,00	Rohann	18/07/2022
Furniture , Equipment - Water	74511500101	12 000,00	Jaco	3 quotes
Tools	74511500102	25 000,00	Jaco	3 quotes
Purchase new borehole pumps	74512040101	50 000,00	Jakkie	Sep
Street name curb stones	74551010103	50 000,00	Rassie	Sep

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Munisipale Dienste Ontwikkeling	74551010215	2 500 000,00	Jaco	July
Upgrade of roads and stormwater (AUR)	74551011002	2 798 324,00	Rohann	existing Tender
Upgrade of roads and stormwater (EK)	74551011007	2 186 090,00	Rohann	8/9/2022
Furniture , Equipment - Roads	74551490101	10 000,00	Jaco	3 quotes
Tools	74551500103	100 000,00	Jaco	Formal Quote
Transport Trailers Multi-Purpose	74551510104	70 000,00	Wikus	Oct
Replace CFP 2902	74551510106	350 000,00	Wikus	RT 57 Tender
Vervang CFP 1413	74551510108	350 000,00	Wikus	RT 57 Tender
Replace CEX 4262	74551510205	900 000,00	Wikus	RT 57 Tender
High tension circuit breakers	74621030103	70 000,00	Sous	22-Apr-22
Bulk meter replacement	74621030104	100 000,00	Sous	22-Apr-22
Mid block lines Noordhoek, VD	74621030116	500 000,00	Sous	22-Apr-22
Replacing conventional electricity meters with prepaid	74621030208	1 000 000,00	Sous	22 April 2022
Security of electrical assets	74621500201	700 000,00	Sous	22-Apr-22
Replace street lights	74622030102	800 000,00	Sous	22-Apr-22
Meter municipal assets	74622030103	100 000,00	Sous	22-Apr-22

COMMUNITY SERVICES					
Own Description	Config Code	Bud 22/23	Cost Centre	RESPONSIBLE PERSON	Date of Specification
Upgrading Sport grounds	74432290101	200 000,00	Sports Grounds and Stadiums	Retha Sewe	Jul-22- Request sent to Rohann to assist
Shelves/Tables/Office furniture for libraries	75201490802	20 000,00	Libraries and Archives	Retha Sewe	Sep-22
Upgrading of Community Halls	75221070103	200 000,00	Community Halls and Facilities	Gerna Croeser	Nov-22 – Request sent to Rohann to assist
Security Measures	75221070104	100 000,00	Community Halls and Facilities	David Carolissen	existing tender
Furniture , Equipment Community Hall	75221490101	100 000,00	Community Halls and Facilities	David Carolissen	Jul-22
Gravel access roads - cemetery	75231170101	50 000,00	Cemeteries	David Carolissen	Nov-22 – Request sent to Rohann to assist
Upgrade entrance and parking	75231170102	50 000,00	Cemeteries	David Carolissen	Nov-22 - Request sent to Rohann to assist
Renewal of Ablution Facilities	75231170108	350 000,00	Cemeteries	David Carolissen	Oct-22 Request sent to Rohann to assist
Fence new cemetery: Porterville	75231170202	1 000 000,00	Cemeteries	David Carolissen	existing tender
Furniture , Equipment - Cemeteries	75231490101	20 000,00	Cemeteries	Retha Sewe	Oct-22
Tools	75231500101	20 000,00	Cemeteries	Retha Sewe	Oct-22

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Rectification of houses in Sand Street (Piketberg) , St Christopher	75341310201	1 000 000,00	Housing Core	Abelia Lawrence	Oct-22 Request sent to Rohann to assist
GPS Tracking Device	75341480102	15 000,00	Housing Core	Abelia Lawrence	Sep-22
Air conditioners	75371350102	40 000,00	Traffic Control	Cavin Cornelissen	Aug-22
Replacement of garage doors Test pit Velddrif	75371350105	100 000,00	Traffic Control	Cavin Cornelissen	Jul-22 Request sent to Rohann to assist
Furniture , Equipment - Traffic Department	75371490101	15 000,00	Traffic Control	Cavin Cornelissen	Aug-22
Fire Arms	75371500105	60 000,00	Traffic Control	Cavin Cornelissen	Jul-22
Riot Gear	75371500106	60 000,00	Traffic Control	Cavin Cornelissen	Sep-22
Bullet Proof Vests	75371500107	70 000,00	Traffic Control	Cavin Cornelissen	Jul-22
Bodycams	75371500112	50 000,00	Traffic Control	Cavin Cornelissen	Jul-22
Surveillance Cameras - Ward 5	75371500113	75 000,00	Traffic Control	Cavin Cornelissen	existing tender
New Traffic Vehicles	75371510103	350 000,00	Traffic Control	Cavin Cornelissen	RT 57 TENDERS
Fire Fighting Vehicle	75381510104	240 000,00	Fire Fighting and Protection	Harry Benson	RT 57 TENDERS
Benches - open spaces	75431200101	45 000,00	Community Parks	Retha Sewe	Aug-22
Upgrading of Community Parks	75431290102	100 000,00	Community Parks	Retha Sewe	formal quotes Request sent to Rohann to assist
Fencing	75431290103	650 000,00	Community Parks	David Carolissen	existing tender
Public Toilets (PV)	75431290105	100 000,00	Community Parks	David Carolissen	Nov-22
Furniture , Equipment - Community Parks	75431490101	15 000,00	Community Parks	Retha Sewe	Sep-22
Brush Cutter	75431500102	50 000,00	Community Parks	Retha Sewe	Aug-22
Spraying Can	75431500105	150 000,00	Community Parks	Retha Sewe	Jul-22
Ride-on Lawnmowers	75431500106	200 000,00	Community Parks	Retha Sewe	Aug-22
4 Ton Tipper (VD , PB)	75431510104	200 000,00	Community Parks	Retha Sewe	RT 57 TENDERS
Truck 1.5 Ton	75431510202	450 000,00	Community Parks	Retha Sewe	RT 57 TENDERS
Upgrade of New Buildings (Goldsmidt Sportveld)	75432290104	400 000,00	Sports Grounds and Stadiums	David Carolissen	Aug-22
Pitch Covers (PB)	75432290107	30 000,00	Sports Grounds and Stadiums	David Carolissen	Oct-22

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Irrigation Pumps	75432290108	50 000,00	Sports Grounds and Stadiums	Retha Sewe	Jul-22
Mobile Pavilions	75432290109	200 000,00	Sports Grounds and Stadiums	David Carolissen	Sep-22 Request sent to Rohann to assist
Fencing Watsonia Sports grounds	75432290117	500 000,00	Sports Grounds and Stadiums	David Carolissen	existing tender
Irrigation Equipment	75432290118	25 000,00	Sports Grounds and Stadiums	Retha Sewe	Oct-22
Replace lights at sport fields	75432290119	500 000,00	Sports Grounds and Stadiums	David Carolissen	Oct-22
Furniture , Equipment - Sport Facilities and Swimming	75432490102	20 000,00	Sports Grounds and Stadiums	Retha Sewe	Oct-22
Tools	75432500101	60 000,00	Sports Grounds and Stadiums	Retha Sewe	3 quotes
Replace pumps at swimming pools	75433290102	100 000,00	Swimming Pools	Retha Sewe	Jul-22
Furniture , Equipment - Holiday Resorts	75435280102	200 000,00	Holiday Resorts	Bianca Smidt & Gerrit Esau	Will buy when needed – email Mr. D Carolissen.
Pelikaan Beach Resort Development	75435290104	500 000,00	Holiday Resorts	Retha Sewe	Oct-22
Upgrading of resorts	75435290109	150 000,00	Holiday Resorts	David Carolissen	Aug-22
Tools and Equipment	75435500101	15 000,00	Holiday Resorts	Bianca Smidt & Gerrit Esau	Aug-22
Tools and Equipment	75435500102	15 000,00	Holiday Resorts	Bianca Smidt & Gerrit Esau	Aug-22

- *All items coloured in red did not make the target dates.
- *All items marked in green made the procurement dates.
- The blank columns are still due .

2.2 BIDS / FORMAL WRITTEN QUOTATIONS AWARDED

2.2.1 All Bids and formal **written quotations awarded** are published on the Bergrivier website.

QUOTATION REGISTER 01 JULY 2022 - 30 JUNE 2023 for the month of august									
QUOTATION NUMBER	ADV NR		FQ DESCRIPTION & OFFERS RECEIVED	BBBEE	LOCALITY	QUOTATION AMOUNTS	ACTUAL AMOUNT AWARDED	AWARDED BY MM	REASON NOT AWARDED
FQ 8/2/35-2022	MN133-2022		Supply and delivery of bullet proof vests for Bergrivier Municipality						
		1	NGA Office	1	Roodepoort, City of Johannesburg Municipality	R 42 814,56			DID NOT SCORE THE HIGHEST POINTS
		2	Saclawa Solutions	1	Aurora, Bergrivier Municipality	R 44 407,50			DID NOT SCORE THE HIGHEST POINTS
		3	Unipro Protective Wear	1	Atlantis, City of Cape Town Municipality	R33 713,52	Rates	Friday, 26 August 2022	SUCCESSFUL

2.3 ACQUISITION MANAGEMENT

The system of acquisition management must ensure the following:-

- That goods and services are procured in accordance with authorized processes only.
- That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003)
- That the threshold values for different procurement processes are complied with.
- That any Treasury guidelines on acquisition management are properly taken into account.

2.4 SECTION 32 APPOINTMENTS

There were no section 32 appointments.

2.5 SECTION 33 CONTRACTS

The bid documentation, evaluation and adjudication criteria and general conditions of a contract must be in accordance with applicable legislation. There were no section 33 applications for the month of August 2022.

2.6 AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Regulation, Paragraph 45, awards given to close family members of persons in the service of the state, above R2 000.00 should be disclosed in the notes to Annual Financial Statements.

No awards were made thus far for the financial year.

All SCM Staff were required to disclose their relationships or interest of close family members in service of the State/ or if family members have entered into a contract for services with Bergvriervier Municipality and signed the declarations.

3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Municipal Supply Chain Management Regulations – Gazette 27636 Of 30 May 2005, states in Section 36 “

- (1) A supply chain management policy may allow the accounting officer-
 - a) To dispense with the official procurement process established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
 - i. In an emergency
 - ii. If such goods or services are produced or available from a single provider only.
 - iii. For acquisition of special works of art or historical objects where specifications are difficult to compile.
 - iv. acquisition of animals for zoos ; or
 - v. in any other exceptional case where it is impractical or impossible to follow the official procurement process; and
 - (b) To ratify minor breaches of the procurement process by an official or committee acting in terms of delegated powers or duties which are purely of technical nature.
- (2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board

of directors in the case of a municipal entity and include as a note to the annual financial statements.

There are no deviations to report for the month of August 2022.

(3) Herewith is the procurement for above R 100 000 for August 2022.

R100 000.00 Awards 2022 - 2023 Bergrivier Municipality - August 2022					
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Level	Quotation/ Competitive Bidding/ Deviation
T 8/3/38-2021	Wilshir Projects	Cleaning and cutting of properties for a period ending 30 June 2024	Rates	1	Competitive Bidding
FQ 8/2/27-2022	Michael E Smith	Appointment of a panel of taxi companies for Bergrivier Municipality	Rates	1	Quotation
FQ 8/2/27-2022	Muisbek Transport	Appointment of a panel of taxi companies for Bergrivier Municipality	Rates	1	Quotation
FQ 8/2/27-2022	JD Afrika Services	Appointment of a panel of taxi companies for Bergrivier Municipality	Rates	1	Quotation
FQ 8/2/27-2022	Fortuin Taxi's	Appointment of a panel of taxi companies for Bergrivier Municipality	Rates	1	Quotation
FQ 8/2/27-2022	Sonneberg Transport	Appointment of a panel of taxi companies for Bergrivier Municipality	Rates	1	Quotation

(4) There were the following virements for August 2022

VIREMENTS FOR THE MONTH OF AUGUST 2022						
VANAF			NA			REDE / REASON FOR VIREMENT REQUEST
POS VANAF		BEDRAG / AMOUNT TO BE TRANSFERRED	POS NA	BESKRYWING	BEDRAG / AMOUNT	
MUNICIPAL MANAGER						
011010243505	COMMUNITY UPLIFTMENT	R 10 000,00	011010113000	TEMPORARY STAFF	R 10 000,00	Not enough funds in Temporary Staff vote.
011012243508	SOCIAL PROJECTS (YOUTH CENTER)	R 6 000,00	011012113000	TEMPORARY STAFF	R 6 000,00	Not enough funds in Temporary Staff vote for the payment of the security at the Youth Center and Mosaiek project.

011010243505	COMMUNITY UPLIFTMENT	R 10 000,00	011010113000	TEMPORARY STAFF	R 10 000,00	Insufficient funds to cover the costs of the 2x temporary staff members working on the Virtual Talent competition as well as the administrator reception assisting with office duties during the "Bergrivier Stap & Trap "Initiative salary due end of August 2022.
011010243505	COMMUNITY UPLIFTMENT	R 25 000,00	011011217002	BTO/BERGRIVIER TOURISM	R 25 000,00	Price money for the Bergrivier Virtual Talent Competition 2022
		R 51 000,00			R 51 000,00	

FINANCE SERVICES

012061202002	ADVERTISEMENT (CORPORATE MUNICIPAL ACTIVITY)	R 5 000,00	012061202004	ADVERTISEMENT (SIGNS)	R 5 000,00	A new vote is being create to buy a carpet with the Bergrivier Municipal logo on it for the entrance to Finance's main building.
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CORPORATE SERVICES

013101111000	SALARIES/LONE: BASIC	R 100 000,00	013031125000	TRANSPORT	R 100 000,00	Essential Scheme Travel Allowance for Environmental Management Officer, Ms Angila Joubert.
013071239000	LEGAL FEES	R 50 000,00	013071202005	ADVERTISEMENT	R 50 000,00	Insufficient funds for advertising vacancies. Budgeted amount not sufficient due to two Senior Management posts being advertised.
013071237001	PROFESSIONAL SERVICES (HR)	R 20 000,00	013071113000	TEMPORARY WORKERS	R 20 000,00	Funds are needed for the appointment of temporary workers to assist with recruitment and selection processes, as well as administrative duties
013081237001	PROFESSIONAL SERVICES (HR)	R 30 000,00	013081214000	TOOLS & EQUIPMENT	R 30 000,00	Funds are needed for the replacement of Control Room UPS Batteries.

013031237003	PROFESSIONAL SERVICES (COMMITTEES)	R 8 500,00	013031304001	FURNITURE & EQUIPMENT (EXTERNAL CONTRACTORS)	R 8 500,00	Insufficient funds for the repair of the HP M750 Colour Printer. Savings are provided in the Committee post as the meetings mostly take place electronically and less is required for transport.
		R 208 500,00			R 208 500,00	

TECHNICAL SERVICES

014621227000	MATERIAL & PARTS	R 5 000,00	014621248000	SIGNS (TRAFFIC AND INFORMATION)	R 5 000,00	Warning signs is needed. There is not enough funds available on vote to buy warning signs.
014035125500	OBSERVATION ALLOWANCE	R 4 000,00	014032125500	OBSERVATION ALLOWANCE	R 4 000,00	Need funds for observing building control officers.
014512208000	CHEMICALS	R 5 000,00	014512125500	OBSERVATION ALLOWANCE	R 5 000,00	Funds are required for the payment of observation due to resignation.
014291309000	CBY 1859	R 4 000,00	014291309000	CBY 5959	R 4 000,00	Insufficient funds on CFP5959, transfer funds from CBY1859 for purchase of Bands.
014621309000	CBY11835	R 12 000,00	014621309000	CBY11834	R 12 000,00	Emergency repairs urgently need to be done on CBY11834 to ensure service delivery in Piketberg at Elektries
074292290115	SECURITY FENCE AT IRRIGATION	R 342 500,00	017292050105	FENCING WWTW	R 342 500,00	Savings realized on Security Fencing at Irrigation Dam are used to install Fencing at the WWTW for Security purposes.
		R 372 500,00			R 372 500,00	

COMMUNITY SERVICES

015341227000	MATERIAL & PARTS	R 6 910,00	015105202002	ADVERTISEMENT	R 6 910,00	Placement in the West Coast Media for the proposed extension of Tender 8/3/38-2019. Appointment of a multidisciplinary team to conduct feasibility studies and project packaging.
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015554111000	SALARIES/LONE: BASIC	R 87 936,00	015554113000	TEMPORARY WORKERS	R 87 936,00	Me AK Carstens (749) e-natis clerk has submitted an application for permanent disability and the natis department must continue uninterrupted. Temporary worker is employed for 6 months.
015431111000	SALARIES/LONE: BASIC	R 221 748,00	015431113000	TEMPORARY WORKERS	R 221 748,00	The main Facilities Management position is vacant from April. The savings from July - December 2022 will be used for a temporary appointment in the Head Facility Management position.
015431237002	PROFESSIONAL SERVICES (LANDSCAPING)	R 33 000,00	015431240007	ACCOMMODATION/TRAVEL	R 30 000,00	
			015431129000	CELLPHONE ALLOWANCE	R 3 000,00	
015435111000	SALARIES/LONE: BASIC	R 41 288,00	015435113000	TEMPORARY WORKERS	R 41 288,00	There are two Resort Attendant positions vacant at Stywelyne Beach Resort. The savings from July & August 2022 will be used to hire two temporary workers for the two month period
015371237006	PROFESSIONAL SERVICES (SABS FEES)	R 8 000,00	015105202002	ADVERTISEMENT	R 8 000,00	Placement in the West Coast Media for the review of regulation regarding the shooting of animals - MK169/2022.
		R 398 882,00			R 398 882,00	

SUMMARY

Municipal Manager	R 51 000,00
Finance	R 5 000,00
Corporate	R 208 500,00
Community	R 398 882,00
Technical	R 372 500,00
	R 1 035 882,00

4. DISPOSAL

The system of disposal management must ensure the following:-

Scm: monthly/report/ August 2022

- Immovable property is sold only at market related prices except when the public interest or the plight of a poor demand otherwise,
- Movable assets are sold either by way of written quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous,
- Immovable property is let at a market related rate except when the public interest or the plight of the poor demand otherwise,
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed,
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated.

5. BID COMMITTEE SYSTEM

A Bid Committee system for competitive bids is fully operational. It comprises of the Bid Specifications, Bid Evaluation and Bid Adjudication Committees. The Committees meet regularly. The Accounting Officer appoints members of each committee taking into account Section 117 of the MFMA.

The following tender was awarded for the month of August 2022.

MIG PROJECTS: UPGRADING OF ROADS AND STORMWATER IN AURORA, PIKETBERG AND EENDEKUIL

BID NO : 8/3/12-2022 MN80-2022

1. BACKGROUND

The tender involves the upgrading of gravel roads to formalised roads (paving and kerbing). The total length of gravel roads to be upgraded under this contract is 1000m. including in the roads and non- motorised transport infrastructure will be road crossing, road marking, road signs and other traffic calming measures required for a safer pedestrian environment.

The scope of works will also include the installation of associated stormwater piping, catchpits, manholes, headwalls and related infrastructure to accommodate the drainage of the paved roads. The length of stormwater pipes to be upgraded under this contract will be around 300m.

2. DISCUSSION

The tender was advertised in **Die Burger**, **Cape Times (10 June 2022)**, **CIDB website**, and **Municipal website** based on **80/20** Preference Point System. A **compulsory site** clarification meeting was held on Wednesday 22 June 2022 to give potential bidders the opportunity to acquaint themselves with the particulars of the bid. Prospective tenderers met at 11:00 at the Council offices of Bergrivier Municipality in Piketberg. The tender closed on **Friday, 8 July 2022 at 12:00**. The tenders received were opened by representatives of Bergrivier Municipality and is valid for **120 days**. The details of the tender offers received are as follows:

TABLE 1

NR	TENDERER	CIDB GRADING	TENDER PRICE	ELIGIBLE YES/NO	BBB-EE LEVEL	BANK CODE
1	Nkutwala Construction	4 CE	R 8 488 403.00	NO	Level 1	C
2	Noord Civils (Pty) Ltd	6 CE	R 6 286 197.64	YES	Level 1*	C
3	SI SAM Civil Construction	4 CE	R 5 323 910.40	NO	Level 1	Outstanding
4	Alert Development	6 CE	R 5 249 337.61	YES	Level 1	C
5	Stephen Du Plessis	6 CE	R 5 757 769.83	NO	Level 2	Outstanding
6	Westland Construction (Pty)	6 CE PE	R 5 366 661.30	YES	Level 1	C
7	SR Civil Contractors (Pty) Ltd	5 CE PE	R 6 196 500.04	YES	Level 1	C
8	Katsen Construction (Pty)	4 CE PE	R 7 058 768.31	NO	Level 1	Outstanding
9	Zelpy 1104cc T/A Empower	5 CE PE	R 8 250 800.58	YES	Level 2	Outstanding

Nkutwala Construction and **Katsen Construction (Pty) Ltd** both tendered outside of their grading designation by more than 15%, which is not reasonable and can thus not be considered further. Noord Civils Pty Ltd did not submit a valid BBBEE certificate and were not issued points for it.

The CIDB website shows the status of **SI SAM Civil Construction** as De-Registered and **Stephen du Plessis Grondverskuiwing** as Suspended.

All the other tenderers tendered within their CIDB grading designation.

3. EVALUATION

3.1 BID SPECIFICATION COMMITTEE

The specifications committee, as appointed by the Municipal Manager on **30th of May 2022**, consisted of Chairperson: **Mr. I Saunders (Head SCM), Mr. R Stander (Project Manager), Ms. ER Scholtz (Accountant SCM), Ms. R Hendricks (Administrator SCM), Mr. A Willemse (Assistant Project Manager). Mr. Cobus Van Der Merwe (Consultant UDS Africa)** attended the BSC as a consultant on the project. The Bid specification meeting we held on **3 June 2022**.

SCM Regulation 27 (1): "A bid specification committee must compile the specifications for the procurement of goods or services by the municipality."

SCM Regulation 27 (2) (g): "Specifications must be approved by the accounting officer prior to the publication of the invitation for bids – Relevant power has been delegated to the Head: Supply Chain Management in terms of the approved System of Delegations for SCM." Bid Specifications was approved by the Municipal Manager on **7 June 2022**.

3.2 OVERVIEW OF EVALUATION PROCESS

The tenders were evaluated by Bid Evaluation Committee in accordance with the procedures established in the CIDB Best Practise Guidelines and latest supply chain management policy of Bergrivier Municipality and a report was submitted to the BEC. The BEC committee, appointed by the Municipal Manager on the 21 of July 2022 consisted of the following officials: Mr. R Stander (Project Manager), Mr. Israel Saunders (Head of SCM & Assets), Mrs. ER Scholtz (Accountant SCM), Mr. A Willemse (Ass. Project Manager), Mrs. R Hendricks (Administrator SCM). Mr. C Van der Merwe (Consultant: UDS Africa) attended the BEC to respond to enquiries if there were any. Tenders were checked for both completeness and responsiveness. The bid evaluation committee was held on 26 July 2022.

3.3 CALCULATION OF TENDER PREFERENCE POINTS

The Bergrivier Municipality's Preference Points Claim Form was included in the tender document and is applicable to the evaluation of tenders. The evaluation of tenders was undertaken according to the 80/20 system set out below:

TABLE 2

CRITERIA	POINTS
Tender price	80
B-BBEE Status level of contribution	20
TOTAL	100

4. TENDER /DISCUSSION

4.1 Eligibility

Table 4 below summarizes the tenderer's eligibility to tender, together with the reasons for exclusion, as set out by the Tender Data. For ease of reference, the applicable Tender Data clauses mentioned in Table 4 has been quoted below:

Tender Data, page T1 – Page 4

Clause C.2.1 Eligibility

Only those tenderers who satisfy the following criteria are eligible to submit tenders

C2.1.4 Construction Industry Development Board (CIDB) Registration

Only those tenderers who are registered with the CIDB, prior to the tender closing time and evaluation of submissions, in a contractor grading designation equal to or higher than a contractor grading designation determined in accordance with the sum tendered or a value determined in accordance with Regulation 25 (1B) or 25 (7A) of the Construction industry Development Regulations, for an CE class of construction work, are eligible to have their tenders evaluated.

C2.1.5 Qualification in terms of Labour Intensive Construction

The proposed Construction Manager (CM) **must** hold an accredited NQF 5 qualification for labour intensive construction. Proof thereof must be submitted with the tender document.

C2.1.6 Experience

The company must provide proof of experience for successful completion of projects of a similar scope and nature.

Similar scope and nature means at least 2 road upgrade projects (upgrading gravel roads to brick paved surfaces with the use of local labour) successfully completed in the past 5 years.

The project value of each road/sidewalk project must be at least R2 000 000.00.

C2.1.7 Bank Rating

The tender must receive at least a "C" bank rating from an approved financial institution. The Employer will, through his Agent, request the bank codes from the relevant financial institutions.

Tender Data, page T1 – Page 21

Clause C.2.6 Acknowledge addenda

Acknowledge receipt of addenda to the tender documents, which the employer may issue, and if necessary apply for an extension to the closing time stated in the tender data, in order to take the addenda into account.

TABLE 3

NO	TENDERER	ELIGIBLE	REFERENCE	GROUNDS
1	Nkutwala Construction	NO	Tender Data C.2.1.4 C.2.1.5	Tendered outside their CIDB grading designation No proof of a CM with NQF5 for Labour Intensive Construction was submitted.
2	Noord Civils (Pty) Ltd	YES	N/A	
3	SI SAM Civil Construction	NO	Tender Data C.2.1.4 C.2.1.5 C.2.1.7 C.2.6	CIDB website shows the contractor status as De-Registered No proof of a CM with NQF5 for Labour Intensive Construction was submitted. No Bank Code or banking details submitted Did not sign and acknowledge the addendum

4	Alert Developments	NO	Tender Data C.2.1.5	No proof of a NQF5 CM with for Labour Intensive Construction was submitted
5	Stephen du Plessis Grondverskuiwing (Pty) Ltd	NO	Tender Data C.2.1.4 C.2.1.5 C.2.6 C 2.1.7	CIDB website shows the contractor status as Suspended No proof of a CM with NQF5 for Labour Intensive Construction was submitted. Did not sign and acknowledge the addendum No Bank Code submitted
6	Westland Construction	YES	N/A	
7	SR Civil Contractors (Pty) Ltd	YES	N/A	
8	Katsen Construction (Pty) Ltd	NO	Tender Data C.2.1.4	Tendered outside their CIDB grading designation. No Bank Code submitted.
9	Zelpy 1104 cc T/A Empower Asphalt	NO	Tender Data C.2.6 C 2.1.7	Client clearly asked for a maximum of 4 months for construction. This was noted in the compulsory clarification meeting and included in the addendum sent out. But the contractor submitted a 6 month programme and cashflow. No bank code submitted

According to the above only **Noord Civils (Pty) Ltd, Westland Construction (Pty) Ltd and SR Civil Contractors (Pty) (Ltd)** is eligible, responsive and will be evaluated further.

4.2 Responsiveness

According to Clause C.3.8 of the Tender Data, Tenders will be considered non-responsive if:

- the tender is not in compliance with the Scope of Work;
- the tenderer does not comply with the CIDB contractor grading designation as specified in C.2.1.2 above;
- the tenderer has failed to clarify or submit any supporting documentation within the time for submission stated in the Employer's written request.

TABLE 4 below summarizes the responsiveness criteria of each eligible tenderer.

NO	TENDERER	Comply with Scope of Work	Correct CIDB Grading	Submission of Supporting Documentation	Acceptable Bank Code
2	Noord Civils (Pty) Ltd	Yes	Yes	Yes	Yes
6	Westland Construction (Pty) Ltd	Yes	Yes	Yes	Yes
7	SR Civil Contractors (Pty) Ltd	Yes	Yes	Yes	Yes

The above eligible tenderers are responsive according to the conditions of Clause 3.8 of the Tender Data. **(Annexure A)**

5. RISK ANALYSIS

A risk analysis was performed on all responsive tenderers as per clause C.3.11.10 of the Tender Data as included on page T1 – Page 11 of the tender document which states the following:

“Notwithstanding compliance with regard to CIDB registration or any other requirements of the tender, the employer will perform a risk analysis in respect of the following:

- a) reasonableness of the financial offer
- b) reasonableness of unit rates and prices
- c) the tenderers ability to fulfil its obligations in terms of the tender document, that is, that the tenderer can demonstrate that he/she possesses the necessary professional and technical qualifications, professional and technical competence, financial resources, equipment and other physical facilities, managerial capability, reliability, experience, reputation, personnel to perform the contract, etc.

No tenderer will be recommended for an award unless the tenderer has demonstrated that he/she has the resources and skills required.”

With the above taken into consideration, a **FINANCIAL** - and **TECHNICAL EVALUATION** were done for each of the responsive tenders received.

5.1 FINANCIAL EVALUATION

The financial evaluation was done as follows:

- a) Reasonableness of the financial offer, unit rates and prices
It was established whether the offer and unit rates are reasonable and well balanced. If the tenderers' rates are compared with each other, differences between the rates exist. This indicates a possible difference in the interpretation of the Scope of Works or a possible difference in the construction methods and programming between the respective Tenderers.

b) Financial Resources

Bank Codes were requested from the relevant financial institutions in order to determine if the relevant tenderer has the required financial resources to complete the project. Bank Codes in its full spectrum ranges from A to H, where:

- A: is undoubted for the amount enquiry,
- B: is good for the amount enquiry,
- C: is good for the amount of enquiry if strictly in the way of business,
- D: is fair trade risk for amount of enquiry,
- E: is for figures considered too high,
- F: is for financial position unknown,
- G: is for paper occasionally dishonored, and
- H: is for paper frequently dishonored

With the above taken into consideration, a financial evaluation was performed on the responsive tenders received, as per discussion below.

5.1.1 Noord Civils (Pty) Ltd

- a) Rates worth mentioning that are above the calculated base rate:
 - Remove and spoil concrete driveways
- b) Rates worth mentioning that are below the calculated base rate:
 - Trimming of excavations for channels
 - Reinforcing mesh
- c) The tender offer is reasonable, the variation in rates are not out of the ordinary and may be due to efficient construction methods and programming.
- d) The contractor's total P&Gs are fair. The Fixed, Value and Time Related P&G costs amount to only 8% of the contract value.
- a) The Time Related P&G component amounts to only R 14 705.88/week over the 17week construction period, which is good.
- e) The Bank issued a "C" bank code for Noord Civils (Pty) Ltd, which is good.

5.1.2 Westland Construction

- a) There were no alarmingly high rates that might pose a risk to the client.
- b) Rates worth mentioning that are below the calculated base rate:
 - Remove and reinstate existing curbs
 - Remove and dispose of existing manholes
 - Remove and dispose of concrete driveways
 - Services that intersect or adjoin a trench
 - Relay existing concrete pipes
 - Transition curbs
 - Existing house connections and manholes in roadbeds
- c) The tender offer is reasonable, the variation in rates are not out of the ordinary and may be due to efficient construction methods and programming.
- d) The contractor's total P&Gs are fair. The Fixed, Value and Time Related P&G costs amount to only 11% of the contract value.
- e) The Time Related P&G component amounts to R 27 142.86 /week over the 14week construction period, which is good.
- f) The Bank issued a "C" bank code for Westland Construction, which is good.

5.1.3 SR Civil Contractors (Pty) Ltd

a) There were no alarmingly high rates that might pose a risk to the client. b) Rates worth mentioning that are below the calculated base rate:

- Remove and reinstate existing curbs
- Remove and dispose of existing manholes
- Remove and dispose of concrete driveways
- Trench excavations for pipes in Aurora
- Manholes and inlets in Aurora
- Services that intersect or adjoin a trench
- Reinstatement of road surfaces
- Pipe bedding
- Relay existing concrete pipes
- Transition curbs.
- Existing house connections and manholes in roadbeds
- Importing of G7 material in Aurora

- c) The tender offer is reasonable, the variation in rates are not out of the ordinary and may be due to efficient construction methods and programming. The contractor has also worked extensively in this area and some insight knowledge might be the reason for some lower rates.
- d) The contractor's total P&Gs are high. The Fixed, Value and Time Related P&G costs amount to 28% of the contract value.
- e) The Time Related P&G component amounts to R 68 750.00/week over the 16week construction period, which is very high.
- f) The Bank issued a "C" bank code for SR Civil Contractors (Pty) Ltd, which is good.

Only Westland Construction (Pty) Ltd made arithmetical errors that could easily be corrected without affecting the total tender price, refer to attached correspondence under **Annexure B** for more details.

TABLE 5 EVALUATION OF TENDERS (PREFERENCE POINTS) Annexure C

TENDERER	TENDER PRICE (INCLUDING 15% VAT)	PRICE POINTS	BBBEE POINTS	TOTAL POINTS	OVERALL RANKING
Noord Civils (Pty)	R 6 286 197.64	66.29	00.00	66.29	3
Westland Construction (Pty) Ltd	R 5 366 661.30	80.00	20.00	100.00	1
SR Civils Contractors (Pty) Ltd	R 6 196 500.04	67.63	20.00	87.63	2

6. VERIFICATION CHECKS

Westland Construction (Pty) Ltd is registered with the CIDB and has a contractor grading of **6CE PE. (10197688)**

Westland Construction (Pty) Ltd has a Level 1 B-BBEE Status Level of Contribution and they therefore score a total of 20 points.

Westland Construction (Pty) Ltd with MAAA0604467 registered on CSD scored the highest points according the 80/20 Preference system.

Westland Construction (Pty) Ltd completed their MBD4, MBD8 and MBD9 documents with a complaint TCC on SARS Website.

The Director were also not found on the **restrictions list** and the **tender defaulters list** of National Treasury.

Their company and Director Municipal account is not in arrears for more than 90 days.

The preferred tenderer indicated that 5% of the project will be subcontracted to the local labour force.

6.1 PROJECT COST

TABLE 6 below summarizes the compared project costs of the eligible tenderers.

ITEM	DESCRIPTION	AMOUNT		
		Noord Civils	Westland Construction	SR Civils
1	Section A: Preliminary and General	R 786 920.00	R 679 500.00	R 1 399 000.00
2	Section B: Piketberg	R 1 022 274.00	R 867 450.00	R 906 850.00
3	Section C: Aurora	R 1 722 477.00	R 1 382 250.00	R 1 329 538.00
4	Section D: Eendekuil	R 1 437 655.20	R 1 313 220.00	R 1 263 031.00
5	Subtotal	R 4 969 326.20	R 4 242 420.00	R 4 898 419.00
6	Add 10% Contingencies	R 496 932.62	R 424 242.00	R 489 841.90
7	Total Direct Costs (ex VAT)	R 5 466 258.82	R 4 666 662.00	R 5 388 260.90
8	Estimated ECSA Fees (10% Discounted)	R 598 923.95	R 552 699.66	R 590 500.18
9	Site Supervision	R 140 000.00	R 140 000.00	R 140 000.00
10	H&S Agent	R 22 000.00	R 22 000.00	R 22 000.00
11	Disbursements	R 31 209.20	R 31 209.20	R 31 209.20
12	Total Direct & In-Direct Costs (ex VAT)	R 6 258 391.97	R 5 412 570.86	R 6 171 970.27
13	Add 15% VAT	R 938 758.80	R 811 885.63	R 925 795.54
14	Estimated Project Total	R 7 197 150.77	R 6 224 456.49	R 7 097 765.81
15	Total Project Budget as on DPIP	R 6 224 456.49	R 6 224 456.49	R 6 224 456.49
16	Surplus/Shortfall	R -972 694.28	R 0.00	R -873 309.32

Allowance has been made for Level 1: Full-time Construction Monitoring as set out by the Government Gazette Notice 243 of 2013 for the guidelines for services and processes for estimate fees for persons registered in terms of the Engineering profession act of 2000. Allowance for the H&S Agent was based on a market related estimate.

The existing budget is adequate to appoint Westland Construction (Pty) Ltd for the full amount as tendered.

7. FINANCIAL IMPLICATIONS

7.1 The envisaged expenditure will be financed out of the 2022/2023 Capital Budget of Bergrivier Municipality

Vote number	Description	Amount Available excluding VAT
074 55101 1002	Upgrading of Roads and Stormwater (AUR)	R2 370 764.87
074 55101 1005	Upgrade of Roads and Stormwater (PB)	R855 717.00
074 55101 1007	Upgrade of Roads and Stormwater (EK)	R2 186 090.00
	TOTAL	R5 412 571.87

8. RECOMMENDATION:

The following recommendations applicable to this tender are made:

That **Tender 8/3/12-2021 (MN80/2022): MIG PROJECTS: UPGRADING OF ROADS AND STORMWATER IN AURORA, PIKETBERG EN EENDEKUIL** be awarded to Westland Construction (Pty) Ltd for the amount of **R 5 366 661.30 (VAT INCLUSIVE)**

6. VENDOR PERFORMANCE

Regular monitoring and review of the supply vendor performance must be done to ensure compliance with specifications and contract conditions for particular goods and services, is conducted. Reports are received from the User Departments for any procurement above R30 000.00 on the performance of Vendors. However, the contract management and project management we started on the Phoenix Vesta System is still giving us problems. We deem the effective operations of the financial system critical to be efficient in daily tasks and have had a meeting with the ownership of Phoenix Vesta to discuss the way forward, they have enhanced the financial system to accommodate the problems but will cost the Municipality an additional amount of R450 000.00 with a license fee of R15 000.00 per month. When the system was procured not all the modules were procured to perform the required functionalities for SCM, Creditors and Revenue.

Furthermore, we have implemented the evaluation system and the scoring are as follows: -

3 points for Quality-of-Service delivery as agreed, deviations as managed as mutually agreed meaning: - Compliance to most undertakings, duties and obligations and requirements as set out in the Main Agreement and Annexures,

2 points for Quality-of-Service delivery in compliance with Agreement but requires more management and focus from the service provider.

1 point for Quality-of-Service delivery totally unacceptable, consider termination of Agreement

REGISTER FOR THE MONITORING OF SERVICE PROVIDERS FOR AUGUST 2022

DATE	NAME OF SERVICE PROVIDER	AMOUNT	CSD NUMBER	BBBEE	SCORE	DEPARTMENT	INVOICE NR
02/08/2022	PISON HAWILA CONSTRUCTION	R 3 802,00	MAAA1063642	LEVEL 1	2	TECHNICAL	1 F0000208
03/08/2022	G4S	R 36 671,74	MAAA0086910	LEVEL 3	3	FINANCE	9000357814
03/08/2022	CONTOUR TECHNOLOGIES	R 235 045,55	MAAA0206548	LEVEL 1	3	FINANCE	INV041371
05/08/2022	ROCKET TRADING	R 10 580,00	MAAA0765168	LEVEL 3	3	TECHNICAL	8/3/10/BRM072022
11/08/2022	SR CIVILS	R 6 245,75	MAAA0052296	LEVEL 1	3	PMU	126-11(Port-SW)
11/08/2022	SR CIVILS	R 10 965,33	MAAA0052296	LEVEL 1	3	PMU	125-09(A)
11/08/2022	SR CIVILS	R 31 256,15	MAAA0052296	LEVEL 1	3	PMU	125-09-(R)
11/08/2022	SR CIVILS	R 40 578,52	MAAA0052296	LEVEL 1	3	PMU	125-11(V)

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11/08/2022	SR CIVILS	R 5 679,26	MAAA0052296	LEVEL 1	3	PMU	126-10(Port-RDS)
15/08/2022	SR CIVILS	R 300 164,64	MAAA0052296	LEVEL 1	3	PMU	130-08(A)
24/08/2022	ZEEVAS CLEANING AND SUPPLIES	R 47 021,58	MAAA0474661	N/A	3	TECHNICAL	INV-262
24/08/2022	JETCO SA	R 539 694,00	MAAA0152241	LEVEL 1	3	COMMUNITY SERVICES	IN 5684
24/08/2022	JETCO SA	R 71 010,57	MAAA0152241	LEVEL 1	3	COMMUNITY SERVICES	IN 5685
24/08/2022	JETCO SA	R 67 097,72	MAAA0152241	LEVEL 1	3	TECHNICAL	IN 5686
25/08/2022	A W V PROJECT MANAGEMENT	R 63 973,58	MAAA0077825	LEVEL 1	3	TECHNICAL	AWV-A 4967
30/08/2022	PISON HAWILA CONSTRUCTION	R 15 208,00	MAAA1063642	LEVEL 1	2	TECHNICAL	2 F0000208
30/08/2022	PERFECT BOUNCE	R 15 847,00	MAAA0275778	LEVEL 2	3	COMMUNITY SERVICES	IQ001400
30/08/2022	PERFECT BOUNCE	R 29 670,00	MAAA0275778	LEVEL 2	3	COMMUNITY SERVICES	IQ001399
30/08/2022	LRMG	N/A	MAAA0164487	LEVEL 1	3	CORPORATE SERVICES	N/A
30/08/2022	PAYDAY	N/A	MAAA0089469	N/A	3	CORPORATE SERVICES	N/A
31/08/2022	UDS AFRICA	R 86 870,91	MAAA0166917	LEVEL 1	3	PMU	PS1111
31/08/2022	UDS AFRICA	R 173 222,34	MAAA0166917	LEVEL 1	3	PMU	PS1112
31/08/2022	UDS AFRICA	R 221 108,38	MAAA0166917	LEVEL 1	3	PMU	PS1113
01/09/2022	JETCO SA	R 50 924,84	MAAA0152241	LEVEL 1	3	COMMUNITY SERVICES	IN 5690
02/09/2022	BYERS SECURITY	R 29 293,73	MAAA0801478	LEVEL 1	3	TECHNICAL	1070
02/09/2022	BYERS SECURITY	R 29 625,96	MAAA0801478	LEVEL 1	3	TECHNICAL	1018
06/09/2022	DATATEGRA	R 71 856,05	MAAA0008560	LEVEL 1	3	COMMUNITY SERVICES	INW1894
06/09/2022	DATATEGRA	R 65 748,30	MAAA0008560	LEVEL 1	3	COMMUNITY SERVICES	INW1899
09/09/2022	COCOPAN PTY LTD	R 198 805,91	MAAA0004106	LEVEL 1	2	TECHNICAL	6843

7. SERVICE LEVEL AGREEMENTS

According to Section 21A of the Municipal Systems Act the Accounting Officer of a Municipality must place all service level agreements on the Municipal website. Each department is responsible to ensure that all signed Service Level Agreements are on the IMIS7 system. Each Department must also have a hard copy of each contract applicable to their department.

BERGRIVIER MUNICIPALITY SERVICE LEVEL AGREEMENTS - FINANCE DEPARTMENT FOR 2022-2023

Name	Description	Effective Date	Termination Date	Status	Contract Type
Cab Holdings	Service provider for the design, printing, email and distribution of Bergrivier Municipality's monthly service accounts	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrakte
Mubesko	Provision of technical support for asset management for a period of three (3) years	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrakte
Contour Technology	Supply, installation and management of an STS compliant prepayment electricity vending system for the period of 01 July 2020 to 30 June 2023	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrakte
NEDBANK	Banking Services	2019-03-01	2023-06-30	Active	Service Level Agreement/Dienskontrak
Siyanda Business Solutions	Accounting Services	2022-07-01	2025-06-30	Active	Service Level Agreement/Dienskontrak
Phoenix Vesta	Financial System	2022-07-01	2032-06-30	Active	Service Level Agreement/Dienskontrak
AON	Short term insurance tender for a period of 3 years	2022-07-01	2025-06-30	Active	Service Level Agreement/Dienskontrak
HCB Valuers and Services (Pty) Ltd	Property Valuations Services	2017-07-01	2023-06-30	Active	Service Level Agreement/Dienskontrak
Ducharme	Revenue Enhancement	2021-10-01	2024-06-30	Active	Service Level Agreement/Dienskontrak

The aforementioned table represent the service level agreements updated in respect of the finance department.

8. ASSET AND INSURANCE REPORTING

INSURANCE MANAGEMENT

The register for August 2022 is reported as follows:

INSURANCE REGISTER FOR 2022/2023							
Client Claim Ref	Section	Peril	Date of Loss	Stage	Claim Detail	Quoted Amount	INVESTIGATION
CBY 11272	Motor	Collision	22-07-2022	OPEN	EPWP FIREFIGHTER MAKE ACCIDENT - VEHICLE LAND ON IT'S ROOF	Assessor to confirm	Recommendation - disciplinary Action
STREETLIGHT	Buildings Combined	Property Loss	03-07-2022	OPEN	THIRD PARTY COLLIDED WITH STREETLIGHT	R59 309,53	Third party - Insurance
CBY 11271	Motor	Collision	21-07-2022	OPEN	EPWP FIREFIGHTER COLLIDED WITH BUILDING	Assessor to confirm	Recommendation - disciplinary Action
CBY 1495	Motor	Collision	09-05-2022	OPEN	THIRD PARTY COLLIDED WITH MUNICIPAL VEHICLE	N/A	Third party - Insurance

9. APPEALS / OBJECTIONS BY AGGRIEVED

Paragraph 49 of the Municipal Supply Chain Management Regulations allows the aggrieved bidders the opportunity to lodge objections (with proper motivation) against the decision(s) taken by the Bid Adjudication Committee, within 14 days from the date of notification thereof.

Alternatively, should they wish to lodge an appeal in terms of Section 62 of the Local Government: Municipal Systems Act 2000 (Act 32 of 2000) against the award of the tender, such appeal is to be lodged within 21 days from date of this notification? For the month of August 2022, one objections was lodged.

10. LEGISLATIVE COMPLIANCE

Local government: Municipal Finance Management Act (Act 56 of 2003).

Supply Chain Management Regulations.

Supply Chain Management Policy: Bergrivier Municipality.

Preferential Procurement Regulation, 2017; and all other relevant legislation, National Treasury Guidelines and Circulars.

The Bergrivier Municipality has no Public Private Partners (PPP's).

11. SDBIP AND OTHER REPORTABLE MATTERS

- Reports are submitted to the CFO monthly.
- The SCM unit is under strain due to other compliance matters implemented without additional resources for example, the monitoring and capturing of the performance of suppliers and the maintenance of the procurement plan.
- Specifications are not submitted on time – see procurement plan as reported above.
- The non-filling of vacant positions is putting a huge strain on the unit to function properly and to comply with legislation, a student that assisted with the capturing of the contract register left us because her contract came to a end, and puts further exacerbating to the situation, and this will put more strain on the few staff members.
- Assets is the biggest portion of the financial statements and the post of Accountant: Assets needs to be longlisted and filled on an urgent basis to relieve the strain.
- There were no UIF&W expenditure to report in the period.

12. RECOMMENDATIONS

1. That the Executive Mayor take note of the August 2022 Supply Chain Management Implementation report and that it be made public in accordance with Section 21A of the Municipal Systems Act.

ANNEXURE "A" – Minutes of Bid Adjudication Meeting