



## **SUPPLY CHAIN MANAGEMENT IMPLEMENTATION REPORT FOR APRIL 2022**

1. In terms of Chapter 1 – paragraph 6(4) of the Councils Supply Chain Management Policy: “The Accounting Officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the Executive Mayor.” Paragraph 6(5) further states that: “The aforesaid reports must be made public in accordance with section 21A of the Municipal Systems Act.”

### **2. STATISTICAL INFORMATION:**

- 2.1 DEMAND MANAGEMENT** – The SCM Unit, with the support of the Chief Financial Officer has submitted a list to all Directorates that requires timely planning and management processes to ensure that all goods and services which are required are quantified, budgeted, and delivered in a timely manner at critical delivery dates, so that the budget can be dealt with as per the cash flow statements.

This Demand Management Plan will be used as a strategic tool to implement the budget. The Demand Management Plan will assist the SCM Unit and user departments with the planning of the execution and timely completion of projects in alignment with the performance targets in the Service Delivery and Budget Implementation Plan.

The new Procurement new plan was distributed to all departments, and they needed to submit their specifications, evaluation and adjudications dates by the 31<sup>st</sup> of May 2021. Only the Community Services Department has submitted the plan back to the finance department.

As at 30 April 2022 the status of all capital projects were as follows:

**PROCUREMENT AS AT 30 APRIL 2022**

CostCentre	CostCentreDescription	mSCOACConfig	mSCOACConfigDescription	TotalBudget	TotalExpenditure	OnOrderAmountVATEx clusive	TotalAvailable
1010	Mayor and Council	71010490101	Diverse office furniture and equipment	R 27 000,00	R 17 543,76	R 7 826,09	R 1 630,15
1011	Municipal Manager	71011490101	Furniture and equipment - MM Office	R 10 000,00	R 8 421,28	R 1 062,91	R 515,81
1011	Municipal Manager	71011490102	Furniture and equipment - Communication	R 10 000,00	R 9 945,00	R -	R 55,00
1012	Economic DevelopmentPlanning	71012490106	Ward Committee 4 Project	R -	R -	R -	R -
				<b>R 47 000,00</b>	<b>R 35 910,04</b>	<b>R 8 889,00</b>	<b>R 2 200,96</b>
2061	Finance	72061350101	Upgrade Offices - Open Plan	R 180 000,00	R 11 752,76	R -	R 168 247,24
2061	Finance	72061350201	Upgrade Offices - Open Plan (EL)	R 1 700 000,00	R 1 700 000,00	R -	R -
2061	Finance	72061470102	Vesta - Phoenix (CR)	R 273 900,00	R -	R 273 900,00	R -
2061	Finance	72061480101	Replacement of computers	R 60 000,00	R -	R 54 057,00	R 5 943,00
2061	Finance	72061490101	Furniture & Equipment - Finance	R 130 000,00	R 32 548,03	R 59 783,41	R 37 668,56
				<b>R 2 343 900,00</b>	<b>R 1 744 300,79</b>	<b>R 387 740,41</b>	<b>R 211 858,80</b>
3031	Planning and Development	73031490104	Furniture & Equipment - Planning & Development	R 20 000,00	R 19 912,01	R -	R 87,99

3031	Planning and Development	73031500101	Air Pollution Control Monitoring Measurement Apparatus	R 100 950,00	R 98 426,25	R -	R 2 523,75
3071	Human Resources	73071490101	Furniture & Equipment - Human Resources	R 27 210,00	R 27 209,66	R -	R 0,34
3081	Information Technology	73081350101	Disaster Recovery Site	R -	R -	R -	R -
3081	Information Technology	73081480101	Replacement of computers	R 404 312,00	R -	R 402 458,00	R 1 854,00
3081	Information Technology	73081480102	IT Equipment	R 195 900,00	R 116 824,57	R 75 031,00	R 4 044,43
3081	Information Technology	73081480103	Installation of fire suppression system in archives and serv	R 363 000,00	R -	R 289 426,10	R 73 573,90
3081	Information Technology	73081480201	IT System Upgrade (Enhancement of IT system : Business conti	R 850 000,00	R 845 000,00	R -	R 5 000,00
3081	Information Technology	73081480202	Replacement of computers	R 400 000,00	R 397 518,00	R -	R 2 482,00
3101	Administrative and Corporate Support	73101490101	Furniture & Equipment - Corporate Services	R 32 000,00	R 14 651,73	R 10 498,00	R 6 850,27
3101	Administrative and Corporate Support	73101490103	Photocopier machine for new office building	R 394 100,00	R 394 100,00	R -	R -
3104	Director Corporate Services	73104350101	Parking Shade/Carport - DIRECTOR CORPORATE SERVICES	R -	R -	R -	R -
3104	Director Corporate Services	73104490101	FURNITURE AND EQUIPMENT - DIRECTOR	R 19 000,00	R 12 578,65	R 2 048,15	R 4 373,20

Scm: monthly/report/April 2022

			CORPORATE SERVICES				
				<b>R 2 806 472,00</b>	<b>R 1 926 220,87</b>	<b>R 779 461,25</b>	<b>R 100 789,88</b>
4091	Property Services	74091340101	Replace fence - commonage	R 42 600,00	R 49 162,74	R -0,01	R -6 562,73
4091	Property Services	74091350101	Air conditioners - offices	R 100 000,00	R 54 090,65	R 34 252,17	R 11 657,18
4091	Property Services	74091350102	Security at municipal buildings	R 175 000,00	R 136 032,39	R 38 446,01	R 521,60
4091	Property Services	74091490101	Furniture & Equipment - Council Property	R 5 000,00	R 3 187,53	R 1 624,65	R 187,82
4091	Property Services	74091500101	Tools	R 10 000,00	R -	R 8 913,65	R 1 086,35
4171	Solid Waste Removal	74171060202	Establish composting facility (VD/PB)	R 210 000,00	R 204 277,41	R -	R 5 722,59
4171	Solid Waste Removal	74171060207	Rehabilitation of old Landfill Sites	R 750 000,00	R 175 671,09	R 236 564,99	R 337 763,92
4171	Solid Waste Removal	74171060301	Heist op den Berg Composting Drums	R -	R -	R -	R -
4171	Solid Waste Removal	74171380101	Upgrade Refuse building - PB	R 175 000,00	R 172 000,00	R -	R 3 000,00
4171	Solid Waste Removal	74171490101	Refuse Bins and stands	R 40 000,00	R 34 887,81	R -	R 5 112,19
4171	Solid Waste Removal	74171490301	Heist op den Berg Visual Awareness Campaign	R 238 000,00	R 208 377,00	R 25 241,99	R 4 381,01
4171	Solid Waste Removal	74171500101	Furniture & Equipment - Refuse Removal	R 8 000,00	R 6 602,00	R -	R 1 398,00
4171	Solid Waste Removal	74171500102	Tools	R 8 000,00	R -	R 6 560,00	R 1 440,00
4171	Solid Waste Removal	74171500103	Refuse carts	R -	R -	R -	R -
4171	Solid Waste Removal	74171500104	Upgrade Refuse building - PB (Security Cameras)	R -	R -	R -	R -

Scm: monthly/report/April 2022

4174	Street Cleaning	74174500102	Mechanical Brooms (Billy Goats)	R	-	R	-	R	-
4291	Sewerage	74291050101	Replace rising mains in pump stations	R	196 000,00	R	212 617,80	R	6 228,00
4291	Sewerage	74291050102	Sewer Renewals	R	120 000,00	R	94 091,17	R	17 916,00
4291	Sewerage	74291050103	Telemetry	R	150 000,00	R	95 402,20	R	54 230,52
4291	Sewerage	74291050104	Switchgear and pumps	R	-	R	-	R	-
4291	Sewerage	74291050105	Telemetry at pump stations	R	217 400,00	R	66 295,90	R	128 288,29
4291	Sewerage	74291050106	Sewerage stand by pumps	R	146 600,00	R	146 517,76	R	-
4291	Sewerage	74291050107	Fencing Sewer Pump Stations	R	286 000,00	R	285 550,00	R	-
4291	Sewerage	74291050108	WSIG PV Waste Water Treatment Works (CR)	R	4 243 338,00	R	-	R	-
4291	Sewerage	74291050404	RH WWTW	R	-	R	-	R	-
4291	Sewerage	74291050405	AUR WWTW	R	-	R	-	R	-
4291	Sewerage	74291051001	VD Pumpline and Pumpstation (St Christopher)	R	2 530 292,00	R	2 444 843,36	R	-
4291	Sewerage	74291051301	WSIG PV Waste Water Treatment Works	R	4 347 829,00	R	1 762 899,87	R	3 520 616,32
4291	Sewerage	74291051302	WSIG PB Waste Water Treatment Works	R	1 387 823,00	R	-	R	-
4291	Sewerage	74291500101	Furniture & Equipment - Sewerage	R	10 000,00	R	2 945,00	R	6 651,29
4291	Sewerage	74291500102	Tools	R	20 000,00	R	-	R	17 454,00

4292	Waste Water Treatment	74292050103	Security at WWTW	R 25 000,00	R 24 350,00	R -	R 650,00
4292	Waste Water Treatment	74292050105	Fencing WWTW	R 355 000,00	R 298 989,00	R 55 044,00	R 967,00
4292	Waste Water Treatment	74292050107	Upgrade & Refurbish WWTW	R 493 800,00	R -	R 493 734,01	R 65,99
4292	Waste Water Treatment	74292050204	Inlet Works (Green Drop Requirement) Borrowings	R 60 000,00	R -	R 55 766,26	R 4 233,74
4292	Waste Water Treatment	74292290115	Security Fence at Irrigation dam	R 700 000,00	R 697 625,00	R -	R 2 375,00
4301	Storm Water Management	74301020101	Stabilise "Wintervoor" (Flood prevention)	R 30 000,00	R 29 836,20	R -	R 163,80
4301	Storm Water Management	74301020102	Construction of storm water channels at low cost houses	R 300 000,00	R 293 662,49	R 4 224,00	R 2 113,51
4301	Storm Water Management	74301020104	Subsurface Drains	R 75 000,00	R 62 847,83	R 8 983,49	R 3 168,68
4301	Storm Water Management	74301200101	Low water bridge: Park Street	R 15 000,00	R 6 401,30	R 8 596,38	R 2,32
4301	Storm Water Management	74301500101	Furniture & Equipment - Stormwater Management	R 6 000,00	R 3 994,96	R -	R 2 005,04
4511	Water Distribution	74511040102	Water conservation demand management intervention	R 289 000,00	R 122 336,82	R 165 853,00	R 810,18
4511	Water Distribution	74511040103	Replace asbestos pipes and valves	R -	R -	R -	R -

4511	Water Distribution	74511040105	Replace redundant meters	R 98 000,00	R 97 811,31	R -	R 188,69
4511	Water Distribution	74511040108	Pumps (standby)	R 214 200,00	R 210 267,76	R -	R 3 932,24
4511	Water Distribution	74511040109	Pyp Vervangingsprogram	R 1 000 000,00	R 875 631,53	R 124 286,10	R 82,37
4511	Water Distribution	74511040111	Replace Mains from Source	R -	R -	R -	R -
4511	Water Distribution	74511040202	Water Renewals (EL)	R 1 100 000,00	R -	R 66 478,61	R 1 033 521,39
4511	Water Distribution	74511040203	Replace water meters	R 1 000 000,00	R 999 130,11	R 684,58	R 185,31
4511	Water Distribution	74511040204	Pyp Vervangingsprogram	R 1 113 657,00	R 725 524,81	R 387 310,17	R 822,02
4511	Water Distribution	74511500101	Furniture & Equipment - Water	R 14 872,00	R 14 426,43	R -	R 445,57
4511	Water Distribution	74511500102	Tools	R 7 928,00	R 6 016,43	R -	R 1 911,57
4512	Water Treatment	74512040103	Telemetry: Water	R -	R -	R -	R -
4512	Water Treatment	74512040106	Dam Safety Reports	R 48 000,00	R -	R 48 000,00	R -
4512	Water Treatment	74512040107	Security at Reservoir/Pump Stations	R 225 000,00	R 190 106,00	R 34 605,00	R 289,00
4512	Water Treatment	74512040108	Upgrade Piketberg WTW	R 250 000,00	R -	R 38 308,00	R 211 692,00
4551	Roads	74551010103	Street name curb stones	R 50 000,00	R 9 353,99	R 25 565,22	R 15 080,79
4551	Roads	74551010104	Traffic calming measures (Speed bumps) Bring Traffic	R 192 200,00	R 204 881,46	R -	R -12 681,46
4551	Roads	74551010105	Harden pavements (Wyk 3 & 4)	R 155 000,00	R 152 845,86	R -	R 2 154,14
4551	Roads	74551010112	Strate Porterville	R 23 000,00	R 22 958,55	R -	R 41,45
4551	Roads	74551010113	Munisipale Dienste Ontwikkeling	R 1 000 000,00	R -	R 1 000 000,00	R -
4551	Roads	74551010201	Construction of roads: RDP Houses	R 300 000,00	R 277 242,35	R -0,02	R 22 757,67

Scm: monthly/report/April 2022

4551	Roads	74551010202	Reseal/Construction of streets	R 2 400 000,00	R 2 285 809,50	R 110 281,75	R 3 908,75
4551	Roads	74551010401	PB Sidewalks (lowcost)	R 2 608 696,00	R 1 502 920,86	R 1 105 774,79	R 0,35
4551	Roads	74551010402	AUR Sidewalks (lowcost)	R 869 565,00	R 526 810,91	R 260 896,61	R 81 857,48
4551	Roads	74551010403	VD Sidewalks (lowcost)	R 2 608 696,00	R 1 224 794,81	R 1 168 139,22	R 215 761,97
4551	Roads	74551010404	RH Sidewalks (lowcost)	R 869 565,00	R 299 633,54	R 490 025,06	R 79 906,40
4551	Roads	74551010405	EK Sidewalks (lowcost)	R 1 739 130,00	R 1 236 649,91	R 428 773,83	R 73 706,26
4551	Roads	74551010406	PV Sidewalks (lowcost)	R 1 304 348,00	R 550 732,42	R 753 615,41	R 0,17
4551	Roads	74551011002	Upgrade of roads and stormwater (AUR)	R 1 506 910,00	R 1 041 268,33	R 465 641,24	R 0,43
4551	Roads	74551011006	PV Upgrading of Roads	R 806 197,00	R 564 588,63	R 241 608,37	R -
4551	Roads	74551020101	Cement ditches in Aurora	R 80 000,00	R 61 698,81	R 0,01	R 18 301,18
4551	Roads	74551040201	Pave sidewalks (PV - 200 & VD - 200)	R 500 000,00	R 496 108,88	R 31 617,40	R -27 726,28
4551	Roads	74551490101	Furniture & Equipment - Roads	R 10 000,00	R 5 724,00	R 3 833,93	R 442,07
4551	Roads	74551500103	Tools	R 88 500,00	R 24 417,29	R 44 402,70	R 19 680,01
4551	Roads	74551500105	Concrete Mixer	R 42 700,00	R 42 039,13	R -	R 660,87
4551	Roads	74551500106	Walk Behind Roller	R 171 400,00	R 171 399,38	R -	R 0,62
4551	Roads	74551510101	Tracking Devices	R -	R -	R -	R -
4551	Roads	74551510102	Voertuigvervanging	R 527 300,00	R -	R 527 289,92	R 10,08
4551	Roads	74551510104	Transport Trailers Multi Purpose	R 131 500,00	R -	R 131 400,00	R 100,00
4551	Roads	74551510203	Voertuigvervanging	R 900 000,00	R 886 223,31	R -	R 13 776,69
4621	Electricity	74621030102	High tension pole replacements	R -	R -	R -	R -



4621	Electricity	74621030103	High tension circuit breakers	R	-	R	-	R	-
4621	Electricity	74621030104	Bulk meter replacement	R	90 000,00	R	24 403,06	R	25 143,25
4621	Electricity	74621030107	Larger HT Switches - standby battery cell	R	-	R	-	R	-
4621	Electricity	74621030201	Replace Switchgear Peperstreet Station P/B and Minisub	R	500 000,00	R	-	R	499 212,24
4621	Electricity	74621030203	Replace swithgear at Museum sub Porterville	R	600 000,00	R	-	R	595 119,23
4621	Electricity	74621030206	Network Renewals	R	800 000,00	R	99 036,23	R	723 634,99
4621	Electricity	74621030208	Replacing conventional electricity meters with prepaid	R	700 000,00	R	44 535,00	R	643 360,00
4621	Electricity	74621030214	Install mini -replace sub with mini sub Keerom Street	R	600 000,00	R	-	R	599 973,73
4621	Electricity	74621030504	VD Bulk Upgrading switching station and feeders	R	869 565,00	R	869 564,95	R	-
4621	Electricity	74621400101	Omheining Elektriese Stoor	R	260 000,00	R	-	R	258 400,00
4621	Electricity	74621500101	Furniture & Equipment - Electricity	R	90 000,00	R	16 440,85	R	72 624,13
4622	Street Lighting	74622030102	Replace street lights	R	200 000,00	R	172 916,58	R	25 280,00
					<b>R 46 431 611,00</b>		<b>R 23 629 408,25</b>		<b>R 15 826 474,48</b>
5201	Libraries and Archives	75201160801	Airconditioners	R	21 887,00	R	21 886,96	R	-

Scm: monthly/report/April 2022

5201	Libraries and Archives	75201480301	Computer Equipment	R 50 000,00	R -	R 47 565,00	R 2 435,00
5201	Libraries and Archives	75201490802	Shelves/Tables/Office furniture for libraries	R 148 480,00	R 106 909,78	R 40 407,24	R 1 162,98
5201	Libraries and Archives	75201510801	Vehicles	R 272 734,00	R 272 647,28	R -	R 86,72
5221	Community Halls and Facilities	75221070103	Upgrading of Community Halls	R 448 990,00	R 448 988,61	R 0,18	R 1,21
5221	Community Halls and Facilities	75221490101	Furniture & Equipment Community Hall	R 145 454,00	R 145 439,48	R -	R 14,52
5221	Community Halls and Facilities	75221490103	Polishers	R 38 247,00	R 38 246,07	R -	R 0,93
5231	Cemetaries	75231170101	Gravel access roads - cemetery	R 84 000,00	R -	R 84 000,00	R -
5231	Cemetaries	75231170102	Upgrade entrance and parking	R 56 000,00	R -	R 56 000,00	R -
5231	Cemetaries	75231170106	Fence at cemetery	R 660 932,00	R 15 000,00	R 645 909,26	R 22,74
5231	Cemetaries	75231170201	Fencing Cemetery	R 500 000,00	R 29 565,22	R 470 434,77	R 0,01
5231	Cemetaries	75231490101	Furniture & Equipment - Cemeteries	R -	R -	R -	R -
5231	Cemetaries	75231500101	Tools	R 5 752,00	R 5 751,39	R -	R 0,61
5371	Traffic Control	75371480101	Computer Equipment	R 14 074,00	R 14 048,15	R -	R 25,85
5371	Traffic Control	75371490101	Furniture & Equipment - Traffic Department	R 22 635,00	R 22 634,92	R -	R 0,08
5371	Traffic Control	75371500103	Locked Garage Doors for vehicle security Piketberg	R 54 900,00	R 54 900,00	R -	R -

Scm: monthly/report/April 2022

5371	Traffic Control	75371500105	Fire Arms	R 54 500,00	R 6 847,82	R 47 652,18	R -
5371	Traffic Control	75371500106	Riot Gear	R 45 141,00	R 45 140,87	R -	R 0,13
5371	Traffic Control	75371500107	Bullet Proof Vests	R 58 871,00	R -	R 58 871,00	R -
5371	Traffic Control	75371500109	Surveillance Cameras - Ward 4	R 100 403,00	R 100 402,85	R -	R 0,15
5371	Traffic Control	75371510104	Vehicles: Law Enforcement	R 304 850,00	R 304 805,20	R -	R 44,80
5371	Traffic Control	75371510106	PA Loudhailing system	R 62 975,00	R 62 974,01	R -	R 0,99
5381	Fire Fighting and Protection	75381480101	Computer Equipment & Printers	R 25 000,00	R -	R 16 493,00	R 8 507,00
5381	Fire Fighting and Protection	75381490101	Furniture & Equipment - Fire	R 7 276,00	R 7 275,04	R -	R 0,96
5381	Fire Fighting and Protection	75381500101	Fire fighting equipment	R 56 148,00	R 56 147,20	R -	R 0,80
5381	Fire Fighting and Protection	75381500103	Replacement of Fire Fighting Pump	R -	R -	R -	R -
5431	Community Parks	75431200101	Benches - open spaces	R 33 631,00	R 33 630,13	R -	R 0,87
5431	Community Parks	75431290102	Upgrading of Community Parks	R 101 420,00	R -	R 101 419,30	R 0,70
5431	Community Parks	75431290103	Fencing	R 267 886,00	R 267 882,00	R -	R 4,00
5431	Community Parks	75431290106	Public Toilets (PB)	R 74 035,00	R 73 841,77	R -	R 193,23
5431	Community Parks	75431490101	Furniture & Equipment - Community Parks	R 12 330,00	R 12 326,50	R -	R 3,50
5431	Community Parks	75431500101	Lawn mowers	R 24 899,00	R 24 898,91	R -	R 0,09
5431	Community Parks	75431500103	Cherry picker	R 575 500,00	R 575 500,00	R -	R -
5431	Community Parks	75431500104	Rotary Cutters	R 66 609,00	R 66 608,70	R -	R 0,30
5431	Community Parks	75431500105	Spraying Can	R 79 420,00	R 79 420,00	R -	R -

5431	Community Parks	75431500106	Ride-on Lawnmowers	R 171 350,00	R 171 350,00	R -	R -
5431	Community Parks	75431510103	Drive-on Trailer	R 45 990,00	R -	R 45 990,00	R -
5431	Community Parks	75431510201	Vehicles	R 750 000,00	R 568 114,00	R 181 194,89	R 691,11
5432	Sports Grounds and Stadiums	74432290101	Upgrading Sportgrounds	R 473 923,00	R 374 954,00	R 62 095,00	R 36 874,00
5432	Sports Grounds and Stadiums	75432290106	Rollers (VD)	R -	R -	R -	R -
5432	Sports Grounds and Stadiums	75432290110	Construction of Jukskei	R 101 756,00	R 101 755,68	R -	R 0,32
5432	Sports Grounds and Stadiums	75432290113	Upgrade of field drainage	R 112 400,00	R 112 400,00	R -	R -
5432	Sports Grounds and Stadiums	75432290115	Rollers (PB)	R 217 360,00	R 217 360,00	R -	R -
5432	Sports Grounds and Stadiums	75432290116	Renewal of Irrigation Equipment	R 13 857,00	R 12 124,20	R 1 732,50	R 0,30
5432	Sports Grounds and Stadiums	75432291101	Opgradering van krekietveld	R -	R -	R -	R -
5432	Sports Grounds and Stadiums	75432291102	Upgrading of netball courts	R 300 000,00	R -	R -	R 300 000,00
5432	Sports Grounds and Stadiums	75432470101	Security Measures	R 108 749,00	R 108 748,03	R 0,03	R 0,94
5432	Sports Grounds and Stadiums	75432490102	Furniture & Equipment - Sport Facilities and Swimming	R 11 660,00	R 11 659,04	R 0,01	R 0,95
5432	Sports Grounds and Stadiums	75432500101	Tools	R 30 180,00	R 30 153,71	R 0,01	R 26,28
5433	Swimming Pools	75433290102	Replace pumps at	R 107 610,00	R 107 610,00	R -	R -

Scm: monthly/report/April 2022

			swimmig pools				
5435	Holiday Resorts	75435280102	Furniture & Equipment - Holiday Resorts	R 99 983,00	R 99 982,78	R 0,01	R 0,21
5435	Holiday Resorts	75435290104	Pelikaan Beach Resort Development	R 1 247 626,00	R 1 130 569,31	R 117 056,26	R 0,43
5435	Holiday Resorts	75435290109	Upgrading of resorts	R 227 970,00	R 145 534,00	R 82 429,00	R 7,00
5435	Holiday Resorts	75435500102	Tools and Equipment	R 18 913,00	R 18 912,72	R -0,01	R 0,29
				<b>R 8 514 306,00</b>	<b>R 6 104 946,33</b>	<b>R 2 059 249,63</b>	<b>R 350 110,04</b>

TOTAAL	R 60 143 289,00	R 33 440 786,28	R 19 061 814,77	R 7 640 687,95
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## 2.2 BIDS / FORMAL WRITTEN QUOTATIONS AWARDED

2.2.1 All Bids and formal **written quotations awarded** are published on the Bergrivier website.

QUOTATION REGISTER FOR APRIL 2022								
QUOTATION NUMBER	FQ DESCRIPTION & OFFERS RECEIVED	BBBEE	LOCALITY	AMOUNT	CLOSED	AWARDED	CONTRACT DATE AWARDED BY MM	DEPARTMENT
FQ 8/2/92-2021	<i>Supply and delivery of bullet proof vests</i>							
	1 Nolada 8	1	Bellville, City of Cape Town Municipality	R 66 838,00				
	2 Uhambo Procurement	1	Platteklouf, City of Cape Town Municipality	R 40 963,99				
	3 <b>Imperial Uniforms</b>	2	<b>Blackheath, City of Cape Town Municipality</b>	<b>R 36 605,65</b>	<b>31 January 2022</b>	<b>Rates</b>	<b>07 April 2022</b>	<b>Traffic Control</b>
	4 Ramcom Cape	1	Cape Town, City of Cape Town Municipality	R 35 492,45				
	5 Million Electric	1	Tableview, City of Cape Town Municipality	R 48 867,53				
FQ 8/2/7-2022	<i>Supply and delivery of office chairs for Bergrivier Municipality</i>							
	1 Esinamandla Group	1	Clamhall, City of Cape Town Municipality	R 25 270,00				
	2 <b>West Coast Skies Services</b>	1	<b>Vredenburg, Saldanha bay Municipality</b>	<b>R 23 296,70</b>	<b>21 February 2022</b>	<b>Rates</b>	<b>12 April 2022</b>	<b>Finance</b>
3 <b>Bidvest Office</b>	2	<b>Cape Town, City of Cape Town Municipality</b>	<b>R 19 959,73</b>	<b>21 February 2022</b>	<b>Rates</b>	<b>12 April 2022</b>	<b>Finance</b>	

	4	Office Central	1	Ottery, City of Cape Town Municipality	R 15 612,96	21 February 2022	Rates	12 April 2022	Finance
	5	Kopano Office Furniture	2	Gordonsbay, City of Cape Town Municipality	R 18 327,55				
FQ 8/2/14-2022		<i>Supply, delivery and installation of Chlorine Vacuum Regulator for Piketberg WTW</i>							
	1	Maxal Projects	3	Somerset West, City of Cape Town Municipality	R 44 054,20	28 March 2022	R 44 054,20	06 April 2022	Water Treatment
FQ 8/2/15-2022		<i>Manufacture, supply, delivery and installation of MCC's at Piketberg Waste Treatment Works</i>				14 April 2022			
	1	Tricom Africa	1	Bellville, City of Cape Town Municipality	R 271 152,75				

### 2.3 ACQUISITION MANAGEMENT

The system of acquisition management must ensure the following:-

- That goods and services are procured in accordance with authorized processes only.
- That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003)
- That the threshold values for different procurement processes are complied with.
- That any Treasury guidelines on acquisition management are properly taken into account.

## **2.4 SECTION 32 APPOINTMENTS**

There were no section 32 appointments.



## 2.5 SECTION 33 CONTRACTS

The bid documentation, evaluation and adjudication criteria and general conditions of a contract must be in accordance with applicable legislation. There were two section 33 applications for the month of April 2022.

SECTION 33 REGISTER FOR BERGRIVIER MUNICIPALITY							
NUMBER	SCM REG 33 NR	TENDER NUMBER	PERIOD MORE THAN 3 YEARS	DEPARTMENT	OFFICIAL BERGMUN	SERVICES	TOTAL YEARS
1	SCM33/5	8.3.61.2021	Yes	Finance	Martin Crous	Valuation	5years
2	SCM33/6	8.3.1.2022	Yes	Finance	Nelmarie Bothma	ERP	10years

## 2.6 AWARDS TO CLOSE FAMILY MEMBERS OF PERSONS IN THE SERVICE OF THE STATE

In terms of the Municipal Supply Chain Regulation, Paragraph 45, awards given to close family members of persons in the service of the state, above R2 000.00 should be disclosed in the notes to Annual Financial Statements.

**No awards were made thus far for the financial year.**

All SCM Staff were required to disclose their relationships or interest of close family members in service of the State/ or if family members have entered into a contract for services with Bergrivier Municipality and signed the declarations.

There are no related party transactions to be reported for the month of April 2022.

## 3. MONTHLY REPORT ON DEVIATIONS AND MINOR BREACHES

The Municipal Supply Chain Management Regulations – Gazette 27636 Of 30 May 2005, states in Section 36 “

- (1) A supply chain management policy may allow the accounting officer-
- a) To dispense with the official procurement process established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-
    - i. In an emergency
    - ii. If such goods or services are produced or available from a single provider only.
    - iii. For acquisition of special works of art or historical objects where specifications are difficult to compile.
    - iv. acquisition of animals for zoos ; or
    - v. in any other exceptional case where it is impractical or impossible to follow the official procurement process; and
  - (b) To ratify minor breaches of the procurement process by an official or committee acting in terms of delegated powers or duties which are purely of technical nature.
- (2) The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity and include as a note to the annual financial statements.

DEVIATIONS FOR THE MONTH OF APRIL 2022				
Number	Name of Service Provider	Impossible/Impractical	Short description	DEPARTMENT
25	Stephen du Plessis Grondverskuiwing	R 202 021,75	Bergrivier Munisipaliteit het op 13 Augustus 2021 op 'n formele tender uitgegaan vir die huur van 'n stootskrapeer vir 'n periode tot en met 30 Junie 2022. Aqua Transport was die suksesvolle tenderaar. 'n Bestelling was aan hulle uitgemaak op 26 Januarie vir werk op die verskillende terreine. Na verskeie kommunikasie met persone by Aqua Transport was daar nog geen diens gelewer nie en ook geen terugvoer. Daar moet dringend op die vullisterreine gestoor word om spasie te skep, te assisteer met brande asook om te begin met rehabilitasie soos gekommunikeer met DEA&DP. Indien ons dit nie dringend doen kan boetes aan Bergrivier Munisipaliteit opgelê word. Bergrivier het weer probeer om drie kwotasies te verkry en het net een van die drie 'n masjien beskikbaar. Die ander se masjiene is tans besig of buite werking.	Solid Waste Removal

There was one deviation for the month of April 2022 totalling to R202 021.75 and was for an impractical case.

(3) Herewith is the procurement for above R 100 000 for April 2022.

R100 000.00 Awards FOR 2021/2022 April 2022						
Contract details			Total value of contracts	BBBEE	Method of procurement	Preference point system
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Level	Quotation/ Competitive Bidding/ Deviation	80/20 or 90/10
Deviation 25	Stephen du Plessis Grondverskuiwing	Hiring of a excavator	R 202 021,75	2	Deviation	
T 8/3/67-2021	Human Capital Life Coaching & Consulting	Appointment of a service provider for the review of Bergrivier Municipality's Organisational Structure	R450 000,00	Non-contributor	Competitive Bidding	80/20
T 8/3/61-2021	HCB Valuations & Service	The compilation and maintenance of the valuation roll and the supplementary valuation rolls as well as the supply of other valuation related services	Rates	2	Competitive Bidding	80/20
T 8/3/63-2021	Verso Financial Services	Group Life Insurance Scheme	Rates	2	Competitive Bidding	80/20
T 8/3/68-2021	Technoserve	Manufacture, testing, supply, delivery and installation of two or more 12kV ring main units for Bergrivier Municipality	Rates	3	Competitive Bidding	80/20

T 8/3/41-2021	Take Note Trading	Supply and delivery of electrical components till 30 June 2022	Rates	1	Competitive Bidding	80/20
T 8/3/41-2021	Aberdare Cables	Supply and delivery of electrical components till 30 June 2022	Rates	1	Competitive Bidding	80/20
T 8/3/3-2022	Standard Bank	Taking up of an external loan	Rates	1	Competitive Bidding	80/20
T 8/3/4-2022	TTR 080914	Supply, delivery and construction of fencing at the old Cemetery in Porterville	R470 434.78	1	Competitive Bidding	80/20
T 8/3/53-2022	Edgeline Engineering	Supply and delivery of pole mounted transformers and mini substations	Rates	1	Competitive Bidding	80/20
T 8/3/53-2022	Transfix Transformers	Supply and delivery of pole mounted transformers and mini substations	Rates	1	Competitive Bidding	80/20

(4) It should be noted that purchases to the value of R1 556.53 were done in respect of COVID-19 for April 2022.

COVID-19 PROCUREMENT EXPENDITURE 2021/22							
Supplier Name	CSD Registration No.	Item Description	Unit of Measure (UOM)	Quantity	Unit Price per UOM	Total Order Amount	Order Number
RAIMONDI'S TRADING (PTY) LTD	MAAA0799058	Food parcels	Each	73	R21,32	R1 556,53	E0004628

(5) There were the following virements for April 2022.

VERIMENTS FOR APRIL 2022						
From	Description	Amount to be transferred	To	BESKRYWING	Amount transferred	Reason
<b>MUNICIPAL MANAGER</b>						
011012242511	DONATION EXPENSES: TEMPORARY WORKERS	R 50 000,00	011012242513	DONATIONS: EXPENSES MATERIAL & PARTS	R 50 000,00	Onvoldoende fondse.
011010243505	COMMUNITY UPLIFTMENT	R 10 000,00	011010240002	TRAVEL/ACCOMODATION	R 10 000,00	No efficient funds available in vote.
011010243505	COMMUNITY UPLIFTMENT	R 16 000,00	011010203000	NEEDY/POOR	R 16 000,00	No efficient funds available in vote.
		R 76 000,00			R 76 000,00	
<b>FINANCE</b>						
012061234000	AUDIT MONEY	R 2 500,00	012061301001	BUILDINGS & GROUNDS (CONTRACTORS)	R 2 500,00	Nuwe posnommer geskep vir die diens van die outomatiese glas skuifdeur (2x jaar).
<b>CORPORATE SERVICES</b>						
07308140103	INSTALLATION OF FIRE SUPPRESS	R 12 000,00	073101490101	FURNIRURE & EQUIPMENT	R 12 000,00	Addisionele fondse word benodig vir die aankoop van kantoor toerusting.
013081237001	PROFESSIONAL SERVICES (CONSULTING COMMUNICATIONS)	R 50 000,00	013081307000	COMPUTERS	R 50 000,00	As gevolg van verandering in tegnologie moet die bedienaar versterk word. Onvoldoende fondse in Rekenaar pos.
013101202002	ADVERTISMENT	R 16 000,00	013101304001	FURNIRURE & EQUIPMENT (EXTERNAL CONTRACTORS)	R 16 000,00	Die konica minolta masjiene wat onlangs vervang was, was oorgedoen en sal heraanwend word. 'n Nuwe pos word geskep vir die herstel van toerusting.
		R 78 000,00			R 78 000,00	

<b>TECHNICAL SERVICES</b>							
014032236000	POSTAGE	R 1 000,00	014035227000	MATERIAL & PARTS	R	2 000,00	PMU en Boubeheer geboue benodig skoonmaakmiddels.
014035236000	POSTAGE	R 1 000,00					
014103237001	PROFESIONAL SERVICES	R 150 228,00	014035111000	SALARY/LONE: BASIC	R	188 800,00	EPWP data capture permanent aangestel en fondse per viremente verskuif na salarisse in PMU aangesien vergoeding van permanente personeel uit EPWP Grant verbied word in dorp.
014551111000	SALARIS/LONE: BASIC	R 15 732,00	014035122000	BONUS	R	4 700,00	
014091111000	SALARIS/LONE: BASIC	R 31 464,00	014035141000	GROUP INSURANCE	R	3 550,00	
014292111000	SALARIS/LONE: BASIC	R 19 678,00	014035143000	INDUSTRY COUNCIL	R	150,00	
014171111000	SALARIS/LONE: BASIC	R 17 898,00	014035144000	PENSION/PRECAUTION	R	34 000,00	
			014035145000	W.V.F	R	2 150,00	
			014035233000	TRAINING LEVY	R	1 650,00	
014035242561	EPWE (LONE)-PMU PIKETBERG	R 69 440,00	014035242551	EPWP (LONE) - SERVICES PIKETBERG	R	69 440,00	Hertoedeling van EPWP fondse vir vergoeding van Data Capturer. Permanente aangestek en word tans vergoed uit Interne Personeel Begroting. Bedrag skuif na Piketberg Sypaadjes.
014032236000	POSTAGE	R 1 000,00	014032243000	STATIONERY	R	2 000,00	Boubeheerbeamptes Piketberg, Velddrif en Porterville benodig skryfbehoeftes. Die genoegsame fondse beskikbaar op skryfbehoeftes pos nie.
		R 307 440,00			R	308 440,00	
<b>COMMUNITY SERVICES</b>							
015221235000	PLANTS AND TREES	R 1 000,00	015435301000	BUILDINGS & GROUNDS	R	21 000,00	Fondse benodig vir die aankoop van nuwe Geysers by Dwarskersbos Strand Oord.
015433237000	PROFESSIONAL SERVICES (MONITOR VAN ALARM SYSTEM)	R 9 000,00					
015435243000	STATIONERY	R 11 000,00					
015381243500	SOCIAL PROJECTS	R 4 000,00	015381309000	VEHICLES (CBY10572)	R	4 000,00	Fondse word benodig om herstelwerk op die voertuie te doen.
015381237000	PROFESSIONAL	R 20 000,00	015381309000	VEHICLES (CBY11270)	R	4 000,00	

Scm: monthly/report/April 2022

	SERVICES					
			015381309000	VEHICLES (CBY11271)	R	4 000,00
			015381309000	VEHICLES (CBY11272)	R	4 000,00
			015381309000	VEHICLES (CBY8437)	R	4 000,00
			015381309000	VEHICLES (CBY8402)	R	4 000,00
015381213000	PRINTING & BINDING	R 5 000,00	015381246500	SUBSCRIPTION FEES	R	5 000,00
075221490101	FURNITURE & EQUIPMENT	R 4 546,00	074432290101	UPGRADING OF SPORTSGROUNDS	R	96 949,00
075371500103	LOCKED GARAGE DOOR	R 100,00				
075371500105	FIRE ARMS	R 500,00				
075381490101	FURNITURE & EQUIPMENT - FIRE	R 1 024,00				
075381500101	FIRE FIGHTING EQUIPMENT	R 2 052,00				
075431200101	BENCHES	R 69,00				
075431510103	DRIVE-ON TRAILER	R 2 370,00				
075431290102	UPGRADING OF COMMUNITY PARKS	R 220,00				
075432290115	ROLLERS PIKETBERG	R 2 640,00				
075432290116	RENEWAL OF IRRIGATION EQUIPMENT	R 6 143,00				
075432470101	SECURITY MEASURES	R 6 359,00				
075433290102	REPLACE PUMPS AT SWIMMING POOL	R 4 390,00				
075435280102	FURNITURE & EQUIPMENT	R 44 160,00				
						Daar is n tekort aan fondse by Subskripsie Fooie posnommer vir brandweervoertuie se tracking en dus wil ons fondse verimenteer vanaf bogenoemde posnommer om die tekort aan te vul.
						Besparing vanaf verskillende poste word oor geveerimenteer vir die noodsaaklike opgradering by Sportsgronde.

075435500102	TOOLS & EQUIPMENT	R 21 087,00				
075435290104	PELIKAAN BEACH RESORT	R 160,00				
075371500107	BULLET PROOF VESTS	R 1 129,00				
015201113000	TEMPORALY WORKERS	R 10 000,00	015201248000	SIGNS & INFORMATION	R 10 000,00	Fondse word benodig vir die aankoop van n naam bord vir Noordhoek Biblioteek.
015435227000	MATERIALS & PARTS	R 3 000,00	015435237009	PROFESSIONAL SERVICES	R 3 000,00	Daar is n tekort aan fondse by Profesionele Dienste (cleaning) posnommer dus gaan ons fondse verimenteer vanaf die bogenoemde posnommer om die tekort aan te vul.
015201225000	LICENSE: GENERAL	R 2 000,00	015201257000	REFRESHMENTS	R 2 000,00	Verversings word benodig vir leeskringfunksie asook vir die verskeie kinderprogramme wat aangebied word by die biblioteke
		R 161 949,00			R 161 949,00	

#### SUMMARY OF VIREMENTS

MUNICIPAL MANAGER	R 76 000,00
FINANCE	R 2 500,00
TECHNICAL SERVICES	R 307 440,00
COMMUNITY SERVICES	R 161 949,00
CORPORATE SERVICES	R 78 000,00
<b>TOTAL FOR APRIL 2022</b>	<b>R 625 889,00</b>

#### 4. DISPOSAL

The system of disposal management must ensure the following:-

- Immovable property is sold only at market related prices except when the public interest or the plight of a poor demand otherwise,



- Movable assets are sold either by way of written quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous,
- Immovable property is let at a market related rate except when the public interest or the plight of the poor demand otherwise,
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed,
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated.
- On the 11<sup>th</sup> of April 2022 the Disposals took place and we collected an amount of R619 300.00 and the carrying value of these assets were R123 875.26.
- All assets and scrap metal that was disposed was declared by the relevant departments that it was no more suitable to deliver the minimum level of basic services.

## **5. BID COMMITTEE SYSTEM**

A Bid Committee system for competitive bids is fully operational. It comprises of the Bid Specifications, Bid Evaluation and Bid Adjudication Committees. The Committees meet regularly. The Accounting Officer appoints members of each committee taking into account Section 117 of the MFMA.

The following tenders were awarded for the month of April 2022.

**TENDER REGISTER 01 JULY 2021 - 30 JUNE 2022 FOR THE MONTH OF APRIL 2022**

TENDER NUMBER	TENDER DESCRIPTION & OFFERS RECEIVED	TENDER AMOUNTS	BBBEE	LOCALITY	AVERAGE DAYS: CLOSING TO NOTIFICATION	AWARDED TO	ACTUAL AMOUNT AWARDED	CONTRACT DATE AWARDED BY MM	DEPARTMENT
T 8/3/3-2022	<b>Raising of an external loan</b>								
	1 Nedbank	5 years - 9.12%	1	Sandton, City of Johannesburg Municipality					
		10 years - 9.86%							
	2 DBSA	5 years - 9.17%	5	Johannesburg, City of Johannesburg Metropolitan Municipality					
		10 years - 10.32%							
	3 ABSA	5 years - 8.50%	2	Johannesburg, City of Johannesburg Metropolitan Municipality					
		10 years - 9.50%							
	4 <b>Standard Bank</b>	5 years - 8.33%	1	<b>Johannesburg, City of Johannesburg Metropolitan Municipality</b>	61	<b>Standard Bank</b>	Rates	25 April 2022	<b>Budget Office</b>
		10 years - 9.03%							
	5 FNB	5 years - 8.76%	1	Johannesburg, City of Johannesburg Metropolitan Municipality					
	10 years - 9.53%								

Supply, delivery and construction of fencing at old Cemetery in Porterville										
T 8/3/4-2022	1	Mkenke Transport	R719 325,00	1	Cape Town, City of Cape Town Municipality					
	2	Pancare Property Services	R2 842 412,75	1	Kuilsriver, City of Cape Town Municipality					
	3	Potts Devco	R3 478 400,00	1	Strand, City of Cape Town Municipality					
	4	Isiphiwo Enterprises	R770 730,00	1	Harare, City of Cape Town Municipality					
	5	Mabcon	R1 237 827,71	1	Cape Town, City of Cape Town Municipality					
	6	<b>TTR 080914</b>	<b>R1 127 559,25</b>	<b>1</b>	<b>Langa, City of Cape Town Municipality</b>	<b>54</b>	<b>TTR 080914</b>	<b>R 470 434.78</b>	<b>26 April 2022</b>	<b>Cemetaries</b>
	7	Johan Swartz Trading	R1 882 323,00	1	Piketberg, City of Cape Town Municipality					
	8	Pison Hawila Construction	R1 905 175,03	1	Piketberg, City of Cape Town Municipality					
	9	Zabs Enterprises	R1 105 000,00	1	Knysna, Knysna Municipality					
	10	Johnty Engineering	R6 315 430,00	1	Cape Town, City of Cape Town Municipality					
	11	Dinah Traders	R1 249 645,00	1	Eendekuil, Bergrivier Municipality					

Scm: monthly/report/April 2022

## 6. VENDOR PERFORMANCE

Regular monitoring and review of the supply vendor performance must be done to ensure compliance with specifications and contract conditions for particular goods and services, is conducted. Reports are received from the User Departments for any procurement above R30 000.00 on the performance of Vendors. However, the contract management and project management we started on the Phoenix Vesta System is still giving us problems. We deem the effective operations of the financial system critical to be efficient in daily tasks and have had a meeting with the ownership of Phoenix Vesta to discuss the way forward, they have enhanced the financial system to accommodate the problems but will cost the Municipality an additional amount of R450 000.00 with a licence fee of R15 000.00 per month. When the system was procured not all the modules were procured to perform the required functionalities for SCM, Creditors and Revenue.

Furthermore, we have implemented the evaluation system and the scoring are as follows: -

- 3 points for Quality-of-Service delivery as agreed, deviations as managed as mutually agreed meaning: - Compliance to most undertakings, duties and obligations and requirements as set out in the Main Agreement and Annexures,
- 2 points for Quality-of-Service delivery in compliance with Agreement but requires more management and focus from the service provider.
- 1 point for Quality-of-Service delivery totally unacceptable, consider termination of Agreement and all services.

DATE	NAAM OF SERVICE PROVIDER	AMOUNT	CSD NUMBER	BBBEE	S C O R E	DEPARTMENT	FAKTUUR NR
01/04/2022	G4S	R 36 671,74	MAAA0327562	LEVEL 3	3	FINANSIES	9000286831
04/04/2022	PPD ENGINEERING & HARDWARE SUPPLIES	R 15 400,00	MAAA0582740	LEVEL 1	3	TEGNIES	2419
04/04/2022	PPD ENGINEERING & HARDWARE SUPPLIES	R 25 520,00	MAAA0582740	LEVEL 1	3	TEGNIES	2420
31/03/2022	F E OUTDOOR RENOVATIONS SPECIALISTS	R 74 000,00	MAAA0186823	LEVEL 1	3	GEMEENSKAPSDIENSTE	E0003985
31/03/2022	F E OUTDOOR RENOVATIONS SPECIALISTS	R 62 400,00	MAAA0186823	LEVEL 1	3	GEMEENSKAPSDIENSTE	E0004046
01/04/2022	A W V PROJECT MANAGEMENT	R 38 735,37	MAAA0077825	LEVEL 1	3	TEGNIES	A W V -A 4775
01/04/2022	CAB HOLDINGS	R 74 772,79	MAAA0011496	LEVEL 2	3	FINANSIES	INA94033
05/04/2022	HILOAD INYANGA CONSTRUCTION	R 343 032,34	MAAA0466686	LEVEL 1	3	PMU	IP2877
05/04/2022	HILOAD INYANGA CONSTRUCTION	R 309 556,36	MAAA0466686	LEVEL 1	3	PMU	IP2864
05/04/2022	TTR	R 73 716,00	MAAA0975773	LEVEL 1	3	GEMEENSKAPSDIENSTE	INV0000032
05/04/2022	TTR	R 134 730,00	MAAA0975773	LEVEL 1	3	GEMEENSKAPSDIENSTE	INV0000033
05/04/2022	PISON HAWILLA	R 66 300,00	MAAA1063642	LEVEL 1	3	GEMEENSKAPSDIENSTE	INVOICE 2
06/04/2022	MUBESKO AFRICA	R 26 100,16	MAAA0077330	N/A	3	FINANSIES	INV0005057
06/04/2022	CONTOUR TECHNOLOGIES	R 228 407,16	MAAA0206548	LEVEL 1	3	FINANSIES	INV039446
07/04/2022	WEST COAST SKIES SERVICES	R 43 000,00	MAAA0198390	LEVEL 1	3	TEGNIES	WCB 835/2022
07/04/2022	WEST COAST SKIES SERVICES	R 17 940,00	MAAA0198390	LEVEL 1	3	TEGNIES	WCB 834/2022
07/04/2022	TTR	R 49 940,00	MAAA0975773	LEVEL 1	3	FINANSIES	INV0000036
07/04/2022	F G UNIFORMS	R 76 476,00	MAAA0028564	LEVEL 1	3	GEMEENSKAPSDIENSTE	IN288012
07/04/2022	F G UNIFORMS	R 1 868,75	MAAA0028564	LEVEL 1	3	GEMEENSKAPSDIENSTE	IN228013

Scm: monthly/report/April 2022

07/04/2022	F G UNIFORMS	R 1 345,50	MAAA0028564	LEVEL 1	3	GEMEENSKAPSDIENSTE	IN228014
08/04/2022	GOSAFE	R 4 242,81	MAAA0391906	LEVEL 1	3	FINANSIES	2911
08/04/2022	NIRHVANA HOLDINGS	R 14 807,00	MAAA1015832	LEVEL 1	3	GEMEENSKAPSDIENSTE	INV 30
11/04/2022	TMT SERVICES	R 159 890,25	MAAA0363717	LEVEL 1	3	VERKEER	462022SI00544
11/04/2022	HURRYCANE CIVILS	R 84 459,00	MAAA0575209	LEVEL 1	3	GEMEENSKAPSDIENSTE	NO.3 E0003804
12/04/2022	PHOENIX	R 49 940,00	MAAA0090868	LEVEL 4	3	FINANSIES	201503
12/04/2022	NEIL LYNERS & ASSOCIATES	R 75 283,31	MAAA0006078	LEVEL 1	3	GEMEENSKAPSDIENSTE	01568
12/04/2022	BIDVEST WALTONS	R 81 978,67	MAAA0325154	LEVEL 2	3	GEMEENSKAPSDIENSTE	VRE000215376SI
13/04/2022	HIDRO-TECH	R 126 592,00	MAAA0170085	LEVEL 1	3	TEGNIES	INV20593
13/04/2022	SR CIVILS CONTRACTORS	R 38 112,27	MAAA0052296	LEVEL 1	3	PMU	125-04(E)
13/04/2022	SR CIVILS CONTRACTORS	R 16 989,33	MAAA0052296	LEVEL 1	3	PMU	125-04(R)
13/04/2022	SR CIVILS CONTRACTORS	R 55 820,87	MAAA0052296	LEVEL 1	3	PMU	125-04(V)
13/04/2022	SR CIVILS CONTRACTORS	R 16 931,94	MAAA0052296	LEVEL 1	3	PMU	125-04(A)
13/04/2022	SR CIVILS CONTRACTORS	R 81 848,24	MAAA0052296	LEVEL 1	3	PMU	126-04(Pik)
13/04/2022	SR CIVILS CONTRACTORS	R 31 212,98	MAAA0052296	LEVEL 1	3	PMU	126-04(Port-RDS)
13/04/2022	SR CIVILS CONTRACTORS	R 39 247,55	MAAA0052296	LEVEL 1	3	PMU	126-04(Port-SW)
13/04/2022	SR CIVILS CONTRACTORS	R 108 672,70	MAAA0052296	LEVEL 1	3	PMU	130-02
14/04/2022	UDS AFRICA CONSULTANTS	R 83 235,43	MAAA0166917	LEVEL 1	3	PMU	PS1038
14/04/2022	UDS AFRICA CONSULTANTS	R 99 724,18	MAAA0166917	LEVEL 1	3	PMU	PS1037
14/04/2022	UDS AFRICA CONSULTANTS	R 91 164,67	MAAA0166917	LEVEL 1	3	PMU	PS1036
14/04/2022	UDS AFRICA CONSULTANTS	R 63 857,49	MAAA0166917	LEVEL 1	3	PMU	PS1035
14/04/2022	UDS AFRICA CONSULTANTS	R 103 920,80	MAAA0166917	LEVEL 1	3	PMU	PS1040
14/04/2022	UDS AFRICA CONSULTANTS	R 160 686,34	MAAA0166917	LEVEL 1	3	PMU	PS1034
14/04/2022	UDS AFRICA CONSULTANTS	R 58 496,83	MAAA0166917	LEVEL 1	3	PMU	PS1039
19/04/2022	BIDVEST WALTONS	R 36 897,75	MAAA0325154	LEVEL 2	3	GEMEENSKAPSDIENSTE	VRE000215377SI
19/04/2022	BYERS SECURITY SERVICES	R 16 418,54	MAAA0801478	LEVEL 1	3	GEMEENSKAPSDIENSTE	866
19/04/2022	BYERS SECURITY SERVICES	R 6 779,24	MAAA0801478	LEVEL 1	3	GEMEENSKAPSDIENSTE	868

Scm: monthly/report/April 2022

19/04/2022	BERTIE SMIT	R 46 646,90	MAAA1090410		3	TEGNIES	INV0000436
19/04/2022	PIKETBERG CIVILS	R 35 315,00	MAAA0491063	LEVEL 1	3	TEGNIES	024 E0000092
20/04/2022	BYERS SECURITY SERVICES	R 13 045,02	MAAA0801478	LEVEL 1	3	GEMEENSKAPSDIENSTE	867
20/04/2022	BYERS SECURITY SERVICES	R 44 130,06	MAAA0801478	LEVEL 1	3	GEMEENSKAPSDIENSTE	865
20/04/2022	BYERS SECURITY SERVICES	R 71 576,58	MAAA0801478	LEVEL 1	3	GEMEENSKAPSDIENSTE	811
20/04/2022	BIGEN AFRICA SERVICES	R 107 688,59	MAAA0000468	LEVEL 1	3	TEGNIES	38304382
20/04/2022	CK RUMBOLL & VENNOTE	R 51 746,00	MAAA0217230	LEVEL 2	3	GEMEENSKAPSDIENSTE	G - 0124
20/04/2022	CK RUMBOLL & VENNOTE	R 152 167,99	MAAA0217230	LEVEL 2	3	GEMEENSKAPSDIENSTE	G - 0125
20/04/2022	CK RUMBOLL & VENNOTE	R 175 753,00	MAAA0217230	LEVEL 2	3	GEMEENSKAPSDIENSTE	G - 0126
20/04/2022	HURRYCANE CIVILS	R 67 207,00	MAAA0575209	LEVEL 1	3	GEMEENSKAPSDIENSTE	002 E0003652
21/04/2022	UHAMBO	R 32 660,00	MAAA0542278	LEVEL 1	3	GEMEENSKAPSDIENSTE	IN112204
21/04/2022	ONTEC SYSTEMS PTY LTD	R 78 487,50	MAAA0217374	LEVEL 1	3	TEGNIES	91028249
21/04/2022	CORMAR FILMS	R 38 502,00	MAAA0164295	LEVEL 4	3	GEMEENSKAPSDIENSTE	INV05618
22/04/2022	BARAKH PROJECTS	R 13 480,00	MAAA04635872	LEVEL 1	3	TEGNIES	111 E0000217
22/04/2022	BYERS SECURITY SERVICES	R 29 830,98	MAAA0801478	LEVEL 1	3	GEMEENSKAPSDIENSTE	869
25/04/2022	HYDRENCO	R 661 825,00	MAAA0169992	LEVEL 4	3	GEMEENSKAPSDIENSTE	21887
25/04/2022	SR CIVILS CONTRACTORS	R 194 382,66	MAAA0052296	LEVEL 1	3	PMU	125-05(A)
25/04/2022	SR CIVILS CONTRACTORS	R 353 819,89	MAAA0052296	LEVEL 1	3	PMU	125-05(E)
25/04/2022	SR CIVILS CONTRACTORS	R 154 711,73	MAAA0052296	LEVEL 1	2	PMU	125-05(V)
25/04/2022	SR CIVILS CONTRACTORS	R 285 922,26	MAAA0052296	LEVEL 1	2	PMU	126-05(Pik)
25/04/2022	SR CIVILS CONTRACTORS	R 31 489,97	MAAA0052296	LEVEL 1	2	PMU	126-05(Port-SW)
25/04/2022	SR CIVILS CONTRACTORS	R 1 050,61	MAAA0052296	LEVEL 1	3	PMU	126-05(Port-RDS)
25/04/2022	SR CIVILS CONTRACTORS	R 290 507,92	MAAA0052296	LEVEL 1	3	PMU	130-03(A)
26/04/2022	JAH GUIDE DAVIDS AGRICULTURE	R 157 500,00	MAAA0184014	LEVEL 1	3	KORPORATIEF	23 E0003696
28/04/2022	JONTY ENGINEERING	R 40 390,30	MAAA0152241	LEVEL 1	3	TEGNIES	IN 5571
29/04/2022	TTR	R 6 574,00	MAAA0975773	LEVEL 1	3	GEMEENSKAPSDIENSTE	INV0000038
29/04/2022	BYERS SECURITY SERVICES	R 24 780,20	MAAA0801478	LEVEL 1	3	GEMEENSKAPSDIENSTE	877

Scm: monthly/report/April 2022

## 7. SERVICE LEVEL AGREEMENTS

According to Section 21A of the Municipal Systems Act the Accounting Officer of a Municipality must place all service level agreements on the Municipal website. Each department is responsible to ensure that all signed Service Level Agreements are on the IMIS7 system. Each Department must also have a hard copy of each contract applicable to their department.

### BERGRIVIER MUNICIPALITY SERVICE LEVEL AGREEMENTS - FINANCE DEPARTMENT FOR 2022-2023

Name	Description	Effective Date	Termination Date	Status	Contract Type
Cab Holdings	Service provider for the design, printing, email and distribution of Bergrivier Municipality's monthly service accounts	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
Mubesko	Provision of technical support for asset management for a period of three (3) years	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
Contour Technology	Supply, installation and management of an STS compliant prepayment electricity vending system for the period of 01 July 2020 to 30 June 2023	2020-07-01	2023-06-30	Active	Maintenance Agreement/Onderhoudskontrak
NEDBANK	Banking Services	2019-03-01	2023-06-30	Active	Service Level Agreement/Dienskontrak
Siyanda Business Solutions	Accounting Services	2019-07-01	2025-06-30	Active	Service Level Agreement/Dienskontrak
Phoenix Vesta	Financial System	2017-07-01	2022-06-30	Active	Service Level Agreement/Dienskontrak
Lateral Unison (MAAA0026675)	Short term insurance tender for a period of 3 years	2019-07-01	2022-06-30	Active	Service Level Agreement/Dienskontrak
HCB Valuers and Services (Pty) Ltd	Property Valuations Services	2017-07-01	2023-06-30	Active	Service Level Agreement/Dienskontrak

Scm: monthly/report/April 2022



Ducharme	Revenue Enhancement	2021-10-01	2024-06-30	Active	Service Level Agreement/Dienskontrak
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The aforementioned table represent the service level agreements updated in respect of the finance department.

The financial Services department already started procurement processes for the three contracts that expire the end of June 2022.

## 8. ASSET AND INSURANCE REPORTING

### INSURANCE MANAGEMENT

The register for April 2022 is reported as follows:-

FOR INSURANCE REGISTER FOR APRIL 2022							
Client Claim Ref	Peril	DateOfLoss	Status	ClaimDetail	ClaimAmount	Admin Date and Current Status	Reporting
CBY10612	Impact	2022-03-31	Awaiting motor assessors report	Insured vehicle were stuck in the sand close to a tree stump. When insured tried to get out of the sand the vehicle was damaged by the stump	0,00	Awaiting motor assessors report	Director Technical Services & Town Engineer

## **9. APPEALS / OBJECTIONS BY AGGRIEVED**

Paragraph 49 of the Municipal Supply Chain Management Regulations allows the aggrieved bidders the opportunity to lodge objections (with proper motivation) against the decision(s) taken by the Bid Adjudication Committee, within 14 days from the date of notification thereof.

Alternatively, should they wish to lodge an appeal in terms of Section 62 of the Local Government: Municipal Systems Act 2000 (Act 32 of 2000) against the award of the tender, such appeal is to be lodged within 21 days from date of this notification? For the month of April 2022, no objections were lodged.

## **10. LEGISLATIVE COMPLIANCE**

Local government: Municipal Finance Management Act (Act 56 of 2003).

Supply Chain Management Regulations.

Supply Chain Management Policy: Bergrivier Municipality.

Preferential Procurement Regulation, 2017; and all other relevant legislation, National Treasury Guidelines and Circulars.

The Bergrivier Municipality has no Public Private Partners (PPP's).

## **11. SDBIP AND OTHER REPORTABLE MATTERS**

- Reports are submitted to the CFO monthly.
- The SCM unit is under strain due to other compliance matters implemented without additional resources for example, the monitoring and capturing of the performance of suppliers and the maintenance of the procurement plan.
- Specifications are only submitted at a very late stage making it difficult to secure responsive bidders.
- The non-filling of vacant positions is putting a huge strain on the unit to function properly and to comply with legislation, a student that assisted with the capturing of the contract register is leaving us for a permanent position further exacerbating the situation, and this will put more strain on the few staff members.
- Assets is the biggest portion of the financial statements and the post of Accountant: Assets needs to be funded and filled on an urgent basis to relieve the strain.
- There was only unauthorised expenditure that was reported to the Section 32 committee, an item was prepared to serve at the Section 32 committee on the irregular expenditure identified by the Auditor General. Fruitless and wasteful expenditure was recovered from Officials. There were no UIF&W expenditure to report in the period.

## **12. RECOMMENDATIONS**

1. That the Executive Mayor take note of the April 2022 Supply Chain Management Implementation report and that it be made public in accordance with Section 21A of the Municipal Systems Act.
2. The Executive Mayor and Council take note that a total of R1556.53 expenditure incurred during the month of April 2022 to prevent the spread of COVID-19 and to aide in humanitarian relief during the period of lockdown level 1.