



## BERGRIVIER MUNISIPALITEIT

Bergrivier Munisipaliteit verseker die welstand van alle gemeenskappe in sy gebied deur ekonomiese groei, sosiale welstand, gemeenskapsbetrokkenheid en effektiewe bestuur binne 'n veilige en gesonde omgewing. Vroue en persone met gestremdhede word aangemoedig om aansoek te doen.

Bergrivier Munisipaliteit, met sy hoofkantoor te Piketberg en ongeveer 1 uur vanaf Kaapstad, beskik tans oor die volgende vakatures en aansoeke word ingewag van bevoegde persone wat aan die gestelde minimum posvereistes voldoen.

### **DIREKTORAAT: TEGNIESE DIENSTE** **(Standplaas Piketberg, tensy anders gemeld)**

#### **1. TOESIGHOUER / OPERATEUR: STRATE (VELDDRIF)**

**Posvereistes:** Graad 10 · Kode C1 bestuurslisensie met 'n PRDP · Vaardigheid in ten minste 2 van die Wes-Kaapse amptelike tale · Hoë vlak van verantwoordelikheid · Vermoë om aandag te gee aan detail · Goeie toesig, menslike verhoudings, interpersoonlike en kommunikasievaardighede · Moet fisies fiks en bekwaam wees · Benodig om in alle werksomstandighede te werk · Benodig om buite normale werkure te werk tydens noodgevalle en beplande oortyd · Twee (2) jaar relevante ondervinding van die sleutelprestasie areas..

**Sleutel prestasie areas:** Verrig take / aktiwiteite uit wat verband hou met monitering, toesig en verslagdoening oor die vordering en uitvoering van spesifieke siviele konstruksie- en instandhoudingswerke (paaie, stormwaterdreinerings) en die bestuur van swaar en / of gespesialiseerde voertuie en die uitvoering van algemene werk by persele.

**Salaris:** R 150 624.00 per jaar (T08 van 'n Kategorie 3 Plaaslike Owerheid)

**Diensaanvaarding:** 01 Oktober 2018 of so spoedig moontlik

**Navrae:** Mnr J Breunissen by 022 913 6000

#### **ALGEMEEN:**

1. 'n Diensbonus gelykstaande aan een maand se salaris is, waar van toepassing, betaalbaar en word aangevul deur die normale voordele van toepassing op die Munisipaliteit, met inbegrip van 'n behuisingstoelae vir huiseienaars, onderhewig aan sekere voorwaardes.
2. Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalinge van die Wet op Gelyke Indiensneming.
3. Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
4. Alle aanstellings is onderwerpe aan Polisie klaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
5. Aansoeke wat na die sluitingsdatum ontvang word of nie van die dokumentasie hieronder vergesel word nie, sal nie oorweeg word nie.
6. Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 6 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat die aansoek onsuksesvol was.
7. Gunswerwing by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeellid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.
8. Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbektelers verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
9. Aanstelling in sekere poste is onderhewig aan 'n sekerheidsklaring, en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringsproses te deurloop, en waar van toepassing, 'n vaktoets af te lê.

'n Dekbrief met vermelding van ten minste drie kontakbare verwysings, vergesel van die voltooide voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by [www.bergmun.org.za](http://www.bergmun.org.za)), 'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie (**slegs een pos per aansoekvorm**) moet by die **Munisipale Kantore, Piketberg ingedien word of kan gepos word na Posbus 60, Piketberg, 7320 vir die aandag van Mnr. JWA Kotzee (Direkteur: Korporatiewe Dienste)**, om hom te bereik nie later nie as die sluitingsdatum. **Geen fakse of elektroniese pos sal aanvaar word nie.**

**SLUITINGSDATUM VIR ALLE AANSOEKE: VRYDAG, 10 AUGUSTUS 2018 OM 15:00**

**ADV. H LINDE  
MUNISIPALE BESTUURDER**

**MK115/20118**

**KERKSTRAAT 13  
POSBUS 60  
PIKETBERG  
7320**



## BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment. Women and persons with disabilities are encouraged to apply

Bergrivier Municipality with its head office in Piketberg and approximately an hour's drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirements

**DIRECTORATE: TECHNICAL SERVICES**  
**(Piketberg, unless stated otherwise)**

### 1. SUPERVISOR / OPERATOR: ROADS (VELDDRIF)

**Requirements:** Grade 10 · Code C1 driving license with a PRDP · Proficiency in at least 2 of the official languages of the Western Cape · High level of responsibility · Ability to give attention to detail · Good supervision, human relations, interpersonal and communication skills · Must be physically fit and able bodied · Required to work in all working conditions · Required to work outside normal working hours during emergencies and planned overtime · Two (2) year's relevant experience of the key performance areas.

**Key Performance Areas:** Performs tasks/activities associated with monitoring, supervising and reporting on the progress and execution of specific civil construction and maintenance works (roads, storm water drainage) and operating heavy and/or specialized vehicles and undertaking general work at sites

**Salary:** R 150 624.00 annually (T08 of a Category 3 Local Authority)

**Date of acceptance:** 01 October 2018 or as soon as possible

**Enquiries:** Mr J Breunissen at 022 913 6000

#### GENERAL:

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including a housing allowance for home owners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
3. The Municipality is not bound to make any appointment.
4. All appointments are subjected to police clearings; which means that you give us permission to obtain police clearance, by applying for a position at the Municipality.
5. Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
7. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
8. In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
9. Appointment in certain posts is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.

A covering letter with three contactable references, must accompany the completed prescribed application form (available on request at Tel. 022 9136000 or on the municipality's website [www.bergmun.org.za](http://www.bergmun.org.za)) with certified copies of the necessary qualification certificates, ID document, Drivers Licence and a Curriculum Vitae (Maximum of 3 pages), (only one post per application form) to reach the **Municipal offices, Piketberg or mailed to P O Box 60, Piketberg 7320 for the attention of Mr JWA Kotzee (Director: Corporate Services)** by no later than the closing date. **NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.**

**CLOSING DATE: FRIDAY, 10 AUGUST 2018 AT 15H00**

ADV H LINDE  
MUNICIPAL MANAGER

MN115/2018

13 CHURCH STREET  
P O BOX 60  
PIKETBERG  
7320