



BERGRIVIER MUNICIPALITY

Bergrivier Municipality ensures the wellbeing of all communities within the Bergrivier region through economic growth, social wellbeing, community involvement and effective management within a safe and healthy environment. Women and persons with disabilities are encouraged to apply.

Bergrivier Municipality with its head office in Piketberg and approximately an hour's drive from Cape Town currently has the following vacancy and awaits applications from competent persons who comply with the minimum job requirements.

DIRECTORATE: TECHNICAL SERVICES (Piketberg, unless stated otherwise)

OPERATOR DIGGER LOADER: ROADS (PORTERVILLE)

Requirements: Certificate of competency in operating a Digger/Loader · Valid Code C Driver's Licence · Proficiency in at least two of the official languages of the Western Cape (Afrikaans, English/Xhosa - Read, Write and Speak) · High level of responsibility · Ability to give attention to detail · Good supervision, human relations, interpersonal and communication skills · Must be physically fit and able bodied · Required to work in all weather conditions · Required to work outside working hours during emergencies and planned overtime · Must perform duties in the whole of the Municipality when required · One (1) year relevant experience of the key performance areas.

Key Performance Areas: Performs tasks/activities associated with the operation of specialized vehicles (Digger Loader and Grader) in the execution of specific civil construction and maintenance works (roads and general civil works) · Performs specific tasks/activities at the Depot prior to and on completion of allocated maintenance assignments · Completes internal transactional documentation (log sheet, time sheet, maintenance/activity programmes, etc) and related forms (vehicle checklists) · Performs specific tasks associated with the operation of specialized vehicles (Digger Loader and Grader) during civil works maintenance and construction activities.

Salary: R 152 448.00 per annum (T07 of a Category 3 Local Authority)

Date of acceptance: 01 December 2019 or as soon as possible

Enquiries: Mr J Breunissen 022 913 6000

GENERAL:

1. A service bonus equivalent to one month's salary, where applicable, will be payable and be supplemented by the normal benefits applicable to the Municipality including a housing allowance for home owners subject to certain conditions.
2. The Municipality is an equal opportunity employer and respects the conditions of the Employment Equity Act, preference will be given to candidates who comply with the Employment Equity Targets.
3. The Municipality is not bound to make any appointment.
4. All appointments are subjected to Police clearings; which means that you give us permission to obtain Police clearance, by applying for a position at the Municipality.
5. Applications received after the closing date or which have been received without the documentation mentioned below, will not be considered.
6. Only short-listed applicants will be contacted for interviews. Applicants can regard their applications as being unsuccessful if no feedback has been received within six weeks from the closing date.
7. Canvassing of any councillor and/or member of the Appointment Committee and/or any personnel member of the Municipality will not be allowed and will immediately disqualify applicants.
8. In addition to the minimum job requirements and station mentioned herein, applicants may be expected to work overtime or be on standby, as well as render services in other parts within the municipal area, as required.
9. Appointment in certain posts is subject to a security clearance and applicants will also undergo an interview and evaluation process and where necessary, write a trade test.

A covering letter with three contactable references, must accompany the completed prescribed application form (available on request at Tel. 022 9136000 or on the municipality's website (www.bergmun.org.za) with certified copies of the necessary qualification certificates, ID document, Drivers Licence and a Curriculum Vitae (Maximum of 3 pages), (only one post per application form) to reach the Municipal Offices, Piketberg or mailed to P O Box 60, Piketberg 7320 for the attention of Mrs. W Terry Thomas (Human Resources Officer: Provisioning and Administration) by no later than the closing date. **NO FAXES OR ELECTRONIC APPLICATIONS WILL BE ACCEPTED.**

CLOSING DATE: FRIDAY, 18 OCTOBER 2019 AT 15:00

ADV H LINDE
MUNICIPAL MANAGER

MN178/2019

13 CHURCH STREET
P O BOX 60
PIKETBERG
7320



BERGRIVIER MUNISIPALITEIT

Bergrivier Munisipaliteit verseker die welstand van alle gemeenskappe in sy gebied deur ekonomiese groei, sosiale welstand, gemeenskapsbetrokkenheid en effektiewe bestuur binne 'n veilige en gesonde omgewing. Vroue en persone met gestremdhede word aangemoedig om aansoek te doen.

Bergrivier Munisipaliteit, met sy hoofkantoor te Piketberg en ongeveer 1 uur vanaf Kaapstad, beskik tans oor die volgende vakature en aansoeke word ingewag van bevoegde persone wat aan die gestelde minimum posvereistes voldoen.

DIREKTORAAT: TEGNIESE DIENSTE **(Standplaas Piketberg, tensy anders gemeld)**

LAAIGRAAF OPERATEUR: PAAIE (PORTERVILLE)

Posvereistes: Sertifikaat van bevoegdheid in die bedryf van n Laaigraaf operateur · Geldige Kode C Bestuurslisensie · Bevoegdheid in ten minste twee van die amptelike tale van die Wes-Kaap (Afrikaans, Engels/Xhosa - Lees, Skryf en Praat) · Hoë vlak van verantwoordelikheid · Vermoë om op fynere besonderhede te let · Goeie toesig, menslike verhoudings, interpersoonlike kommunikasievaardighede · Moet fisies fiks en gesond wees · Vereis om in alle weerstoestande te werk · Vereis om buite normale werksure te werk tydens noodgevalle en beplande oortyd · Moet pligte in die hele Munisipaliteit uitvoer wanneer dit vereis word · Een (1) jaar toepaslike ervaring in sleutelprestasiereas.

Sleutel prestasie areas: Verrig take/aktiwiteite in verband met die bedryf van gespesialiseerde voertuie (Laaigraaf en Padskraper) in die uitvoering van spesifieke siviele konstruksie- en instandhoudingswerk (paaie en algemene siviele werke) · Voer spesifieke take/aktiwiteite op die depot voor en op voltooiing van toegewysde opdragte · Voltooi interne transaksie dokumentasie (tyd staat, instandhouding/aktiwiteit programme, ens) en verwante vorms (voertuig kontrolelyste) · Voer spesifieke take uit wat verband hou met die werking van gespesialiseerde voertuie (Laaigraaf en Padskraper) tydens siviele werke, instandhouding en konstruksie aktiwiteite.

Salaris: R 152 448.00 per jaar (T07 van 'n Kategorie 3 Plaaslike Owerheid)

Diensaanvaarding: 1 Desember 2019 of so spoedig moontlik

Navrae: Mnr J Breunissen by (022) 913 6000

ALGEMEEN:

1. 'n Diensbonus gelykstaande aan een maand se salaris is, waar van toepassing, betaalbaar en word aangevul deur die normale voordele van toepassing op die Munisipaliteit, met begrip van 'n behuisingstoelae vir huiseienaars, onderhewig aan sekere voorwaardes.
2. Die Munisipaliteit is 'n gelyke geleentheid werkgewer en eerbiedig die bepalinge van die Wet op Gelyke Indiensneming.
3. Die Munisipaliteit behou die reg voor om nie 'n aanstelling te maak nie.
4. Alle aanstellings is onderworpe aan Polisie verklaring wat noodwendig beteken dat applikante toestemming verleen dat dit verkry mag word.
5. Aansoeke wat na die sluitingsdatum ontvang word of nie vergesel van die dokumentasie hieronder genoem nie, sal nie oorweeg word nie.
6. Slegs aansoekers op die kortlys vir onderhoude sal gekontak word. Indien 'n aansoeker binne 6 weke na die sluitingsdatum nog geen terugvoering ontvang het nie, moet aanvaar word dat hul aansoek onsuksesvol was.
7. Gunswerwing by enige raadslid en/of enige lid van die aanstellingskomitee en/of enige personeellid van die Munisipaliteit, is ontoelaatbaar en sal aansoekers onmiddellik diskwalifiseer.
8. Benewens die minimum posvereistes en standplaas hierin gestel, mag daar van posbektors verwag word om oortyd- en bystanddiens te verrig, asook om van tyd tot tyd in ander dele van die munisipale gebied diens te lewer, soos vereis.
9. Aanstelling in sekere poste is onderhewig aan 'n sekerheidsverklaring en daar sal ook van aansoekers verwag word om 'n onderhoud- en evalueringproses te deurloop en waar van toepassing, 'n vakoets af te lê.

'n Dekbrief met vermelding van ten minste drie kontakbare verwysings, vergesel van die voltooide voorgeskrewe aansoekvorm (op aanvraag verkrygbaar by Tel: 022 913 6000 of op die munisipaliteit se webwerf by www.bergmun.org.za), 'n Curriculum Vitae (maksimum 3 bladsye) en gesertifiseerde afskrifte van die nodige kwalifikasie sertifikate, identiteitsdokument en bestuurderslisensie (slegs een pos per aansoekvorm) moet by die Munisipale Kantore, Piketberg ingedien word of kan gepos word na Posbus 60, Piketberg, 7320 vir die aandag van Mev. W Terry Thomas, om haar te bereik teen nie later nie as die sluitingsdatum. **GEEN FAKSE OF ELEKTRONIESE POS SAL AANVAAR WORD NIE.**

SLUITINGSdatum vir alle aansoeke: VRYDAG 18 OKTOBER 2019 OM 15:00

ADV. H LINDE
MUNISIPALE BESTUURDER

MK178/2019

KERKSTRAAT 13
POSBUS 60
PIKETBERG
7320