



BERGRIVIER MUNICIPALITY

REPORT BY THE STRATEGIC MANAGER

TO: THE EXECUTIVE MAYORAL COMMITTEE
COUNCIL

Submission of Top Level Service Delivery Budget Implementation Plan (SDBIP) for 2016/17 Financial Year

1. PURPOSE

The purpose of this report is to submit the Top Level SDBIP as drafted in line with the newly approved budget and revised IDP for 2016/17.

2. FRAMEWORK

The Municipal Systems Act, 2000, Act 32 of 2000, determines in Chapter 6 that a Council must develop mechanisms to monitor the performance of the municipality in the specific financial year. It is the duty of the Executive Mayoral Committee or executive mayor to manage the development of the municipality's performance management system. The performance management system of Bergrivier Municipality is an electronic based system where the Top Level Key Performance Indicators are captured and monitored on a monthly basis.

3. DISCUSSION

The Top Level SDBIP's Key Performance Indicators have been amended to be aligned with the revised IDP and budget for the 2016/17 financial year. The KPI's have not changed drastically since the 2015/16 KPI's as it is the last year of the current third generation IDP.

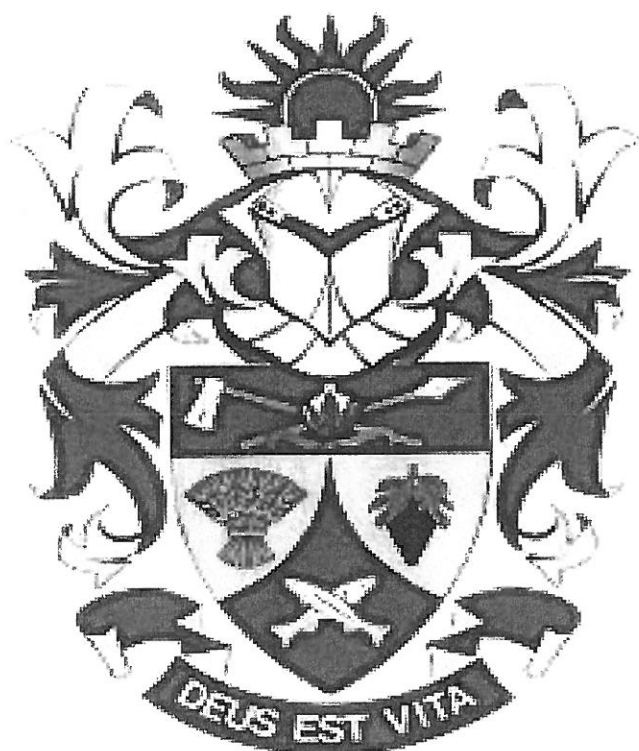
4. RECOMMENDATION

That the Executive Mayoral Committee and Council note the final Top Level SDBIP for the 2016/17 financial year.

2016 – 2017

SERVICE DELIVERY AND BUDGET

IMPLEMENTATION PLAN



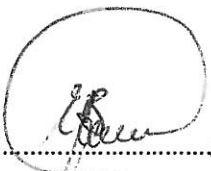
MAY 2016

**SUBMISSION OF DRAFT SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN (SDBIP)
2016/17 BY THE EXECUTIVE MAYOR**



The Municipal Finance Management Act, 2003, (Act 56 of 2003), requires that municipalities must prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by Council are aligned with the revised Integrated Development Plan (IDP).

I herewith approve the Service Delivery and Budget Implementation Plan for 2016/17.


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NAME

MAYOR EVERT MANUEL

EXECUTIVE MAYOR OF BERGRIVIER MUNICIPALITY

14/6/2016
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DATE

1. Introduction

The purpose of the Service Delivery and Budget Implementation Plan (SDBIP) is to assist municipal management to achieve target in terms of service delivery and to ensure timeous and complete spend of the capital budget for the specific financial year.

2. Legal Background

The following are the most important legal references with regard to the submission and approval of the SDBIP on an annual basis:

- i. Section 69 of the MFMA determines that the draft SDBIP and the performance agreements must be submitted to the Executive Mayor within 14 days after the approval of the annual budget.
- ii. Section 53 of the Municipal Finance Management Act, 2003 (Act 56 of 2003) (MFMA) determines that the municipality's SDBIP must be approved by the Executive Mayor 28 days after the approval of the annual budget.
- iii. Section 53 further determines that the annual performance agreements of the Municipal Manager and Directors must be linked to the SDBIP.

3. Key Performance Indicators

Key performance indicators have been identified per directorate that is directly linked to the IDP and the budget for 2016/17. These key performance indicators also become part of the performance agreements of the Municipal Manager and the Directors for the 2016/17 financial year. All performance reports, including the Section 52 and Section 72 reports, as well as the bi-annual assessment of the performance of the Municipal Manager and Directors, are directly linked to these key performance indicators.

The following table outline all the key performance indicators, the unit of measurement to determine progress and the annual target for the financial year.

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16	Dec-16	Mar-17	Jun-17
											Target	Target	Target	Target
Council	A quality living environment that is conducive to development & investment	To provide & maintain bulk & service infrastructure to address backlogs & provide for future development	Number of formal households for which refuse is removed once per week at 30 June 2017	Number of households which are billed for refuse removal at 30 June 2017 (R/RD/1)	All	Director Finance	8374	Debtors Accrual Report extracted from Promis Financial System via the Corvu Report Writer (R/RD/1)	9 200	Last Value	0	0	0	9 200
Council	A quality living environment that is conducive to development & investment	To provide & maintain bulk & service infrastructure to address backlogs & provide for future development	Provide free basic water to indigent households	Number of households receiving free basic water	All	Director Finance	2336	Debtors Accrual Report extracted from Promis Financial System via the Corvu Report Writer	2 245	Last Value	0	0	0	2 245
Council	A quality living environment that is conducive to development and investment	To provide & maintain bulk & service infrastructure to address backlogs & provide for future development	Provide free basic electricity to indigent households	Number of households receiving free basic electricity	All	Director Finance	2000	Debtors Accrual Report extracted from Promis Financial System via the Corvu Report Writer & CONLOG pre-paid monthly electricity report	2 000	Last Value	0	0	0	2 000
Council	A quality living environment that is conducive to development & investment	To provide & maintain bulk & service infrastructure to address backlogs & provide for future development	Provide free basic sanitation to indigent households	Number of households receiving free basic sanitation	All	Director Finance	2336	Debtors Accrual Report extracted from Promis Financial System via the Corvu Report Writer	2 000	Last Value	0	0	0	2 000

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16	Dec-16	Mar-17	Jun-17
											Target	Target	Target	Target
Council	A quality living environment that is conducive to development and investment	To provide & maintain bulk & service infrastructure to address backlogs & provide for future development	Provide free basic refuse removal to indigent households	Number of households receiving free basic refuse removal	All	Director Finance	2336	Debtors Accrual Report extracted from Promis Financial System via the Corvu Report Writer	2 245	Last Value	0	0	0	2 245
Council	Sustainable development of Municipal Area (environment, economy, people)	To promote cultural & socio-economic development of community	Create full time equivalents (FTE's) in terms of the EPWP programme by 30 June 2017	Number of FTE's created by 30 June 2017	All	Municipal Manager	36	Excel Breakdown of Job Creation Summary	36	Accumulative	0	0	0	36
Council	An effective productive administration capable of sustainable service delivery	To create an efficient, effective & accountable administration	The percentage of a municipality's personnel budget actually spent on implementing its workplace skills plan as at 30 June 2017 [(Total expenditure on training/total personnel budget)/100]	% of personnel budget spent on training [(Total expenditure on training/ total personnel budget)/100] as at 30 June 2017	All	Director Corporate Services	1%	Corvu monthly trail balance report	1%	Carry Over	0%	0%	0%	1%
Council	A financially viable and sustainable Municipality	To budget strategically, grow & diversify our revenue & ensure value for money services	Financial viability measured in terms of municipality's ability to meet its service debt obligations as at 30 June 2017 (Short Term Borrowing + Bank Overdraft + Short	Debt to Revenue as at 30 June 2017 (Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing +	All	Director Finance	3	Annual Financial Statements, supported by figures as per the Promis financial system	23%	Last Value	0	0	0	23%

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Target			
											Sep-16	Dec-16	Mar-17	Jun-17
Council	A financially viable and sustainable Municipality	To budget strategically, grow and diversify revenue & ensure value for money services	Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	All	Director Finance	32%	Annual Financial Statements, supported by figures as per the Promis financial system	35%	Reverse Last Value	0%	0%	0%	35%
Council	A financially viable and sustainable Municipality	To budget strategically, grow & diversify revenue & ensure value for money services	Financial viability measured in terms of outstanding service debtors as at 30 June 2017 (Total outstanding service debtors/ revenue received for services)	Service debtors to revenue as at 30 June 2017 – (Total outstanding service debtors/ revenue received for services)	All	Director Finance	14,5	Annual Financial Statements, supported by figures as per the Promis financial system	3.4	Last Value	0	0	0	3.4

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16	Dec-16	Mar-17	Jun-17
											Target	Target	Target	Target
			ciation, Amortisation, & Provision for Bad Debts, Impairment & Loss on Disposal of Assets))	and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))										
Office of the Municipal Manager	Sustainable development of Municipal Area (environment, economy, people)	To provide & maintain bulk & service infrastructure to address backlogs & provide for future development	The percentage of the municipal capital budget actually spent on capital projects as at 30 June 2017 (Actual amount spent on capital projects/Total amount budgeted for capital projects)X100	% of Capital budget spent as at 30 June 2017 [(Actual amount spent on capital projects/Total amount budgeted for capital projects)X100]	All	Municipal Manager	95%	AFS and Section 71 In-Year Monthly & Quarterly Budget Statement	95%	Carry Over	0%	10%	40%	95%
Office of the Municipal Manager	An effective productive administration of sustainable service delivery	To create an efficient, effective & accountable administration	100% compliance with Selection & Recruitment Policy when vacant posts within the 3 highest levels of management are filled subject to suitably qualified candidates	% compliance with the selection and recruitment policy	All	Municipal Manager	100%	Item submitted Mayoral Committee & Council for appointment of top two levels & appointment form signed by MM for level 3 & extract from Payday System (HR records)	100%	Stand-Alone	100%	100%	100%	100%
Office of the Municipal Manager	An effective productive administration of sustainable	To create an efficient, effective and accountable administration	Improve staff productivity & responsiveness through quarterly leadership development	Number of Leadership Forum Meetings and/or other	All	Municipal Manager	4	Attendance registers of leadership forums held and/or copies of PowerPoint	4	Accumulative	1	1	1	1

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16		Dec-16		Mar-17		Jun-17		
											Target	Actual	Target	Actual	Target	Actual	Target	Actual	
	service delivery		meetings and/or initiatives	leadership initiatives				presentation made during sessions and/or approved programme of strategic session held.											
Office of the Municipal Manager	An open transparent corruption free and responsive Municipality	To provide open transparent corruption free governance	MFMA Section 131(1): Ensure that any issues raised by the Auditor General in an Audit Report are addressed	% of issues raised by the Auditor General in an audit report addressed.	All	Municipal Manager	1	Final Audit Report of Auditor-General issued after auditing the financial statements & PDO's for 2015/16 financial year	100%	Reverse Stand-Alone	0	0	0	0	0	0	0	100%	
Office of the Municipal Manager	An open transparent corruption free and responsive Municipality	To provide open transparent corruption free governance	Develop a risk based audit plan with an internal audit plan (RBAP) (MFMA - Section 165(2)(a)) & submit to Audit Committee by 30 June 2017	RBAP with internal audit programme submitted to the Audit Committee by 30 June 2017	All	Municipal Manager	1	Audit Committee minutes	1	Carry Over	0	0	0	0	0	0	0	1	
Office of the Municipal Manager	An open transparent corruption free and responsive Municipality	To provide open transparent corruption free governance	Convene a Councilor & Senior Management strategic planning session for IDP Review & budget process by 30 Nov 2016	Strategic planning session held by 30 November 2016	All	Municipal Manager	1	Presentation made and summary of discussions	1	Carry Over	0	0	1	0	0	0	0	0	

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16		Dec-16		Mar-17		Jun-17	
											Target	Actual	Target	Actual	Target	Actual	Target	Actual
Office of the Municipal Manager	An open transparent corruption free & responsive Municipality	To communicate effectively & be responsive to needs of the community	Communicate with the public on a quarterly basis through printed media	Number of editions and/or communications	All	Municipal Manager	8	Articles published in printed media and/or press statements released	8	Accumulative	2	2	2	2	2	2	2	2
Office of the Municipal Manager	An open transparent corruption free & responsive Municipality	To communicate effectively & be responsive to needs of the community	Regular ward committee meetings and/or engagements	Number of meetings and/or engagements per frequency	All	Municipal Manager	28	Minutes of ward committee meetings and/or attendance register of engagement	28	Accumulative	0	7	7	7	7	7	7	7
Office of the Municipal Manager	An open transparent corruption free & responsive Municipality	To communicate effectively & be responsive to needs of the Community	Undertake an annual Customer Service evaluation & submit report with recommendation on customer service to Mayoral Committee by 30 June 2017	Customer service evaluations completed and report with recommendations submitted to the Mayoral Committee by 30 June 2017	All	Municipal Manager	1	Minutes of Mayco	1	Carry Over	0	0	0	0	0	0	0	1
Office of the Municipal Manager	Sustainable development of Municipal Area (environment, economy, people)	To promote cultural & socio economic development of community	Implement the LED Strategy by implementing at least 2 projects identified by working committees by June 2017	Implement at least 2 projects by June 2017	All	Municipal Manager		Implementation of 2 projects	2	Carry Over	0	0	0	0	0	0	0	2
Corporate Services	Sustainable development of Municipal Area (environment,	To provide & maintain bulk & service infrastructure to address backlogs &	The percentage of the municipal capital budget excl MIG & libraries actually	% of Capital budget excl MIG & libraries spent as at 30 June	All	Municipal Manager	95%	AFS and Section 71 In-Year Monthly & Quarterly Budget	95%	Carry Over	0%	10%	40%	10%	40%	95%	95%	95%

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16		Dec-16		Mar-17		Jun-17		
											Target	Actual	Target	Actual	Target	Actual	Target	Actual	
	economy, people)	provide for future development	spent on capital projects as at 30 June 2017 (Actual amount spent on capital projects/Total amount budgeted for capital projects)x100	2017 [(Actual amount spent on capital projects/Total amount budgeted for capital projects)x100]				Statement and/or Detailed Excel Capital Report from Promis											
Corporate Services	An effective productive administration of sustainable service delivery	To create an efficient, effective & accountable administration	Submit a regular report on human resource management in the municipality to Corporate Services Portfolio Committee	Number of reports submitted	All	Director Corporate Services	Revised KPI for 2016/17	Portfolio Committee Minutes	9	Accumulative	2	2	2	2	2	2	2	3	3
Corporate Services	A safe, healthy & secure living environment	To promote the well-being, health, safety & security of community	95% of MIG conditional grant allocated to sport by 30 June 2017 to upgrade sport infrastructure in accordance with business plan (Subject to MIG Funding approval) [(Actual amount spent on projects/Total allocation for projects)x100]	% of the MIG conditional grant allocated to sport spent by 30 June 2017	All	Director Corporate Services	95%	Detailed Excel Capital Report from Promis	95%	Carry Over	0%	10%	10%	25%	10%	25%	95%	95%	95%
Corporate Services	A financially viable and	To budget strategically, grow & diversify	Collect 95% of budgeted income by 30 June 2017	% of budgeted income for resorts	All	Director Corporate Services		Detailed Excel Capital Report from Promis	95%	Carry Over	10%	50%	10%	70%	50%	70%	95%	95%	95%

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16		Dec-16		Mar-17		Jun-17		
											Target	Target	Target	Target	Target	Target	Target	Target	
	sustainable Municipality	revenue & ensure value for money services	for resorts (Excl budgeted debt provision)[(Actual amount collected/total amount budgeted)x100]	collected by 30 June 2017															
Corporate Services	A financially viable and sustainable Municipality	To budget strategically, grow & diversify revenue & ensure value for money services	Collect 95% of budgeted income by 30 June 2017 for speeding fines (Excl budgeted debt provision) [(Actual amount collected/total amount budgeted)x100]	% of budgeted income for speeding fines collected by 30 June 2017	All	Director Corporate Services	95%	Detailed Excel Capital Report from Promis/Corvu	95%	Carry Over	10%	25%	50%	95%					
Corporate Services	Sustainable development of the Municipal Area (environment, economy, people)	To promote cultural & socio economic development of community	95% spent of library grant by 30 June 2017 i.t.o approved business plan [(Actual amount spent/Total allocation received)x100]	% of library grant spent by 30 June 2017	All	Director Corporate Services	95%	Monthly Budget Statement transfers & grant expenditure (Table SC7) of Section 71 Budget Statement & Detailed Excel Capital Report from Promis t	95%	Carry Over	0%	20%	50%	95%					
Corporate Services	An effective productive administration of sustainable service delivery	To create an efficient, effective and accountable administration	95% of training budget spent by 30 June 2017 to implement the Work Place Skills Plan [(Total amount spent on training/Total	% of the training budget spent by 30 June 2017 to implement the Work	All	Director Corporate Services		Detailed Excel Capital Report from Promis/Corvu	95%	Carry Over	0%	20%	50%	95%					

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16		Dec-16		Mar-17		Jun-17	
											Target	Value	Target	Value	Target	Value	Target	Value
Technical Services	Sustainable development of the Municipal Area (environment, economy, people)	To provide & maintain bulk & service infrastructure & provide for future development	amount budgeted)x100] The percentage of municipal capital budget actually spent on capital projects as at 30 June 2017 (Actual amount spent on capital projects/Total amount budgeted for capital projects)x100]	Place Skills Plan % of Capital budget spent as at 30 June 2017 [(Actual amount spent on capital projects/Total amount budgeted for capital projects)x100]	All	Municipal Manager	95%	AFS and Section 71 In-Year Monthly & Quarterly Budget Statement	95%	Carry Over	0%	0%	10%	40%	95%			
Technical Services	A financially viable and sustainable Municipality	To budget strategically, grow and diversify revenue & ensure value for money services	Limit unaccounted for water to 10% by 30 June 2017 {(Number of Kilolitres Water Purchased or Purified minus Number of Kilolitres Water Sold (incl free basic water) / Number of Kilolitres Water Purchased or Purified x 100}	% unaccounted water by 30 June 2017 {(Number of Kilolitres Water Purchased or Purified minus Number of Kilolitres Water Sold (including Free basic water) / Number of Kilolitres Water Purchased or Purified x 100}	All	Director: Technical Services	7,57%	Note 61.8 on the Financial Statements for the year ended 30 June 2016	10%	Reverse Last Value	0%	0%	0%	0%	10%			

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Baseline	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16		Dec-16		Mar-17		Jun-17	
											Target	Value	Target	Value	Target	Value	Target	Value
Technical Services	A quality living environment that is conducive to development and investment	To provide and maintain bulk and service infrastructure that will address backlogs & provide for future development	100% of MIG funding allocated for the financial year to build a new waste water treatment works in Porterville by 30 June 2017 [(Total amount spent/Total amount allocated)x100]	% of MIG funding allocated for the financial year to build a new waste water treatment works in Porterville by 30 June 2017	1 & 2	Director: Technical Services	New KPI for 2016/17	Monthly Budget Statement-transfers and grant expenditure (Table C7) of the Section 71 In-Year Monthly & Quarterly Budget Statement	100%	Carry Over	0%	0%	0%	0%	15%	100%		
Technical Services	A financially viable and sustainable Municipality	To budget strategically, grow & diversify revenue & ensure value for money services	Limit unaccounted for electricity to 10% by 30 June 2017 {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated} x 100}	% unaccounted electricity by 30 June 2017 {(Number of Electricity Units Purchased and/or Generated - Number of Electricity Units Sold (incl Free basic electricity)) / Number of Electricity Units Purchased and/or Generated} x 100}	All	Director: Technical Services	10%	99i	10%	Reverse Last Value	0%	0%	0%	0%	0%	10%		

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16		Dec-16		Mar-17		Jun-17	
											Target	Actual	Target	Actual	Target	Actual	Target	Actual
Technical Services	A quality living environment that is conducive to development and investment	To provide & maintain bulk & service infrastructure to backlogs & provide for future development	100% of the MIG conditional grant spent by 30 June 2017 to upgrade infrastructure [(Total amount spent/Total allocation received)x100]	% of MIG conditional grant spent by 30 June 2017	All	Director: Technical Services	100%	Monthly Budget Statement-transfers & grant expenditure (Table C7) of Section 71 In-Year Monthly & Quarterly Budget Statement	100%	Carry Over	0%	0%	0%	0%	15%	0%	100%	100%
Technical Services	A quality living environment that is conducive to development & investment	To provide & maintain bulk & service infrastructure to address backlogs & provide for future development	100% of conditional road maintenance operational grant spent by 30 June 2017 [(Total amount spent/Total allocation received)x100]	% of conditional road maintenance operational grant spent by 30 June 2017	All	Director: Technical Services	100%	Monthly Budget Statement-transfers & grant expenditure (Table C7) of Section 71 In-Year Monthly & Quarterly Budget Statement	100%	Carry Over	0%	0%	0%	0%	70%	0%	100%	100%
Technical Services	Sustainable development of the Municipal Area (environment, economy, people)	To provide & maintain bulk & service infrastructure that will address backlogs & provide for future development	To complete a 5 mega liter reservoir at Veldrif by 30 June 2017	Completion of a 5-megaliter at Veldrif by 20 June 2017	7	Director: Technical Services	100%	Completion certificate	100%	Accumulative	0	0	0	0	0	0	100%	100%
Technical Services	Sustainable development of the Municipal Area (environment, economy, people)	To provide & maintain bulk & service infrastructure that will address backlogs & provide for future development	Complete services – Sandlile East, Veldrif by 30 June 2017	Number of services completed in Sandlile East, Veldrif by 30 June 2017	7	Director: Technical Services	New KPI for 2016/17	Completion certificate	137	Accumulative	0	0	0	0	0	0	137	137

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16	Dec-16	Mar-17	Jun-17
											Target	Target	Target	Target
Technical Services	Sustainable development of the Municipal Area (environment, economy, people)	To provide and maintain bulk and service infrastructure that will address backlogs and provide for future development	Complete the top structures in Albatros Street in Veldrif by 30 June 2017	Number of top structures completed by 30 June 2017	7	Director: Technical Services		Completion certificate	89	Accumulative	0	0	0	89
Technical Services	Sustainable development of the Municipal Area (environment, economy, people)	To provide and maintain bulk and service infrastructure that will address backlogs and provide for future development	Complete the top structures in Eendekuil by 30 June 2017	Number of top structures completed in Eendekuil by 30 June 2017	3	Director: Technical Services		Completion certificate	23	Accumulative	0	0	0	23
Technical Services	Sustainable development of the Municipal Area (environment, economy, people)	To conserve & manage the natural environment & mitigate the impacts of climate change	Raise public awareness on recycling to reduce household waste with awareness initiatives	Number of awareness initiatives	All	Director: Technical Services		Pamphlets distributed	2	Accumulative	0	1	0	1
Technical Services	A safe, healthy & secure living environment	To promote the well-being, health, safety & security of our community	95% water quality level obtained as per SANS 241 physical & micro parameters as at 31 December 2016 and 30 June 2017	% water quality level as at 31 December 2016 and 30 June 2017	All	Director: Technical Services		Monthly Supply System Drinking Water Quality Performance Report & Excel Summary of Drinking Water Quality	95%	Last Value	0%	95%	0%	95%

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16	Dec-16	Mar-17	Jun-17
											Target	Target	Target	Target
Financial Services	A financially viable and sustainable Municipality	To budget strategically, grow & diversify revenue & ensure value for money services	Institute legal processes by 30 June 2017 against 95% of non-exchange debtors to improve credit control (Number of rates & availability charges debtors older than 90 days handed over for collection/Total number of rates & availability chargers debtors older than 90 days)x100]	% of non-exchange debtors against whom legal action can be and was instituted by 30 June 2017	All	Director Finance	95%	NT Age Analysis Report generated from the Promis financial system	95%	Carry Over	0%	50%	75%	95%
Financial Services	A financially viable and sustainable Municipality	To budget strategically, grow & diversify revenue & ensure value for money services	Achieve a payment percentage of 96% as at 30 June 2017 ((Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance + Bad Debts Written Off)/Billed Revenue) x 100)	Payment % as at 30 June 2017 ((Gross Debtors Closing Balance + Billed Revenue - Gross Debtors Opening Balance + Bad Debts Written Off)/Billed Revenue) x 100)	All	Director Finance	96%	Monthly Debtors Report submitted to the Finance Portfolio Committee compiled from the Promis Financial System for each month	96%	Last Value	60%	96%	96%	97%

Directorate	Pre-determined Objectives	Strategic Objective	KPI	Unit of Measurement	Wards	KPI Owner	Base-line	Source of Evidence	Annual Target	KPI Calculation Type	Sep-16	Dec-16	Mar-17	Jun-17
											Target	Target	Target	Target
Financial Services	A financially viable and sustainable Municipality	To budget strategically, grow & diversify revenue & ensure value for money services	Complete the monthly bank reconciliations within 15 days after month end	Number of bank reconciliations completed monthly within 15 days after month end	All	Director Finance	12	Bank reconciliations signed-off by the Director Finance	12	Accumulative	3	3	3	3
Financial Services	A financially viable and sustainable Municipality	To budget strategically, grow & diversify revenue & ensure value for money services	Submit monthly Section 71 Report to National Treasury i.t.o. MFMA before 10th working day of each month	Number of reports submitted	All	Director Finance	12	Acknowledgement of receipt from National Treasury	12	Accumulative	3	3	3	3
Financial Services	A financially viable and sustainable Municipality	To budget strategically, grow & diversify revenue & ensure value for money services	Submit monthly VAT 201 returns to SARS by 25th of each month	Number of VAT 201 returns submitted to SARS	All	Director Finance		VAT 201 return and acknowledgement of receipt from SARS	12	Accumulative	3	3	3	3
Financial Services	A financially viable and sustainable Municipality	To budget strategically, grow & diversify revenue & ensure value for money services	100% of the conditional FMG spent by 30 June 2017 [(Total amount spent/Total allocation received)x100]	% of conditional FMG grant spent by 30 June 2017	All	Director Finance		Table SC7(1) of the Monthly Section 71 report	100%	Carry Over	40%	60%	80%	100%