



**SUPPLY CHAIN MANAGEMENT
IMPLEMENTATION REPORT FOR
FEBRUARY 2025**

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1. Legislation

In terms of Chapter 1 – paragraph 6(4) of the Councils Supply Chain Management Policy: “The Accounting Officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the Executive Mayor.” Paragraph 6(5) further states that: “The aforesaid reports must be made public in accordance with section 21A of the Municipal Systems Act.”

2. Month’s occurrence

The SCM Unit is currently under tremendous constrain due to one staff member doing all the orders for the Municipality. Currently we have moved Kirwan Klaase to assist with the orders. We are using a student to assist with the asset verification, which is being remunerated from the Westcoast College.

With all legislation that keeps on being imposed on the SM unit, we will have to develop a new SCM structure with segregation of duties.

3. Statistical information

1. Demand Management

The SCM Unit, with the support of the Chief Financial Officer has submitted a list to all Directorates that requires timely planning and management processes to ensure that all goods and services which are required are quantified, budgeted, and delivered in a timely manner at critical delivery dates, so that the budget can be dealt with as per the cash flow statements.

This Demand Management Plan will be used as a strategic tool to implement the budget. The Demand Management Plan will assist the SCM Unit and user departments with the planning of the execution and timely completion of projects in alignment with the performance targets in the Service Delivery and Budget Implementation Plan.

The new Procurement plan was distributed to all departments, and they needed to submit their specifications early as indicated in the procurement plan. Each Department will report on their own procurement dates and processes monthly and at the end of each quarter the Finance Department will report overall on all departments.

2. FINANCIAL SERVICES PROCUREMENT

Actual spending for the month ending February 2025 is as follows:

Row Labels	Sum of Total Budget	Sum of Total Expenditure	Sum of OnOrderAmountVATExclusive	Sum of Total Available	Werkliik	shadow
Vote 2 - Finance	1100000	491013,85	111962,1	497024,05	45%	55%
2061	1100000	491013,85	111962,1	497024,05		
Finance	1100000	491013,85	111962,1	497024,05		
Transfer from Operational Revenue	1100000	491013,85	111962,1	497024,05		
Grand Total	1100000	491013,85	111962,1	497024,05		

STORE PROJECT

Target	Target	Actual	Budget	Expenditure	Balance
Milestones set			650000		650000,00
Sep-24		10%	650000,00	67298,91	582701,09
Oct-24		24%	582701,09	87866,25	494834,84
Nov-24		47%	494834,84	147381,25	347453,59
Dec-24	40	47%	347453,59	0	347453,59
Jan-25		57%	347453,59	68719,64	278733,95
Feb-25		44%	678733,95	95562,32	583171,63
Mar-25	65		583171,63		
Apr-25					
May-25					
Jun-25	100			466828,37	

Concerns on the procurement plan: -

- Some departments postponed specification dates
- Tenders came in that exceeded the budget (In some cases double the available budget)
- Evaluation reports do take too long at various departments.

3. Bids / Formal written quotations awarded.

All Bids and formal **written quotations awarded** are published on the Bergrivier website.

The following formal quotations are reported for February 2025.

Attached as Annexure "A"

4. Acquisition Management

The system of acquisition management must ensure the following:

That goods and services are procured in accordance with authorized processes only.

That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003)

That the threshold values for different procurement processes are complied with.

That any Treasury guidelines on acquisition management are considered.

There are the following matters to report on from February 2025.

Date	Order nr	Amount	Service Provider	Vehicle	Comments
01 February 2025					
2025/02/14	H0003483	R 2 356,44	MMG TOYOTA, MMG FORD, MMG MAZD	CBY9589	PAD KIT, DISC BRAKE L/FITTING PARTS - CBY11143
2025/02/17	H0003507	R 17 646,75	EMEDUVAC CC	CBY10572	RED LIGHT BAR FOR A FIRE RESPONSE VEHICLE
2025/02/14	H0003470	R 29 157,39	JB'S TRUCKS (PTY) LTD	CBY 7858	VEHICLE SERVICE
2025/02/13	H0003448	R 21 907,00	BERTIE SMITH	CBY8931	SUPPLY SOLENOID ON BELL
2025/02/18	H0003535	R 10 430,01	CHIPPERS DIRECT	CBY9918	SERVICE OF CHIPPER
2025/02/18	H0003522	R 7 791,65	JB'S TRUCKS (PTY) LTD	CBY5469	SERVICE OF TRUCK
2025/02/21	H0003531	R 6 210,94	KEMACH EQUIPMENT	CBY59614	BOMAG BW75 WALK BEHIND ROLLER REPAIR
2025/02/21	H0003600	R 44 589,53	JB'S TRUCKS (PTY) LTD	CBY7556	REMOVE AND REPLACE LEFT AND RIGHT FRONT WHEEL
2025/02/21	H0003602	R 49 368,36	JB'S TRUCKS (PTY) LTD	CBY1861	REMOVE, REPAIR AND REPLACE HEAD GASKET
2025/02/25	H0003681	R 5 823,36	PERDEBERG MOTORS	CBY11213	REPAIR FRT BRAKE PADS REPLACE LEFT REAR WHEEL CYLINDERS LEAKING
2025/02/26	H0003727	R 8 428,30	BERTIE SMITH	CBY9008	ENGINE SERVICE
2025/02/26	H0003715	R 4 658,50	BERTIE SMITH	CBY8931	REMOVE AND FIT NEW TIPS AND ADAPTOR

2025/02/26	H0003720	R 2 070,00	BERTIE SMITH	CFP1315	TROUBLESHOOT ON BRAKES
2025/02/28	H0003805	R 8 465,90	PIKETBERG BANDEDIENS	CBY10825	PUNCTURE REPAIR CALL OUT
2025/02/27	H0003787	R 8 120,00	CE DIAGNOSTICS	CBY8891	VEHICLE COULD NOT START REPAIRS HAS BEEN DONE TO ALTERNATOR BATTERY HAS BEEN REPLACED
2025/02/27	H0003758	R 7 245,00	BERTIE SMITH	CBY8931	TROUBLESHOOT ON GEAR SELECTION
2025/02/27	H0003623	R 6 223,21	GOEDE HOOP GARAGE	CEX2569	REPAIRS ON ENGIN STOP/CYLINDER GEAR LEVER LINK

01 February 2025			
2025/02/27	R15 500,16	EQUIVALENT EARTHMOVING REPAIRS	Repair water pipeline and fit gauge labour
01 February 2025			
2025/02/04	R 4 408,41	MEDIA 24-WESLANDER	MN26/2025 Draft Annual Report 2023/2024
2025/02/04	R 3 358,00	BRAND EDGE MEDIA ADVERTISING	MN22/2025 Tender Notice: T8/3/1-2025 Raising of an External Loan
2025/02/04	R 2 938,94	MEDIA 24-WESLANDER	MN22/2025 Tender Notice: T8/3/1-2025 Raising of an External Loan
2025/02/04	R 7 935,00	PIKETBERG DRUKKERS	The SCM policy provides examples of not being in a position to obtain three written of verbal quotations- Books (Draft annual reports)
2025/02/14	R 3 329,25	PIKETBERG DRUKKERS	Printing & Binding of Store Requisition Books - SCM Policy makes provision for these books
2025/02/17	R 5 946,23	Fowkes Brothers	RFQ 11/2025 - Couldn't obtain 3 quotations - Only 2 quotes received @ Closing date & Time of RFQ. 3rd service provider confirmed that their goods does not comply with specifications - Procured Tools & Equipment for Bergmun Stores
2025/02/17	R 3 526,73	MEDIA 24-WESLANDER	MN23/2025 Tender 8/3/2-2025. The refurbishment of Loop Street swimming pool in Piketberg (advertisements in the media)
2025/02/19	R 12 355,30	CONNET TRUST	Couldn't obtain 3 quotations - Two service providers confirmed via email that they wouldn't be able to quote because of unavailability of stock
2025/02/20	R 2 052,00	The Merino Guest House	Accomodation for Councillors Ray Van Rooy - Mayor; Mario Wessels- Deputy Mayor To attend SOPA, Beaufort West.

2025/02/20	R 7 072,50	MEDIA 24-DIE BURGER	Post manager strategic services (advertisements in the media)
2025/02/20	R 11 753,00	PUBLIC SECTOR PROCUREMENT	Couldn't obtain 3 quotations - Two service providers confirmed via email that they wouldn't be able to quote because they do not supply the items requested.
2025/02/24	R 4 408,41	MEDIA 24-WESLANDER	MN35/2025 Application for rezoning: Erf 4024, Laaiplek (advertisements in the media)
2025/02/24	R 6 171,77	MEDIA24-WESLANDER	MK41/2025 Aansoek om hersonering, onderverdeling en afwyking: Erf 3310, Piketberg
2025/02/24	R 6 171,77	MEDIA 24-WESLANDER	MK42/2025 Aansoek om hersonering, onderverdeling en afwyking: Erf 3359 Piketberg
2025/02/24	R 3 526,73	MEDIA24-WESLANDER	MN37/2025 Tender Notice: T8/3/3-2025
2025/02/24	R 4 029,60	MEDIA24 - CAPE TIMES	MN37/2025 Tender Notice: T8/3/3-2025
2025/02/24	R 7 347,35	MEDIA24-WESLANDER	MK40/2025 Aansoek om hersonering, onderverdeling en afwyking: 'n gedeelte van Restant Plaas Grootte Fontein No. 241, afdeling Piketberg
2025/02/24	R 6 171,77	MEDIA24-WESLANDER	MK43/2025 Aansoek om sluiting van 'n gedeelte publieke oop ruimte (publieke plek) , hersonering, onderverdeling en afwyking: Erf 1292, Piketberg
2025/02/25	R 3 341,88	BRAND EDGE MEDIA ADVERTISING	Advertisement for the post manager civil services
2025/02/25	R 3 960,00	SOUTH AFRICAN POST OFFICE	The SCM policy provides examples of not being able to obtain three written of verbal quotations- Postage-Registered Letters
2025/02/25	R 7 072,50	MEDIA24-DIE BURGER	Advertisement for the post manager civil services (advertisements in the media)
2025/02/27	R 29 555,00	JTS TRUST	Couldn't obtain 3 quotations - 3rd service provider confirmed via email that they will not be able to quote.
2025/02/25	R 3 820,62	MEDIA24-WESLANDER	MK45/2025 Aanvaarding van 'n aansuiweringsbegroting: 2024/2025 Finansiële jaar (advertisements in the media)
2025/02/28	R 14 267,10	A FICK SEMENTWERKE	Couldn't obtain 3 quotations - Two service providers confirmed via email that they wouldn't be able to quote.

01 January 2025							
2025/01/06	H0002878	8854	R 30 153,54	JB'S TRUCKS	CFP1315	SCM Policy-Vehicles	REPLACE FRONT BRAKE PADS
2025/01/07	H0002879	8954	R 2 474,74	PERDEBERG MOTORS	CBY4490	SCM Policy-Vehicles	REPLACE FRONT BRAKE PADS, BULB, BELT; COOLING, FRT BRAKE PAD KIT, REPLACE ALTERNATOR V BELT
2025/01/13	H0002935	9016	R 3 881,25	KAAP AGRI BEDRYF	CBY1365	SCM Policy-Vehicles	INVESTIGATE DIESEL TANK
2025/01/13	H0002939	BM59045	R 35 505,35	BERTIE SMIT	CBY1216	SCM Policy-Vehicles	SERVICE QUOTE
2025/01/10	H0002929	9009	R 6 696,34	PERDEBERG MOTORS	CBY4490	SCM Policy-Vehicles	240 000KM SERVICE QUOTE
2025/01/20	H0003022	BM59079	R 6 900,00	BERTIE SMIT	CBY1216	SCM Policy-Vehicles	TROUBLESHOOT ON OVERHEATING CBY1216
2025/01/20	H0003034	BM9128	R 6 779,87	PERDEBERG MOTORS	CBY9791	SCM Policy-Vehicles	240 000KM SERVICE QUOTE
2025/01/21	H0003047	9133	R 21 123,18	TRANSTECH	CBY7556	SCM Policy-Vehicles	ANNUAL SERVICE
2025/01/22	H0003016	BM59078	R 8 953,39	BERTIE SMIT	CBY1216	SCM Policy-Vehicles	NEW GENUINE CASE BOLT ON EDGE
2025/01/23	H0003084	9151	R 4 175,60	MALMESBURY TOYOTA	CBY8116	SCM Policy-Vehicles	TOTAL VALUE SERVICE
2025/01/23	H0003077	9165	R 12 219,97	PERDEBERG MOTORS	CBY9226	SCM Policy-Vehicles	VALVE BRAKES REPAIR
2025/01/23	H0003078	9093	R 7 173,46	JB'S NISSAN	CBY11271	SCM Policy-Vehicles	30 000 KM SERVICE
2025/01/28	H0003153	9271	R 2 850,85	HBC SYSTEMS	CBY8891	SCM Policy-Vehicles	100W DRIVER SYSTEM COMPLETE
2025/01/27	H0003129	9214	R 14 089,37	HD TRANSMISSIONS	CBY7556	SCM Policy-Vehicles	SERVICE TRANSMISSION WITH NEW FILTERS AND OIL
2025/01/28	H0003155	BM59091	R 12 860,45	JB TRUCKS	CBY1861	SCM Policy-Vehicles	SERVICE ON TRUCK

01 January 2025						
2025/01/07	H0002885	BM59068	R 7 705,00	AGRICO	SCM Policy - Repairs & Maintenance on Equipment	Replace waterpump at borehole
2025/01/07	H0002886	BM59066	R3 750,56	KAAP AGRI BEDRYF	SCM Policy - Repairs & Maintenance on Equipment	Replace hydraulic pype

01 January 2025						
2025/01/10	H0002927	BM58814	R 3 300,00	LIEBCO VLEISHANDELAARS	SCM Policy - 2/3	Couldn't obtain 3 quotations - 3rd service provider confirmed via Whatsapp that she wouldn't be able to quote because she is still on vacation
2025/01/14	H0002945	9030	R 3 232,83	MEDIA 24-WESLANDER	SCM Policy - 2/4	MK01/2025 Kennisgewing van raadsvergaderings (advertisements in the media)
2025/01/14	H0002947	9032	R 3 816,16	MEDIA 24-WESLANDER	SCM Policy - other	MK05/2025 Aansoek om hersonering en onderverdeling: Restant Erf 1368, Piketberg (advertisements in the media)
2025/01/17	H0003008	9033	R 6 731,63	BIDVEST WALTONS	SCM Policy - other	Only 2 service providers were able to provide all the items required, the third service provider was unable to quote for everything that was requested
2025/01/20	H0003025	9122	R 3 820,62	MEDIA 24-WESLANDER	SCM Policy - other	MN327/2024 Tender notice: T8/3/69-2024 Request for proposals from Independent power producers to provide renewable energy to Bergrivier municipality (advertisements in the media)
2025/01/20	H0003019	9119	R 2 938,94	MEDIA 24-WESLANDER	SCM Policy - other	Registration on the database for temp workers (advertisements in the media)
2025/01/21	H0003040	9131	R 5 037,00	BRAND EDGE MEDIA ADVERTISING	SCM Policy - other	MN327/2024 Tender notice: T8/3/69-2024 Request for proposals from independent power producers to provide renewable energy to Bergrivier municipality (advertisements in the media)

2025/01/21	H0003043	9135	R 3 232,83	MEDIA 24-WESLANDER	SCM Policy - other	MK13/2025 Kennisgewing: Intensie om vervreemding van Ged van Restant Erf 1002, PTV aan PTV Tentoonstelling, eienaars van Erf 1004, PTV (Skougronde) (advertisements in the media)
2025/01/21	H0003044	9137	R 3 232,83	MEDIA 24-WESLANDER	SCM Policy - other	MK14/2025 Kennisgewing: Intensie om 4m wye reg-van-weg serwitut te laat registreer oor'n Ged van Rest Erf 1002, PTV (Mun eiendom) ten gunste van Erf 2181, PTV (advertisements in the media)
2025/01/22	H0003066	9173	R 5 745,40	PIKETBERG DRUKKERS	SCM Policy - other	Waarskuwing boeke. Artikel 341 kennisgewing boeke

5. Section 32 Appointments

There were no section 32 appointments.

6. Section 33 Contracts

The bid documentation, evaluation and adjudication criteria and general conditions of a contract must be in accordance with applicable legislation. There were no section 33 applications for the month of February 2025.

7. Awards to close family members of persons in the service of the state

In terms of the Municipal Supply Chain Regulation, Paragraph 45, awards given to close family members of persons in the service of the state, above R 2,000.00 should be disclosed in the notes to Annual Financial Statements.

Credit number	Relationship	Name	ID number	Government Department	Occupation	Town
MAAA0773925	Spouse	Henry Paul van Wyk	740829 5189 086	Bergrivier Municipality	Storeman	Piketberg
MAAA1318361	Spouse	Henry Paul van Wyk	740829 5189 086	Bergrivier Municipality	Storeman	Piketberg
MAAA0683213	Husband	Nicholas Hendricks	780815 5200 081	WCED	Cleaner	Eendekuil
MAAA0001594	Spouse	Katlego Mamphitha	870219 0344 088	SABC	System admin	Cape Town
MAAA1063642	Son	Garth Scheepers	910605 5163 089	Bergrivier Municipality	Law enforcement officer	Piketberg
MAAA1063642	Son in law	Randall Swarts	761230 5083 086	Bergrivier Municipality	Speaker	Piketberg
MAAA0077330	Spouses	Litzie Saaiman	720315 0105 081	WCED	Curriculum Advisor	NC
MAAA0077330	Spouses	Janine Niehaus	820121 0089 088	Northern Cape Health Dept	Dietician	WC
MAAA0975773	Spouse	N.Matube	840419 0902 086	WCLA	Finance clerk	WC
MAAA0448559	Spouse	Mariaan van Zyl	630128 0145 083	WCED	Head Mistress	Paarl
MAAA1128407	Spouse	Shantelle Kotze	840709 0166 082	Cederberg Municipality	Natis Clerc	Clanwilliam
MAAA0153523	Mother	Hayline Esterhuizen	651108 0083 082	Stikland	Captain at SAPS	Stikland

All SCM Staff were required to disclose their relationships or interests of close family members in service of the State/ or if family members have entered a contract for services with Bergrivier Municipality and signed the declarations.

01 July 2024			
2024/07/23	R11 986,17	GW TRAUTMANN	Repair 2.2 KW ROBOT pump-velddriftype:RW2130DD-V-TWS/N:0506044
2024/07/23	R15 435,33	GW TRAUTMANN	Repair 2.2 KW C.R.I pump-velddriftype:GA-CV22-GT-4S
2024/07/23	R11 403,12	GW TRAUTMANN	Repair 3.5 KW Robot pump-Velddrif
2024/07/23	R15 445,21	GW TRAUTMANN	Repair 5 KW Robot pump-Velddrif
2024/07/23	R28 134,69	GW TRAUTMANN	Repair 9 KW Robot pump-Velddrif
2024/07/23	R11 845,74	GW TRAUTMANN	Repair 2.2 KW Grundfos pump-velddrif
2024/07/23	R11 783,60	GW TRAUTMANN	Repair 2.2 KW ROBOT pump-velddriftype:RW2130DD-VD000wts/n:060351
2024/07/24	R35 847,76	GW TRAUTMANN	Repair 13 KW Robot - Velddrif
2024/07/24	R45 855,90	GW TRAUTMANN	Repair 11 KW Robot Pump - Velddrif type: SLV80.80.110.2.51 D.CS/N: 9862470000001028
01 August 2024			
2024/08/15	R33 406,53	GW TRAUTMANN	Repair R.A.S Pump @ New clarifier 2-Piketberg WWTW
2024/08/16	R28 324,50	GW TRAUTMANN	Clean mixer - Velddrif: Dismantle Gearbox, Pull Impeller out of dam with crane truck, clean impeller, install and test, labour and transport
01 September 2024			
2024/09/20	R5 567,15	GW TRAUTMANN	Porterville repair fitz motor (supply and install bearings and seals labour
2024/09/20	R47 797,21	GW TRAUTMANN	Repair 20kw ABS Pump
2024/09/20	R110 377,85	GW TRAUTMANN	Repair aerator motor gearbox and adaptor

The total payments made for the Top Structures to date are as follows: -

ASLA –	R523 986.69
CK RUMBLE –	R822 904.13
TOTAL	<u>R1 346 890.82</u>

February 2025

ASLA -	R1 564 215.32
CK RUMBLE-	Zero

Better together games uitgawes

Folio	Date	Quantity	Order Number	Supplier Code	Supplier Name	Virement Indicator	Amount
1694232	20240926	320	H0001051	MAAA1339082	CORPORATE CELLUTIONS		26 064,03
1694233	20240926	0	H0001051	MAAA1339082	CORPORATE CELLUTIONS		- 0,03
1707111	20241003	320	H0001246	MAAA0489071	J AND R FOODMARKET		4 796,80
1707112	20241003	320	H0001246	MAAA0489071	J AND R FOODMARKET		4 796,80
1707113	20241003	320	H0001246	MAAA0489071	J AND R FOODMARKET		2 556,80
1707114	20241003	320	H0001246	MAAA0489071	J AND R FOODMARKET		2 236,80
1707117	20241003	320	H0001181	MAAA1339082	CORPORATE CELLUTIONS		4 992,00
1707118	20241003	1	H0001181	MAAA1339082	CORPORATE CELLUTIONS		650,00
1707121	20241003	1	H0001244	MAAA1318361	CARIEN VAN WYK		9 000,00
1709341	20241004	1	H0001346	MAAA0447581	MICHAEL E SMITH		7 800,00
1709342	20241004	2	H0001346	MAAA0447581	MICHAEL E SMITH		15 000,00
1709369	20241004	1	H0001347	MAAA0447581	MICHAEL E SMITH		3 700,00
1709742	20241004	1		K00113	SOMERS CHRISTO		2 000,00
1714422	20241010	240	H0001151	MAAA0649811	BOLAND BADGE AND ENGRAVING		3 338,40
1714423	20241010	80	H0001151	MAAA0649811	BOLAND BADGE AND ENGRAVING		440,00
1715097	20241010	54	H0001147	MAAA0489071	J AND R FOODMARKET		1 314,31
1715172	20241010	-54	H0001147	MAAA0489071	J AND R FOODMARKET		- 1 314,31
1718569	20241010	54	H0001485	MAAA0489071	J AND R FOODMARKET		1 511,46
1719064	20241010	0	H0001485	MAAA0489071	J AND R FOODMARKET		- 162,00
1736950	20241025	1		D00154	DAVID'S MEDICAL RESPONSE CC		2 600,00
						Total paid already	91 321,06
						On order to be paid	16 960,00
						Total expenditure	108 281,06
						Budget	120 000,00
						Available	11 718,94

5. For the month of February 2025 there was one deviation.

Deviations 2024-2025				
Number	Name of Service Provider	Amount	Single Supplier	Short description
Feb-25				
5	Conlog Pty Ltd	R 34 442,50	R 34 442,50	During the move of the Municipal Stores from Technical Services to the Finance Department it was found that a lot of the Conlog Prepayment Electricity Meters was incomplete. In the past the stores personnel gave out keypads that was dedicated to a prepayment electricity meter. As a result, we have a lot of prepayment meters in the Municipal Stores that cannot be used, because there is not enough keypads available. To use the meters, we need to procure the specific keypad for the meter. Conlog Pty Ltd is the manufacturer and sole supplier of the CIU (X) product.

6. Purchases above R100 000 for February 2025 in the table below.

R100 000.00 Awards 2024 - 2025 Bergrivier Municipality						
Contract details			Total value of contracts		B-BBEE Status Level of Contributor	Method of procurement
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Lowest Acceptable Bid Value	Level	Quotation/ Competitive Bidding/ Deviation
Dec-24						
T 8/3/42-2024	FES Manufacturing	Supply and delivery of Firefighting pumps for Bergrivier Municipality for a period ending 30 June 2025	R433 807.59	R433 807.59	2	Competitive Bidding
T 8/3/43-2024	Startune	Supply and delivery of Road marking paint for Bergrivier Municipality for a period ending 30 June 2027	Rates	Rates	1	Competitive Bidding
T 8/3/46-2024	Essential Safetywear (Pty) Ltd	Supply and delivery of Personal protective equipment for Bergrivier Municipal stores for a period ending 30 June 2027	Rates	Rates	2	Competitive Bidding
Jan-25						
T 8/3/55-2024	Ontec Systems	Supply, Installation & Management of an STS6 edition 2 Compliant Prepayment Electricity vending system	Rates	Rates	1	Competitive Bidding

R100 000.00 Awards 2024 - 2025 Bergrivier Municipality								
Contract details				B-BBE E	Method of procurement	Preference point system	Is the bid awarded in terms of section 114 of the MFMA?	Is the reporting completed on CRA system?
Contract reference	Service provider/ Supplier	Contract Description	Price	Level	Quotation/ Competitive Bidding/ Deviation	80/20 or 90/10	(Yes/ No)	(Yes/ No)
Feb-25								
T 8/3/45-2024	Nolada 8	Supply and delivery of Stock items for Bergrivier Municipal stores for a period ending 30 June 2027	Rates	1	Competitive Bidding	80/20	No	No
T 8/3/45-2024	West Coast Oil Distributors	Supply and delivery of Stock items for Bergrivier Municipal stores for a period ending 30 June 2027	Rates	2	Competitive Bidding	80/20	No	No
T 8/3/45-2024	Take Note Trading	Supply and delivery of Stock items for Bergrivier Municipal stores for a period ending 30 June 2027	Rates	1	Competitive Bidding	80/20	No	No
T 8/3/45-2024	Startune	Supply and delivery of Stock items for Bergrivier Municipal stores for a period ending 30 June 2027	Rates	1	Competitive Bidding	80/20	No	No
T 8/3/47-2024	Powercomm Solutions	Supply and delivery of Electrical stock items for Bergrivier Municipal stores for a period ending 30 June 2027	Rates	1	Competitive Bidding	80/20	No	No
T 8/3/65-2024	Colas	Supply and delivery of Bituminous products for Bergrivier Municipality for a period ending 30 June 2025	Rates	1	Competitive Bidding	80/20	No	No

7. Virements recorded for February 2025.

During the compilation of this report, virements from February 2025 are as follows:

VIREMENTS FOR FEBRUARY 2025								
FROM				TO				REASON FOR VIREMENT REQUEST
VOTE FROM	DESCRIPTION	BUDGET	AMOUNT TO BE TRANSFERRED	VOTE TO	DESCRIPTION	BUDGET	AMOUNT	
TECHNICAL SERVICES								
014622227000	Materiaal en onderdele	R 283 000,00	R 50 000,00	014621214000	Gereedskap en toerusting	R 49 000,00	R 50 000,00	Funds for tools and equipment for Velddrif and Piketberg personnel

8. Disposal

The system of disposal management must ensure the following: -

- Immovable property is sold only at market related prices except when the public interest or the plight of a poor demand otherwise,
- Movable assets are sold either by way of written quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous,
- Immovable property is let at a market related rate except when the public interest or the plight of the poor demand otherwise,
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed,
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated.

- The asset disposal committee was established, and part of the Committee are the following members:
 - Hendri van Niekerk.
 - Uriston van Wyk.
 - Terry-Anne Wessels; and
 - Cavin Cornelissen.

- The SCM unit also established a risk committee to investigate all asset related matters, the members are: -
 - Johannes Coetzee.
 - Uriston van Wyk.
 - Cavin Cornelissen.
 - Sylbert Meyer; and
 - Hendri van Niekerk.

There were no disposals for the month of February 2025, but we have started with the annual asset count and the execution is as follows from December 2024 to date:

9. Progress report Asset verification end Feb 2025

The following sites were verified. Note that the information is derived from the Fulcrum App and can be verified on <https://web.fulcrumapp.com/dash>

Velddrif and Piketberg. (Various smaller sections of Piketberg have already been verified)

	Dec-24		Jan-25		Feb-25	
	9194		9253		9099	
Geverifieer	5345	58%	5991	65%	7228	79%
Not Found	85	1%	98	1%	112	1%
Previously Disposed	1367	15%	1359	15%	1357	15%
Additions 2025	77	1%	133	1%	164	1%
First Time Recognition	16	0%	17	0%	19	0%
Not Yet Verified	2304	25%	1655	18%	401	4%
Piketberg	317 items to be verified		R840 876		R127572 highest item (LDV)	
Velddrif	52 items to be verified		R75 998			
Porterville	16 items		R7 026			
Dwarskersbos	11 items		R26 080			
Eendekuil	4 items		R 779			

The asset team attended to verification during the month of February 2025.

The focus of the assets team is mostly Piketberg currently attending to high value assets.

Currently the team is focusing on assets in Piketberg due to logistical challenges.

10. Service level agreements.

According to Section 21A of the Municipal Systems Act the Accounting Officer of a Municipality must place all service level agreements on the Municipal website. Each department is responsible to ensure that all signed Service Level Agreements

are on the Collaborator/Phoenix Vesta system. Each Department must also have a hard copy of each contract applicable to their department.

BERGRIVIER MUNICIPALITY SERVICE LEVEL AGREEMENTS - FINANCE DEPARTMENT FOR 2023-2024

Name	Description	Effective Date	Termination Date	Status	Contract Type	Process
Mubesko	Provision of technical support for asset management for a period of three (3) years	1-7-2023	2026-06-30	Active	Maintenance Agreement/ Onderhoudskontrak	n/a
Contour Technology	Supply, installation, and management of an STS compliant prepayment electricity vending system for the period of 01 July 2020 to 30 June 2023	2020-07-01	2023-06-30 (Section 116(3) was approved till 30 June 2024.	Active	Maintenance Agreement/ Onderhoudskontrak	No contract in place – the expenditure will be irregular from 1 July 2024 onwards until new appointment is made.
NEDBANK	Banking Services	2023-07-01	2028-06-30	Active	Service Level Agreement/ Dienskontrak	n/a
Siyanda Business Solutions	Accounting Services	2022-07-01	2025-06-30	Active	Service Level Agreement/ Dienskontrak	Process started - Advertised
Phoenix Vesta	Financial System	2022-07-01	2032-06-30	Active	Service Level Agreement/ Dienskontrak	n/a
AON	Short term insurance tender for a period of 3 years	2022-07-01	2025-06-30	Active	Service Level Agreement/ Dienskontrak	Process started- 14 days appeal period
HCB Valuers and Services (Pty) Ltd	Property Valuations Services	2023-07-01	2028-06-30	Active	Service Level Agreement/ Dienskontrak	n/a

11. Insurance claims

As per Annexure “B” the following insurance claims to report on for the month of February 2025 with pictures are attached.

12. Bid committee system.

A Bid Committee system for competitive bids is fully operational. It comprises of the Bid Specifications, Bid Evaluation and Bid Adjudication Committees. The Committees meet regularly. The Accounting Officer appoints members of each committee considering Section 117 of the MFMA.

As indicated below the Committee can see that the User Departments take too long to finalize the evaluations.

The tender register is attached as Annexure C

13. Appeals / objections by aggrieved.

Paragraph 49 of the Municipal Supply Chain Management Regulations allows the aggrieved bidders the opportunity to lodge objections (with proper motivation) against the decision(s) taken by the Bid Adjudication Committee, within 14 days from the date of notification thereof.

Alternatively, should they wish to lodge an appeal in terms of Section 62 of the Local Government: Municipal Systems Act 2000 (Act 32 of 2000) against the award of the tender, such appeal is to be lodged within 21 days from date of this notification?

One objection for February 2025 still under investigation. Adv. Helen Venter is assisting with the case.

14. Legislative compliance

Local government: Municipal Finance Management Act (Act 56 of 2003).

Supply Chain Management Regulations.

Supply Chain Management Policy: Bergrivier Municipality.

Preferential Procurement Regulation, 2022; and all other relevant legislation, National Treasury Guidelines and Circulars.

The Bergrivier Municipality has no Public Private Partners (PPP's).

The Expenditure and Supply Chain Management unit hereby confirms that all statutory payments are made within 30 days. The Eskom and water board accounts are paid up to date.

15. SDBIP and other reportable matters

Reports are submitted to the CFO monthly.

The SCM unit is under strain due to other compliance matters implemented without additional resources for example, the monitoring and capturing of the performance of suppliers and the maintenance of the procurement plan, changes on the PPPFA and MFMA regulations.

There is a lack of commitment from User departments to submit performance reports regularly.

For the month of February 2025

REGISTER FOR THE MONITORING OF SERVICE PROVIDERS FOR FEB 2025

DATE	NAME OF SERVICE PROVIDER	AMOUNT	CSD NUMBER	BBBEE	SCORE	DEPARTMENT	INVOICE NR
06/02/2025	GAP MANAGEMENT	R42 655,96	MAAA0016033	LEVEL 1	3	COMMUNITY SERVICES	INA98963
06/02/2025	GAP MANAGEMENT	R42 655,96	MAAA0016033	LEVEL 1	3	COMMUNITY SERVICES	INA98964
06/02/2025	GAP MANAGEMENT	R19 446,36	MAAA0016033	LEVEL 1	3	COMMUNITY SERVICES	INA98965
11/02/2025	PISON HAWILA CONSTRUCTION	R12 360,00	MAAA1063642	LEVEL 1	3	COMMUNITY SERVICES	06/ERF/2024
11/02/2025	PISON HAWILA CONSTRUCTION	R18 540,00	MAAA1063642	LEVEL 1	3	COMMUNITY SERVICES	07/ERF/2024
11/02/2025	PISON HAWILA CONSTRUCTION	R9 270,00	MAAA1063642	LEVEL 1	3	COMMUNITY SERVICES	08/ERF/2024
11/02/2025	ASLA CONSTRUCTION	R1 564 215,32	MAAA0029054	LEVEL 1	3	PMU	IN016372 PC02
12/02/2025	AVALON WORKS	R1 700,00	MAAA0087896	LEVEL 4	2	TECHNICAL	INV0028315
13/02/2025	HDV PROJECTS	R228 850,00	MAAA0790533	LEVEL 1	3	COMMUNITY SERVICES	INV0029706
13/02/2025	ROCKET TRADING	R42 320,00	MAAA0765168	LEVEL 3	3	TECHNICAL	BRM012025
17/02/2025	LAZAR	R43 125,00	MAAA0156913	LEVEL 1	3	TECHNICAL	LCE0011408
18/02/2025	INXA HOLDINGS	R879 750,00	MAAA1103634	LEVEL 2	3	PMU	INGQ-P013-INV09
24/02/2025	AVALON WORKS	R1 700,00	MAAA0087896	LEVEL 4	3	TECHNICAL	INV0029244
26/02/2025	PISON HAWILA CONSTRUCTION	R17 489,20	MAAA1063642	LEVEL 1	2	TECHNICAL	20A H0002010
26/02/2025	ZEEVAS CLEANING & SUPPLIES	R47 021,58	MAAA0474661	NA	3	TECHNICAL	INV-452

16. Irregular expenditure

There was no irregular, fruitless, wasteful, or unauthorised expenditure to report on for February 2025.

REGISTER FOR IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE							
ACCUMULATIVE REGISTER FROM 2023/2024 TO 2024/2025							
Transaction details				Person Liable (Official or Political Office Bearer)	Approved or recovered	Status	
Date of	No	Amount	Description of Incident			IRREXP	Section 32 Comm
		327 291,47	Upper limits - paid Cllr du Plooy more than the upper limits	Council	-327 291,47	x	x
2023/2024							
						x	x
	1	104 614,54	Netstar	Technical services	-104 614,54	x	x
	2	65 000,00	Repairs to Akacia Swimming Pool	Community Services	-65 000,00	x	x
	3	901 009,74	New regulation on SCM published on 14/12/2023. Transactions in breach	Whole of Bergrivier	-901 009,74	x	x
	4	46 600,00	COMAF 2 - Irregular expenditure	Strategic Services		x	
		1 117 224,28			-1 070 624,28		
2024/2025							
15/10/2024	1	46 600,00	Brought forward - previous financial year COMAF	Council	-46 600.00	x	x
1/7/2024	2	2 225 219.78	Contour - payment without a contract -pending	Finance Department		x	

17. Progress report on the implementation of municipal stores

The progress report is attached as Annexure "D."

18. Recommendations

That the Executive Mayor take note of the February 2025 Supply Chain Management Implementation report and that it be made public in accordance with Section 21A of the Local Government: Municipal Systems Act. (Act no 32 of 2000)

ANNEXURE A – Formal written quotations

ANNEXURE B – Insurance register

ANNEXURE C – Tender register

ANNEXURE D – Store report

ANNEXURE “E” – Minutes of Bid Adjudication Meeting