

**SUPPLY CHAIN MANAGEMENT
IMPLEMENTATION REPORT FOR
JANUARY 2025**

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2. Legislation

In terms of Chapter 1 – paragraph 6(4) of the Councils Supply Chain Management Policy: “The Accounting Officer must within 10 days of the end of each quarter, submit a report on the implementation of this policy to the Executive Mayor.” Paragraph 6(5) further states that: “The aforesaid reports must be made public in accordance with section 21A of the Municipal Systems Act.”

3. Month’s occurrence

The SCM Unit is currently under tremendous constrain due to one staff member doing all the orders for the Municipality. Currently we have moved Kirwan Klaase to assist with the orders. We are using a student to assist with the asset verification, which is being remunerated from the Westcoast College.

With all legislation that keeps on being imposed on the SM unit, we will have to develop a new SCM structure with segregation of duties.

4. Statistical information

1. Demand Management

The SCM Unit, with the support of the Chief Financial Officer has submitted a list to all Directorates that requires timely planning and management processes to ensure that all goods and services which are required are quantified, budgeted, and delivered in a timely manner at critical delivery dates, so that the budget can be dealt with as per the cash flow statements.

This Demand Management Plan will be used as a strategic tool to implement the budget. The Demand Management Plan will assist the SCM Unit and user departments with the planning of the execution and timely completion of projects in alignment with the performance targets in the Service Delivery and Budget Implementation Plan.

The new Procurement plan was distributed to all departments, and they needed to submit their specifications early as indicated in the procurement plan. Each Department will report on their own procurement dates and processes monthly and at the end of each quarter the Finance Department will report overall on all departments.

FINANCIAL SERVICES PROCUREMENT

Actual spending for the month ending January 2025 is as follows: -

Vote 2: Financial Services	Total Budget	Year to date Spending	Year to date Spending %
Finance	50 000,00	17 839,39	36%
Supply Chain Management	650 000,00	371 266,05	57%
Total	700 000,00	389 105,44	56%

Concerns on the procurement plan: -

- Some departments postponed specification dates
- Tenders came in that exceeded the budget (In some cases double the available budget)
- Evaluation reports do take too long at various departments.

2. Bids / Formal written quotations awarded.

All Bids and formal **written quotations awarded** are published on the Bergrivier website.

The following formal quotations are reported for January 2025.

Attached as Annexure "A"

3. Acquisition Management

The system of acquisition management must ensure the following: -

That goods and services are procured in accordance with authorized processes only.

That expenditure on goods and services is incurred in terms of an approved budget in terms of section 15 of the Municipal Finance Management Act (Act 56 of 2003)

That the threshold values for different procurement processes are complied with.

That any Treasury guidelines on acquisition management are considered.

There are the following matters to report on from January 2025.

01 January 2025							
2025/01/06	H0002878	8854	R 30 153,54	JB'S TRUCKS	CFP1315	SCM Policy-Vehicles	REPLACE FRONT BRAKE PADS
2025/01/07	H0002879	8954	R 2 474,74	PERDEBERG MOTORS	CBY4490	SCM Policy-Vehicles	REPLACE FRONT BRAKE PADS,BULB,BELT; COOLING,FRT BRAKE PAD KIT,REPLACE ALTERNATOR V BELT
2025/01/13	H0002935	9016	R 3 881,25	KAAP AGRI BEDRYF	CBY1365	SCM Policy-Vehicles	INVESTIGATE DIESEL TANK
2025/01/13	H0002939	BM59045	R 35 505,35	BERTIE SMIT	CBY1216	SCM Policy-Vehicles	SERVICE QUOTE
2025/01/10	H0002929	9009	R 6 696,34	PERDEBERG MOTORS	CBY4490	SCM Policy-Vehicles	240 000KM SERVICE QUOTE
2025/01/20	H0003022	BM59079	R 6 900,00	BERTIE SMIT	CBY1216	SCM Policy-Vehicles	TROUBLESHOOT ON OVERHEATING CBY1216
2025/01/20	H0003034	BM9128	R 6 779,87	PERDEBERG MOTORS	CBY9791	SCM Policy-Vehicles	240 000KM SERVICE QUOTE
2025/01/21	H0003047	9133	R 21 123,18	TRANSTECH	CBY7556	SCM Policy-Vehicles	ANNUAL SERVICE

2025/01/22	H0003016	BM59078	R 8 953,39	BERTIE SMIT	CBY1216	SCM Policy-Vehicles	NEW GENUINE CASE BOLT ON EDGE
2025/01/23	H0003084	9151	R 4 175,60	MALMESBURY TOYOTA	CBY8116	SCM Policy-Vehicles	TOTAL VALUE SERVICE
2025/01/23	H0003077	9165	R 12 219,97	PERDEBERG MOTORS	CBY9226	SCM Policy-Vehicles	VALVE BRAKES REPAIR
2025/01/23	H0003078	9093	R 7 173,46	JB'S NISSAN	CBY11271	SCM Policy-Vehicles	30 000 KM SERVICE
2025/01/28	H0003153	9271	R 2 850,85	HBC SYSTEMS	CBY8891	SCM Policy-Vehicles	100W DRIVER SYSTEM COMPLETE
2025/01/27	H0003129	9214	R 14 089,37	HD TRANSMISSIONS	CBY7556	SCM Policy-Vehicles	SERVICE TRANSMISSION WITH NEW FILTERS AND OIL
2025/01/28	H0003155	BM59091	R 12 860,45	JB TRUCKS	CBY1861	SCM Policy-Vehicles	SERVICE ON TRUCK

01 January 2025						
2025/01/07	H0002885	BM59068	R 7 705,00	AGRICO	SCM Policy - Repairs & Maintenance on Equipment	Replace waterpump at borehole
2025/01/07	H0002886	BM59066	R3 750,56	KAAP AGRI BEDRYF	SCM Policy - Repairs & Maintenance on Equipment	Replace hydraulic pype

01 January 2025						
2025/01/10	H0002927	BM58814	R 3 300,00	LIEBCO VLEISHANDELAARS	SCM Policy - 2/3	Couldn't obtain 3 quotations - 3rd service provider confirmed via Whatsapp that she wouldn't be able to quote because she is still on vacation
2025/01/14	H0002945	9030	R 3 232,83	MEDIA 24-WESLANDER	SCM Policy - 2/4	MK01/2025 Kennisgewing van raadsvergaderings (advertisements in the media)

2025/01/14	H0002947	9032	R 3 816,16	MEDIA 24-WESLANDER	SCM Policy - other	MK05/2025 Aansoek om hersonering en onderverdeling: Restant Erf 1368, Piketberg (advertisements in the media)
2025/01/17	H0003008	9033	R 6 731,63	BIDVEST WALTONS	SCM Policy - other	Only 2 service providers was able to provide all the items required, the third service provider was unable to quote for everything that was requested
2025/01/20	H0003025	9122	R 3 820,62	MEDIA 24-WESLANDER	SCM Policy - other	MN327/2024 Tender notice:T8/3/69-2024 Request for proposals from Independent power producers to provide renewable energy to Bergrivier municipality (advertisements in the media)
2025/01/20	H0003019	9119	R 2 938,94	MEDIA 24-WESLANDER	SCM Policy - other	Registration on the database for temp workers (advertisements in the media)
2025/01/21	H0003040	9131	R 5 037,00	BRAND EDGE MEDIA ADVERTISING	SCM Policy - other	MN327/2024 Tender notice:T8/3/69-2024 Request for proposals from Independent power producers to provide renewable energy to Bergrivier municipality (advertisements in the media)
2025/01/21	H0003043	9135	R 3 232,83	MEDIA 24-WESLANDER	SCM Policy - other	MK13/2025 Kennisgewing: Intensie om vervreemding van Ged van Restant Erf 1002, PTV aan PTV Tentoonstelling, eienaars vanErf 1004, PTV (Skougronde) (advertisements in the media)
2025/01/21	H0003044	9137	R 3 232,83	MEDIA 24-WESLANDER	SCM Policy - other	MK14/2025 Kennisgewing: Intensie om 4m wye reg-van-weg serwituu te laat registreer oor'n Ged van Rest Erf 1002, PTV (Mun eiendom) ten gunste van Erf 2181, PTV (advertisements in the media)
2025/01/22	H0003066	9173	R 5 745,40	PIKETBERG DRUKKERS	SCM Policy - other	Waarskuwing boeke. Artikel 341 kennisgewing boeke

4. Section 32 Appointments

There were no section 32 appointments.

5. Section 33 Contracts

The bid documentation, evaluation and adjudication criteria and general conditions of a contract must be in accordance with applicable legislation. There were no section 33 applications for the month of January 2025.

6. Awards to close family members of persons in the service of the state

In terms of the Municipal Supply Chain Regulation, Paragraph 45, awards given to close family members of persons in the service of the state, above R 2,000.00 should be disclosed in the notes to Annual Financial Statements.

Credit number	Relationship	Name	ID number	Government Department	Occupation	Town
MAAA0773925	Spouse	Henry Paul van Wyk	740829 5189 086	Bergrivier Municipality	Storeman	Piketberg
MAAA1318361	Spouse	Henry Paul van Wyk	740829 5189 086	Bergrivier Municipality	Storeman	Piketberg
MAAA0683213	Husband	Nicholas Hendricks	780815 5200 081	WCED	Cleaner	Eendekuil
MAAA0001594	Spouse	Katlego Mamphitha	870219 0344 088	SABC	System admin	Cape Town
MAAA1063642	Son	Garth Scheepers	910605 5163 089	Bergrivier Municipality	Law enforcement officer	Piketberg
MAAA1063642	Son in law	Randall Swarts	761230 5083 086	Bergrivier Municipality	Speaker	Piketberg
MAAA0077330	Spouses	Litzie Saaiman	720315 0105 081	WCED	Curriculum Advisor	NC
MAAA0077330	Spouses	Janine Niehaus	820121 0089 088	Northern Cape Health Dept	Dietician	WC
MAAA0975773	Spouse	N. Matube	840419 0902 086	WCLA	Finance clerk	WC
MAAA0448559	Spouse	Mariaan van Zyl	630128 0145 083	WCED	Head Mistress	Paarl
MAAA1128407	Spouse	Shantelle Kotze	840709 0166 082	Cederberg Municipality	Natis Clerc	Clanwilliam
MAAA0153523	Mother	Hayline Esterhuizen	651108 0083 082	Stikland	Captain at SAPS	Stikland

All SCM Staff were required to disclose their relationships or interests of close family members in service of the State/ or if family members have entered a contract for services with Bergrivier Municipality and signed the declarations.

5. Monthly report on deviation and minor breaches

The Municipal Supply Chain Management Regulations – Gazette 27636 Of 30 May 2005, states in Section 36 “

- 1) *A supply chain management policy may allow the accounting officer-

 - a) *To dispense with the official procurement process established by the policy and to procure any required goods or services through any convenient process, which may include direct negotiations, but only-

 - i. *In an emergency*
 - ii. *If such goods or services are produced or available from a single provider only.*
 - iii. *For the acquisition of special works of art or historical objects where specifications are difficult to compile.*
 - iv. *acquisition of animals for zoos; or*
 - v. *in any other exceptional case where it is impractical or impossible to follow the official procurement process; and**
 - (b) *To ratify minor breaches of the procurement process by an official or committee acting in terms of delegated powers or duties which are purely of technical nature. There are no minor breaches to report for the month of January 2025.**
- 2) *The accounting officer must record the reasons for any deviations in terms of sub regulation (1) (a) and (b) and report them to the next meeting of the council, or board of directors in the case of a municipal entity and include as a note the annual financial statements.*
- 3) *The mayoral fund is being monitored by the SCM unit because this fund is a balance sheet vote:-*

YEAR / MONTH	mSCOA CONFIG	DESCRIPTION	OPENING BALANCE	CREDIT TRANSACTIONS	CLOSING BALANCE
2501	39999441701	BURGEMEESTER RAMPFONDS - OB	30 202,27	-	30 202,27
2501	39999441702	BURGEMEESTER RAMPFONDS - DEPOSITS	- 71 050,00	70,00	- 71 120,00
2501	39999441703	BURGEMEESTER RAMPFONDS - WITHDRAWALS	34 663,95	-	34 663,95
				Beskikbaar	- 6 253,78

4) Housing Payment Control:

The total payments made for the Top Structures to date are as follows: -

ASLA –	R523 986.69
CK RUMBLE –	R822 904.13
TOTAL	R1 346 890.82

6. For the month of January 2025 there were no deviations.

7. Report on purchases above R100 000 for the month of January 2025 is presented in the table below.

R100 000.00 Awards 2024 - 2025 Bergrivier Municipality						
Contract details			Total value of contracts		B-BBEE Status Level of Contributor	Method of procurement
Contract reference	Service provider/ Supplier	Contract Description	Total value of contract	Lowest Acceptable Bid Value	Level	Quotation/ Competitive Bidding/ Deviation
Dec-24						
T 8/3/42-2024	FES Manufacturing	Supply and delivery of Fire fighting pumps for Bergrivier Municipality for a period ending 30 June 2025	R433 807.59	R433 807.59	2	Competitive Bidding
T 8/3/43-2024	Startune	Supply and delivery of Road marking paint for Bergrivier Municipality for a period ending 30 June 2027	Rates	Rates	1	Competitive Bidding
T 8/3/46-2024	Essential Safetywear (Pty) Ltd	Supply and delivery of Personal protective equipment for Bergrivier Municipal stores for a period ending 30 June 2027	Rates	Rates	2	Competitive Bidding
Jan-25						
T 8/3/55-2024	Ontec Systems	Supply, Installation & Management of an STS6 edition 2 Compliant Prepayment Electricity vending system	Rates	Rates	1	Competitive Bidding

8. Virements recorded for December 2024 and January 2025.

During the compilation of this report, virements from December 2024 and January 2025 were included.

Virement register for January 2025

DATE	FROM				TO				REASON FOR VIREMENT REQUEST
	VOTE FROM	DESCRIPTION	BUDGET	AMOUNT TO BE TRANSFERRED	VOTE TO	DESCRIPTION	BUDGET	AMOUNT	
MUNICIPAL MANAGER									
10/01/2025	011010243513	VIRTUAL TALENT	R 85 000,00	R 60 000,00	011010243506	NEW YEARS BASH	R 80 000,00	R 60 000,00	Not enough funds available for the new years Bash function security
	011010243512	STAP EN TRAP	R 45 000,00	R 10 000,00				R 10 000,00	
	011010243506	SECURITY	R 300 000,00	R 10 000,00				R 10 000,00	
11/11/2024	011010214000	GEREEDSKAP EN TOERUSTING	R 5 000,00	R 1 500,00	011010227000	MATERIAAL EN ONDERDELE	R 0,00	R 1 500,00	The directorate do not have a vote for smaller products that is why "Materiaal en onderdele" was created. They want to buy things like plastic bags to repack rice that was donated.
				R 81 500,00				R 81 500,00	
CORPORATE SERVICES									
29/01/2025	013101239000	REGSKOSTE		R 6 000,00	013101242000	SELFOONKOSTE		R 6 000,00	FUNDS ARE NEEDED FOR THE PAYMENT OF THE CELL PHONE CONTRACTS WHICH WERE TAKEN FOR THE CUSTOMER SERVICE OFFICERS
TECHNICAL SERVICES									
21/01/2025	014621222000	KONGRES FOOIE	R 10 000,00	R 4 000,00	014621257000	VERVERSINGS	R 2 000,00	R 4 000,00	Funds required for NERSA audit/meeting 04 Feb 2025

23/01/2025	014512243000	SKRYFBEHOEFTES	R 2 000,00	R 2 000,00	014512257000	VERVERSINGS	R 1 000,00	R 2 000,00	Employees worked overtime at the water treatment works there was an emergency pipe burst; the funds are required for the meal's payment.
				R 6 000,00				R 6 000,00	
<u>COMMUNITY SERVICES</u>									
07/01/2025	015431237003	PROFESIONELE DIENSTE (SKOONMAAK VAN SYPAADJIES)	R 200 000,00	R 99 000,00	015431237001	PROFESIONELE DIENSTE (CLEARING AND CUTTING)	R 350 000,00	R 99 000,00	There are no funds available for the cleaning of dirty plots in Bergrivier municipality area.
09/01/2025	075435280102	FURNITURE AND EQUIPMENT- HOLIDAY RESORTS	R 50 000,00	R 8 390,00	075371500104	SAFETY AND SECURITY ENHANCEMENT	R 250 000,00	R 8 390,00	Veriment required for funds for an alarm system at the pumpstation due to a recent burglary
21/01/2025	015371237005	PROFESIONELE DIENSTE (CONSULTING- COMMUNICATIONS)	R 46 000,00	R 10 000,00	015371237001	PROFESIONELE DIENSTE (FINES MANAGEMENT)	R 1 981 800,00	R 20 000,00	Funds required for TMT and the magistrate for the collection of fines

	015371252001	AMMUNISIE	R 25 000,00	R 10 000,00					
27/01/2025							R 17 875,00		
	CBY7368	COMPONENT B	R 41 125,00	R 5 000,00	CBY4608	COMPONENT B		R 5 000,00	CBY 4608 was used for the Christmas program, new years bash program funds were required for the Petrol
				R 132 390,00				R 132 390,00	
MUNICIPAL MANAGER	R81 500,00								
CORPORATE SERVICES	R6 000,00								
TECHNICAL SERVICES	R6 000,00								
COMMUNITY SERVICES	R132 390,00								
	R225 890,00								

Virement register for January 2025									
DATE	FROM				TO				REASON FOR VIREMENT REQUEST
	VOTE FROM	DESCRIPTION	BUDGET	AMOUNT TO BE TRANSFERRED	VOTE TO	DESCRIPTION	BUDGET	AMOUNT	
MUNICIPAL MANAGER									
10/01/2025	011010243513	VIRTUAL TALENT	R 85 000,00	R 60 000,00				R 60 000,00	Not enough funds available for the new years Bash function security
	011010243512	STAP EN TRAP	R 45 000,00	R 10 000,00	011010243506	NEW YEARS BASH	R 80 000,00	R 10 000,00	

	011010243506	SECURITY	R 300 000,00	R 10 000,00				R 10 000,00	
11/11/2024							R 0,00		The directorate do not have a vote for smaller products that is why "Materiaal en onderdele" was created. They want to buy things like plastic bags to repack rice that was donated.
	011010214000	GEREEDSKAP EN TOERUSTING	R 5 000,00	R 1 500,00	011010227000	MATERIAAL EN ONDERDELE		R 1 500,00	
				R 81 500,00				R 81 500,00	
CORPORATE SERVICES									
29/01/2025									FUNDS ARE NEEDED FOR THE PAYMENT OF THE CELL PHONE CONTRACTS WHICH WERE TAKEN FOR THE CUSTOMER SERVICE OFFICERS
	013101239000	REGSKOSTE		R 6 000,00	013101242000	SELFOONKOSTE		R 6 000,00	
TECHNICAL SERVICES									
21/01/2025							R 2 000,00		Funds required for NERSA audit/meeting 04 Feb 2025
	014621222000	KONGRES FOOIE	R 10 000,00	R 4 000,00	014621257000	VERVERSINGS		R 4 000,00	
23/01/2025							R 1 000,00		Employees worked overtime at the water treatment works there was an emergency pipe burst, the funds are required for the meals payment.
	014512243000	SKRYFBEHOEFTE	R 2 000,00	R 2 000,00	014512257000	VERVERSINGS		R 2 000,00	

				R 6 000,00				R 6 000,00	
COMMUNITY SERVICES									
07/01/2025	015431237003	PROFESIONELE DIENSTE (SKOONMAAK VAN SYPAADJIES)	R 200 000,00	R 99 000,00	015431237001	PROFESIONELE DIENSTE (CLEARING AND CUTTING)	R 350 000,00	R 99 000,00	There is no funds available for the cleaning of dirty plots in Bergrivier municipality area.
09/01/2025	075435280102	FURNITURE AND EQUIPMENT- HOLIDAY RESORTS	R 50 000,00	R 8 390,00	075371500104	SAFETY AND SECURITY ENHANCEMENT	R 250 000,00	R 8 390,00	Veriment required for funds for an alarm system at the pumpstation due to a recent burglary
21/01/2025	015371237005	PROFESIONELE DIENSTE (CONSULTING-COMMUNICATIONS)	R 46 000,00	R 10 000,00	015371237001	PROFESIONELE DIENSTE (FINES MANAGEMENT)	R 1 981 800,00	R 20 000,00	Funds required for TMT and the magistrate for the collection of fines
	015371252001	AMMUNISIE	R 25 000,00	R 10 000,00					

27/01/2025							R 17 875,00		CBY 4608 was used for the Christmas program, new years bash program funds was required for the Petrol
	CBY7368	COMPONENT B	R 41 125,00	R 5 000,00	CBY4608	COMPONENT B		R 5 000,00	
				R 132 390,00				R 132 390,00	
MUNICIPAL MANAGER	R81 500,00								
CORPORATE SERVICES	R6 000,00								
TECHNICAL SERVICES	R6 000,00								
COMMUNITY SERVICES	R132 390,00								
	R225 890,00								

VERIMENT REGISTER FOR DECEMBER 2024								
FROM				TO				REASON FOR VIREMENT REQUEST
VOTE FROM	DESCRIPTION	BUDGET	AMOUNT TO BE TRANSFERRED	VOTE TO	DESCRIPTION	BUDGET	AMOUNT	
FINANCE								
012102243000	SKRYFBEHOEFTES	R 77 369,67	R 6 000,00	012102240002	ACCOMMODATION	R 6 000,00	R 6 000,00	The CFO will be attending a user group in Langebaan. He does not have enough

								budget available for his accommodation.
012062214000	GEREEDSKAP EN TOERUSTING	R 3 000,00	R 1 000,00	012062240002	ACCOMMODATION	R 8 000,00	R 1 000,00	Mr J Sass and Ms L Louw will be attending a user group in Langebaan. Not enough budget is available for the accommodation.
012061213000	DRUK & BINDWERK	R 88 000,00	R 7 000,00	012061240002	ACCOMMODATION	R 5 000,00	R 7 000,00	Four officials in the Revenue department will be attending a user group in Langebaan. Not enough budget is available for the accommodation.
012063202006	ADVERTENSIES (TENDERS)	R 437 000,00	R 8 000,00	012063214000	GEREEDSKAP EN TOERUSTING	R 4 000,00	R 8 000,00	The locks on the stores need to be changed to ensure unauthorised personnel do not enter the stores. We need to erect signage for directions to the Municipal stores. Suppliers and service providers cannot find the stores when trying to do deliveries. Micro meters needs to be procured for the stores. The refuge bags procured needs to be tested to ensure items delivered complies with the requirements of the tender document.
			R 5 500,00	012063227000	MATERIAAL EN ONDERDELE	R 0,00	R 5 500,00	
			R 6 500,00	012063248000	TEKENS-(VERKEER EN INLIGTING)	R 5 000,00	R 6 500,00	
012102222000	KONGRESFOOI	R 12 000,00	R 600,00	012102240002	AKKOMMODASIE	R 6 000,00	R 600,00	There is a saving on the CFO's congress fee budget, and a small shortfall in the accommodation budget. The CFO wants to attend a forum in Swellendam.
013101249000	TELEFOONGELDE	R 1 413 000,00	R 9 490,00	013081237001	PROFESIONELE DIENSTE (CONSULTING - COMMUN)	R 22 000,00	R 9 490,00	Funds for the set up of the network to the disaster recovery site is required.
			R 44 090,00				R 44 090,00	

TECHNICAL SERVICES								
014171237000	PROFFESIONELE DIENSTE	R 8 000 000,00	R 5 000,00	014171213000	DRUK EN BINDWERK	R 25 000,00	R 5 000,00	Temporarily use funds from professional services to print awareness calenders, funds will be recovered in February month as soon as the awareness budget is approved.
015381237001	PROFESIONELE DIENSTE (LIFE GUARDING)	R 400 000,00	R 50 000,00	015381237000	PROFESIONELE DIENSTE	R 182 000,00	R 50 000,00	There is not enough funds available for the payment of Weskus Distrik Municipality's fire department account.
015435227000	MATERIAAL EN ONDERDELE	R 142 000,00	R 7 000,00	015435258000	VULLISSAKKE	R 0,00	R 7 000,00	New vote was created for garbage bags at the beach resorts (Dwarskersbos and Stywelyne)
			R 62 000,00				R 62 000,00	
COMMUNITY SERVICES								
015432248000	TEKENS (VERKEER EN INLIGTING)	R 40 000,00	R 10 000,00	015432237001	PROFESIONELE DIENSTE MONITERING VAN ALARM	R 22 000,00	R 10 000,00	There is not enough funds available for the monitoring of the alarm sytems at different sportgrounds . Security officers are required for the festive season.
015432237002	PROFESIONELE DIENSTE OUTSOURCED - SECURITY	R 164 000,00	R 150 000,00	015435237002	PROFESIONELE DIENSTE OUTSOURCED - SECURITY	R 300 000,00	R 150 000,00	
			R 40 000,00	015201113000	TEMPORARY WORKERS	R 50 000,00	R 40 000,00	Not enough funds are available for the temporary workers and fill in's (current employees who temporarily fills a position on behalf of someone else)-Vacant positions and employees who applied for leave emerged a need for these funds.
015201111000	SALARIS/ LONE	R 5 757 415,00	R 40 000,00	015201125500	WAARNEMING	R 5 000,00	R 40 000,00	
			R 240 000,00				R 240 000,00	
	FINANCE	R 44 090,00						

	TECHNICAL SERVICES	R 62 000,00						
	COMMUNITY SERVICES	R 240 000,00						
		R 346 090,00						

9. Disposal

The system of disposal management must ensure the following: -

- Immovable property is sold only at market related prices except when the public interest or the plight of a poor demand otherwise,
- Movable assets are sold either by way of written quotations, a competitive bidding process, auction or at market related prices, whichever is the most advantageous,
- Immovable property is let at a market related rate except when the public interest or the plight of the poor demand otherwise,
- All fees, charges, rates, tariffs, scales of fees or other charges relating to the letting of immovable property are annually reviewed,
- Where assets are traded in for other assets, the highest possible trade-in price is negotiated.
- The asset disposal committee was established, and part of the Committee are the following members:
 - Hendri van Niekerk.
 - Urlston van Wyk.
 - Terry-Anne Wessels; and
 - Cavin Cornelissen.

- The SCM unit also established a risk committee to investigate all asset related matters, the members are: -
 - Johannes Coetzee.
 - Urlston van Wyk.
 - Cavin Cornelissen.
 - Sylbert Meyer; and
 - Hendri van Niekerk.

There were no disposals for the month of January 2025, but we have started with the annual asset count and the execution is as follows: -

Velddrif and Piketberg. (Various smaller sections of Piketberg have already been verified)

	Dec-24		Jan-25	
	9194		9253	
Verified	5345	58%	5991	65%
Not Found	85	1%	98	1%
Previously Disposed	1367	15%	1359	15%
Additions 2025	77	1%	133	1%
First Time Recognition	16	0%	17	0%
Not Yet Verified	2304	25%	1655	18%

The asset team attended to verification during the month of January 2025.

10. Service level agreements.

According to Section 21A of the Municipal Systems Act the Accounting Officer of a Municipality must place all service level agreements on the Municipal website. Each department is responsible to ensure that all signed Service Level Agreements are on the Collaborator/Phoenix Vesta system. Each Department must also have a hard copy of each contract applicable to their department.

BERGRIVIER MUNICIPALITY SERVICE LEVEL AGREEMENTS - FINANCE DEPARTMENT FOR 2023-2024

Name	Description	Effective Date	Termination Date	Status	Contract Type	Process
Mubesko	Provision of technical support for asset management for a period of three (3) years	1-7-2023	2026-06-30	Active	Maintenance Agreement/ Onderhoudskontrak	n/a
Contour Technology	Supply, installation, and management of an STS compliant prepayment electricity vending system for the period of 01 July 2020 to 30 June 2023	2020-07-01	2023-06-30 (Section 116(3) was approved till 30 June 2024.	Active	Maintenance Agreement/ Onderhoudskontrak	No contract in place – the expenditure will be irregular from 1 July 2024 onwards until new appointment is made.
NEDBANK	Banking Services	2023-07-01	2028-06-30	Active	Service Level Agreement/ Dienskontrak	n/a
Siyanda Business Solutions	Accounting Services	2022-07-01	2025-06-30	Active	Service Level Agreement/ Dienskontrak	Process started
Phoenix Vesta	Financial System	2022-07-01	2032-06-30	Active	Service Level Agreement/ Dienskontrak	n/a
AON	Short term insurance tender for a period of 3 years	2022-07-01	2025-06-30	Active	Service Level Agreement/ Dienskontrak	Process started
HCB Valuers and Services (Pty) Ltd	Property Valuations Services	2023-07-01	2028-06-30	Active	Service Level Agreement/ Dienskontrak	n/a

11. Insurance claims

As per Annexure “B” the following insurance claims to report on for the month of January 2025 with pictures are attached.

12. Bid committee system.

A Bid Committee system for competitive bids is fully operational. It comprises of the Bid Specifications, Bid Evaluation and Bid Adjudication Committees. The Committees meet regularly. The Accounting Officer appoints members of each committee considering Section 117 of the MFMA.

As indicated below the Committee can see that the User Departments take too long to finalize the evaluations.

The tender register is attached as Annexure C

13. Appeals / objections by aggrieved.

Paragraph 49 of the Municipal Supply Chain Management Regulations allows the aggrieved bidders the opportunity to lodge objections (with proper motivation) against the decision(s) taken by the Bid Adjudication Committee, within 14 days from the date of notification thereof.

Alternatively, should they wish to lodge an appeal in terms of Section 62 of the Local Government: Municipal Systems Act 2000 (Act 32 of 2000) against the award of the tender, such appeal is to be lodged within 21 days from date of this notification?

No objections for January 2025.

14. Legislative compliance

Local government: Municipal Finance Management Act (Act 56 of 2003).

Supply Chain Management Regulations.

Supply Chain Management Policy: Bergrivier Municipality.

Preferential Procurement Regulation, 2022; and all other relevant legislation, National Treasury Guidelines and Circulars.

The Bergrivier Municipality has no Public Private Partners (PPP's).

The Expenditure and Supply Chain Management unit hereby confirms that all statutory payments are made within 30 days. The Eskom and water board accounts are paid up to date.

15. SDBIP and other reportable matters

Reports are submitted to the CFO monthly.

The SCM unit is under strain due to other compliance matters implemented without additional resources for example, the monitoring and capturing of the performance of suppliers and the maintenance of the procurement plan, changes on the PPPFA and MFMA regulations.

There is a lack of commitment from User departments to submit performance reports regularly.

For the month of December and January 2025

REGISTER FOR THE MONITORING OF SERVICE PROVIDERS FOR DES 2024

DATE	NAME OF SERVICE PROVIDER	AMOUNT	CSD NUMBER	BBBEE	SCORE	DEPARTMENT	INVOICE NR
03/12/2024	M BOND ENGINEERING	R232 278,15	MAAA0474920	LEVEL 1	3	COMMUNITY	MBE-INV-41792
10/12/2024	ASLA CONSTRUCTION	R264 418,27	MAAA0029054	LEVEL 1	3	PMU	INV016300 PC01
10/12/2024	ASLA CONSTRUCTION	R259 568,42	MAAA0029054	LEVEL 1	3	PMU	INV016301 PC01
10/12/2024	AFRILINE CIVILS	R558 150,07	MAAA0024327	LEVEL 1	3	PMU	3125 PC07
11/12/2024	FES MANUFACTURING	R433 807,59	MAAA0102812	LEVEL 1	3	PMU	INV04439
11/12/2024	HILOAD INYANGA	R1 926 223,55	MAAA0466686	LEVEL 1	3	PMU	3263 PC012
11/12/2024	INXA HOLDINGS	R17 512,99	MAAA1103634	LEVEL 2	3	PMU	INGQ-P013-INV03
11/12/2024	INXA HOLDINGS	R17 512,99	MAAA1103634	LEVEL 2	3	PMU	INGQ-P013-INV04
11/12/2024	INXA HOLDINGS	R17 512,99	MAAA1103634	LEVEL 2	3	PMU	INGQ-P013-INV05
11/12/2024	INXA HOLDINGS	R17 512,99	MAAA1103634	LEVEL 2	3	PMU	INGQ-P013-INV06
12/12/2024	WEST COAST SKIES SERVICES	R81 650,00	MAAA0198390	LEVEL 1	3	TECHNICAL	WCB 1014/2024
17/12/2024	ROCKET TRADING	R42 320,00	MAAA0765168	LEVEL 3	3	TECHNICAL	BRM082024
17/12/2024	ROCKET TRADING	R42 320,00	MAAA0765168	LEVEL 3	3	TECHNICAL	BRM092024
17/12/2024	ROCKET TRADING	R42 320,00	MAAA0765168	LEVEL 3	3	TECHNICAL	BRM102024
17/12/2024	ROCKET TRADING	R42 320,00	MAAA0765168	LEVEL 3	3	TECHNICAL	BRM112024
17/12/2024	AVALON WORKS	R2 713,35	MAAA0087896	LEVEL 4	3	TECHNICAL	INV0026857
18/12/2024	TMT SERVICES	R338 638,43	MAAA0363717	LEVEL 1	3	COMMUNITY	SI02095

18/12/2024	TMT SERVICES	R382 435,90	MAAA0363717	LEVEL 1	3	COMMUNITY	SI02094
18/12/2024	PISON HAWILA CONSTRUCTION	R42 860,00	MAAA1063642	LEVEL 1	3	COMMUNITY	01/RDH ABL/2024
19/12/2024	AFRILINE CIVILS	R1 007 532,23	MAAA0024327	LEVEL 1	3	PMU	37126 PC08
19/12/2024	SHARON ROSE TRADING	R172 338,00	MAAA0234019	LEVEL 1	3	TECHNICAL	INV-0887
19/12/2024	ZEEVAS CLEANING AND SUPPLIES	R47 021,58	MAAA0474661	NA	3	TECHNICAL	INV-441
19/12/2024	PISON HAWILA CONSTRUCTION	R17 489,20	MAAA1063642	LEVEL 1	3	TECHNICAL	18A H0002010

REGISTER FOR THE MONITORING OF SERVICE PROVIDERS FOR JAN 2025

DATE	NAME OF SERVICE PROVIDER	AMOUNT	CSD NUMBER	BBBEE	SCORE	DEPARTMENT	INVOICE NR
17/01/2025	LAZAR	R26 565,00	MAAA0156913	LEVEL 1	3	TECHNICAL	LCE 0011290
22/01/2025	ZEEVAS CLEANING AND SUPPLIES	R47 021,58	MAAA0474661	NA	3	TECHNICAL	INV-444
22/01/2025	AVALON WORKS	R2 713,35	MAAA0087896	LEVEL 4	3	TECHNICAL	INV0027734
22/01/2025	AVALON WORKS	R2 713,35	MAAA0087896	LEVEL 4	3	TECHNICAL	INV0028313
22/01/2025	AVALON WORKS	R2 713,35	MAAA0087896	LEVEL 4	3	TECHNICAL	INV0028314
22/01/2025	ROCKET TRADING	R42 320,00	MAAA0765168	LEVEL 3	3	TECHNICAL	BRM122024
23/01/2025	PISON HAWILA CONSTRUCTION	R17 489,20	MAAA1063642	LEVEL 1	3	TECHNICAL	19A H0002010
29/01/2025	DSP- DA SALVA PROJECTS	R93 851,57	MAAA0177004	LEVEL 1	3	COMMUNITY	25-010
29/01/2025	INXA HOLDINGS	R290 605,77	MAAA1103634	LEVEL 2	3	PMU	INGQ-P013-INV07
29/01/2025	INXA HOLDINGS	R621 000,00	MAAA1103634	LEVEL 2	3	PMU	INGQ-P013-INV08
31/01/2025	PISON HAWILA CONSTRUCTION	R205 881,22	MAAA1063642	LEVEL 1	3	COMMUNITY	02/RDH ABL/2024

16. Irregular expenditure

There was no irregular, fruitless, wasteful, or unauthorised expenditure to report on for January 2025.

REGISTER FOR IRREGULAR, FRUITLESS AND WASTEFUL EXPENDITURE							
ACCUMULATIVE REGISTER FROM 2023/2024 TO 2024/2025							
Transaction details				Person Liable (Official or Political Office Bearer)	Approved or recovered	Status	
Date of	No	Amount	Description of Incident			IRREXP	Section 32 Comm
		327 291,47	Upper limits - paid Cllr du Plooy more than the upper limits	Council	-327 291,47	x	x
2023/2024							
						x	x
	1	104 614,54	Netstar	Technical services	-104 614,54	x	x
	2	65 000,00	Repairs to Akacia Swimming Pool	Community Services	-65 000,00	x	x
	3	901 009,74	New regulation on SCM published on 14/12/2023. Transactions in breach	Whole of Bergrivier	-901 009,74	x	x
	4	46 600,00	COMAF 2 - Irregular expenditure	Strategic Services		x	
		1 117 224,28			-1 070 624,28		
2024/2025							
15/10/2024	1	46 600,00	Brought forward - previous financial year COMAF	Council	-46 600.00	x	x
1/7/2024	2	2 225 219.78	Contour - July & August 2024 payment without a contract - pending	Finance Department		x	

17. Progress report on the implementation of municipal stores

The progress report is attached as Annexure "D."

18. Recommendations

That the Executive Mayor take note of the January 2025 Supply Chain Management Implementation report and that it be made public in accordance with Section 21A of the Local Government: Municipal Systems Act. (Act no 32 of 2000)

ANNEXURE A – Formal written quotations

ANNEXURE B – Insurance register

ANNEXURE C – Tender register

ANNEXURE D – Store report




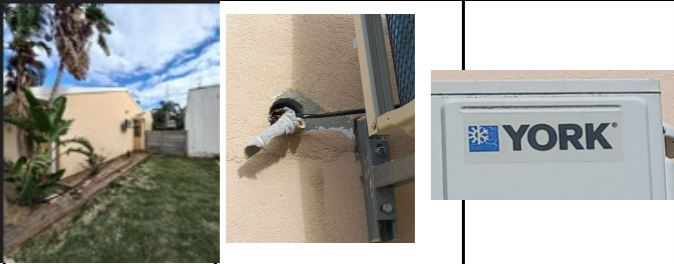
ANNEXURE “E” – Minutes of Bid Adjudication Meeting

ANNEXURE A

QUOTATIONS
QUOTATION REGISTER 01 JULY 2024 - 30 JUNE 2025

QUOTATION NUMBER	ADV NR	FO DESCRIPTION & OFFERS RECEIVED	LOCALITY POINTS ACCORDING TO POLICY	LOCALITY POINTS FOR BBBEE	LOCALITY	QUOTATION AMOUNTS	DATE ADVERTISED	CLOSED	DATE AWARDED BY DIR	AWARDED TO	ACTUAL AMOUNT AWARDED	CONTRACT DATE AWARDED BY MM	REASON NOT AWARDED	VOTE NR	DEPARTMENT	DIRECTORATE		
FQ 82/54-2024	MN200-2024	Supply, delivery and set up of Wendy Houses within the Bergervier Municipal Area for a period ending 30 June 2025					Tuesday, November 19, 2024	Tuesday, November 26, 2024										
		1 Imvusa Trading 2089 CC	3	1	Cape Town, City of Cape Town Municipality	R759,000.00			Tuesday, December 10, 2024	Imvusa Trading 2089 CC	Rate	Tuesday, December 10, 2024	Successful	011 011 217 019	Mayor and Council	Municipal Manager		
		2 Green Waste Construction	10	1	Plettersburg, Bergervier Municipality	R1,452,232.00												
		3 GB Tapper Truck & Plant Hire	3	1	Klompot, Stellenbosch Municipality	R2,869,500.45												
FQ 82/56-2024	MN294-2024	External Waste Audits on Waste Facilities and Groundwater monitoring plans for Waste Disposal for Bergervier Municipality					Monday, November 11, 2024	Tuesday, November 19, 2024										
		1 JPCE Pty Ltd	3	1	Cape Town, City of Cape Town	R207,550.00			Tuesday, December 3, 2024	JPCE Pty Ltd	R 207,550.00	Tuesday, December 3, 2024	Successful	014 171 237 000	Solid Waste Removal	Technical Services		
		2 Spharsha Environmental Pty Ltd	2	1	Uitenhage, City of Graham	R230,000.00												
		3 Green Construction	3	1	Cape Town, City of Cape Town	R1,062,426.00												
		4 Spharsha Environmental Services	2	1	Gqeberha, Nelson Mandela Bay Municipality	R263,000.00												
		5 Delta Bulk Environmental Consultation Pty Ltd	3	1	Cape Town, City of Cape Town	R281,400.00												
FQ 82/56-2024	MN304-2024	Supply, delivery and installation of Fire Extinguishers at various buildings for Bergervier Municipality for period ending 30 June 2025					Monday, November 18, 2024	Friday, November 29, 2024										
		1 SA Fire and Medical Academy CC	3	1	Cape Town, City of Cape Town	R25,546.53			Tuesday, December 10, 2024	SA Fire and Medical Academy	Rate	Wednesday, December 11, 2024	Successful	015 381 2370 00	Fire Fighting and Protection	Community Services		
		2 Higher Power Protection Pty Ltd	5	1	Saldanha Bay, Saldanha Bay Municipality	R12,149.73												
		3 No. Free Systems Pty Ltd	3	1	Cape Town, City of Cape Town	R20,024.73												
		4 Deep Copy Pty Ltd	3	1	Cape Town, City of Cape Town	R63,607.66												
		5																
FQ 82/58-2024	MN311-2024	Appointment of a service provider for the provision of catering services for Bergervier Municipality's award ceremony					Monday, November 18, 2024	Friday, November 29, 2024										
		1 Jevante Trading and Services	10	1	Plettersburg, Bergervier Municipality	R88,127.15			Friday, December 6, 2024	Jevante Trading and Services Pty Ltd	Rate	Friday, December 6, 2024	Successful	011 011 211 010	Municipal Manager	Municipal Manager		
		2 J & L Catering Services	10	1	Plettersburg, Bergervier Municipality	R86,000.00												
		3 MDC Ventures	10	1	Plettersburg, Bergervier Municipality	R83,000.00												
FQ 82/59-2024	MN321-2024	Supply, delivery of Turf Equipment to the Bergervier Municipality for a period ending 30 June 2025																
		1 Memotek Trading	3	1	Tableview, City of Cape Town Municipality	R162,003.00	Monday, November 25, 2024	Tuesday, December 3, 2024	Friday, January 17, 2025	Memotek Trading	Rate	Friday, January 17, 2025	Successful	075 431 5051 08	Community Parks	Community Services		
		2 George's Landscaping	3	2	George, George municipality	R421,553.51	Monday, November 25, 2024	Tuesday, December 3, 2024	Friday, January 17, 2025	Memotek Trading	Rate	Friday, January 17, 2025	Successful	075 431 5051 08	Community Parks	Community Services		

ANNEXURE B

Datum	Beskrywing	Stolen items	Aangemeld deur	Case Number	Barcode	Purchase price	Bedrag v skade	Departement	Beskrywing	Bybetaling	Aksie Geneem	Opmerking	Foto	Foto
9-Jan-25	Sewer truck bump wall	Third party Claim	Technical department	N/A	N/A	N/A	none	Technical department	Truck reversbump	None	Repairs has been concluded	Resolved		
	CBY11005 Tipper Truck	Replace broken windscreen	Technical department	N/A	18421 R1382	Apr-19		Technical department	Windscreen for roadworthy	Verify that payment was made	Repairs has been concluded	Windscreen (Damaged by stone) and handbrake repairs for roadworthy	No Photo's available	
9-Jan-25	Truck Grille damaged CBY 11214	Sundry Damage	Technical department	N/A	R1470 20377	2020 Jan R366 368	R 3,449.26	Technical department	Truck Grille Rad. White	10% min. R5000 of each and every gross claim	Repairs outstanding	Pending		
	Inbraak Finansies 13 Kerkstraat	Sundry Damage No items stolen	Martin Crous Alarm triggered	CAS200/12/2024 SERG,AA Valentyn	R	N/A	R 3,449.26	Financial department	Inbraak by kantoor. Ruit gebreek	10% min. R5000 of each and every gross claim	Repairs done same day to prevent futher damage	Requested CCTV or beams at the back of the building		
1/20/2025	Vandalisme /Diefstal Bettie Julius Biblioteek (previously Monte Bertha)	Sundry Damage electrical wires stolen	Carron Vermeulen - email	CAS 150/1/2025	N/A	N/A	To Be determined	Community Services	PVC Sleeves cut on 2 A/C units Electrical Whiring stolen/ Damaged.	10% min. R5000 of each and every gross claim	Alarm in place and prevented futher losses damage	Repairs outstanding		
During Jan 2025	Vandalisme /Diefstal outside A/C unit Council Chamber Municipal offices Markstraat 26 Porterville	Coper. Drainage pipes Refrigident leak	Rassie Bothma - Telephonic	N/A	N/A	N/A	To Be determined	Technical Services	PVC Sleeves cut on A/C units Electrical Whiring stolen/ Damaged.	10% min. R5000 of each and every gross claim	Need to verify if Quotes were trequested for Repairs (piping, Electrical, Regas & Coc)			

ANNEXURE C

ANNEXURE D



Health & Safety

Observations:

- The evacuation plan has been discussed with Fire Chief Noel Williams.
- Signs have been acquired and installed.
- The assembly point was identified with the assistance of the Fire Chief and Health & Safety Officer, and signage was erected.
- The assembly point has been identified, and the sign has been received.
- Fire extinguishers have been serviced, and signage has been identified.
- Signs have been received and will be posted once the fire extinguishers are installed.
- No firefighter or first aider is available for the department.
- No first aid box is present.
- A spill kit needs to be acquired, and a designated area must be allocated.
- A designated smoking area needs to be allocated, marked, and regulation signage added.
- The area has been allocated, and signs have been ordered.
- Fire extinguishers have been delivered to stores but still need to be installed with signage.

Fuel Browsers:

- A fuel browser checklist has been created in line with industry standards.
- A demarcated area needs to be marked for fuel browsers at each respective municipal store.
- A Standard Operating Procedure (SOP) for browsers has been created, specifying the issuing of browsers for electrical use, refueling, and general care and maintenance.
- All browsers for stores have been received.
- All fuel refilled in browsers is brought into inventory, and when dispensed, it is booked out against the user's expenditure vote number.

Stock Take Progress & Stock Valuation:

- Monthly scheduled spot checks have been administered, and all variances have been addressed and rectified.

Values of the Stores as of 14 January 2025:

Location	Value (ZAR)
Piketberg	R 824,910.86
Porterville	R 751,795.72
Velddrif	R 850,944.31
Total	R 2,427,650.89

General:

- Access control has been limited to only Stores and Assets personnel.



Monthly Report

Municipal Stores

January 2025

- A multi-skilling plan for all Stores personnel is in place, with a stock procedure drafted and submitted to the Head.
- Electronic requisitions have been extensively tested and are awaiting initiative approval from the Head of SCM & Assets.
- The stock procedure for Bergrivier Municipality has been amended and submitted to the Head of SCM & Assets for approval.

Porterville:

- All stock is now consolidated in one location, and the Stores Senior Worker has moved into the building.
 - A formal request for quotations (FQ) for upgrading the roof and ceiling has been initiated. A site meeting was held, the bidding has closed, and the evaluation report has been submitted to the Head of Supply Chain & Assets.
 - Network connectivity and telephone lines will need to be moved to the new building.
 - The FQ for shelving acquisition has been concluded, and the demand has been sent to the buyer.

Velddrif:

- All stock from various locations, including Fransekamp, has been moved to the premises at 19 Kerk Street, Velddrif.
 - Materials purchased for capital projects have been added to stock under inventory—Work in Progress (WIP)—with the corresponding stock value recorded. When issued for use, the stock will be allocated to the relevant project or expenditure vote number.
 - The FQ for shelving acquisition has been concluded, and the demand has been sent to the buyer.

Piketberg:

- Shelving has been reorganized to accommodate new stock items and maximize space efficiency.
 - All invoices for goods received (GRNs) for stock at stores are sent to the Piketberg store for processing and will be forwarded to creditors for payment.
 - The FQ for shelving acquisition has been concluded, and the demand has been sent to the buyer.

Stock Tenders

- Tenders and specifications have been concluded, and all six tenders have been advertised. Site meetings have been held.
- All six tenders have closed, and BEC meetings were held.
- Tender 8/3/48-2024 – Photocopy Paper – Orders have been sent out, and delivery has been received.
- Tender 8/3/46-2024 – PPE – Orders have been sent out, and delivery will be done after 21 January 2025.
- Tender 8/3/52-2024 – Cleaning Materials – Two orders have been sent out; one delivery has been received, and one is outstanding.

ANNEXURE E



BERGRIVIER MUNICIPALITY

MINUTES OF THE BID ADJUDICATION COMMITTEE MEETING HELD ON TUESDAY, 04 FEBRUARY 2025 AT 08H00 IN THE COUNCIL CHAMBERS OF BERGRIVIER MUNICIPALITY

MEMBERS PRESENT

Director Financial Services:	Mr. P. W. Erasmus (Chairperson)
Manager SCM & Expenditure:	Ms. N. Bothma
Director Technical Services:	Mr. D. van Turha
Director Community Services:	Mr. D. Josephus
Director Corporate Services	Mr. V. Kotzee

The technical expert below does not form part of the Bid Adjudication Committee, they only attend the meeting for information and technical inquiry purposes. They have no authority to make or support a decision.

Buyer:	Ms. C. Smit (T 8/3/45-2024 & T 8/3/47-2024)
Supervisor Stores:	Mr. L. Donkerman (T 8/3/45-2024 & T 8/3/47-2024)
Manager Strategic Services:	Ms. A. van Sittert (T 8/3/58-2024)
Virtual Consulting Engineers:	Mr. S. Ishmail (T 8/3/58-2024) – attended virtually
Senior Technician Civil:	Mr. W. Burger (T 8/3/65-2024)

TENDER 8/3/45-2024 / MN201-2024: SUPPLY AND DELIVERY OF VARIOUS STOCK ITEMS FOR BERGRIVIER MUNICIPAL STORES FOR A PERIOD ENDING 30 JUNE 2027

TENDER 8/3/47-2024 / MN203-2024: SUPPLY AND DELIVERY OF VARIOUS ELECTRICAL STOCK ITEMS FOR BERGRIVIER MUNICIPAL STORES FOR A PERIOD ENDING 30 JUNE 2026

TENDER 8/3/58-2024 (MN259-2024): THE CONSTRUCTION OF A BUSINESS CENTRE IN VELDDRIF: PHASE 1

TENDER 8/3/65-2024 / MN302-2024: SUPPLY AND DELIVERY OF BITUMINOUS PRODUCTS FOR A PERIOD ENDING 30 JUNE 2025

Secretariat:	Ms. R. Hendricks Mr. S Wilschut
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APOLOGIES

None.

REMARKS

None.

WELCOME & OPENING ADDRESS

The Chairperson welcomes everyone to the meeting.

DECLARATION OF INTEREST

The Chairperson requests that any person who has an interest in any item on the agenda declares it. The members individually declare that they have no personal interest to declare in respect of the items on the agenda.

URGENT MATTERS

The committee is hereby notified of the following tenders to be cancelled:

1. **TENDER 8/3/40-2024 / MN181-2024: UPGRADE OF PIGEON CLUBHOUSE IN VELDDRIF FOR BERGRIVIER MUNICIPALITY**
2. **TENDER 8/3/57-2024 / MN239-2024: SUPPLY AND DELIVERY OF ONE (1) COMPACT, EASY-TO-TOW WOOD CHIPPER FOR BERGRIVIER MUNICIPALITY**
3. **TENDER 8/3/63-2024 / MN300-2024: THE REFURBISHMENT OF LOOP STREET SWIMMING POOL IN PIKETBERG**

The committee takes note of the tenders to be cancelled.

NOTIFICATION OF THE MINUTES OF THE BID ADJUDICATION COMMITTEE MEETING HELD ON THURSDAY, 12 DECEMBER 2024

Noted.

CONSIDERATION OF RECOMMENDATION REGARDING THE FOLLOWING TENDERS:

TENDER 8/3/45-2024 / MN201-2024: SUPPLY AND DELIVERY OF VARIOUS STOCK ITEMS FOR BERGRIVIER MUNICIPAL STORES FOR A PERIOD ENDING 30 JUNE 2027

BAC 76-24/25

The report is presented to the Bid Adjudication Committee.

The Bid Adjudication Committee discusses the tender material and makes the following recommendation:

Recommendation:

1. That Tender 8/3/45– 2024 (MN201-2024) for the Supply and Delivery of Various Stock Items for Bergrivier Municipal Stores from date of appointment until 30 June 2027 be awarded as per the TABLE below as per the RATES of each Section in their respective tender documents.
2. Should the preferred bidders for Section C & D not be able to deliver the items as required, that the bidder next in line be used.
3. That the spending be within the available budget and procurement be open to all Directorates within Bergrivier Municipality.

Section	Preferred Bidder
Section A: Lubricants	West Coast Oil distributors (Pty) Ltd
Section B: Building Items	Nolada 8 (Pty) Ltd
Section C: Miscellaneous Items	Take Note Trading 245 CC
Section D: Door Accessories	Startune (Pty) Ltd
Section E: PVC Pipes and Fittings	Take Note Trading 245 CC

Section F: Drill Bits	Startune (Pty) Ltd
Section G: Batteries, Tapes & Cable Ties	Nolada 8 (Pty) Ltd
Section H: Paint Brush and Rollers	Startune (Pty) Ltd
Section I: Tools and Equipment	Startune (Pty) Ltd

Recommended by:

Mr. V. Kotzee

Second:

Mr. D. Josephus

TENDER 8/3/47-2024 / MN203-2024: SUPPLY AND DELIVERY OF VARIOUS ELECTRICAL STOCK ITEMS FOR BERGRIVIER MUNICIPAL STORES FOR A PERIOD ENDING 30 JUNE 2026

BAC 77-24/25

The report is presented to the Bid Adjudication Committee.

The Bid Adjudication Committee discusses the tender material and makes the following recommendation:

Recommendation:

1. That Tender 8/3/47– 2024 (MN203-2024) for the Supply and Delivery of Various Electrical Stock Items for Bergrivier Municipal Stores from date of appointment until 30 June 2026 be awarded to POWERCOMM SOLUTIONS (PTY) LTD as per the RATES in their tender document.
2. That the spending be within the available budget and procurement be open to all Directorates within Bergrivier Municipality.

Recommended by:

Mr. V. Kotzee

Second:

Mr. D van Turha

TENDER 8/3/58-2024 (MN259-2024): THE CONSTRUCTION OF A BUSINESS CENTRE IN VELDDRIF: PHASE 1

BAC 78-24/25

The report is presented to the Bid Adjudication Committee.

The Bid Adjudication Committee discusses the tender material and makes the following recommendation:

Recommendation:

1. That Tender 8/3/58– 2024 (MN259-2024) for the Construction of a Business Centre in Velddrif: Phase 1 be referred back to the user department and to arrange with the Consulting Engineers (Mr. S. Ishmail) to prepare a detailed presentation for the BAC on what exactly needs to be implemented in Phase 1 of the project and how the facility will be utilised in the absence of ablution facilities.
2. The BAC requested that the approved building plan be presented to the BAC.
3. Next BAC meeting to be scheduled for Monday, 10 February 2025 at 14h00.

TENDER 8/3/65-2024 / MN302-2024: SUPPLY AND DELIVERY OF BITUMINOUS PRODUCTS FOR A PERIOD ENDING 30 JUNE 2025

BAC 79-24/25

The report is presented to the Bid Adjudication Committee.

The Bid Adjudication Committee discusses the tender material and makes the following recommendation:

Recommendation:

1. That Tender 8/3/65-2024 (MN302-2024) for the Supply and Delivery of Bituminous Products from date of appointment until 30 June 2025, be awarded to COLAS SOUTH AFRICA as per the RATES in their tender document.
2. That the spending be within the available budget and procurement be open to all Directorates within Bergrivier Municipality.

Recommended by:

Mr. D van Turha

Second:

Mr. V. Kotzee

Meeting adjourned at 08h50.

TO MUNICIPAL MANAGER FOR FINAL APPROVAL OF AWARD

APPROVE	<input checked="" type="checkbox"/>
REJECT	<input type="checkbox"/>



**ADV. HANLIE LINDE
MUNICIPAL MANAGER**

5/2/25
DATE