

BERGRIVIER MUNISIPALITEIT / MUNICIPALITY

VISIE:

Bergrivier: 'n vooruitstrewende gemeenskap waar almal wil leef, werk, leer en speel op 'n menswaardige manier.

VISION:

Bergrivier: a prosperous community where all want to live, work, learn and play in a dignified manner.



KERN WAARDES / CORE VALUES

We are all part of Bergrivier Municipality.
We render good services to ensure dignified living to all.
We are unashamedly pro-poor.
We believe in close innovative partnerships.
We believe in social and economic development of our area.
We care about our work and our colleagues.
We are disciplined.
We believe in ethical behaviour.
We believe in good relationships.
We serve with pride.

2020: JAAR VAN DIENS-UITNEMENDHEID!

NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG

TEENWOORDIG:

LEDE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE

Rdh. RM van Rooy	[DA]	:	Uitvoerende Burgemeester
Rdd. SM Crafford	[DA]	:	Uitvoerende Onderburgemeester
Rdl. MA Wessels	[DA]	:	Lid van Burgemeesterskomitee
Rdl. AJ du Plooy	[DA]	:	Lid van Burgemeesterskomitee

ANDER RAADSLEDE

Rdh. A de Vries	[DA]	:	Speaker
Rdl. J Daniels	[DA]	:	Voorsitter van Korporatiewe Dienste Komitee (Artikel 79)

AMPTENARE

Adv. H Linde	:	Munisipale Bestuurder
Mnr. JWA Kotzee	:	Direkteur Korporatiewe Dienste
Mnr. FM Lötter	:	Direkteur Finansiële Dienste
Mnr. AC Koch	:	Direkteur Tegniëse Dienste
Mnr. DA Josephus	:	Direkteur Gemeenskapsdienste
Mev. A van Sittert	:	Bestuurder: Strategiese Dienste
Mnr. NJ Scheepers	:	Hoof: Sekretariaat & Rekordsbestuur
Mnr. K Abrahams	:	Stadsbeplanner: Oos
Mev. J Erasmus	:	Interne Ouditeur
Mev. JM Rosenberg	:	Senior Tikster



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

AKSIE

BKN024/07/2020
OPENING EN VERWELKOMING

Die Voorsitter open die vergadering met 'n minuut van stilte, waarna hy almal verwelkom by die virtuele vergadering.

BKN025/07/2020
AANSOEKE OM VERLOF TOT AFWESIGHEID
3/3/1/4

Geen

BKN026/07/2020
VERKLARING VAN BELANGE INGEVOLGE SKEDULES 1 & 2 (GEDRAGSKODE VIR RAADSLEDE EN AMPTENARE)
3/3/1/6

Alle Raadslede en Amptenare verklaar gesamentlik dat hulle geen persoonlike belange met betrekking tot die items op die agenda het nie.

BKN027/07/2020
BEKRAGTIGING VAN DIE NOTULE VAN DIE VORIGE VERGADERING
3/3/2/2

Geen

BKN028/07/2020
IMPLEMENTERINGSVERSLAG VIR UITVOERENDE BURGEMEESTERSKOMITEEBESLUITE

Geen

BKN029/07/2020
SAKE VOORTSPRUITEND UIT VORIGE NOTULE
3/3/2/2

Geen

BKN030/07/2020
VERKLARINGS / MEDEDELINGS DEUR DIE VOORSITTER, SPEAKER EN MUNISIPALE BESTUURDER
3/3/1/6

Die Voorsitter doen die volgende mededelings:

Leed

1. Dat Raadslid D de Bruin se suster, Mev. J Swarts van Porterville, oorlede is; en
2. Dat Mnr. A Richter 'n oud-raadslid en wykskomiteelid van wyk 3, oorlede is.



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

Hy wens die families sterkte toe wat hul geliefdes in hierdie tyd aan die dood afgestaan het.

Die Munisipale Bestuurder doen die volgende mededeling:

Die Munisipale Bestuurder hou die verslag voor met dank, soos reeds versprei aan alle Raadslede wat handel oor die voedsel sekuriteit rakende die kospakkies en etes wat tydens die Covid-19 pandemie voorberei en versprei is aan behoeftige persone en families in die Bergrivier Munisipale gebied.

KENNIS GENEEM

BKN031/07/2020
ONDERHOUDE MET AFVAARDIGINGS
3/3/1/5

Geen

BKN032/07/2020
MOSIES / VRAE
3/3/1/1, 3/3/1/2

Geen

BKN033/07/2020
EERSTE DRINGENDE SAAK VANAF DIE MUNISIPALE BESTUURDER: AMENDED IMPLEMENTATION PLAN FOR ALERT LEVEL 3 WITH EFFECT FROM 03 AUGUST 2020

The Director Corporate Services gave a brief summary of the item under discussion.

Various inputs and comments were made by the Committee members.

RESOLUTIONS

1. That as from 03 August 2020 the municipality will be fully operational for all services, except for those services stated in clause 39(2) of the regulations (Regulation No 608 Government Gazette 43364 dated 28 May 2020) and as amended by Government Gazette 714 dated 25 June 2020 and Government Gazette 763 dated 12 July 2020;
2. That the following services be available to the public as from 03 August 2020 under Alert Level 3, subject to strict compliance with health protocols and social distancing measures:

Directorate	Department	Division	Return to work	Comments
Office of the MM	Office of the MM	Office of the MM	Yes	Fully operational
	Office of the MM	Communications	Yes	Fully operational
	Internal Audit & Risk Management	Internal Audit & Risk Management	Yes	Fully operational
	Strategic Services	Strategic	Yes	Fully operational



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

		Services			
	Office of the Executive Mayor	Executive Office Support	Yes	Fully operational	
Corporate Services	Office of the Director		Yes	Fully operational	
	Administration	Client & Administrative Support	Yes	Fully operational	
		Information & Communication Technology	Yes	Fully operational	
		Secretariate & Records	Yes	Fully operational	
	Environmental Planning & Development	Land Use Management	Yes	Fully operational	
		Environmental Planning Management	Yes	Fully operational	
		Town Planning	Yes	Fully operational	
	Human Resource Services	Human Resource Management	Yes	Fully operational	
		Occupational Health & Safety	Yes	Fully operational	
		Provisioning & Administration	Yes	Fully operational	
		Labour Relations & Employee Wellness	Yes	Fully operational	
		Training & Development	Yes	Fully operational	
	Financial Services	Office of the Director		Yes	Fully operational
		Revenue	Revenue Management	Yes	Fully operational. Cashiers open from 07:30 – 15:00, Mondays – Fridays.
			Debtors	Yes	Fully operational
Valuations & Rates			Yes	Fully operational	
Credit Control			Yes	Fully operational	
Expenditure & SCM		Assets & SCM	Yes	Fully operational	
		Expenditure	Yes	Fully operational	
		Budgets & Financial	Yes	Fully operational	



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

	Financial Management & Reporting	Statements		
		Reconciliations & Reporting	Yes	Fully operational
Directorate	Department	Division	Return to work	Comments
	Community Facilities	Facilities Management	Yes	Fully operational
		Parks	Yes	Fully operational
		Cemeteries	Yes	Fully operational
		Community Halls & Recreational Facilities	Yes	Swimming pools remain closed for public. Personnel are busy with maintenance.
	Community Facilities	Resorts	Yes	The municipality is now permitted to open the resorts for the public, once all the necessary Covid-19 protocols is in place to ensure the health and safety of all staff and clients. In process of preparing an implementation plan to open resorts from 1 September 2020 as allowed for in the regulations. Personnel busy with maintenance.
		Housing Administration	Yes	Fully operational
		Library Services	Yes	The municipality is now permitted to open all libraries for the public, once all the necessary Covid-19 protocols is in place to ensure the health and safety of all staff and clients. Implementation plan must be submitted to the Department of Cultural Affairs and Sport to request for approval to open libraries. Libraries will only open once this



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

				request is approved by the National Minister of Cultural Affairs and Sport.
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Directorate	Department	Division	Return to work	Comments
Community Services	Community Facilities	Sport grounds	Yes	Open for non-contact sport and contact sport training without any spectators and must comply with the health protocols as allowed for in the regulations. Personnel busy with maintenance.
	Protection Services	Law Enforcement	Yes	Fully operational
		Traffic Services	Yes	Fully operational
		License & Vehicle Testing Support	Yes	Fully operational
		Disaster Management & Fire Services	Yes	Fully operational
Technical Services	Office of the Director		Yes	Fully operational
	Civil Engineering Services	All Services	Yes	Fully operational
		Building & Grounds Maintenance	Yes	Fully operational
		Civil Services	Yes	Fully operational
		Fleet Management	Yes	Fully operational
		Roads & Storm water	Yes	Fully operational
		Solid Waste	Yes	Fully operational
		Stores	Yes	Fully operational
		Water & Sewerage	Yes	Fully operational
	Electrical Engineering Services	Electrical Services PB	Yes	Fully operational
Electrical Services PV		Yes	Fully operational	



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

		Electrical Services VD	Yes	Fully operational
	Project Management & Building Control	Building Control	Yes	Fully operational
		Project Management Unit	Yes	Fully operational

3. That employees who are over 60 years of age and/or those with comorbidities that are not able to work, must provide the employer with a valid medical certificate obtained from a registered medical practitioner; and
4. That the Municipal Manager/Director's and Managers inform all the employees of the new working arrangements under Alert Level 3 as from 03 August 2020, before 30 July 2020.

BKN034/07/2020

**TWEEDE DRINGENDE SAAK VANAF DIE UITVOERENDE BURGEMEESTER: KORRUPTIE
9/1/2**

Die Voorsitter lei die item in en gee breedvoerig agtergrond oor die item onder bespreking.

Verskeie insette en kommentaar word gelewer deur die Komiteelede.

BESLUIT

Dat 'n staande item op die agenda van die Uitvoerende Burgemeesterskomitee geplaas word vir rapportering oor korrupsie in Bergrivier Munisipaliteit.

BKN035/07/2020

**DERDE DRINGENDE SAAK VANAF DIE UITVOERENDE BURGEMEESTER: WETSTOEPASSING /
BRANDWEERDIENSTE**

9/1/2

Die Voorsitter lei die item in en spreek sy bekommernis uit oor die tekort aan dienslewering in onderskeidelik die wetstoepassings afdeling en die brandweerdienste.

Verskeie insette en kommentaar word gelewer deur die Komiteelede.

BESLUIT

Dat die Direkteur Gemeenskapsdienste 'n implementeringsplan in plek stel om die dienste te lewer by die wetstoepassings-afdeling en brandweerdienste vir implementering vanaf Maandag 03 Augustus 2020.

**HOOF: SEKRETARIAAT
EN REKORDBESTUUR
(28/07/2020)**

**DIREKTEUR
GEMEENSKAPSDIENSTE
(03/08/2020)**



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

BKN036/07/2020

**VIERDE DRINGENDE SAAK VANAF DIE UITVOERENDE BURGEMEESTER: TOERISME
BESTUURDER**

9/1/2

Raadsheer De Vries lei die item in en gee kortliks agtergrond oor die item onder bespreking, waarop die Munisipale Bestuurder terugvoering gee en meld dat die kwessie opgelos is.

KENNIS GENEEM

BKN037/07/2020

VYFDE DRINGENDE SAAK VANAF DIE UITVOERENDE BURGEMEESTER: KRITIESE POSTE

9/1/2

Die Voorsitter lei die item in en gee breedvoerig agtergrond oor die item onder bespreking.

Verskeie insette en kommentaar word gelewer deur die Komiteede.

BESLUIT

1. Dat Raadslid Daniels die verslag/opsomming van kritiese poste in die munisipaliteit versprei aan die Uitvoerende Burgemeesterskomiteede vir kennisname; en
2. Dat die Portefeulje Voorsitters tesame met die Direkteure identifiseer watter kritiese poste dringend is en so spoedig moontlik gevul moet word om dienslewering te verbeter.

DIREKTEURE

BKN038/07/2020

VERHURING VAN MUNISIPALE GROND ERF 3291 PIKETBERG

PB. 3291

Die Portefeulje Voorsitter, Raadslid Daniels lei die item kortliks in.

Verskeie insette en kommentaar word gelewer deur die Komiteede.

AANBEVELINGS: VIR GOEDKEURING DEUR DIE RAAD

1. Dat Erf 3291 Piketberg nie vir Munisipale doeleindes benodig word nie;
2. Dat die Raad se voorneme om Erf 3291 Piketberg aan Babbel & Krabbel Bewaarskool te verhuur vir 9 jaar en 11 maande, teen R100.00 per maand (BTW ingesluit), geadverteer word vir 30 dae vir publieke kommentaar/beswaar;
3. Dat, indien besware ontvang word sal die item terugverwys word na die Raad vir oorweging van die besware; en
4. Dat 'n terugvalklausule wat soos volg lees. "**Indien die bate nie verder as bewaarskool aangewend word nie, mag die huurooreenkoms gekanselleer word deur wedersydse billike kennis van 30 dae te gee**", as voorwaarde in die kontrak vervat word sou die Raad die verhuring toeken by punt nommer (3).



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

BKN039/07/2020

**VERHURING VAN MUNISIPALE GROND: 'N GEDEELTE VAN EENDEKUIL GEMEENSAPSAAAL
PLAAS 71/56**

Die Portefeulje Voorsitter, Raadslid Daniels lei die item kortliks in.

Verskeie insette en kommentaar word gelewer deur die Komiteelete.

AANBEVELINGS: VIR GOEDKEURING DEUR DIE RAAD

1. Dat 'n gedeelte van Eendekuil Gemeenskapsaal (wat tans aangewend word as kleuterskool) nie vir Munisipale doeleindes benodig word nie;
2. Dat die Raad se voorneme om 'n Gedeelte van Eendekuil Gemeenskapsaal (Plaas 71/56) aan Klikbakkies Kleuterskool te verhuur vir 9 jaar en 11 maande, teen R100.00 per maand (BTW ingesluit), geadverteer word vir 30 dae, vir publieke kommentaar/beswaar;
3. Dat, indien besware ontvang word sal die item terugverwys word na die Raad vir finale oorweging; en
4. Dat 'n terugvalklousule wat soos volg lees. **"Indien die bate nie verder as bewaarskool aangewend word nie, mag die huurooreenkoms gekanselleer word deur wedersydse billike kennis van 30 dae te gee"**, as voorwaarde in die kontrak vervat word sou die Raad die verhuring toeken by punt nommer (3).

BKN040/07/2020

**EXEMPTION REQUESTS FOR THE BERGRIVIER MUNICIPALITY BY-LAW RELATING TO THE
MANAGEMENT AND USE OF THE BERG RIVER ESTUARY: DEPARTMENT: ENVIRONMENTAL,
FORESTRY AND FISHERIES**

17/12/8

The Portfolio Chairperson, Councilor Daniels gave a brief summary of the item under discussion.

Various inputs and comments were made by the Committee members.

RECOMMENDATION: FOR APPROVAL BY COUNCIL

That Council **approves** the application from Department: Environmental, Forestry and Fisheries, under the following conditions:

- (i) Exemption is for the use of the small research vessel, registered with SAMSA. Registration or official number: DTC 7036 B (**Annexure C i and ii**);
- (ii) Exemption granted to access the Estuary at the designated scheduled time intervals only, for surveying and research purposes. Exemption is granted for a period of six months, as stated in section 17 (2) within the Bergrivier Municipality by-law relating to the management and use of the Berg River Estuary, thereafter the applicant must re-apply for exemption;
- (iii) Exemption is for the purpose of environmental enhancement and quality checks of the water quality of the Berg River Estuary, as such research is encouraged and supported from an Environmental view point; and



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

(iv) Skipper's ticket and applicable SAMSA documentation will still be applicable and the operator must still adhere to the rules and regulations as stipulated in the Bergrivier Municipality by-law relating to the management and use of the Berg River Estuary.

BKN041/07/2020

EXEMPTION REQUESTS FOR THE BERGRIVIER MUNICIPALITY BY-LAW RELATING TO THE MANAGEMENT AND USE OF THE BERG RIVER ESTUARY: MR AND MRS THEART

17/12/8

The Portfolio Chairperson, Councilor Daniels gave a brief summary of the item under discussion.

Various inputs and comments were given by the Committee members.

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. That the application from Mr and Mrs Theart for exemption from the Estuary By-Law tariffs **not be approved**; and
2. That Mr and Mrs Theart be informed that commercial trawlers and local fishing vessels traveling in and out to sea only, will have a separate category and pay a once off R 30 for Transit Sticker, in the new financial year starting 1 July 2020.

BKN042/07/2020

TIME SCHEDULE OF KEY DEADLINES: 2020/21 BUDGET AND INTEGRATED DEVELOPMENT PLAN (IDP)

15/1/5/9

The Manager Strategic Services gave a brief summary of the item under discussion.

Various inputs and comments were made by the Committee members.

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. That the draft Time Schedule of Key Deadlines be approved for the 2020/21 financial year subject to the changes as mentioned ; and
2. That the approved Time Schedule of Key Deadlines be advertised and placed on the municipal website.

BKN043/07/2020

2019/20 QUARTERLY BUDGET AND PERFORMANCE REPORT FOR QUARTER 4: 1 APRIL – 30 JUNE 2020 SUBMITTED IN TERMS OF SECTION 52(d) OF THE MUNICIPAL FINANCE MANAGEMENT ACT, 2003 (ACT 56 OF 2003)

The Manager Strategic Services gave a brief summary of the item under discussion.

Various inputs and comments were made by the Committee members.



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. That the quarterly performance report for Quarter 4 (1 April - 30 June 2020) be noted;
2. That this report be read in conjunction with the Quarterly Budget Report which is submitted to Council in terms of Section 52(d) of the Municipal Finance Management Act, Act 56 of 2003; and
3. That it be noted that all information and figures contained in this report are provisional and may change pending the finalization of the Annual Financial Statements at the end of August 2020.

BKN044/07/2020

DBSA GRANT APPLICATION: MUNICIPAL ASSET CARE PROJECT FOR BERGRIVIER MUNICIPALITY

The Director Technical Services gave a brief summary of the item under discussion.

Various inputs and comments were given by the Committee members.

RECOMMENDATIONS: FOR APPROVAL BY COUNCIL

1. That Council hereby approves the Project, accepts the DBSA's grant funding and Asset Care Program and supports the implementation of the project in terms of the Grant Agreement;
2. That the Municipal Manager/Accounting Officer is hereby authorized and mandated to sign the Grant Agreement on its behalf, and to sign and/or dispatch all documents and notices to be signed and/or dispatched by it or in connection with the Grant Agreement;
3. That the Municipal Manager provides the DBSA with the designated and authorized signatories, any of whom shall represent the Municipality on the Project Steering Committee for the purposes stated in the Grant Agreement; and
4. That the municipality provides the relevant FICA documentation required by the DBSA in terms of regulations 3, 4, 5 and 6 of FICA (the Financial Intelligence Centre Act, 38 of 2011).

BKN045/07/2020

EUNOMIA COMPLIANCE REPORT: FEBRUARY AND JUNE 2020

12/2/21

The Internal Auditor gave a brief summary of the item under discussion.

RESOLUTION

That the Executive Mayoral Committee take note of the monthly Eunomia compliance reports for February 2020 and June 2020.



**NOTULE VAN DIE UITVOERENDE BURGEMEESTERSKOMITEE SE VIRTUELE VERGADERING
GEHOU OP DINSDAG 28 JULIE 2020 OM 10:00 VANAF PIKETBERG.**

BKN046/07/2020
KLIËNTEDIENSVERSLAG

Die Direkteur Korporatiewe Dienste lei die item kortliks in.

BESLUIT

Dat die Uitvoerende Burgemeesterskomitee kennis neem van die opgedateerde Kliëntediensverslag, soos voorgelê.

BKN047/07/2020
WYKSKOMITEES: KENNISNAME / BESPREKING VAN VERSLAE EN NOTULES
3/2/1/3

Geen

(Die Bestuurder: Strategiese Dienste, die Interne Ouditeur en die Stadsbeplanner: Oos verlaat die vergadering, waarna die vergadering vanaf 12:45 In-Komitee voorgesit word.)

DIE VERGADERING VERDAAG OM 12:45



**HIERMEE BEVESTIG EK DIE ONDERGETEKENDE DAT HIERDIE
NOTULE SOOS BEKRAGTIG 'N WARE WEERGAWE IS VAN DIE VERRIGTINGE**

VOORSITTER
(UITVOERENDE BURGEMEESTER)

DATUM
